



CITY COUNCIL MEETING OF JULY 27, 2020

The City of Fridley will not discriminate against or harass anyone in the admission or access to, or treatment, or employment in its services, programs, or activities because of race, color, creed, religion, national origin, sex, disability, age, marital status, sexual orientation or status with regard to public assistance. Upon request, accommodation will be provided to allow individuals with disabilities to participate in any of Fridley's services, programs, and activities. Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids should contact Roberta Collins at 572-3500. (TTD/572-3534)

CONFERENCE MEETING (5:30 P.M.)

1. Parks Master Plan Update

PLEDGE OF ALLEGIANCE.

APPROVAL OF PROPOSED CONSENT AGENDA:

APPROVAL OF MINUTES:

1. City Council Meeting of July 13, 2020 1 - 6

NEW BUSINESS:

2. Adopt Resolution No. 2020-38 Designating Time and Number of City Council Meetings for 2021 7 - 9

3. Adopt Resolution No. 2020-39 Approving Gifts, Donations, and Sponsorships for the City of Fridley 10 - 12

APPROVAL OF PROPOSED CONSENT AGENDA:

APPROVAL OF NEW BUSINESS (CONTINUED):

- 4. Approve Change Order No. 2 for the Locke Park Water Treatment Plant Improvement Project No. 17-509 13 - 20
- 5. Claims: (189545 – 189656) 21 - 45

OPEN FORUM, VISITORS: Consideration of items not on Agenda – 15 minutes.

ADOPTION OF AGENDA:

PUBLIC HEARING/NEW BUSINESS:

- 6. Public Hearing Declaring a Hazardous Building at 5821 Hackmann Avenue N.E.;

and

Adopt Resolution Ordering the Removal or Repair of a Public Nuisance/Hazardous Building Pursuant to Minnesota Statutes, Section 463, Located within the City of Fridley, Minnesota (Ward 2) (Continued June 22, 2020) 46 - 51

NEW BUSINESS:

- 7. First Reading of Ordinance No. 1381, Amending the Fridley City Code, Chapter 12, Tobacco Products, Revising Definitions, Licensing Procedures, Prohibited Acts, Administrative Procedures and Violations 52 - 59
- 8. Informal Status Report 60

ADJOURN.

**CITY COUNCIL MEETING
CITY OF FRIDLEY
JULY 13, 2020**

The City Council meeting for the City of Fridley was called to order by Mayor Lund at 7:00 p.m.

MEMBERS PRESENT: Mayor Lund
Councilmember Ostwald
Councilmember Tillberry
Councilmember Eggert
Councilmember Bolkom

OTHERS PRESENT: Wally Wysopal, City Manager
Jim Kosluchar, Public Works Director
Scott Hickok, Community Development Director

PROCLAMATION:

Parks & Recreation Month – July 2020

APPROVAL OF PROPOSED CONSENT AGENDA:

APPROVAL OF MINUTES:

1. City Council Meeting Minutes of June 22, 2020.

APPROVED.

NEW BUSINESS:

2. Adopt Resolution No. 2020-35 Calling for a Public Hearing on the Issuance of Educational Facilities Revenue Notes and Authorizing the Publication of a Notice of the Hearing (Totino-Grace High School Project).

ADOPTED RESOLUTION NO. 2020-35.

3. Adopt Resolution No. 2020-36 Ordering Preparation of Preliminary Report, Plans, and Specifications for 2021 Street Rehabilitation Project No ST2021-01.

ADOPTED RESOLUTION NO. 2020-36.

4. Receive Bids and Award the 2019 Street Rehabilitation Project No. ST2019-01.

RECEIVED BIDS AND AWARDED PROJECT NO. ST2019-01.

- 5. Approve Metropolitan Stormwater Agreement Grant between the City of Fridley and the Metropolitan Council.**

APPROVED.

- 6. Licenses.**

APPROVED.

- 7. Claims: (ACH PCard 2006; 189319-189544).**

APPROVED.

ADOPTION OF PROPOSED CONSENT AGENDA:

Mayor Lund commented on Item No. 4, as there were high expectations from the neighborhood for changes in the road and to be assured they would get a trail connection. Staff will check and see if this connection will be made.

MOTION by Councilmember Bolkcom to adopt the proposed consent agenda as presented. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM, VISITORS:

No one from the audience spoke.

ADOPTION OF AGENDA:

MOTION by Councilmember Bolkcom to adopt the agenda as presented. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS:

- 8. Adopt Resolution No. 2020-37 Repealing and Rescinding Resolution No. 2019-77 and Requesting Conveyance of Tax Forfeit Property at no Cost to the City of Fridley.**

Scott Hickok, Community Development Director, stated this resolution would rescind the resolution Council passed asking the County for the Citco site. After the request was sent in, the value of the property was \$128,000. If the intent was to develop this property, they are asking the city to compensate some value for the land. The plan is to add this property as an amenity to the

University Avenue project to have open space along the corridor and add safety at the intersection. This resolution would repeal the previous resolution to use this property for public purpose and the County would give an endorsement to go to the Commissioner of Revenue to use the land at no cost.

Councilmember Bolkcom asked if the City would absorb the cost on this site.

Mr. Hickok replied the cost is shared by jurisdictions and would be divided up and recovered in taxes. Everyone will benefit from this corridor clean-up and the statute would support the City getting the land at no cost.

Mayor Lund asked what the City's portion was from the loss of taxes.

Mr. Hickok replied \$17,000 plus the taxes owed on the property. It is very optimistic that the County would take that loss and the City would be able to use this for public purpose.

Mayor Lund said he understood the City would get the land at no additional cost, but asked if the City would be locked into only using this for public purpose.

Mr. Hickok replied that it would not be impossible to develop this land, but at that time, the value would need to be determined and staff would go back in good faith to determine the value. The City had \$82,000 in 8100 East River Road and staff would remind the County that we gave that up to help remove blight and clean up the contaminated property. When that property went tax forfeit, the City did not get any of those funds back.

Councilmember Bolkcom said she thought this was a great purpose for this property, as this is what was heard from people during the corridor study. Hopefully the City can recover some of the other costs.

Councilmember Eggert stated that this is what the people want to make an impact in the community.

Mr. Hickok said this will be sent to the next County Board meeting. Once we receive a positive recommendation from the County Board, it will go to the Minnesota Commissioner of Revenue for approval.

MOTION by Councilmember Tillberry to Adopt Resolution No. 2020-37. Seconded by Councilmember Ostwald.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

9. Receive Bids and Award the Trunk Highway 47 Fencing and Landscaping Project.

Jim Kosluchar, Public Works Director, stated this project is along Trunk Highway 47 between 37th Avenue and 69th Avenue. This project is in the 2019-2024 Capital Investment Plan and is

scheduled for 2020. In 2019, the City Council, staff, and residents actively participated in a planning effort to envision and identify improvements along Trunk Highway 47 in Fridley. This effort resulted in a summary report presented to the City Council on June 24, 2019. Included in the recommendations were improvements to enhance safety and improve our corridor aesthetics.

Mr. Kosluchar said in 2019, City staff discussed plans with MnDOT for replacement and removal of the existing Trunk Highway 47 right-of-way fencing in Fridley, which has fallen into disrepair. The City Council subsequently approved Resolution 2019-29 which was a disposition for fencing, segments identified for removal, replacement with alternate buffers and replacement with fencing. MnDOT completed plans. The fencing will be largely removed in Fridley by our staff and replaced with black chain link in Columbia Heights by a contractor. Plans include enhanced landscaping in Fridley. Plantings are native perennials or ornamental grass. Plantings will be directed largely to medians, including small caliper trees. He said MnDOT will fund the project for fencing replacement up to \$844,000. This will require an agreement amendment to increase the project amount, working with MnDOT staff on the process.

Mr. Kosluchar said the City has requested performing in-kind services to administer project (reimbursable), fencing and tree removal (in-kind reduction of cost), and the segment at Rice Creek to remain. Bids opened on July 7, 2020. The estimate was \$644,910.82 and two bids were received. The low bid was received from Hoffman & McNamara Co. of Hastings, Minnesota, in the amount of \$510,523.30, 20.8% below estimate.

Mr. Kosluchar stated staff requests the City Council move to receive the bids per the attached bid tabulation and award the Trunk Highway 47 Fencing and Landscaping Project to Hoffman & McNamara of Hastings, Minnesota, in the amount of \$510,523.30. If the City Council approves this motion, staff will issue a notice of award to the contractor, and upon acceptable submittals, issue the construction contract for signature. Further, staff will begin working with MnDOT to allow additional investment of project savings in the corridor.

Councilmember Bolkcom asked if this could be completed this year, given the limited staff and tight timeline.

Mr. Kosluchar replied the project deadline is June 30, 2021. To facilitate getting the vegetative buffer planted, they may have to plant segment by segment, but changes will be seen this year.

Councilmember Bolkcom thought this would be a great addition and the area can only look better.

Mayor Lund was surprised there were only two estimates.

Mr. Kosluchar replied there were 4 to 5 prime bid holders and he was also surprised to only see two. Hoffman & McNamara is the right size company for this project.

Mayor Lund asked if the in-kind staff work would be deducted from this bid.

Mr. Kosluchar replied the in-kind staff work is already factored into the total with no out-of-pocket funds from the City.

MOTION by Councilmember Bolkcom to receive bids and award the Trunk Highway 47 Fencing and Landscaping Project to Hoffman & McNamara Co. of Hastings, Minnesota. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

10. Approve the Roadway Major Maintenance Final Policy for the City of Fridley.

Jim Kosluchar, Public Works Director, stated the Street Capital Projects Fund supports general street improvement projects with Municipal State Aid (MSA) and special assessments, among other funding sources. Since 2009, the fund allowed reconstruction of about 2.76 miles per year, or enough for the City to rehabilitate all local roads every 40 years. The City requires about \$1,025,000 annually to support street projects. The programming surrounding the fund remains quite successful with respect to replacement. However, it does not allow the City to easily respond to changes in public policy such as fulfilling the goals of the ADA transition plan.

Mr. Kosluchar said the City Council guided staff to further analyze five possible revenue strategies to support the planned activities for the Street Capital Projects Fund. The City Council also expressed a desire to expand, not otherwise limit, the capital project supported by the fund. Following several discussions, the City Council adopted a fund projection that included the use of the property tax levy and local government aid to support activities in the Street Capital Projects Fund. The proposed 2021 CIP also assumes a \$549,000 increase in special assessments due to change in major roadway assessments.

Mr. Kosluchar stated the proposed policy changes include eliminating the width for assessment on residential streets, updating project engineering, oversight and administration to include a minimum of 15% of construction, correcting minor typographical errors and providing clarity. These policy changes were tested on recent projects, with results ranging in special assessment increases from 10% to 16%. The City's policy still allows relatively modest special assessments for major roadways projects in comparison to other major cities.

Mr. Kosluchar said staff requests the City Council to approve the Roadway Major Maintenance Financing Policy, incorporating the changes shown. If Council approves such a motion, staff will begin applying the updated policy to current and future projects.

MOTION by Councilmember Eggert to approve the Roadway Major Maintenance Final Policy for the City of Fridley. Seconded by Councilmember Bolkcom.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

11. Informal Status Reports.

Councilmember Bolkcom said people can vote in the primary at City Hall or by absentee ballot.

Councilmember Ostwald said the census was extended until October. If you have not completed your census, please fill it out. It is very important for the community as it determines the funding we will receive for the next 10 years.

ADJOURN:

MOTION by Councilmember Ostwald to adjourn. Seconded by Councilmember Eggert.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY AND THE MEETING ADJOURNED AT 7:55 P.M.

Respectfully submitted,

Krista Peterson
Recording Secretary

Scott J. Lund
Mayor



**AGENDA ITEM
CITY COUNCIL MEETING OF
JULY 27, 2020**

TO: The Honorable Mayor and City Council
FROM: Walter T. Wysopal, City Manager
DATE: July 15, 2020
SUBJECT: 2021 City Calendar

Attached is a resolution designating the time and number of Council meetings for 2021, and a proposed 2021 City calendar which indicates City Council meetings, conferences and holidays.

Staff recommends Council's approval.

Thank you for your consideration of this matter.

Attachments

RESOLUTION NO. 2020 - 38

**RESOLUTION DESIGNATING TIME AND NUMBER
OF CITY COUNCIL MEETINGS FOR 2021**

WHEREAS, Section 3.01 of the Charter of the City of Fridley requires that the City Council meet at a fixed time not less than once each month; and

WHEREAS, Section 3.01 of the Charter of the City of Fridley requires that the City Council shall meet at such times as may be prescribed by resolution; and

WHEREAS, it is the intent of the City Council to comply with the open meeting provisions contained in Minnesota Statutes 13D;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Fridley that:

1. The City Council will hold regular meetings in the Council Chambers of the Fridley Civic Campus, 7071 University Avenue N.E., commencing at 7:00 p.m. on the following dates in 2021:

January 4, January 19, February 8, February 22, March 8, March 22, April 12, April 26, May 10, May 24, June 14, June 28, July 12, July 26, August 9, August 23, September 13, September 27, October 11, October 25, November 8, November 22, December 13, and December 20.

2. The City Council will hold conference meetings at the Fridley Civic Campus, at which time matters are discussed but no formal action taken, commencing at 5:30 p.m. on the following Mondays in 2021:

June 21, September 20, and October 18.

3. The City Council may hold conference meetings prior to regularly-scheduled City Council meetings.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS
27TH DAY OF JULY, 2020.**

SCOTT J. LUND - MAYOR

ATTEST:

DANIEL TIENTER - CITY CLERK



City of Fridley Calendar

2021

IMPORTANT DATES

JANUARY

S	M	T	W	T	F	S
					X	2
3	4	5	6	7	10	9
10	11	12	13	14	17	16
17	X	19	20	21	24	23
24	25	26	27	28	31	30
31						

FEBRUARY

S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	X	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

S	M	T	W	T	F	S
					1	2
					3	4
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	X					

JUNE

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY

S	M	T	W	T	F	S
					1	2
					3	4
4	X	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST

S	M	T	W	T	F	S
		1	2	3	4	5
					6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

S	M	T	W	T	F	S
						1
						2
			1	2	3	4
5	X	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

S	M	T	W	T	F	S
						1
						2
						3
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER

S	M	T	W	T	F	S
						1
						2
						3
						4
						5
						6
7	8	9	10	X	12	13
14	15	16	17	18	19	20
21	22	23	24	X	X	27
28	29	30				

DECEMBER

S	M	T	W	T	F	S
						1
						2
						3
						4
						5
						6
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	X	25
26	27	28	29	30	X	

January

- 1 **New Year's Day**
- 4 Conference Meeting
- City Council Meeting
- 18 **Martin Luther King Jr. Day**
- 19 Conference Meeting
- City Council Meeting

February

- 8 Conference Meeting
- City Council Meeting
- 15 **Presidents' Day**
- 22 Conference Meeting
- City Council Meeting

March

- 8 Conference Meeting
- City Council Meeting
- 22 Conference Meeting
- City Council Meeting

April

- 12 Conference Meeting
- City Council Meeting
- 19 Comm. App. Dinner
- 24 Town Hall Meeting
- 26 Conference Meeting
- City Council Meeting

May

- 10 Conference Meeting
- City Council Meeting
- 24 Conference Meeting
- City Council Meeting
- 31 **Memorial Day**

June

- 14 Conference Meeting
- City Council Meeting
- 21 Conference Meeting
- 28 Conference Meeting
- City Council Meeting

July

- 5 **Independence Day (Obs.)**
- 12 Conference Meeting
- City Council Meeting
- 26 Conference Meeting
- City Council Meeting

August

- 9 Conference Meeting
- City Council Meeting
- 23 Conference Meeting
- City Council Meeting
- 27 Emp. App. Breakfast

September

- 6 **Labor Day**
- 13 Conference Meeting
- City Council Meeting
- 20 Conference Meeting
- City Council Meeting

October

- 11 Conference Meeting
- City Council Meeting
- 18 Conference Meeting
- 25 Conference Meeting
- City Council Meeting

November

- 8 Conference Meeting
- Council Meeting
- 11 **Veterans Day**
- 22 Conference Meeting
- City Council Meeting
- 25 **Thanksgiving**
- 26 **City Holiday**

December

- 2 Annual Meeting
- 13 Conference Meeting
- City Council Meeting
- 20 City Council Meeting
- 24 **Christmas (Obs.)**
- 31 **New Year's Day (Obs.)**

X - Holiday O - City Council Meeting □ - Council Conference Meeting △ - Other Meetings
 One floating holiday in addition to 11 holidays.



AGENDA ITEM CITY COUNCIL MEETING OF JULY 27, 2020

To: Walter T. Wysopal, City Manager
Mayor and City Council

From: Daniel Tienter, Director of Finance/City Treasurer
Korrie Johnson, Assistant Finance Director

Date: July 27, 2020

Re: **Approval of Gifts, Donations and Sponsorships received between June 23, 2020 and July 27, 2020**

Each month, the City of Fridley (City) receives various donations and gifts to support City operations, programs and projects. Pursuant to Minnesota Statute § 465.03, the City may accept these donations and gifts for the benefit of residents. For specific donations or gifts, the donor may prescribe certain requirements, such as for a specific activity or department.

Consistent with the abovementioned statute, staff prepared Schedule No. 1 (Attachment A), which outlines the various donations, gifts and/or sponsorships received by the City between June 23, 2020 and July 27, 2020. To accept the same, the Council must adopt the attached resolution by a two-third majority vote.

Lastly, for each donation, gift or sponsorship, staff ensure it meets an identified need, does not create a quid-pro-quo or long-term maintenance obligation, and the donor received an acknowledgment of their gift through a letter or publication.

Based on this process, staff recommend the Council adopt the attached resolution approving the donations, gifts, and sponsorships for this period.

Recommend Action

A motion to adopt the attached resolution approving gifts, donations, and sponsorships for the City of Fridley.

RESOLUTION NO. 2020 - 39

**A RESOLUTION APPROVING GIFTS, DONATIONS AND SPONSORSHIPS
FOR THE CITY OF FRIDLEY**

WHEREAS, throughout the year the City of Fridley (City) receives a multitude of gifts and donations; and

WHEREAS, the City is sincerely grateful for the support it receives from an array of organizations and individuals; and,

WHEREAS, without this support, the continuation of different events or programs would be difficult to sustain; and

WHEREAS, the attached schedule lists all the donations and gifts received by various City departments between June 23, 2020 and July 27, 2020; and

WHEREAS, all the items listed on the attached schedule are required to be accepted by the City Council by a two-thirds majority vote; and

WHEREAS, in addition, all items have been determined to be donated free of any quid-pro-quo expectation by the donor.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Fridley hereby approves the Gifts, Donations and Sponsorships listed on Schedule No. 1.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS
27TH DAY OF JULY 2020.**

SCOTT J. LUND - MAYOR

ATTEST:

DANIEL TIENTER - CITY CLERK

June 23rd to July 27th, 2020: Gifts, Donations, and Sponsorships - City of Fridley

Schedule No. 1

Date Received	Department or Division	Program	Donor Name, if not anonymous	Amount/ Value	Fund to be credited, if applicable
11/27/2019	Public Safety	Donation to Police Dept.	Marilyn J Larson	\$25.00	101
12/13/2019	SNC	Donation box	Various	\$50.00	270
12/23/2019	SNC	Donation to Pavilion Project	Fridley Lions via Springbrook Nature C	\$25,000.00	407
1/2/2020	Public Safety	Night to Unite Donation	MINCO	\$1,200.00	101
1/3/2020	Public Safety	PAL Program Donation	Schmit Towing	\$500.00	101
1/6/2020	SNC	In-Kind Donation to Pavilion Project	Parsons Electric	\$23,000.00	270
1/29/2020	SNC	Springbrook - Animal Care	Science Museum of Minnesota	\$200.00	270
2/21/2020	SNC	Pavilion Project	Springbrook Nature Center Foundation	\$25,000.00	407
2/25/2020	SNC	General Donation	Sylvia Winkelman	\$50.00	270
2/28/2020	Civic Campus	Donation for musician at City event	Scott Hickok	\$250.00	101
3/1/2020	Engineering	Future project trail easement	Valvoline LLC	\$8,278.00	405
3/25/2020	Public Safety	Sanitizing wipes/emergency supplies	Sam's Club	\$250.00	101
3/26/2020	Public Safety	6 cases of N95 masks	Patrick Miller Construction	\$300.00	101
4/9/2020	Public Safety	PPE Supplies (coveralls, masks, eye pro)	Home Depot	\$2,739.04	101
4/17/2020	Public Safety	PPE Supplies (coveralls, masks, eye pro)	Home Depot	\$1,726.83	101
4/22/2020	Public Works	53rd Avenue Lift Station Easement	Target	\$22,800.00	602
4/29/2020	Public Safety	4 Gallons of Sanitizer	Tattersall Distilling	\$100.00	101
4/25/2020	Public Safety	Masks-900 handmade (Gov Walz mask drive)	Residents	\$1,800.00	101
4/28/2020	SNC	Springbrook Pavilion Project	Springbrook Foundation	\$50,000.00	407
5/5/2020	SNC	Springbrook Pavilion Project	Northeast Bank Foundation	\$250.00	270
6/4/2020	Public Safety	Sanitizing Wipes and Hand Sanitizer	Wal-Mart	\$331.14	101
6/16/2020	SNC	General Donation	Fridley Women of Today	\$100.00	270
6/17/2020	Public Safety	Donation of Funds for Breakfast for Officers	Paul and Gloria Schultz	\$400.00	101
7/7/2020	SNC	General Donation	Betty Enkhaus	\$50.00	270
7/14/2020	SNC	Plaque and paver donations	Springbrook Foundation	\$298.70	270

\$164,698.71



AGENDA ITEM CITY COUNCIL MEETING OF JULY 27, 2020

TO: Walter Wysopal, City Manager PW20-035

FROM: James Kosluchar, Public Works Director
Nic Schmidt, Civil Engineer

DATE: July 22, 2020

SUBJECT: Approve Change Order No. 2 for Locke Park Water Treatment Plant Improvement Project 17-509

Attached is Change Order No. 2 for the Locke Park Water Treatment Plant Improvement Project 17-509. This project is for improving the reliability of plant filter operation, improved treatment of a public water supply and filter backwash water re-use. This project is being performed under a contract with Magney Construction, Inc. of Chanhassen, MN.

The amount of this change order is \$43,442.35, and it extends the substantial completion date from April 30, 2020 to June 4, 2020 for the project. Total work included in Change Order No. 2 would increase the current contract by 1.3%. Cumulative change orders to this project including Change Order No. 2 would total 1.4% of the original contract. The project work including change orders is funded by the Water Utility Fund through a Community Investment Fund loan.

This amount of additional work and corresponding change in completion dates is required as outlined in the engineer's attached description of work and overview of the project's work change directives (WCDs). WCDs are agreed upon and executed prior to beginning the proposed change in work, and are typically time-sensitive. Based on executed WCD Nos. 11 & 12, the substantial completion date was extended seventeen (17) working days to 5/26/2020. Excluding site grading and restoration, substantial completion was met upon plant start-up and training conducted on May 20, 2020. The revised final completion date is extended from May 31, 2020 to July 2, 2020. Staff required additional time to make revisions and decisions on site grading on the west side of the treatment plant to conform to the Locke Parkway constructed condition. The contractor is actively working on plant punch list items and completion of site work. The following highlights key features of the Change Order No. 2 items:

WCD-11: Floor Coatings

The floors of the existing plant were originally specified to be painted with a clear sealant. However, Staff requested an upgrade due to the numerous cutouts and patches that have been made over the years, including this project. After spot testing a location, it was revealed

that applying a clear sealant would further accentuate the patches, concrete discoloration and cracking that has occurred over the years and would produce a less than desirable finished product. An opaque floor coating, similar to the product used in the City's other water utility facilities was chosen. The upgraded floor coating is also a superior product as compared to a clear sealant and will require less annual maintenance by Staff. The additional floor coating work adds \$10,070.15 to the contract. See the attached images for comparison of the plant before and after application of the upgraded floor coating.

WCD-12: East and West Side Stoop Construction (Existing Water Treatment Plant)

The existing water treatment plant (WTP) was constructed in 1970. Given available information of record during the design phase it was determined that adequate stoops were installed at the east and west ends of the existing building. Before constructing the exterior concrete slabs at the building entrances it was discovered that the stoops had deteriorated significantly over the years, or that a stoop had never been constructed in some locations. Staff worked with our team to address the issue while being sensitive to budget and long-term structural integrity. The existing stoops were demolished and reconstructed. Choosing to complete this work under a time and materials basis saved the City over \$3,414.98 as compared to the original proposed cost. See the attached images of the east stoop prior to and after reconstruction.

WCD-13: In-Plant Fiber Installation and Integration

Staff identified the advantage of installing a buried fiber optic cable connection from the upgraded plant to the City's network for an improved and more reliable means of remote SCADA communication. This replaced the aging and occasionally problematic SCADA communications made by an antenna between the plant and public works facility, which will no longer need to be maintained. The cost for this additional item adds \$13,224.36 to the contract.

WCD-14: Permanganate Tank Level Sensor

This pertains to the chemical treatment equipment required for consistent measurement and dosing of filtered water before entering the distribution system. Unfortunately this sensor was omitted in the original contract, but is necessary for proper operation and regulatory reporting purposes. The cost for this additional item adds \$3,390.72 to the contract.

WCD-15: Paving Modifications (DEDUCT)

Given the new elevations of the University Avenue Service Road at the roundabout, a contract price adjustment was made in order to improve site drainage away from the west side of the WTP. Along with site elevation revisions, a concrete valley gutter was added. In an effort to save funds on the paving element, Staff proposed to include this portion of work under a different contract. After offsetting the drainage improvements and omitting the paving under Magney Construction's contract, a credit of \$3,052.90 results.

Staff is recommending that the City Council ***move to approve Change Order No. 2 for the Locke Park Water Treatment Plant Improvement Project 17-509 in the amount of \$43,442.35 to Magney Construction, Inc.*** If approved, the contract amount shall be increased from \$3,351,068.43 to \$3,394,510.78.

NS/nrs

Attachments



July 21, 2020

RE: Change Order No. 2
Locke Park WTP Improvements/Expansion
City of Fridley
Fridley, Minnesota
SEH No. FRIDL 144709

Nic Schmidt, Civil Engineer
City of Fridley
7071 University Ave. N.E.
Fridley, MN 55432

Dear Nic:

Please review the enclosed Change Order No. 2 packet for a description of proposed contract changes for the **Locke Park Water Treatment Plant project**. As we have previously discussed throughout the construction phase of this project, work change directives (WCD) have been issued to allow the work of the contract to proceed. The following items comprise Change Order No. 2:

- WCD-11: Floor Coatings
- WCD-12: East and West Side Stoop Construction
- WCD-13: Fiber Routing
- WCD-14: Permanganate Tank Level Sensor
- WCD-15: Paving Modifications

For more detailed information regarding the individual WCDs, including the changes in contract amount and contract time, see the attached Change Order No. 2 which includes the individual WCDs that were previously sent to Magney Construction and the City.

In general, Change Order No. 2 modifies the construction contract as described below:

Change in Contract Amount

Original Contract Amount.....	\$3,349,000.00
Total Change Order No. 1	\$2,068.43
Total Change Order No. 2	\$43,442.35
Revised Contract Amount	\$3,394,510.78

Change in Contract Time

Substantial Completion

Substantial Completion Prior to this Change Order	4/30/2020
Revised Substantial Completion.....	6/4/2020

Final Completion

Final Completion Prior to this Change Order.....	5/31/2020
Revised Final Completion.....	7/2/2020

I trust that this information is sufficient to complete your review of these contract changes. If you should require any additional information or have any questions please do not hesitate to contact me at bweiss@sehinc.com or by phone at 507.440.7485.

Sincerely,

Brad Weiss
Project Engineer

Enclosure: Change Order No. 2 Packet

WCD-11: Floor Coatings

Before images prior to application of upgraded floor coating



Cracking



Discoloration



Cutouts/Patch-In Work

WCD-11: Floor Coatings

After images following application of upgraded floor coating



WCD-12: East and West Side Stoop Construction

Below is an example of the deteriorated east stoop prior to demolition and reconstruction. Structural integrity of the stoops on both sides of the plant is important given routine deliveries and well maintenance.



WCD-12: East and West Side Stoop Construction

Below are images of the reconstructed east stoop.





AGENDA ITEM
COUNCIL MEETING OF JULY 27, 2020
CLAIMS

CLAIMS

189545 - 189656



City of Fridley, MN

Claims Council 07/27/2020

By Fund

Payment Dates 7/13/2020 - 7/27/2020

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 101 - General Fund						
Vendor: 13268 - 121 BENEFITS CORP						
DFT0003037	07/24/2020	INV0024249	CITY OF FRIDLEY HLTH REIMB PL#10129454	101-213150	Health Reimb HRA/Veba & HSA..	1,100.00
Vendor 13268 - 121 BENEFITS CORP Total:						1,100.00
Vendor: 10033 - ABLE HOSE & RUBBER						
189547	07/15/2020	220096001	AIR HOSE	101-141040	Inventory - Auto Parts & Suppl...	79.73
Vendor 10033 - ABLE HOSE & RUBBER Total:						79.73
Vendor: 10011 - ABM EQUIPMENT & SUPPLY						
189546	07/15/2020	164097IN	#662 PLATE	101-141040	Inventory - Auto Parts & Suppl...	545.43
Vendor 10011 - ABM EQUIPMENT & SUPPLY Total:						545.43
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-HRA	101-132200	Due from HRA	38.23
Vendor 10185 - AT & T WIRELESS SERVICE Total:						38.23
Vendor: 10296 - BOYER TRUCKS INC						
189550	07/15/2020	919926	#792 REPAIR PARTS	101-141040	Inventory - Auto Parts & Suppl...	73.67
189550	07/15/2020	920433X1	#792 HOSE	101-141040	Inventory - Auto Parts & Suppl...	32.44
Vendor 10296 - BOYER TRUCKS INC Total:						106.11
Vendor: Ppt ID: 307066 - CITY OF FRIDLEY 457-ICMA						
653	07/24/2020	INV0024233	CITY OF FRIDLEY ICMA Ppt ID: 307066	101-213260	Deferred Comp.-ICMA 457 plan	14,123.79
653	07/24/2020	INV0024234	CITY OF FRIDLEY ICMA Ppt ID: 307066	101-213260	Deferred Comp.-ICMA 457 plan	2,234.28
653	07/24/2020	INV0024237	CITY OF FRIDLEY ICMA Ppt ID: 307066	101-213260	Deferred Comp.-ICMA 457 plan	308.00
Vendor Ppt ID: 307066 - CITY OF FRIDLEY 457-ICMA Total:						16,666.07
Vendor: Ppt ID: 803502 - CITY OF FRIDLEY RHS-ICMA						
655	07/24/2020	INV0024244	CITY OF FRIDLEY ICMA Ppt ID: 803758	101-213280	RHS Plan (ICMA)	4,007.25
655	07/24/2020	INV0024245	CITY OF FRIDLEY ICMA Ppt ID: 803556	101-213280	RHS Plan (ICMA)	75.00
655	07/24/2020	INV0024246	CITY OF FRIDLEY ICMA Ppt ID 800158	101-213280	RHS Plan (ICMA)	2,325.00
655	07/24/2020	INV0024247	CITY OF FRIDLEY ICMA Ppt ID: 803502	101-213280	RHS Plan (ICMA)	525.00
Vendor Ppt ID: 803502 - CITY OF FRIDLEY RHS-ICMA Total:						6,932.25

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: Ppt ID: 705060 - CITY OF FRIDLEY ROTH-ICMA						
654	07/24/2020	INV0024248	CITY OF FRIDLEY ICMA Ppt ID: 705060	101-213270	ICMA Roth IRA	3,288.45
Vendor Ppt ID: 705060 - CITY OF FRIDLEY ROTH-ICMA Total:						3,288.45
Vendor: 10748 - FRIDLEY POLICE ASSOCIATION						
189608	07/22/2020	INV0024236	Bi-weekly payroll contributions	101-213330	Fridley Police Association	184.00
Vendor 10748 - FRIDLEY POLICE ASSOCIATION Total:						184.00
Vendor: 10949 - HYDRAULIC SPECIALTY CO						
189559	07/15/2020	90004978015	#795 HOSE	101-141040	Inventory - Auto Parts & Suppl...	63.08
Vendor 10949 - HYDRAULIC SPECIALTY CO Total:						63.08
Vendor: 12450 - INTERNAL REVENUE SERVICE - PAYROLL TAXES						
DFT0003038	07/24/2020	INV0024250	BI-WEEKLY SOCIAL SECURITY WITHHOLDINGS	101-212120	FICA Payable	37,703.84
DFT0003039	07/24/2020	INV0024251	BI-WEEKLY MEDICARE WITHHOLDINGS	101-212130	Medicare Payable	13,905.12
DFT0003041	07/24/2020	INV0024253	BI-WEEKLY FEDERAL TAX WITHHOLDING	101-212100	Federal Tax Withheld	47,789.94
Vendor 12450 - INTERNAL REVENUE SERVICE - PAYROLL TAXES Total:						99,398.90
Vendor: 11099 - KATH FUEL OIL SERVICE						
189560	07/15/2020	687597	DIESEL FLUID	101-141040	Inventory - Auto Parts & Suppl...	126.00
189560	07/15/2020	687625	BULK OIL	101-141040	Inventory - Auto Parts & Suppl...	1,197.00
Vendor 11099 - KATH FUEL OIL SERVICE Total:						1,323.00
Vendor: 11190 - LANO EQUIPMENT INC						
189561	07/15/2020	02758037	#575 REAR GLASS	101-141040	Inventory - Auto Parts & Suppl...	348.72
Vendor 11190 - LANO EQUIPMENT INC Total:						348.72
Vendor: 11427 - MINN CHILD SUPPORT PAYMENT CENTER						
189609	07/22/2020	INV0024232	Bi-weekly payroll deduction	101-213300	Child Support Withheld	1,108.90
Vendor 11427 - MINN CHILD SUPPORT PAYMENT CENTER Total:						1,108.90
Vendor: 12451 - MINNESOTA DEPARTMENT OF REVENUE - PAYROLL TAXES						
DFT0003040	07/24/2020	INV0024252	BI-WEEKLY STATE INCOME TAX WITHHOLDINGS	101-212110	State Tax Withheld	20,847.47
Vendor 12451 - MINNESOTA DEPARTMENT OF REVENUE - PAYROLL TAXES Total:						20,847.47
Vendor: 11279 - MTI DISTRIBUTING CO						
189562	07/15/2020	126507000	#509 BELT	101-141040	Inventory - Auto Parts & Suppl...	110.38
189562	07/15/2020	126507300	#530 BELT	101-141040	Inventory - Auto Parts & Suppl...	165.39
Vendor 11279 - MTI DISTRIBUTING CO Total:						275.77
Vendor: 12443 - OPTUM BANK (HSA)						
DFT0003033	07/24/2020	INV0024240	HSA savings acct - employer additional	101-213150	Health Reimb HRA/Veba & HSA..	2,619.75
Vendor 12443 - OPTUM BANK (HSA) Total:						2,619.75

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 13581 - O'REILLY AUTO PARTS						
189583	07/15/2020	1530-246053	#629 BELT	101-141040	Inventory - Auto Parts & Suppl...	14.41
Vendor 13581 - O'REILLY AUTO PARTS Total:						14.41
Vendor: 11685 - PERA - PUBLIC EMPLOYEES						
DFT0003034	07/24/2020	INV0024241	Bi-weekly deduction - Coordinated	101-213100	PERA	38,024.97
DFT0003035	07/24/2020	INV0024242	Bi-weekly payroll deduction - defined contrib	101-213100	PERA	164.46
DFT0003036	07/24/2020	INV0024243	Bi-weekly payroll ded - Pol/Fire	101-213100	PERA	51,895.14
Vendor 11685 - PERA - PUBLIC EMPLOYEES Total:						90,084.57
Vendor: 12081 - STANDARD INSURANCE COMPANY (LIFE)						
189569	07/15/2020	INV0024230	JULY LIFE	101-213170	Life Insurance Payable	2,464.60
Vendor 12081 - STANDARD INSURANCE COMPANY (LIFE) Total:						2,464.60
Vendor: 12082 - STANDARD INSURANCE COUMPANY LTD/STD						
189570	07/15/2020	INV0024223	JULY LONG TERM DISABILITY	101-213200	Long Term Disability Withhold...	3,803.04
189570	07/15/2020	INV0024223	JULY SHORT TERM DISABILITY	101-213205	Short Term Disability	4,437.12
Vendor 12082 - STANDARD INSURANCE COUMPANY LTD/STD Total:						8,240.16
Vendor: 12122 - SUBURBAN TIRE WHOLESALE INC						
189572	07/15/2020	10170999	TIRES	101-141040	Inventory - Auto Parts & Suppl...	224.40
Vendor 12122 - SUBURBAN TIRE WHOLESALE INC Total:						224.40
Vendor: 12237 - TRI-STATE BOBCAT, INC						
189573	07/15/2020	A74274	#598 GLASS	101-141040	Inventory - Auto Parts & Suppl...	242.75
Vendor 12237 - TRI-STATE BOBCAT, INC Total:						242.75
						256,196.75
Division: 121 - City Management						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-CITY MGR	101-1210-633120	Gen Mgmt / Communication (...)	44.63
Vendor 10185 - AT & T WIRELESS SERVICE Total:						44.63
Vendor: 11836 - SOULO COMMUNICATIONS						
189630	07/23/2020	111021	ENVELOPES	101-1210-621120	Gen Mgmt / Office Supplies	112.16
Vendor 11836 - SOULO COMMUNICATIONS Total:						112.16
Division 121 - City Management Total:						156.79
Division: 131 - Accounting						
Vendor: 10147 - ANOKA COUNTY PROP RECORDS/TAXATION						
189584	07/16/2020	INV0024224	ANNUAL TNT FEES	101-1310-635100	Accounting / Services Contract...	2,243.65
Vendor 10147 - ANOKA COUNTY PROP RECORDS/TAXATION Total:						2,243.65
Vendor: 10505 - BLAINE CUSTOM APPAREL & AWARDS						
189615	07/23/2020	26620	RETIREMENT ACRYLIC	101-1310-621130	Accounting / Operating Suppli...	65.00
Vendor 10505 - BLAINE CUSTOM APPAREL & AWARDS Total:						65.00

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 11836 - SOULO COMMUNICATIONS						
189630	07/23/2020	111021	ENVELOPES	101-1310-621120	Accounting / Office Supplies	84.12
Vendor 11836 - SOULO COMMUNICATIONS Total:						84.12
Division 131 - Accounting Total:						2,392.77
Division: 133 - Information Technology						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-MIS	101-1330-633120	IT / Communication (phones, ...	576.72
Vendor 10185 - AT & T WIRELESS SERVICE Total:						576.72
Vendor: 10395 - CENTURY LINK						
189552	07/15/2020	INV0024220	PHONE SERVICE 763 5742480 360	101-1330-633120	IT / Communication (phones, ...	63.09
Vendor 10395 - CENTURY LINK Total:						63.09
Vendor: 10488 - OPG3 INC						
189614	07/23/2020	4148	ANNUAL MAINTENANCE BILLING	101-1330-635130	IT / Hardware & Software Sup...	18,246.00
Vendor 10488 - OPG3 INC Total:						18,246.00
Vendor: 11918 - ROSEVILLE, CITY OF						
189631	07/23/2020	0229175	JULY - I.T. SERVICES	101-1330-633120	IT / Communication (phones, ...	3,299.00
Vendor 11918 - ROSEVILLE, CITY OF Total:						3,299.00
Division 133 - Information Technology Total:						22,184.81
Division: 142 - Emergency Reserves						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	EMERGENCY CELL PHONES	101-1420-633120	Emergency Reserves / Commu...	178.52
Vendor 10185 - AT & T WIRELESS SERVICE Total:						178.52
Division 142 - Emergency Reserves Total:						178.52
Division: 211 - Police						
Vendor: 10178 - ASPEN MILLS INC						
189549	07/15/2020	258393	BODY ARMOR	101-2110-621110	Police / Clothing & Laundry	1,243.55
189549	07/15/2020	258394	UNIFORMS	101-2110-621110	Police / Clothing & Laundry	101.36
189549	07/15/2020	258395	BODY ARMOR	101-2110-621110	Police / Clothing & Laundry	1,186.50
189549	07/15/2020	258396	UNIFORMS	101-2110-621110	Police / Clothing & Laundry	447.67
189549	07/15/2020	258397	VEST CARRIER	101-2110-621110	Police / Clothing & Laundry	19.00
189549	07/15/2020	258398	UNIFORMS	101-2110-621110	Police / Clothing & Laundry	42.61
189549	07/15/2020	258399	UNIFORMS	101-2110-621110	Police / Clothing & Laundry	196.17
189549	07/15/2020	258401	MISC UNIFORM ITEMS	101-2110-621110	Police / Clothing & Laundry	648.08
189549	07/15/2020	258402	NEW HIRE UNIFORM	101-2110-621110	Police / Clothing & Laundry	1,291.05
189549	07/15/2020	258403	UNIFORMS	101-2110-621110	Police / Clothing & Laundry	122.12
189549	07/15/2020	258404	UNIFORM	101-2110-621110	Police / Clothing & Laundry	33.25
189549	07/15/2020	258405	BOOTS	101-2110-621110	Police / Clothing & Laundry	132.99
189549	07/15/2020	258406	FLASHLIGHT	101-2110-621110	Police / Clothing & Laundry	112.57
189549	07/15/2020	258407	BOOTS	101-2110-621110	Police / Clothing & Laundry	199.45

Claims Council 07/27/2020

Payment Dates: 7/13/2020 - 7/27/2020

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
189645	07/23/2020	258987	NEW HIRE UNIFORMS	101-2110-621110	Police / Clothing & Laundry	818.64
Vendor 10178 - ASPEN MILLS INC Total:						6,595.01
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-POLICE	101-2110-633120	Police / Communication (phon...	953.28
Vendor 10185 - AT & T WIRELESS SERVICE Total:						953.28
Vendor: 13374 - CARDINAL INVESTIGATIONS						
189581	07/15/2020	FDPS2020-03	EMPLOYMENT BACKGROUND	101-2110-631100	Police / Services-Professional	990.00
Vendor 13374 - CARDINAL INVESTIGATIONS Total:						990.00
Vendor: 10395 - CENTURY LINK						
189552	07/15/2020	INV0024220	PHONE SERVICE 612E830233605	101-2110-633120	Police / Communication (phon...	106.40
Vendor 10395 - CENTURY LINK Total:						106.40
Vendor: 10935 - HOLIDAY STATION						
189558	07/15/2020	49401072000	CAR WASH	101-2110-635100	Police / Services Contracted, N...	13.50
Vendor 10935 - HOLIDAY STATION Total:						13.50
Vendor: 11282 - MAACO AUTO COLLISION REPAIR						
189563	07/15/2020	871231	#355 DOOR REPAIR	101-2110-635100	Police / Services Contracted, N...	195.00
Vendor 11282 - MAACO AUTO COLLISION REPAIR Total:						195.00
Vendor: 11421 - MINN BUREAU OF CRIMINAL APPR-B.C.A.						
189565	07/15/2020	615407	CJDN ACCESS FEE	101-2110-633120	Police / Communication (phon...	750.00
Vendor 11421 - MINN BUREAU OF CRIMINAL APPR-B.C.A. Total:						750.00
Vendor: 11856 - RAPIT PRINTING						
189567	07/15/2020	221242	ANIMAL QUARANTINE & DOG FORMS	101-2110-633110	Police / Printing & Binding	224.36
Vendor 11856 - RAPIT PRINTING Total:						224.36
Vendor: 12115 - STREICHER'S						
189571	07/15/2020	11436879	PRACTICE AMMO	101-2110-621130	Police / Operating Supplies	8,741.25
Vendor 12115 - STREICHER'S Total:						8,741.25
Vendor: 12313 - VERIZON WIRELESS						
189575	07/15/2020	INV0024226	CELL PHONE	101-2110-633120	Police / Communication (phon...	1,786.26
Vendor 12313 - VERIZON WIRELESS Total:						1,786.26
Vendor: 12331 - VISUAL COMPUTER SOLUTIONS INC						
189576	07/15/2020	12589	SAAS RENEWAL SERVICE	101-2110-635130	Police / Hardware & Software ...	4,050.00
Vendor 12331 - VISUAL COMPUTER SOLUTIONS INC Total:						4,050.00
Vendor: 13205 - WASH ON CENTRAL LLC						
189580	07/15/2020	SLP004	JUNE CAR WASH STATEMENT	101-2110-635100	Police / Services Contracted, N...	66.00
Vendor 13205 - WASH ON CENTRAL LLC Total:						66.00
Division 211 - Police Total:						24,471.06

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount	
Division: 215 - Emergency Management							
Vendor: 12313 - VERIZON WIRELESS							
189575	07/15/2020	INV0024226	CELL PHONE	101-2150-633120	Emergency Mgmt / Communic...	42.53	
						Vendor 12313 - VERIZON WIRELESS Total:	42.53
						Division 215 - Emergency Management Total:	42.53
Division: 219 - Fire							
Vendor: 10178 - ASPEN MILLS INC							
189645	07/23/2020	258988	NEW HIRE UNIFORMS	101-2190-621110	Fire / Clothing & Laundry	419.90	
						Vendor 10178 - ASPEN MILLS INC Total:	419.90
Vendor: 10185 - AT & T WIRELESS SERVICE							
189545	07/15/2020	INV0024216	CELL PHONES-FIRE	101-2190-633120	Fire / Communication (phones,..	84.99	
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	84.99
Vendor: 10395 - CENTURY LINK							
189552	07/15/2020	INV0024220	PHONE SERVICE 612 Z010545 311	101-2190-633120	Fire / Communication (phones,..	322.60	
						Vendor 10395 - CENTURY LINK Total:	322.60
Vendor: 10637 - EMERGENCY APPARATUS MAINT							
189649	07/23/2020	111103, 111104, 111105	PUMP TESTING	101-2190-635100	Fire / Services Contracted, Non..	1,502.66	
						Vendor 10637 - EMERGENCY APPARATUS MAINT Total:	1,502.66
Vendor: 10640 - EMERGENCY RESPONSE SOLUTIONS LLC							
189555	07/15/2020	15291	HYDRANT BAG	101-2190-621150	Fire / Tools & Minor Equipment	84.39	
						Vendor 10640 - EMERGENCY RESPONSE SOLUTIONS LLC Total:	84.39
Vendor: 11799 - PRO HYDRO-TESTING LLC							
189566	07/15/2020	103510	SERVICE ON HYDRO-TESTING	101-2190-635100	Fire / Services Contracted, Non..	104.00	
						Vendor 11799 - PRO HYDRO-TESTING LLC Total:	104.00
Vendor: 11836 - SOULO COMMUNICATIONS							
189630	07/23/2020	111021	ENVELOPES	101-2190-621120	Fire / Office Supplies	84.12	
						Vendor 11836 - SOULO COMMUNICATIONS Total:	84.12
						Division 219 - Fire Total:	2,602.66
Division: 311 - Campus Facilities							
Vendor: 10185 - AT & T WIRELESS SERVICE							
189545	07/15/2020	INV0024216	CELL PHONES-FACILITY	101-3110-633120	Facilities / Communication	91.39	
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	91.39
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
189551	07/15/2020	INV0024227	UTILITIES-10791004-4	101-3110-634100	Facilities / Utility Services	1,709.48	
189551	07/15/2020	INV0024227	UTILITIES 10791005-1	101-3110-634100	Facilities / Utility Services	385.57	
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	2,095.05

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 13513 - NORTH ANOKA PLUMBING						
189582	07/15/2020	N20345	REPLACED FAUCET IN FIRE DEPT KITCHEN	101-3110-635100	Facilities / Services Contracted,..	354.00
Vendor 13513 - NORTH ANOKA PLUMBING Total:						354.00
Vendor: 11683 - OVERHEAD DOOR COMPANY						
189627	07/23/2020	117188	REPLACED DOOR MOTOR/TIMER	101-3110-635100	Facilities / Services Contracted,..	743.00
Vendor 11683 - OVERHEAD DOOR COMPANY Total:						743.00
Vendor: 12007 - SHRED RIGHT						
189632	07/23/2020	532317	SHREDDING SERVICES	101-3110-635100	Facilities / Services Contracted,..	58.80
Vendor 12007 - SHRED RIGHT Total:						58.80
Vendor: 12237 - TRI-STATE BOBCAT, INC						
189573	07/15/2020	A74495	LAWN MOWER PARTS	101-3110-621140	Facilities / Supplies for Repair...	198.00
Vendor 12237 - TRI-STATE BOBCAT, INC Total:						198.00
Vendor: 13207 - VTI SECURITY INTEGRATORS						
189639	07/23/2020	103455	BUTTON GATE FOR POLICE NORTH GATE	101-3110-635100	Facilities / Services Contracted,..	407.45
Vendor 13207 - VTI SECURITY INTEGRATORS Total:						407.45
Vendor: 12402 - XCEL ENERGY						
189577	07/15/2020	INV0024219	UTILITIES-51-4330624-7	101-3110-634100	Facilities / Utility Services	6,721.84
Vendor 12402 - XCEL ENERGY Total:						6,721.84
Division 311 - Campus Facilities Total:						10,669.53
Division: 314 - Engineering						
Vendor: 10147 - ANOKA COUNTY PROP RECORDS/TAXATION						
189585	07/16/2020	INV0024229	2020 PICTOMETRY	101-3140-635100	Eng / Services Contracted, Non...	3,966.80
Vendor 10147 - ANOKA COUNTY PROP RECORDS/TAXATION Total:						3,966.80
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-ENG	101-3140-633120	Eng / Communication (phones,...	456.24
189545	07/15/2020	INV0024216	CELL PHONES-GIS/PW	101-3140-633120	Eng / Communication (phones,...	38.23
Vendor 10185 - AT & T WIRELESS SERVICE Total:						494.47
Vendor: 10738 - FRANZ REPROGRAPHICS						
189618	07/23/2020	218190-0	PAPER & INK CARTRIDGE ORDER	101-3140-621120	Eng / Office Supplies	755.63
Vendor 10738 - FRANZ REPROGRAPHICS Total:						755.63
Division 314 - Engineering Total:						5,216.90
Division: 316 - Parks						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-PARKS	101-3160-633120	Parks / Communication (phon...	267.78
Vendor 10185 - AT & T WIRELESS SERVICE Total:						267.78
Division 316 - Parks Total:						267.78

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Division: 318 - Streets						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-STREETS	101-3180-633120	Streets / Communication (pho...	478.13
						Vendor 10185 - AT & T WIRELESS SERVICE Total:
						478.13
Vendor: 11836 - SOULO COMMUNICATIONS						
189630	07/23/2020	111021	ENVELOPES	101-3180-621120	Streets / Office Supplies	84.12
						Vendor 11836 - SOULO COMMUNICATIONS Total:
						84.12
						Division 318 - Streets Total:
						562.25
Division: 319 - Fleet Services: Garage/Shop						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-GARAGE	101-3190-633120	Fleet Services / Communication	133.89
						Vendor 10185 - AT & T WIRELESS SERVICE Total:
						133.89
Vendor: 10395 - CENTURY LINK						
189552	07/15/2020	INV0024220	PHONE SERVICE 612 Z010546 766	101-3190-633120	Fleet Services / Communication	360.61
						Vendor 10395 - CENTURY LINK Total:
						360.61
Vendor: 10819 - GRAINGER						
189557	07/15/2020	9566182334	OFFICE CHAIR CASTORS	101-3190-621140	Fleet Services / Supplies for Re...	72.03
						Vendor 10819 - GRAINGER Total:
						72.03
Vendor: 11099 - KATH FUEL OIL SERVICE						
189560	07/15/2020	687596	WASHER FLUID	101-3190-621140	Fleet Services / Supplies for Re...	156.00
						Vendor 11099 - KATH FUEL OIL SERVICE Total:
						156.00
						Division 319 - Fleet Services: Garage/Shop Total:
						722.53
Division: 410 - Recreation						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONE-COMM SERV	101-4100-633120	Rec / Communication (phones,...	44.63
189545	07/15/2020	INV0024216	CELL PHONES-REC	101-4100-633120	Rec / Communication (phones,...	214.11
						Vendor 10185 - AT & T WIRELESS SERVICE Total:
						258.74
Vendor: 10581 - DO-GOOD BIZ INC						
189647	07/23/2020	13227-01	PARK & REC BROCHURE INSERTS	101-4100-633120	Rec / Communication (phones,...	766.81
						Vendor 10581 - DO-GOOD BIZ INC Total:
						766.81
Vendor: 11836 - SOULO COMMUNICATIONS						
189630	07/23/2020	111021	ENVELOPES	101-4100-621120	Rec / Office Supplies	112.16
						Vendor 11836 - SOULO COMMUNICATIONS Total:
						112.16
Vendor: 12134 - SUPPLY SOLUTIONS LLC						
189633	07/23/2020	28553, 28554	CLEANING SUPPLIES	101-4104-621130	Rec Playgrounds / Operating S...	398.77
189633	07/23/2020	28553, 28554	CLEANING SUPPLIES	101-4104-621130	Rec Playgrounds / Operating S...	137.33
						Vendor 12134 - SUPPLY SOLUTIONS LLC Total:
						536.10

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 12264 - US DEPARTMENT OF AGRICULTURE						
189574	07/15/2020	6100025016	DEER MANAGEMENT	101-4100-635100	Rec / Services Contracted, Non...	1,981.65
Vendor 12264 - US DEPARTMENT OF AGRICULTURE Total:						1,981.65
Division 410 - Recreation Total:						3,655.46
Division: 416 - Employee Resources						
Vendor: 11836 - SOULO COMMUNICATIONS						
189630	07/23/2020	111021	ENVELOPES	101-4160-621120	ER-Empl Resources / Office Su...	112.16
Vendor 11836 - SOULO COMMUNICATIONS Total:						112.16
Division 416 - Employee Resources Total:						112.16
Division: 417 - Marketing & Communications						
Vendor: 10581 - DO-GOOD BIZ INC						
189647	07/23/2020	13227-01	MAY NEWSLETTER MAILING	101-4170-633120	Mktg & Comm / Communicati...	713.00
189647	07/23/2020	13227-01	JULY NEWSLETTER MAILING	101-4170-633120	Mktg & Comm / Communicati...	689.80
Vendor 10581 - DO-GOOD BIZ INC Total:						1,402.80
Division 417 - Marketing & Communications Total:						1,402.80
Division: 511 - Building Inspection						
Vendor: 13299 - AMERICAN SOLUTIONS FOR BUSINESS						
189655	07/23/2020	04822097	BUSINESS CARD FOR TRISHA L	101-5110-633110	Bldg Inspection / Printing & Bi...	9.61
Vendor 13299 - AMERICAN SOLUTIONS FOR BUSINESS Total:						9.61
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-INSPECT	101-5110-633120	Bldg Inspection / Comm. (pho...	165.72
Vendor 10185 - AT & T WIRELESS SERVICE Total:						165.72
Division 511 - Building Inspection Total:						175.33
Division: 512 - Planning-Code Enforcement						
Vendor: 10111 - AMERICAN PLANNING ASSOC						
189641	07/23/2020	073490-2075	MEMBERSHIP FEE FOR SCOTT	101-5120-632100	Planning / Dues & Subscription...	648.00
189641	07/23/2020	073490-2075	MEMBERSHIP FEE FOR STACY	101-5120-632100	Planning / Dues & Subscription...	227.00
Vendor 10111 - AMERICAN PLANNING ASSOC Total:						875.00
Vendor: 10147 - ANOKA COUNTY PROP RECORDS/TAXATION						
189642	07/23/2020	20-334423, 20-36471, 20-382...	ANOKA COUNTY FILING FEES	101-5120-635100	Planning / Services Contracted,...	92.00
Vendor 10147 - ANOKA COUNTY PROP RECORDS/TAXATION Total:						92.00
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-PLANNING	101-5120-633120	Planning / Communication (ph...	121.09
Vendor 10185 - AT & T WIRELESS SERVICE Total:						121.09
Vendor: 10604 - ECM PUBLISHERS INC						
189648	07/23/2020	783573	PUBLIC HEARING NOTICE	101-5120-633100	Planning / Advertising	56.25
Vendor 10604 - ECM PUBLISHERS INC Total:						56.25

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 11907 - ROCK SOLID LANDSCAPE & IRRIGATION						
189654	07/23/2020	INV0024262	INV#11058 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	80.00
189654	07/23/2020	INV0024262	INV#11171 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	80.00
189654	07/23/2020	INV0024262	INV#11170 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024262	INV#11172 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024262	INV#11173 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024262	INV#11174 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024262	INV#11175 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11128 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11129 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11130 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11132 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11131 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11133 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11134 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11139 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11140 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11141 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11142 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
189654	07/23/2020	INV0024263	INV#11143 LAWN MOWING ABATEMENT	101-5120-635100	Planning / Services Contracted,..	100.00
Vendor 11907 - ROCK SOLID LANDSCAPE & IRRIGATION Total:						1,860.00
Vendor: 11836 - SOULO COMMUNICATIONS						
189630	07/23/2020	111021	ENVELOPES	101-5120-621120	Planning / Office Supplies	308.46
Vendor 11836 - SOULO COMMUNICATIONS Total:						308.46
Division 512 - Planning-Code Enforcement Total:						3,312.80

Claims Council 07/27/2020

Payment Dates: 7/13/2020 - 7/27/2020

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Division: 514 - Rental Inspections						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-RENTAL	101-5140-633120	Rental Inspection / Comm (ph...	44.63
						Vendor 10185 - AT & T WIRELESS SERVICE Total:
						44.63
Vendor: 11836 - SOULO COMMUNICATIONS						
189630	07/23/2020	111021	ENVELOPES	101-5140-621120	Rental Inspection / Office Supp..	112.16
						Vendor 11836 - SOULO COMMUNICATIONS Total:
						112.16
						Division 514 - Rental Inspections Total:
						156.79
						Fund 101 - General Fund Total:
						334,480.22
Fund: 225 - Cable TV Fund						
Division: 417 - Marketing & Communications						
Vendor: 13299 - AMERICAN SOLUTIONS FOR BUSINESS						
189640	07/23/2020	INV04838568	SPRINGBROOK APPAREL LOGO	225-4170-635100	Mktg & Comm / Services Cont...	10.00
						Vendor 13299 - AMERICAN SOLUTIONS FOR BUSINESS Total:
						10.00
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-CABLE TV	225-4170-633120	Mktg & Comm / Communicati...	44.63
						Vendor 10185 - AT & T WIRELESS SERVICE Total:
						44.63
Vendor: 10447 - COMCAST CABLE						
189553	07/15/2020	INV0024218	JULY CABLE FEE	225-4170-633120	Mktg & Comm / Communicati...	314.16
						Vendor 10447 - COMCAST CABLE Total:
						314.16
						Division 417 - Marketing & Communications Total:
						368.79
						Fund 225 - Cable TV Fund Total:
						368.79
Fund: 237 - Solid Waste Abatement						
Division: 518 - Recycling						
Vendor: 10839 - GREEN LIGHTS RECYCLING INC						
189650	07/23/2020	20-4514	JUNE MAIN DROPOFF	237-5180-635100	Recycling / Services Contracted..	404.87
						Vendor 10839 - GREEN LIGHTS RECYCLING INC Total:
						404.87
Vendor: 11877 - REPUBLIC SERVICES #899						
189653	07/23/2020	899-003579812	JUNE RECYCLING	237-5180-635100	Recycling / Services Contracted..	30,916.20
						Vendor 11877 - REPUBLIC SERVICES #899 Total:
						30,916.20
						Division 518 - Recycling Total:
						31,321.07
						Fund 237 - Solid Waste Abatement Total:
						31,321.07

Claims Council 07/27/2020

Payment Dates: 7/13/2020 - 7/27/2020

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount	
Fund: 241 - Forfeitures/State/DWI							
Division: 217 - Forfeiture Funds - State							
Vendor: 11969 - SCHMIT TOWING INC							
189568	07/15/2020	INV0024225	JULY FORFEITURE STORAGE FEE	241-2172-635100	StateForf-DWI / Services Contr...	500.00	
						Vendor 11969 - SCHMIT TOWING INC Total:	500.00
						Division 217 - Forfeiture Funds - State Total:	500.00
						Fund 241 - Forfeitures/State/DWI Total:	500.00
Fund: 260 - Police Activity Fund							
Division: 211 - Police							
Vendor: 10148 - ANOKA COUNTY SHERIFF'S OFFICE							
189643	07/23/2020	INV0024268	TZD GRANT DISBURSEMENT	260-2110-638180	Police TZD / Pmts to Other Ag...	1,487.40	
						Vendor 10148 - ANOKA COUNTY SHERIFF'S OFFICE Total:	1,487.40
Vendor: 10154 - ANOKA, CITY OF							
189644	07/23/2020	INV0024267	TZD GRANT DISBURSEMENT	260-2110-638180	Police TZD / Pmts to Other Ag...	6,561.98	
						Vendor 10154 - ANOKA, CITY OF Total:	6,561.98
Vendor: 10185 - AT & T WIRELESS SERVICE							
189545	07/15/2020	INV0024216	CELL PHONES-PSDS	260-2114-633120	Police PSDS / Communication	87.70	
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	87.70
Vendor: 10477 - COON RAPIDS, CITY OF							
189646	07/23/2020	INV0024269	TZD GRANT DISBURSEMENT	260-2110-638180	Police TZD / Pmts to Other Ag...	14,813.92	
						Vendor 10477 - COON RAPIDS, CITY OF Total:	14,813.92
Vendor: 11228 - LINO LAKES, CITY OF							
189651	07/23/2020	INV0024270	TZD GRANT DISBURSEMENT	260-2110-638180	Police TZD / Pmts to Other Ag...	3,808.02	
						Vendor 11228 - LINO LAKES, CITY OF Total:	3,808.02
Vendor: 11848 - RAMSEY, CITY OF - POLICE							
189652	07/23/2020	INV0024266	TZD GRANT DISBURSEMENT	260-2110-638180	Police TZD / Pmts to Other Ag...	10,614.14	
						Vendor 11848 - RAMSEY, CITY OF - POLICE Total:	10,614.14
Vendor: 13344 - ST FRANCIS, CITY OF - POLICE							
189656	07/23/2020	INV0024265	TZD GRANT DISBURSEMENT	260-2110-638180	Police TZD / Pmts to Other Ag...	3,651.97	
						Vendor 13344 - ST FRANCIS, CITY OF - POLICE Total:	3,651.97
Vendor: 12313 - VERIZON WIRELESS							
189575	07/15/2020	INV0024226	CELL PHONE	260-2114-633120	Police PSDS / Communication	120.03	
						Vendor 12313 - VERIZON WIRELESS Total:	120.03
						Division 211 - Police Total:	41,145.16
						Fund 260 - Police Activity Fund Total:	41,145.16

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 270 - Springbrook NC Fund						
Division: 419 - Spring Brook Nature Center						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-NC	270-4190-633120	SNC / Communication (phones,..	38.23
						Vendor 10185 - AT & T WIRELESS SERVICE Total:
						38.23
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO						
189551	07/15/2020	INV0024227	UTILITIES-5530290-5	270-4190-634100	SNC / Utility Services	53.66
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:
						53.66
Vendor: 12134 - SUPPLY SOLUTIONS LLC						
189633	07/23/2020	28853	CLEANING SUPPLIES	270-4190-621140	SNC / Supplies for Repair & Ma..	137.33
						Vendor 12134 - SUPPLY SOLUTIONS LLC Total:
						137.33
Vendor: 12300 - VADOS BAIT/FISHER						
189634	07/23/2020	657	BAIT	270-4190-621130	SNC / Operating Supplies	39.49
						Vendor 12300 - VADOS BAIT/FISHER Total:
						39.49
Vendor: 12422 - ZEE MEDICAL SERVICE CO						
189637	07/23/2020	54049196	FIRST AID SUPPLIES	270-4190-621130	SNC / Operating Supplies	24.10
						Vendor 12422 - ZEE MEDICAL SERVICE CO Total:
						24.10
						Division 419 - Spring Brook Nature Center Total:
						292.81
						Fund 270 - Springbrook NC Fund Total:
						292.81
Fund: 351 - REVOLVING FUND..						
Division: 816 - Revolving Loans						
Vendor: 10147 - ANOKA COUNTY PROP RECORDS/TAXATION						
189584	07/16/2020	INV0024224	ANNUAL SPEC ASSESS FEES	351-8160-635100	Revolving Loans / Services Con...	2,376.24
						Vendor 10147 - ANOKA COUNTY PROP RECORDS/TAXATION Total:
						2,376.24
Vendor: 10621 - EHLERS & ASSOCIATES INC						
189617	07/23/2020	83827	CONTINUED DISCLOSURE	351-8160-631100	Revolving Loans / Services-Pro...	3,800.00
189617	07/23/2020	83827	CONTINUED DISCLOSURE	351-8160-631100	Revolving Loans / Services-Pro...	400.00
						Vendor 10621 - EHLERS & ASSOCIATES INC Total:
						4,200.00
						Division 816 - Revolving Loans Total:
						6,576.24
						Fund 351 - REVOLVING FUND.. Total:
						6,576.24
Fund: 405 - Capital Improvements-BLDG						
Division: 311 - Campus Facilities						
Vendor: 10289 - BOLTON & MENK INC						
189611	07/23/2020	0253537	OFFSITE STORAGE STAKING	405-3115-701100	CIP Bldg Facilities / Building & ...	470.00
						Vendor 10289 - BOLTON & MENK INC Total:
						470.00
						Division 311 - Campus Facilities Total:
						470.00
						Fund 405 - Capital Improvements-BLDG Total:
						470.00

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 409 - Capital Improvements-INFO TECH						
Division: 133 - Information Technology						
Vendor: 10346 - CDW GOVERNMENT INC						
189612	07/23/2020	ZJL8355	SCANNER	409-1330-621130	IT Capital / Operating Supplies	5,894.61
Vendor 10346 - CDW GOVERNMENT INC Total:						5,894.61
Vendor: 11670 - ONLINE SOLUTIONS LLC						
189626	07/23/2020	3772	USER LICENSES, SETUP FEE, TRAINING	409-1330-635130	IT Capital / Hardware & Softwa..	1,453.33
Vendor 11670 - ONLINE SOLUTIONS LLC Total:						1,453.33
Division 133 - Information Technology Total:						7,347.94
Fund 409 - Capital Improvements-INFO TECH Total:						7,347.94
Fund: 410 - Capital Equipment Fund						
Division: 211 - Police						
Vendor: 10638 - EMERGENCY AUTOMOTIVE TECHNOLOGIES						
189554	07/15/2020	JOR19102	2020 FORD UTILITY	410-2110-703100	CapEq. Police / Machinery & E...	12,893.38
Vendor 10638 - EMERGENCY AUTOMOTIVE TECHNOLOGIES Total:						12,893.38
Division 211 - Police Total:						12,893.38
Fund 410 - Capital Equipment Fund Total:						12,893.38
Fund: 601 - Water Fund						
Division: 601 - Water						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-WATER	601-6012-633120	Water Ops / Communication (...)	420.70
Vendor 10185 - AT & T WIRELESS SERVICE Total:						420.70
Vendor: 10222 - BARTON SAND & GRAVEL CO						
189610	07/23/2020	200615	DISPOSAL FEE	601-6012-635100	Water Ops / Services Contract...	220.00
Vendor 10222 - BARTON SAND & GRAVEL CO Total:						220.00
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO						
189551	07/15/2020	INV0024227	UTILITIES-5513440-7	601-6012-634100	Water Ops / Utility Services	34.12
189551	07/15/2020	INV0024227	UTILITIES-10942843-3	601-6012-634100	Water Ops / Utility Services	71.88
Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:						106.00
Vendor: 10395 - CENTURY LINK						
189552	07/15/2020	INV0024220	PHONE SERVICE 612 Z010548 412	601-6012-633120	Water Ops / Communication (...)	219.20
Vendor 10395 - CENTURY LINK Total:						219.20
Vendor: 10449 - COMMERCIAL ASPHALT						
189613	07/23/2020	200615	ASPHALT	601-6012-621140	Water Ops / Supplies for Repai...	1,048.24
Vendor 10449 - COMMERCIAL ASPHALT Total:						1,048.24

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 13095 - CORE & MAIN LP						
189638	07/23/2020	M336723	PAINT FOR HYDRANTS	601-6012-621140	Water Ops / Supplies for Repai...	799.92
Vendor 13095 - CORE & MAIN LP Total:						799.92
Vendor: 10509 - CULLIGAN						
189616	07/23/2020	100X06586809	WATER SOFTENER RENTAL	601-6012-621140	Water Ops / Supplies for Repai...	368.60
189616	07/23/2020	100X06586809	WATER SOFTENER SALT	601-6012-635110	Water Ops / Rentals	138.75
Vendor 10509 - CULLIGAN Total:						507.35
Vendor: 10811 - GOPHER STATE ONE-CALL INC						
189619	07/23/2020	0060403	LOCATE CALLS	601-6012-635100	Water Ops / Services Contract...	457.65
Vendor 10811 - GOPHER STATE ONE-CALL INC Total:						457.65
Vendor: 10894 - HAWKINS INC						
189620	07/23/2020	4726367	WATER TREATMENT CHEMICALS	601-6012-621130	Water Ops / Operating Supplies	1,935.65
189620	07/23/2020	4731529	WATER TREATMENT CHEMICALS	601-6012-621130	Water Ops / Operating Supplies	1,124.24
Vendor 10894 - HAWKINS INC Total:						3,059.89
Vendor: 10927 - HOFFMAN BROS. SOD						
189621	07/23/2020	022979	BUFF LIMESTONE	601-6012-621140	Water Ops / Supplies for Repai...	319.00
Vendor 10927 - HOFFMAN BROS. SOD Total:						319.00
Vendor: 11369 - METROPOLITAN COUNCIL(SAC CHARGES)						
189623	07/23/2020	1110622, 1110571, 1110620, ...	INDUSTRIAL DISCHARGE PERMIT FEE	601-6012-632100	Water Ops / Dues & Subscripti...	475.00
189623	07/23/2020	1110622, 1110571, 1110620, ...	INDUSTRIAL DISCHARGE PERMIT FEE	601-6012-632100	Water Ops / Dues & Subscripti...	475.00
189623	07/23/2020	1110622, 1110571, 1110620, ...	INDUSTRIAL DISCHARGE PERMIT FEE	601-6012-632100	Water Ops / Dues & Subscripti...	475.00
Vendor 11369 - METROPOLITAN COUNCIL(SAC CHARGES) Total:						1,425.00
Vendor: 11586 - NEW BRIGHTON, CITY OF						
189625	07/23/2020	20-0001616	WATER TREATMENT CHARGES	601-6012-635100	Water Ops / Services Contract...	969.73
Vendor 11586 - NEW BRIGHTON, CITY OF Total:						969.73
Vendor: 11691 - PACE ANALYTICAL SERVICE INC						
189628	07/23/2020	1220-3377	WELL TESTING	601-6012-635100	Water Ops / Services Contract...	1,787.75
Vendor 11691 - PACE ANALYTICAL SERVICE INC Total:						1,787.75
Vendor: 11818 - Q-3 CONTRACTING INC						
189629	07/23/2020	TMN2622901	TRAFFIC CONTROL	601-6012-635110	Water Ops / Rentals	192.80
Vendor 11818 - Q-3 CONTRACTING INC Total:						192.80
Vendor: 12618 - RESPEC						
189579	07/15/2020	INV0620241	JUNE MAPPING/COLLECTION	601-6012-635100	Water Ops / Services Contract...	862.50
Vendor 12618 - RESPEC Total:						862.50

Claims Council 07/27/2020

Payment Dates: 7/13/2020 - 7/27/2020

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 12319 - VESSCO INC						
189635	07/23/2020	80519	CHEMICAL FEED HEADPUMP	601-6012-621140	Water Ops / Supplies for Repai...	301.00
Vendor 12319 - VESSCO INC Total:						301.00
Vendor: 12360 - WATER CONSERVATION SERVICE INC						
189636	07/23/2020	10548	WATER LEAK LOCATE	601-6012-635100	Water Ops / Services Contract...	309.14
Vendor 12360 - WATER CONSERVATION SERVICE INC Total:						309.14
Division 601 - Water Total:						13,005.87
Fund 601 - Water Fund Total:						13,005.87
Fund: 602 - Sewer Fund						
Division: 602 - Sewer						
Vendor: 10185 - AT & T WIRELESS SERVICE						
189545	07/15/2020	INV0024216	CELL PHONES-SEWER	602-6022-633120	Sewer Ops / Communication (...)	452.53
Vendor 10185 - AT & T WIRELESS SERVICE Total:						452.53
Vendor: 10289 - BOLTON & MENK INC						
189611	07/23/2020	0253535	EMBERS LIFT STATION	602-6029-701100	Sewer CIP / Building & Bldg Im...	190.00
Vendor 10289 - BOLTON & MENK INC Total:						190.00
Vendor: 10811 - GOPHER STATE ONE-CALL INC						
189619	07/23/2020	0060403	LOCATE CALLS	602-6022-635100	Sewer Ops / Services Contract...	457.65
Vendor 10811 - GOPHER STATE ONE-CALL INC Total:						457.65
Vendor: 11369 - METROPOLITAN COUNCIL(SAC CHARGES)						
189623	07/23/2020	1110622, 1110571, 1110620, ...	INDUSTRIAL DISCHARGE PERMIT FEE	602-6022-632100	Sewer Ops / Dues & Subscripti...	425.00
Vendor 11369 - METROPOLITAN COUNCIL(SAC CHARGES) Total:						425.00
Vendor: 11368 - METROPOLITAN COUNCIL						
189564	07/15/2020	1112040	WASTEWATER SERVICE	602-6022-634100	Sewer Ops / Utility Services	392,752.00
Vendor 11368 - METROPOLITAN COUNCIL Total:						392,752.00
Vendor: 12618 - RESPEC						
189579	07/15/2020	INV0620241	JUNE MAPPING/COLLECTION	602-6022-635100	Sewer Ops / Services Contract...	862.50
Vendor 12618 - RESPEC Total:						862.50
Division 602 - Sewer Total:						395,139.68
Fund 602 - Sewer Fund Total:						395,139.68
Fund: 603 - Storm Water Fund						
Division: 603 - Storm						
Vendor: 12540 - KUECHLE UNDERGROUND, INC						
189578	07/15/2020	INV0024228	OAK GLEN CREEK PAY ESTIMATE NO 3	603-6039-705100	Storm CIP / Infrastructure	18,430.00
Vendor 12540 - KUECHLE UNDERGROUND, INC Total:						18,430.00

Claims Council 07/27/2020

Payment Dates: 7/13/2020 - 7/27/2020

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount	
Vendor: 11173 - LAKE RESTORATION INC							
189622	07/23/2020	210241	WEEDS & ALGAE TREATMENT	603-6032-635100	Storm Ops / Services Contract...	311.00	
						Vendor 11173 - LAKE RESTORATION INC Total:	311.00
Vendor: 11524 - MORRELL ENTERPRISES							
189624	07/23/2020	38715	LEAVES DISPOSAL	603-6032-635100	Storm Ops / Services Contract...	616.00	
						Vendor 11524 - MORRELL ENTERPRISES Total:	616.00
Vendor: 12618 - RESPEC							
189579	07/15/2020	INV0620241	JUNE MAPPING/COLLECTION	603-6032-635100	Storm Ops / Services Contract...	862.50	
						Vendor 12618 - RESPEC Total:	862.50
						Division 603 - Storm Total:	20,219.50
						Fund 603 - Storm Water Fund Total:	20,219.50
Fund: 609 - Municipal Liquor							
Division: 691 - Store 1 - Cub location							
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
189551	07/15/2020	INV0024227	UTILITIES-9791717-3	609-6910-634100	Liq Store 1 / Utility Services	51.71	
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	51.71
Vendor: 12402 - XCEL ENERGY							
189577	07/15/2020	INV0024219	UTILITIES-51-0838492-9	609-6910-634100	Liq Store 1 / Utility Services	1,694.10	
						Vendor 12402 - XCEL ENERGY Total:	1,694.10
						Division 691 - Store 1 - Cub location Total:	1,745.81
Division: 692 - Store 2 - Hwy 65 location							
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
189551	07/15/2020	INV0024227	UTILITIES-5582808-1	609-6920-634100	Liq Store 2 / Utility Services	49.41	
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	49.41
Vendor: 12402 - XCEL ENERGY							
189577	07/15/2020	INV0024219	UTILITIES-51-5583129-3	609-6920-634100	Liq Store 2 / Utility Services	1,346.17	
						Vendor 12402 - XCEL ENERGY Total:	1,346.17
						Division 692 - Store 2 - Hwy 65 location Total:	1,395.58
						Fund 609 - Municipal Liquor Total:	3,141.39
Fund: 703 - Employee Benefits							
Vendor: 12443 - OPTUM BANK (HSA)							
DFT0003032	07/24/2020	INV0024239	HSA savings acct - employee contribution	703-213340	Health Care Spending	3,086.15	
						Vendor 12443 - OPTUM BANK (HSA) Total:	3,086.15
						Fund 703 - Employee Benefits Total:	3,086.15

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	Amount	
Fund: 704 - Self Insurance Fund							
Division: 713 - Self Insurance							
Vendor: 10751 - FRIENDLY CHEVROLET INC							
189556	07/15/2020	1039831	#353 ACCIDENT REPAIRS	704-7130-635100	Self Ins / Services Contracted, ...	7,246.25	
						Vendor 10751 - FRIENDLY CHEVROLET INC Total:	7,246.25
Vendor: 11282 - MAACO AUTO COLLISION REPAIR							
189563	07/15/2020	871241	#388 ACCIDENT REPAIR	704-7130-635100	Self Ins / Services Contracted, ...	985.00	
						Vendor 11282 - MAACO AUTO COLLISION REPAIR Total:	985.00
						Division 713 - Self Insurance Total:	8,231.25
						Fund 704 - Self Insurance Fund Total:	8,231.25
						Grand Total:	878,219.45

Report Summary

Fund Summary

Fund	Payment Amount
101 - General Fund	334,480.22
225 - Cable TV Fund	368.79
237 - Solid Waste Abatement	31,321.07
241 - Forfeitures/State/DWI	500.00
260 - Police Activity Fund	41,145.16
270 - Springbrook NC Fund	292.81
351 - REVOLVING FUND..	6,576.24
405 - Capital Improvements-BLDG	470.00
409 - Capital Improvements-INFO TECH	7,347.94
410 - Capital Equipment Fund	12,893.38
601 - Water Fund	13,005.87
602 - Sewer Fund	395,139.68
603 - Storm Water Fund	20,219.50
609 - Municipal Liquor	3,141.39
703 - Employee Benefits	3,086.15
704 - Self Insurance Fund	8,231.25
Grand Total:	878,219.45

Account Summary

Account Number	Account Name	Payment Amount
101-1210-621120	Gen Mgmt / Office Suppli...	112.16
101-1210-633120	Gen Mgmt / Communicat...	44.63
101-1310-621120	Accounting / Office Suppli...	84.12
101-1310-621130	Accounting / Operating S...	65.00
101-1310-635100	Accounting / Services Con...	2,243.65
101-132200	Due from HRA	38.23
101-1330-633120	IT / Communication (pho...	3,938.81
101-1330-635130	IT / Hardware & Software ...	18,246.00
101-141040	Inventory - Auto Parts & S...	3,223.40
101-1420-633120	Emergency Reserves / Co...	178.52
101-2110-621110	Police / Clothing & Laundry	6,595.01
101-2110-621130	Police / Operating Supplies	8,741.25
101-2110-631100	Police / Services-Professi...	990.00
101-2110-633110	Police / Printing & Binding	224.36
101-2110-633120	Police / Communication (...)	3,595.94
101-2110-635100	Police / Services Contract...	274.50
101-2110-635130	Police / Hardware & Soft...	4,050.00
101-212100	Federal Tax Withheld	47,789.94
101-212110	State Tax Withheld	20,847.47
101-212120	FICA Payable	37,703.84

Account Summary

Account Number	Account Name	Payment Amount
101-212130	Medicare Payable	13,905.12
101-213100	PERA	90,084.57
101-213150	Health Reimb HRA/Veba &..	3,719.75
101-213170	Life Insurance Payable	2,464.60
101-213200	Long Term Disability With...	3,803.04
101-213205	Short Term Disability	4,437.12
101-213260	Deferred Comp.-ICMA 457..	16,666.07
101-213270	ICMA Roth IRA	3,288.45
101-213280	RHS Plan (ICMA)	6,932.25
101-213300	Child Support Withheld	1,108.90
101-213330	Fridley Police Association	184.00
101-2150-633120	Emergency Mgmt / Com...	42.53
101-2190-621110	Fire / Clothing & Laundry	419.90
101-2190-621120	Fire / Office Supplies	84.12
101-2190-621150	Fire / Tools & Minor Equi...	84.39
101-2190-633120	Fire / Communication (ph...	407.59
101-2190-635100	Fire / Services Contracted,...	1,606.66
101-3110-621140	Facilities / Supplies for Re...	198.00
101-3110-633120	Facilities / Communication	91.39
101-3110-634100	Facilities / Utility Services	8,816.89
101-3110-635100	Facilities / Services Contra...	1,563.25
101-3140-621120	Eng / Office Supplies	755.63
101-3140-633120	Eng / Communication (ph...	494.47
101-3140-635100	Eng / Services Contracted,...	3,966.80
101-3160-633120	Parks / Communication (p...	267.78
101-3180-621120	Streets / Office Supplies	84.12
101-3180-633120	Streets / Communication ...	478.13
101-3190-621140	Fleet Services / Supplies f...	228.03
101-3190-633120	Fleet Services / Communi...	494.50
101-4100-621120	Rec / Office Supplies	112.16
101-4100-633120	Rec / Communication (ph...	1,025.55
101-4100-635100	Rec / Services Contracted,...	1,981.65
101-4104-621130	Rec Playgrounds / Operat...	536.10
101-4160-621120	ER-Emp Resources / Offic...	112.16
101-4170-633120	Mktg & Comm / Commun...	1,402.80
101-5110-633110	Bldg Inspection / Printing...	9.61
101-5110-633120	Bldg Inspection / Comm. (...	165.72
101-5120-621120	Planning / Office Supplies	308.46
101-5120-632100	Planning / Dues & Subscri...	875.00
101-5120-633100	Planning / Advertising	56.25
101-5120-633120	Planning / Communication..	121.09
101-5120-635100	Planning / Services Contra...	1,952.00

Account Summary

Account Number	Account Name	Payment Amount
101-5140-621120	Rental Inspection / Office ...	112.16
101-5140-633120	Rental Inspection / Comm...	44.63
225-4170-633120	Mktg & Comm / Commun...	358.79
225-4170-635100	Mktg & Comm / Services ...	10.00
237-5180-635100	Recycling / Services Contr...	31,321.07
241-2172-635100	StateFor-DWI / Services ...	500.00
260-2110-638180	Police TZD / Pmts to Other..	40,937.43
260-2114-633120	Police PSDS / Communicat...	207.73
270-4190-621130	SNC / Operating Supplies	63.59
270-4190-621140	SNC / Supplies for Repair ...	137.33
270-4190-633120	SNC / Communication (ph...	38.23
270-4190-634100	SNC / Utility Services	53.66
351-8160-631100	Revolving Loans / Services...	4,200.00
351-8160-635100	Revolving Loans / Services...	2,376.24
405-3115-701100	CIP Bldg Facilities / Buildi...	470.00
409-1330-621130	IT Capital / Operating Sup...	5,894.61
409-1330-635130	IT Capital / Hardware & So..	1,453.33
410-2110-703100	CapEq. Police / Machinery...	12,893.38
601-6012-621130	Water Ops / Operating Su...	3,059.89
601-6012-621140	Water Ops / Supplies for ...	2,836.76
601-6012-632100	Water Ops / Dues & Subsc...	1,425.00
601-6012-633120	Water Ops / Communicat...	639.90
601-6012-634100	Water Ops / Utility Servic...	106.00
601-6012-635100	Water Ops / Services Cont...	4,606.77
601-6012-635110	Water Ops / Rentals	331.55
602-6022-632100	Sewer Ops / Dues & Subsc...	425.00
602-6022-633120	Sewer Ops / Communicat...	452.53
602-6022-634100	Sewer Ops / Utility Servic...	392,752.00
602-6022-635100	Sewer Ops / Services Cont...	1,320.15
602-6029-701100	Sewer CIP / Building & Bld...	190.00
603-6032-635100	Storm Ops / Services Cont...	1,789.50
603-6039-705100	Storm CIP / Infrastructure	18,430.00
609-6910-634100	Liq Store 1 / Utility Servic...	1,745.81
609-6920-634100	Liq Store 2 / Utility Servic...	1,395.58
703-213340	Health Care Spending	3,086.15
704-7130-635100	Self Ins / Services Contrac...	8,231.25
	Grand Total:	878,219.45

Project Account Summary

Project Account Key	Payment Amount
None	838,888.13

Project Account Summary

Project Account Key	Payment Amount
4053119518	470.00
4091319008	1,453.33
4091320001	5,894.61
4102120100	12,893.38
6026019519	190.00
6036019002	18,430.00
Grand Total:	878,219.45



City of Fridley, MN

Expense Approval Report

By Fund

Payment Dates 7/13/2020 - 7/27/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General Fund					
Division: 142 - Emergency Reserves					
AT & T WIRELESS SERVICE	INV0024216	07/13/2020	EMERGENCY CELL PHONES	101-1420-633120	178.52
Division 142 - Emergency Reserves Total:					178.52
Fund 101 - General Fund Total:					178.52
Grand Total:					178.52

Report Summary

Fund Summary

Fund	Payment Amount
101 - General Fund	178.52
Grand Total:	178.52

Account Summary

Account Number	Account Name	Payment Amount
101-1420-633120	Emergency Reserves / Co...	178.52
	Grand Total:	178.52

Project Account Summary

Project Account Key	Payment Amount
None	178.52
Grand Total:	178.52



AGENDA ITEM CITY COUNCIL MEETING OF July 27, 2020

To: Walter T. Wysopal, City Manager

From: Scott Hickok Community Development Director

Date: July 23, 2020

Re: Public Hearing - Declaration of Public Nuisance Hazardous Building – 5821 Hackmann Avenue NE

Introduction

You will recall that on June 22, 2020, the City Council held a public hearing regarding the property at 5821 Hackmann Avenue, NE. At that time the discussion centered around the on-site grading, earthwork and retaining wall work and its potential characteristics as a potential public nuisance, or otherwise hazardous condition by virtue of constant incidents of silt on the street and migration to the public storm system. Council concurred with the staff recommendation at that meeting to allow the hearing to remain open to allow the owner of the property time to prepare a plan, make progress and to remove those items of concern. Significant homeowner progress has occurred since the June 22nd meeting.

Background

The home at 5821 Hackmann Avenue was built 1956. In its original form, the home had a single, tuck-under garage on the north west corner. Slopes in the front yard on a tuck-under often cause the need for retaining walls. Small walls were part of the original construction for that tuck-under garage.

In 1980 the tuck-under garage was converted to living and a detached garage was built in the side yard, between the house and its south property line. At the time that the detached garage was built, Mr. Guerin (owner at the time) faced the decision of having a sloped driveway from the street to the new garage, or to set the garage into the site and cut the slope of the driveway by placing retaining walls on either side of the new driveway. The slope was quite steep as it would have been a drop of 6' from the garage

floor to the street 40' from the garage. A 15% slope is difficult in any climate, but especially in Minnesota where icy winters could make the driveway dangerous.

In 2012, the property was purchased by Theresa and Nathan Westbrook. At that time the retaining walls needed work and the Westbrooks were given a retaining wall allowance of \$5000.00, with the purchase. Excavation and retaining wall replacement work, by the owner, have been underway since mid-2019. With that work, sand plumes in the street, unsightly site conditions, and significant grading work caused staff and neighbor concerns.

Due to the potential impacts of this work, Council held its public hearing to consider the site a public nuisance. Council could declare the property a public nuisance, by virtue of storm sewer impacts and environmental safety. Staff engaged the property owner and encouraged that he uses best practices such as silt fence and enviro-logs to protect the environment. Staff has also assisted in having contractors evaluate cost if a contractor were to assist with this project with the homeowner.

Three contractors weighed in:

Contractor #1 price: \$40,000

Contractor #2 price: \$51,000

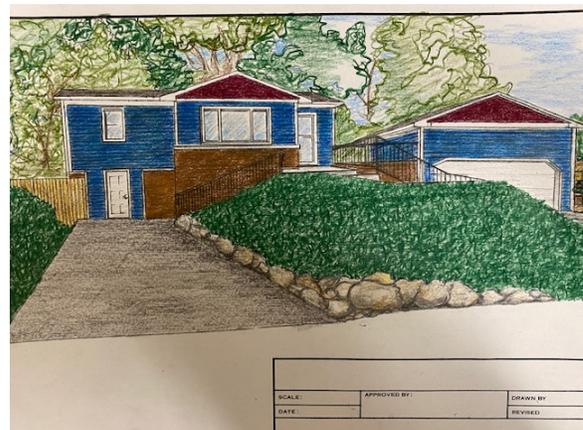
Contractor #3 price pending (Bobcat earth work/seeding only)

Given the pricing results, Mr. Westbrook has indicated a desire to complete the retaining wall work he has started and to not endeavor a larger project that would lead to the costs identified by the contractors who have viewed the site and retaining options.

Site Options Considered



Concept 1, Site Plan



Concept 1, Rendering



Concept 2, Rendering



Concept 3, Rendering

Due to the slopes and dependency on retaining walls, several options were considered. These options have been illustrated to show the differences and to help better understand the finished appearance of those various outcomes.

Removing the second driveway for example was discussed as it would allow a larger front yard, easier maintenance of slopes, and the potential of a front yard patio at the lower walkout level. This concept also would allow a place for excess dirt if more grading were to occur to remove some of the reliance on retaining walls.

Some time back, Mr. Westbrook had a good discussion with his neighbor at 5811 Hackmann and that neighbor discussed that if Nate wanted to grade down the land between their driveways at some point, he (the neighbor) would not only be agreeable, but he'd be very happy about it. There are two trees that the neighbor has that would need to be protected if substantial grading of this area were to occur.

By doing this grading, a number of very good things could happen including: reducing the need for such a massive retaining wall where the current treated lumber wall is now failing. It would also provide additional fill for where the second Westbrook driveway could be removed, it will eliminate other unsightly timbers currently between the 5811 and 5821 yards, and it will make for a much cleaner simpler maintenance program, mowing, trimming, etc.

Right now, Mr. Westbrook wants to focus on finishing the stepped boulder wall as shown above in Concept 3. He does not want to take on the additional grading that this 5811/5821 project would require. Of course, that is his purgative as the property owner. That wall will clearly need work at some point and as he takes on that project more coordination will undoubtedly happen with that neighbor.

Current Positive Observations

Staff's observation of the Westbrook property work completed between June 12th and today indicate a strong owner desire to complete the boulder wall project shown in Concept 3. In fact, the landscape professional that visited the site was very impressed with the amount of work that the homeowner had completed in a relatively short time.

Westbrook has also indicated that he will be eliminating a vehicle from site and will have only licensed and operable vehicles on the driveway. He will also be finding storage to eliminate the visual clutter on site. Note in Concept 3's illustration there is a deck above with gated storage below (facing the driveway). This storage is for garbage cans, the recycling container, etc., which are currently stored in the open.

Mr. Westbrook has notably been working hard and has now established a good repour with city staff. In discussions he has indicated that he does not want his property to be deemed a *public nuisance*. He is working to avoid that label. He reiterated his strong desire to complete the project without the labelling of nuisance.

"I have all the materials needed to do the deck and hope to start that as soon as this wall is done or at least a good way started. I laid the first couple Boulders last night and I'm working on tearing it currently.

I'm also working on grading the yard so that way it's not such a nightmare to mow and it's going well. Realistically to do the deck and then get some topsoil and some sod laid I would say [I could do it] by the end of August"

Nathan Westbrook

The fact that the he has indicated a target to complete the project by the end of August, combined that the demonstration of the work that has been finished to date, staff supports the following conclusion:

Staff recommendation

Based on progress and the owner's assertion that they want to have the project completed by the end of august, staff recommends continuing to hold the hearing open by scheduling it for Council's further review of progress at their September 14, 2020 City Council meeting.

Resolution 20-34 is attached for Council's consideration, if Council chooses to deem the project a public nuisance, rather than allowing further extension.

RESOLUTION NO. 2020-34

RESOLUTION ORDERING THE REMOVAL OR REPAIR OF A PUBLIC NUISANCE/HAZARDOUS BUILDING PURSUANT TO MINNESOTA STATUTES SECTION 463, LOCATED WITHIN THE CITY OF FRIDLEY, MINNESOTA

BE IT RESOLVED by the City Council of the City of Fridley, Minnesota as follows:

In the matter of the hazardous building located at 5821 Hackmann Avenue:

Legally Described as: Lot 7 Block 3, Parkview Manor, City of Fridley, subject to 5 FT Utility Easement of Record.

TO: Theresa and Nathan Westbrook, and any tenants, occupants, or other persons claiming an interest in the above described premises

1. Pursuant to Minnesota Statutes, Section 463.15 to 463.61 the City Council of the City of Fridley, having duly considered the matter, finds the above described building to be a hazardous building for the following reasons: the Chief Building Official of the City of Fridley Section 1300.0180.2000 MN State Building Code, states in part, “any structure that constitutes a hazard to safety, health, or public welfare by reason of disaster or damage, shall be considered unsafe. All unsafe Building Retaining Wall shall be declared a public nuisance and shall be abated by repair or demolition, as referenced in the MN. State Statutes Sections 463.15 to 463.26.

The above-mentioned property was posted as a hazard in accordance with MN Statute 463.17.

2. The Council further orders that unless such corrective action is taken or an answer is served upon the City of Fridley and filed in the office of the clerk of District Court of Anoka County, Minnesota within 20 days from the date of the service of this order, a motion for summary enforcement of this Court will be made to the District Court of Anoka County. Enforcement of this order shall include, in the City’s discretion, the option of Removing and rebuilding retaining structures. The Council orders that all personal property or fixtures that may unreasonably interfere with the razing and removal of the retaining walls shall be removed within 20 days, and if not so removed by the owner, and the City then determines to raze the structure, the City of Fridley may remove and sell such personal property or fixtures at public auction in accordance with law.
3. The Council further orders that if the City is compelled to take any corrective action herein, all necessary costs expended by the City will be assessed against the real estate concerned and collected in accordance with Minnesota Statutes, Section 463.22.

4. The mayor, clerk, city attorney and other officers and employees of the City are authorized and directed to take such action, prepare, sign, and serve such papers as are necessary to comply with this order and to assess the costs thereof against the real estate described above for collection along with taxes.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS
27th DAY OF JULY, 2020.**

SCOTT J. LUND - MAYOR

ATTEST:

DANIEL J. TIENTER – CITY CLERK



AGENDA ITEM CITY COUNCIL MEETING OF July 27, 2020

To: Walter T. Wysopal, City Manager
Mayor and City Council

From: Ryan George, Deputy Director, Public Safety
Melissa Moore, Administrative Services Coordinator/Deputy City Clerk
Zach Kramka, Housing and Redevelopment Authority Intern

Date: July 27, 2020

Re: Ordinance No. 1381, First Reading of a Proposed Amendment to the Fridley City Code Chapter 12 (Tobacco Products)

During the May 11, 2020, Conference Meeting, the City Council (Council) expressed interest in moving forward with an amendment to Chapter 12 (Tobacco Products) of the Fridley City Code (Code). The Council guided staff to specifically study issues surrounding electronic delivery devices, indoor sampling, and flavored tobacco products to prevent easy access to these products for minors in the community.

Substantively, this revision updates four main components of the City's tobacco code. The first point is to align the code with new federal and state laws, which have raised the legal purchasing age of tobacco to 21 years or older. Secondly, the revision updates several definitions of terms to include all types of tobacco products available for consumption and delivery methods. The proposed code also clearly defines indoor sampling as well as limiting the sale of flavored tobacco to Tobacco Product Shops beginning May 1, 2021.

According to the City Charter and Minnesota Statute, this meeting and first reading of Ordinance No. 1381 do not require a public hearing. Minnesota Statute § 461.19 requires municipalities to give written notice to all tobacco license holders within their jurisdiction at least 30 days prior to the meeting during which substantial changes to local tobacco ordinances will be considered. All tobacco license holders in the City were mailed notification of Ordinance No. 1381 on June 25, 2020. License holders were encouraged to submit comments to the Clerk's Office or attend this evening's Council meeting.

Recommended Action

Staff recommend the City Council make a motion to approve the first reading of Ordinance No. 1381 for a proposed amendment to the Fridley City Code Chapter 12 (Tobacco Products).

ORDINANCE NO. 1381

AN ORDINANCE AMENDING THE FRIDLEY CITY CODE CHAPTER 12, TOBACCO PRODUCTS, REVISING DEFINITIONS, LICENSING PROCEDURES, PROHIBITED ACTS, ADMINISTRATIVE PROCEDURES AND VIOLATIONS

The City Council of the City of Fridley does ordain, after review, examination and staff recommendation that Chapter 12, Tobacco Products, of the Fridley City Code be amended as follows:

FRIDLEY CITY CODE CHAPTER 12. TOBACCO PRODUCTS (1084, 1381)

12.01. DEFINITION OF TERMS

The following definitions shall apply in the interpretation and application of this chapter and the following words and terms, wherever they occur in this chapter, are defined as follows:

1. “Self Service Merchandising”

This is an open display of tobacco products where the public has access without the intervention of an employee.

2. “Tobacco Product”

~~This includes cigarettes, cigars, cheroots, stogies, perique, granulated, plug cut, crimp cut, ready rubbed and other smoking tobacco, snuff, snuff flour, cavendish, plug and twist tobacco, fine cut and other chewing tobaccos, shorts, refuse strips, clippings, cuttings and sweepings of tobacco prepared in such manner as to be suitable for chewing, sniffing or smoking in a pipe, rolling paper or other tobacco related devices.~~

Any substance or item containing tobacco leaf, including but not limited to, cigarettes; cigars; little cigars; pipe tobacco; snuff; snuff flour; fine cut or other chewing tobacco; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco, Cavendish; shorts; plug and twist tobacco; dipping tobacco; refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco leaf prepared in such manner as to be suitable for chewing, sniffing, or smoking. “Tobacco product” includes any products containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product. Tobacco excludes any drugs, devices, or combination products, as those terms are defined in the Federal Food, drug and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

3. “Tobacco Related Devices”

“Tobacco Related Devices” shall mean cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of aerosol or vapor of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately

4. “Electronic Delivery Devices”

"Electronic Delivery Device" shall mean any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption through inhalation of aerosol or vapor from the product. Electronic delivery devices include but are not limited to devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipe, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery device include any component part of a product, whether or not marketed or sold separately. Electronic delivery device excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

5. “Tobacco Products Shop”

“Tobacco Products Shop” shall mean a retail establishment that cannot be entered at any time by persons younger than 21 years of age, has an entrance door opening directly to the outside, and that derives more than 90 percent of its gross revenue from the sale of tobacco, tobacco related devices, and electronic delivery devices, and in which the sale of other products is merely incidental. Tobacco Products Shop does not include a tobacco department or section of any individual business establishment with any type of liquor, food, or restaurant license.

6. “Flavored Tobacco”

“Flavored Tobacco” shall mean any tobacco product that contains a taste or aroma, other than the taste or aroma of tobacco, that is distinguishable by any ordinary consumer either prior to or during consumption of a tobacco product, including, but not limited to, tastes or aromas of menthol, mint, wintergreen, chocolate, vanilla, honey, cocoa, or any candy, dessert, alcoholic beverage, fruit, herb or any spice. A public statement or claim made or disseminated by the manufacturer of a tobacco product, or by any person authorized or permitted by the manufacturer to make or disseminate such statements or claims, that a tobacco product has or produces a taste or aroma other than tobacco may be the one of the methods used to determine that the product is a flavored tobacco product, and shall, to the extent permitted by law, create a rebuttable presumption that the product is a flavored tobacco product.

12.02. LICENSE REQUIRED

No person shall directly, by coin machine, or otherwise, keep for retail sale, sell at retail, or otherwise dispose of, any ~~cigarette, cigarette wrapper, tobacco, or tobacco products~~ tobacco product, tobacco related devices or electronic delivery device at any place in the City unless they have obtained a license therefor as provided herein.

12.03. APPLICATION FOR LICENSE: GRANTING OF LICENSE BY COUNCIL;
ISSUANCE OF LICENSE BY ~~CLERK~~ CITY MANAGER OR THEIR DESIGNEE

Application for such license shall be made to the ~~City Clerk~~ City Manager or their designee and shall state the full name and address of the applicant, the location of the building to be occupied by the applicant in the conduct of his business, the kind of business to be conducted, and such other information as the ~~City Clerk~~ City Manager or their designee may require. The license shall be granted by the City Council and issued by the ~~City Clerk~~ City Manager or their designee upon payment of the required fee.

New licenses and license renewals shall be issued or denied by the City Manager or their designee with an initial review period of up to 30 business days in which to issue or deny a license.

Administrative offenses are outlined in Section 12.08.

12.04. LICENSE FEE; TERM; DATE

The annual license fee and expiration date shall be as provided in Chapter 11 of this Code. Licenses are not transferable.

12.05. DISPLAY OF LICENSE ON PREMISES

Every such license shall be openly displayed in the place of business at all times to which it has been issued.

12.06. TRAINING

Every retailer requesting a license under this ~~ordinance-chapter~~ shall implement a training program for employees regarding laws relating to the sale of tobacco products. Every licensee shall certify on its annual tobacco application that all employees have been trained to comply with state laws regarding the sale of tobacco products.

12.07. PROHIBITED ACTS

A. No person shall sell, give away, or otherwise furnish any ~~cigarette, cigarette paper, tobacco, or tobacco products~~ tobacco product, tobacco related devices or electronic delivery device to any person under the age of ~~eighteen~~ 21 years.

B. No person shall keep for sale, sell, or dispose of any ~~cigarette or other tobacco product~~ tobacco product, tobacco related devices or electronic delivery device containing opium, morphine, jimson weed, bella donna, strychnia, cocaine, marijuana, or any other deleterious or poisonous drug, except nicotine.

C. No person shall sell or dispense any ~~tobacco product~~ tobacco product, tobacco related devices or electronic delivery device through the use of a vending machine, unless the vending machine is electronically activated for each transaction by the licensee or a person in their employ, or unless the vending machine is in a nonpublic area with no minor access as verified by a premises survey conducted by the ~~Fridley Police~~ Department of Public Safety.

D. No person shall offer for sale any tobacco product, tobacco related devices or electronic delivery device by means of self-service merchandising, unless the display is in direct view of and in no case more than 20 feet from the primary cashier and meets one of the following security requirements: within three feet of the cashier or in an enclosed case which registers an audible alarm when opened or, in a totally controlled separate area, or an approved electronic security system is in place. The exception requirements must be verified by a premises survey conducted by the Department of Public Safety.

E. Every licensee shall be responsible for the conduct of its employees while on the licensed premises and any sale or other disposition of tobacco products, tobacco related devices or electronic

delivery device by an employee to a person under 18-21 years of age shall be considered an act of the licensee for purposes of imposing an administrative penalty, license suspension, or revocation.

F. Pursuant to the authority granted to the City of Fridley by Minnesota Statutes Section 144.417, the operator of any tobacco product shop licensed under Section 12.02 of the Fridley City Code is hereby prohibited from any of the following:

1. Permitting within the indoor area of a tobacco products shop the sampling of any tobacco product which was not furnished by the tobacco product shop on the date and at the time the sampling occurs;
2. Providing in exchange for a fee or any other consideration seating within or access to the indoor area of a tobacco product shop;
3. Except for bona fide sale of a tobacco related device or an electronic delivery device, providing or otherwise making available for use by a customer, potential customer, or any other person a tobacco related device or an electronic delivery device for the purpose of sampling any tobacco product, provided that this subsection shall not prevent providing or otherwise making available for sampling, testing, or instructional purposes, an electronic delivery device as defined in Section 12.01 of the Fridley City Code.

G. No person, or retailer shall sell or offer for sale any flavored tobacco products beginning May 1, 2021. This restriction does not apply to tobacco products shops.

12.08. ADMINISTRATIVE OFFENSES

A. Administrative Civil Penalties. Administrative offense procedures established pursuant to this chapter are intended to provide the public and the City with an informal, cost effective and expeditious alternative to traditional criminal charges for violations of this ~~ordinance~~ chapter. The procedures are intended to be voluntary on the part of those who have been charged with administrative offenses.

1. Individual. At any time prior to the payment of the administrative penalty as is provided for hereafter, the individual may withdraw from participation in the procedures in which event the City may bring criminal charges in accordance with law. Likewise, the City, at its discretion, may bring criminal charges in the first instance. In the event a party participates in the administrative offense procedures but does not pay the monetary penalty which may be imposed, the City will seek to collect the costs of the administrative offense procedures as part of a subsequent criminal sentence in the event the party is charged and is adjudicated guilty of the criminal violation.
2. Licensee. At any time prior to the payment of the administrative penalty as is provided for hereafter, the licensee may withdraw from participation in the procedures in which event the City may permanently revoke the licensee's tobacco license in accordance with law. Likewise, the City, in its discretion, may revoke the licensee's tobacco license in the first instance. In the event a licensee participates in the administrative offense procedures but does not pay the monetary penalty which may be imposed, the City will suspend the licensee's tobacco license in accordance with section 12.08B of this ~~ordinance~~ chapter.

B. Notice. ~~Any officer of the Fridley Police Department~~ The City Manager or their designee shall, upon determining there has been a violation, notify the violator of the violation. Said notice shall set forth the nature, date and time of violation, the name of the officer issuing the notice and the amount of the scheduled penalty.

C. Payment. Once such notice is given, the alleged violator may, within ~~twenty (20)~~ days of the time of issuance of the notice pay the amount set forth on the notice, or may request a hearing in writing, as provided for hereafter. The penalty may be paid in person or by mail, and payment shall be deemed to be an admission of the violation.

D. Hearing. Any person contesting an administrative offense pursuant to this chapter may request a hearing before the Hearing Examiner. Such request shall be filed in writing with the office of the City Manager or their designee ~~Public Safety director~~ within ~~twenty (20)~~ calendar days of the offense. The City Manager or their designee ~~Public Safety Director~~ shall notify the Hearing Examiner, who will notify the licensee of the date, time, and place of hearing. The hearing shall be conducted no more than ~~twenty (20)~~ calendar days after the Hearing Examiner receives notice of the request, unless a later date is mutually agreed to by the Hearing Examiner, the licensee, sales clerk and the City. Within ~~ten (10)~~ calendar days after such hearing, the Hearing Examiner shall affirm, repeal, or modify the charge against the licensee or sales clerk.

E. Appeal. Any person aggrieved by the decision of the Hearing Examiner may appeal with the City Manager or their designee ~~Public Safety Director~~ within ~~twenty (20)~~ calendar days of receiving notice of the Hearing Examiner's decision. At its next available regular meeting following the filing of a notice of appeal, the Council shall review the decision and findings of fact of the Hearing Examiner and shall affirm, repeal or modify that decision.

~~EF~~. Hearing Examiner. The position of Hearing Examiner is hereby created. The City Manager or their designee may, at their ~~his~~ discretion ~~and with the approval of the Council~~, contract with third parties for the furnishing of all services of the Hearing Examiner as contained in this chapter and set the rate of compensation therefor.

~~FG~~. Qualifications. The Hearing Examiner shall be an individual trained in law; however, it shall not be required that the Hearing Examiner be currently licensed to practice law in the State of Minnesota.

~~GH~~. Duties. The Hearing Examiner shall have the following duties:

1. Set dates and hear all contested cases;
2. Take testimony from all interested parties;
3. Examine all facts, evidence and testimony presented;
34. Make a complete record of all proceedings including findings of fact and conclusions of law;
45. Affirm, repeal or modify the penalty assessed.

~~HJ~~. Failure to Pay. In the event a party charged with an administrative penalty is an individual who fails to pay the penalty, ~~if an individual,~~ the party ~~will~~ may be charged with the criminal offense. ~~If In~~

the event a party charged with an administrative penalty is a licensee, the Council will suspend the licensee's tobacco license.

H. Disposition of Penalties. All penalties collected pursuant to this Chapter shall be paid to the City's treasurer and will be deposited in the City's general fund.

12.09. VIOLATIONS

A. Administrative Civil Penalties: Individuals. Any person who sells any tobacco product, tobacco related devices or electronic delivery device to a person under the age of 18-21 years is subject to an administrative penalty: and any person under the age of 18-21 who attempts to purchase a tobacco product, tobacco related devices or electronic delivery device is subject to an administrative penalty. The administrative penalties are as follows:

1. First violation. The penalty for the first violation is \$250.00.

2. Second violation within 12 months. The penalty for the second violation is \$500.00.

3. Third violation within 12 months. The penalty for the third violation is \$750.00.

B. Administrative Civil Penalties: Licensee. If a licensee or an employee of a licensee is found to have sold tobacco, tobacco-related products or electronic delivery devices to a person under the age of 18-21 years, the licensee shall be subject to an administrative penalty as follows:

1. First violation. The penalty for the first violation is \$500.00. If the fine is not paid within 20 days the City may suspend the license to sell tobacco products for a period not to exceed 10-ten days.

2. Second violation within 12 months. The penalty for the second violation is \$1000.00. If the fine is not paid within 20 days the City may suspend the license to sell tobacco products for a period not to exceed 30 days.

3. Third violation within 12 months. The city may permanently revoke the tobacco license.

C. Defense. It is a defense to the charge of selling tobacco to a person under the age of 18-21 years, that the licensee or individual, in making the sale, reasonably and in good faith relied upon representation of proof of age described in State Statute Section 340A.503. subdivision 6six, paragraph (a).

D. Exemption. A person, at least 17 years of age, but under the age of 21, no younger than 15 and no older than 17, may be enlisted to assist in the tests of compliance, provided that written consent from the person's parent or guardian has been obtained if the person is a minor and that the person shall at all times act only under the direct supervision of a law enforcement officer or an employee of the licensing department, or in conjunction with a compliance check effort that has been pre-approved by the Fridley Police Department.

A person who purchases or attempts to purchase ~~tobacco-related products~~ tobacco product, tobacco related devices or electronic delivery device while in this capacity is exempt from the penalties imposed by subdivisions (Aa) above.

E. Revocation. The City Council has the authority to revoke any license as noted in ~~11.08~~ [Fridley City Code Chapter 11](#).

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS ___ DAY OF ___, 2020.

Scott J. Lund, Mayor

ATTEST:

Daniel Tienter, City Clerk

First Reading: July 27, 2020

Second Reading:

Publication:



**AGENDA ITEM
CITY COUNCIL MEETING OF
JULY 27, 2020**

INFORMAL STATUS REPORTS