CITY COUNCIL MEETING OF SEPTEMBER 28, 2020

The City of Fridley will not discriminate against or harass anyone in the admission or access to, or treatment, or employment in its services, programs, or activities because of race, color, creed, religion, national origin, sex, disability, age, marital status, sexual orientation or status with regard to public assistance. Upon request, accommodation will be provided to allow individuals with disabilities to participate in any of Fridley's services, programs, and activities. Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids should contact Roberta Collins at 572-3500. (TTD/572-3534)

CONFERENCE MEETING (5:30 P.M.)

1. Fire Department Update
2. Deterioration of Streets

PLEDGE OF ALLEGIANCE.

PROCLAMATIONS:

Fire Prevention Week: October 4-10, 2020

Night to Unite: October 6, 2020

APPROVAL OF PROPOSED CONSENT AGENDA:

APPROVAL OF MINUTES:

1. City Council Meeting of September 14, 2020 ..... 1 - 20

OLD BUSINESS:

2. Second Reading of Ordinance No. 1383 to Amend the City Code of the City of Fridley, Minnesota, by Making a Change in Zoning Districts (Rezoning Request, ZOA #20-01, by Roers Corporation, for the Property Generally Located at 6530 University Avenue) (Ward 3) ..... 21 - 24

APPROVAL OF PROPOSED CONSENT AGENDA:

NEW BUSINESS:

3. Approve Preliminary Plat Request, PS #20-03, by Roers Companies to Replat the Property Located at 6530 University Avenue N.E. (Ward 3) ..... 25 - 27

4. Adopt Resolution No 2020 – 56 Directing the Public Safety Department to Enter into an Agreement and Authorizing Execution of Minnesota Department of Public Safety, Office of Traffic Safety, Federal Grant Program Agreement for DWI Officer ..... 28 - 29

5. Adopt Resolution No. 2020 – 57 Approving Gifts, Donations and Sponsorships for the City of Fridley ..... 30 - 32

6. Adopt City of Fridley Employee Recognition Policy ..... 33 - 36

7. Claims: 190202 – 190328 ..... 37 - 59

OPEN FORUM, VISITORS: Consideration of items not on Agenda – 15 minutes.

ADOPTION OF AGENDA:

NEW BUSINESS:

8. Adopt Resolution No. 2020 – 54 Approving the Proposed Property Tax Levy for 2020, Collectible in 2021, for the City of Fridley ..... 60 - 62

9. Adopt Resolution No. 2020 – 55 Approving the Proposed 2021 General Fund Budget for the City of Fridley ..... 63 - 64

10. Adopt Resolution No. 2020 – 53 Consenting to the Housing and Redevelopment Authority in and for the City of Fridley, Minnesota Adopting a 2020 Property Tax Levy, Collectible in 2021 ..... 65 - 66

NEW BUSINESS (CONTINUED):

11. First Reading of Ordinance No. 1384 Adding Chapter 33 to the Fridley City Code Entitled "Administrative Enforcement of Ordinance Violations" ..... 67 - 74

12. First Reading of Ordinance No. 1382 Amending the Fridley City Code, Chapter 11, Fees, Adding Administrative Citation Fees, Seizure Fees for Motor Vehicles and Tobacco Product Shop License Fees ..... 75 - 81

13. Informal Status Report 82

ADJOURN.

Proclamation

FIRE PREVENTION WEEK
OCTOBER 4 - 10, 2020

***WHEREAS**, the City of Fridley, Minnesota, is committed to ensuring the safety and security of all those living, working in and visiting Fridley; and*

***WHEREAS**, cooking is the leading cause of home fires in the United States, and fire departments responded to more than 173,200 annually between 2013 and 2017; and*

***WHEREAS,** two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and*

***WHEREAS,** more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and*

***WHEREAS,** children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and*

***WHEREAS,** Fridley's residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and*

***WHEREAS,** residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and*

***WHEREAS,** working smoke alarms cut the risk of dying in reported home fires in half; and*

***WHEREAS,** the Fridley Firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and*

***WHEREAS,** the 2020 Fire Prevention Week theme™, "Serve Up Fire Safety in the Kitchen!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.*

***NOW THEREFORE, BE IT RESOLVED**, that I, Scott J. Lund, Mayor of the City of Fridley, do hereby proclaim October 4 – 10, 2020, as **Fire Prevention Week** throughout the City of Fridley. I urge Fridley residents to check their kitchens for fire hazards and use safe cooking practices and to support the many public safety activities and efforts of the Fridley Fire Department.*

***IN WITNESS WHEREOF,** I have set my hand and caused the seal of the City of Fridley to be affixed this 28th day of September, 2020.*

_____

Scott J. Lund - Mayor

Proclamation

Night to Unite 2020
Tuesday, October 6, 2020

WHEREAS, the Minnesota Crime Prevention Association, along with AAA, and local law enforcement agencies are sponsoring a statewide program called Night to Unite onTuesday, October 6, 2020; and

WHEREAS, Night to Unite is designed to get to know one another in your neighborhood, build neighborhood involvement by bringing police and communities together; and to bring an awareness to crime prevention and local law enforcement efforts; and

WHEREAS, Night to Unite supports the idea that crime prevention is an inexpensive, effective tool in strengthening police and community partnerships; and

WHEREAS, Night to Unite provides opportunities to celebrate the ongoing work of law enforcement and neighborhoods in the City of Fridley by working together to fight crime and victimization and increase public safety for all citizens; and

WHEREAS, the citizens of Fridley play an important role in assisting the Fridley Police Department through joint crime, drug and violence prevention efforts;

NOW, THEREFORE, BE IT RESOLVED, that I, Scott J. Lund, Mayor of the City of Fridley, do hereby proclaim Tuesday, October 6, 2020, as:

NIGHT TO UNITE

in the City of Fridley.

BE IT FURTHER RESOLVED, that I, Mayor Scott J. Lund, do hereby call upon all citizens in the City of Fridley to participate in Night to Unite on October 6, 2020.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the City of Fridley to be affixed this 28th day of September, 2020.

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Scott J. Lund, Mayor

CITY COUNCIL MEETING
CITY OF FRIDLEY
SEPTEMBER 14, 2020

The City Council meeting for the City of Fridley was called to order by Mayor Lund at 7:00 p.m.

MEMBERS PRESENT: Mayor Lund
Councilmember Ostwald
Councilmember Tillberry
Councilmember Bolkcom
Councilmember Eggert

OTHERS PRESENT: Scott Hickok, Community Development Director
Ryan George, Deputy Director, Public Safety
Walter Wysopal, City Manager
Andrew Biggerstaff, City Attorney
Paul Bolin, HRA Assistant Executive Director
Jim Casserly, Development Consultant

PROCLAMATIONS:

Constitution Week: September 23-17, 2020

Domestic Violence Awareness Month: October 2020

APPROVAL OF PROPOSED CONSENT AGENDA:

APPROVAL OF CITY COUNCIL MINUTES:

1. **City Council Meeting of August 24, 2020.**

APPROVED.

NEW BUSINESS:

2. **Receive the Minutes from the Planning Commission Meeting of August 19, 2020.**

RECEIVED.

3. **Adopt Resolution No. 2020-44, Accepting Coronavirus Aid, Relief and Economic Security Act Funds for Local Government Election Activities.**

ADOPTED RESOLUTION NO. 2020-44.

4. **Adopt Resolution No. 2020-45, Appointing Election Judges for the 2020 General Election and Scheduling a Special Meeting to Canvass the Results of the General Election.**

Pam Reynolds, 1241 Norton Ave., stated that this building is now a polling place and several people who live by the old city hall want to know why their polling place cannot be changed to the Community Center.

Mayor Lund replied that the Community Center is another polling place for another ward. Because of COVID, we are looking for new sites and even reaching out to churches to find more polling places within the precinct but are not having much luck.

Councilmember Bolkcom asked to remove pages 53-55 making the resolution pages 48-52.

ADOPTED RESOLUTION NO. 2020-45.

5. **Adopt Resolution No. 2020-46, Adopting the Financial Management Policy Manual for the City of Fridley and its Component Units.**

ADOPTED RESOLUTION NO. 2020-46.

6. **Adopt Resolution No. 2020-48, Declaring Costs to be Assessed, Ordering Preparation of the Proposed Assessment Roll and Directing Publication of a Public Hearing Notice for Street Rehabilitation Project No. ST-2018-01.**

ADOPTED RESOLUTION NO. 2020-48.

7. **Adopt Resolution No. 2020-49, Declaring Cost to be Assessed, Ordering Preparation of the Proposed Assessment Roll and Directing Publication of the Public Hearing Notice for the Street Rehabilitation Project No. ST-2019-01.**

ADOPTED RESOLUTION NO. 2020-49.

8. **Adopt Resolution No. 2020-50, Declaring Costs to be Assessed, Ordering Preparation of the Proposed Assessment Roll and Directing Publication of the Public Hearing Notice for the Street Rehabilitation Project No. ST-2020-01.**

ADOPTED RESOLUTION NO. 2020-50.

9. **Adopt Resolution No. 2020-51, Declaring Costs to be Assessed, Ordering Preparation of the Proposed Assessment Roll, and Directing Publication of the Public Hearing Notice for the 2020 Nuisance Abatements.**

ADOPTED RESOLUTION NO. 2020-51.

10. **Adopt Resolution No. 2020-52, Authorizing Execution of Toward Zero Deaths (TZD) Enforcement Grant Agreement.**

ADOPTED RESOLUTION NO. 2020-52.

11. Approve Change Order No. 1 for the 2020 Street Rehabilitation Project No. ST2020-01.

APPROVED.

12. License.

APPROVED.

13. Claims: ACH PCard – 2020-08; 189985-190201.

APPROVED.

ADOPTION OF PROPOSED CONSENT AGENDA:

MOTION by Councilmember Bolkcom to adopt the proposed consent agenda as presented. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM, VISITORS:

Bruce Brotten brought forth a concern about the removal of the fence along University Avenue and the plantings of the trees and bushes. He said although it looked great, the fences were there for the safety of the people living and walking along the Holly Shopping Center area. Neighbors are worried about the fence not being there and safely walking or biking along University. He suggested installing a fence or some type of rail to offer protection for the people who live along that area.

Mayor Lund replied that there were four visionary meetings for public input on University Avenue and they also had someone from MnDOT who participated and listened. This is the outcome of those visionary meetings--using natural barriers rather than the fence that was an eye sore for the last 25 years. Many residents asked for that fence to be taken down. Other improvements for safety are forthcoming, but at this time we do not know when they will occur.

Councilmember Bolkcom added that many neighbors attended the meetings and the majority were interested in changing the fence.

Scott Hickok, Community Development Director, said they were very good meetings. One of the things MnDOT was concerned about was safety if the chain link fence were to come down. A lot of discussions took place, and all were in the agreement with this decision. There is a berm under the shrubs and MnDOT used this as an effective alternative to chain link fences. The shrubs will serve like the fence did when they are fully grown. This will be a natural fence that just gets better

looking. The landscape will be beautiful by springtime next year. These are varieties of shrubs and trees identified by MnDOT and the University of Minnesota that work on roadways.

Jodi Pohl, 695 - 59th Ave. NE, said she is concerned with the new sidewalk that was placed. They were told people could only park on one side of the pathway, the west side. People are parking on both sides of the road which makes it very narrow and it is a safety issue especially with winter coming. She asked if anything was being done about that or if this was the plan to park on both sides of the street.

Mayor Lund replied they will have Public Works look at that area and see if some signs could be installed. If this was the way it was designed staff would let her know.

ADOPTION OF AGENDA:

MOTION by Councilmember Bolkcom to adopt the Agenda as presented. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS:

14. Second Reading of an Ordinance Amending the Fridley City Code, Chapter 12, Tobacco Products, Revising Definitions, Licensing Procedures, Prohibited Acts, Administrative Procedures and Violations.

Ryan George, Deputy Director, stated that at the July 27, 2020 City Council meeting the first reading of Ordinance No. 1381, a Proposed Amendment to the Fridley City Code Chapter 12 (Tobacco Products) was presented. At this meeting the Council asked staff to examine various aspects of the proposed amendment and answer a few questions and comments from concerned parties.

Captain George noted that upon consultation with the City Attorney and advocates from the Association for Nonsmokers of Minnesota, staff determined it was in the best health interests of the residents of Fridley to keep the restrictions on the sale of flavored tobacco, including menthol, as it is written in the proposed ordinance. The restriction on flavored tobacco sales is not a city-wide ban, but a segregation of sales of flavored tobacco to licensed Tobacco Product Shops in the City. Upon review, other cities in Minnesota and elsewhere have imposed similar restrictions on the sale of flavored tobacco products, and to date, there does not appear to be significant litigation related to such provisions.

Captain George stated there are a few other substantive changes since the first reading. Language in Section 12.09 was removed which provided for penalties for minors who purchase or attempt to purchase tobacco products. Research provided by the Public Health Law Center is overwhelming that such penalties do not deter youth from attempting to purchase tobacco. Staff from the Police Department agree. Section 12.07, Subd. F, bans any smoking or sampling inside

of any licensed premise. Section 12.04 now restricts the number of licensed Tobacco Product Shops to five based on feedback from current license holders who are anticipated to apply for the new license type. Appendix B tracks changes between the first reading of Ordinance No. 1381 presented on July 27, 2020 and the second reading presented tonight.

Captain George said staff were asked to reexamine if Ordinance No. 1381 would require a public hearing pursuant to the Fridley City Charter (Charter). The Charter does require a public hearing for any taxation matters, any change to the Comprehensive Plan or any consideration of a franchise ordinance. Ordinance No. 1381 does not require a public hearing. All licensed tobacco license holders were notified of the proposed ordinance and its introduction to Council in a letter sent on June 24, 2020, pursuant to Minnesota Statute §461.19, which requires cities to notify tobacco license holders of any significant change to local ordinances.

Captain George said staff recommend the City Council make a motion to adopt the Ordinance No. 1381 on second reading and order publication of the ordinance. approve the second reading and adoption of Ordinance No. 1381 for a proposed amendment to the Fridley City Code Chapter 12 (Tobacco Products).

MOTION by Councilmember Bolkcom to receive into record letters that were received after the packet was distributed. Seconded by Councilmember Ostwald.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

Pam Reynolds, 1241 Norton Avenue, said her records show that if Fridley approves this, they will be the 16th city in the state of Minnesota to take this on, but there are close to 400 cities in the state of Minnesota. This might stop a kid from smoking or buying a vape. Her problem is once again the government is interfering with the free market--tobacco. This is the parents' responsibility, not the government's. This will do a disservice to gas stations and convenience stores and it is wrong. She is also confused when this will go into effect--May 2021. Based on the ordinance in Chapter 3 of the City Charter, it would go into effect according to Charter. Chapter 3 also notes the ordinance is to be read and she requested the ordinance to be read as it is not clear.

Councilmember Bolkcom said that the presentation was very detailed at the last meeting and asked what reading the ordinance would do.

Ms. Reynolds replied that the ordinance is not clear to everyone. She also noted that the presentation said it would be effective May 2021, but as written, it says per Chapter 3 of the Charter which would make it effective in 15 days.

Andrew Biggerstaff, City Attorney, stated the ordinance is effective in 15 days, but the restriction will not happen on flavored tobacco products until May 2021.

Mayor Lund said this is tightening the free market enterprise. If one industry fails to manage their business appropriately, the government steps in. It is appropriate to make it harder for kids to buy cigarettes.

Councilmember Bolkcom said there are a lot of studies that show if you do not start smoking as a teenager, you will not smoke. If you do not quit smoking by age 24 the chances of ever quitting are very low. There is a huge push for young people to use flavored tobacco products because they do not like the taste of tobacco and flavors make them cool. This is to protect our youth.

Ms. Reynolds said that people should not have to go to a special store if they want to buy menthol cigarettes. She understands getting rid of vape products, but not menthol products. She withdrew her request to have the ordinance read.

Yasir Abuhakigah, 1301 Mississippi Street N.E.**,** thanked the city for enforcing the use of products to those ages 21 years old. If we ban buying flavored tobacco at stores in Fridley, customers will go to another city to get flavored tobacco. He has been in business in Fridley since 1996. He hires employees who live in Fridley. This ban will make his revenue drop and he does not want to be forced to fire employees due to decreased revenue. He would be forced to stop selling and someone could open a tobacco store next door and sell flavored tobacco which does not make sense. This will impact revenue, foot traffic, and employee's hours.

Councilmember Ostwald said he was a former tobacco user and started at age 13 but did not choose flavored tobacco. He grew up with a household of smokers and agrees with raising the age to 21. Tobacco is bad but is a legal product, legally sold, taxed, regulated, and sold across the world. A lot of revenue is generated, and it is not fair to businesses that one day they can sell flavored tobacco and the next day that revenue is going to another business. He does not agree to take away sales from retail stores. Tobacco is tobacco. He said he could not agree to take away flavored products from businesses.

Councilmember Bolkcom said there are over 15,000 flavored tobacco products. 67% of high school students report using flavored tobacco products. One in ten 8th graders use flavored vapes. E-cigarettes are harmful to young people as it damages the adolescent brain. We need to do whatever we can and there are two sides to every story.

Mayor Lund said when he first looked at this, he did not think menthol was flavored, but it is. He would be happier if the state took this on as a statewide issue. This ends up with cities being on the cusp and someone has to take charge. We owe it as a Council to help our city and young people. He plans to vote in favor, he has reviewed this many times and this is the right thing to do for Fridley.

MOTION by Councilmember Bolkcom to waive the reading of Ordinance No. 1381 and adopt the ordinance and order publication. Seconded by Councilmember Eggert.

UPON A VOICE VOTE, MAYOR LUND, COUNCILMEMBER TILLBERRY AND COUNCLMEMBER EGGERT, AND COUNCILMEMBER BOLKCOM VOTING AYE, AND COUNCILMEMBER OSTWALD VOTING NAY; THE MOTION CARRIED ON A 4 TO 1 VOTE.

PUBLIC HEARING/NEW BUSINESS:

15. Public Hearing Declaring a Hazardous Building at 5821 Hackmann Avenue N.E. (Continued July 27, 2020)

and

Adopt Resolution Ordering the Removal or Repair of Public Nuisance/Hazardous Building Pursuant to Minnesota Statutes, Section 463, Located within the City of Fridley, Minnesota (Ward 2)

MOTION by Councilmember Eggert to open the public hearing. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED AND THE PUBLIC HEARING OPENED AT 7:59 P.M.

Scott Hickok, Community Development Director, stated that on June 22, 2020, the City Council opened its public hearing regarding the property at 5821 Hackmann Avenue to determine if the property met the criteria of a public nuisance and whether action should be taken by the City to remedy that nuisance. The item reappeared on agendas as a continuation of the public hearing on July 27, 2020 to tonight. Though much work has been done to eliminate sand plumes in the street and storm sewer, grading and guards to eliminate dangerous potential fall conditions, and inoperable vehicles have been repaired and made operable, outdoor storage continues to be a problem on the site.

Mr. Hickok said there are three applicable laws that deal with matters evident on this site. One is Fridley City Code, Chapter 110 which identifies and allows correction of a public nuisance, another is Fridley City Code, Chapter 128 that allows the City to eliminate a public nuisance through abatement and the third is, Minnesota Statute 463 Hazardous Buildings.

Mr. Hickok said Section 110.06 of the City Code authorizes the City to abate a public nuisance if the owner fails to adequately abate or remediate the nuisance conditions after notice. Council has determined that the health, safety, general welfare, good order, and convenience of the public is threatened by certain exterior public nuisances on property within the City limits. It is declared to be the intention of the City Council to abate such nuisances, and Chapter 128.01 is enacted for that purpose. Minnesota Statute 463 and the state Building Code, have been relied upon to identify the retaining wall as a public nuisance and order it abated.

Mr. Hickok said at the June 22, 2020, Council meeting, a public hearing was held regarding this property and the discussion was centered around the on-site grading, earthwork and retaining wall work and its potential characteristics as a public nuisance, or otherwise hazardous condition by virtue of constant incidents of silt on the street and migration to the public storm system, open excavations, and site locations with unguarded fall potential. Council concurred with the staff

recommendation to allow the hearing to remain open to allow the owner of the property time to prepare a plan and make the necessary progress to remove those items of concern.

Mr. Hickok noted the item came back to Council on July 27 and due to significant homeowner progress that had occurred, staff asked for an additional extension until tonight. To date staff inspections have revealed that work has continued but is incomplete. The homeowner, Mr. Westbrook, chose to do the work himself with volunteer help due to project costs matched against his ability to pay a contractor for this sizeable project. Mr. Westbrook's summer has been spent reshaping the contours of the front lawn and eliminating the need for retaining walls in certain locations. He also made progress to make inoperable vehicles operable by completing the necessary mechanical work. Staff performed both drive by and/or on-site site daily visits to note progress and maintained an on-going dialog with Mr. Westbrook. The question before Council is one of declaration of the site as a public nuisance.

Mr. Hickok stated staff has observed that Mr. Westbrook's work this summer has allowed him to eliminate the hazardous building identity as governed by Statute 463. What remains on site is the nuisance of outdoor storage. There is evidence that Mr. Westbrook has recognized that storage is a nuisance and must be eliminated; however, work remains to eliminate the remaining inappropriate, or illegal outdoor storage. Throughout the process, Mr. Westbrook has committed to working hard to eliminate the nuisance characteristics on his site.

Mr. Hickok said staff recommends approval of this resolution to allow staff to carry out an abatement of illegal outdoor storage through the provisions of Chapter 128, as is commonly done by using the procedures outlined in Chapter 128.

Councilmember Eggert said this has been a very frustrating project. There is no required time limit on landscaping and the homeowner has had his front yard torn up for a couple years. Staff have worked hard with the residents of Fridley to collaborate and clean up to bring things to conformance. In 2015, there were storage issues on this site, and we are here today to declare a public nuisance on storage. The resolution to abate is long overdue and he is voting for this. He also asked Council to discuss some ideas of what we do on more challenging code enforcements like this. We want the City to be a collaborative partner in working with residents. As a Council, we have to deal with things and not allow things to go on this long because it is not acceptable for the future of Fridley.

Councilmember Bolkcom said she drove by the site yesterday and the big truck has no license plate on it.

Mr. Hickok replied the license is on the back of it, the front needs a bumper and license on front. It is registered and licensed.

Councilmember Bolkcom asked what neighbors could expect to see after tonight.

Mr. Hickok replied the area between the driveways would be cleaned up and anything not related to the landscape project would be removed. There are numerous items like a freezer/refrigerator that is outside that would be abated. The homeowner has worked hard to get this done and time

ran out. Staff will make arrangements with the contractor and have the abatement scheduled by the end of the week. If the area is clean and the contractor has not gone out, he saves himself from abatement. If not, he will have to pay. Staff is hoping he has his site cleaned up, so it does not need to be abated.

Councilmember Bolkcom asked if there was anything in the City ordinances that would enforce the landscaping work to get done.

Mr. Hickok replied people have ongoing landscape projects going all the time, which makes it very difficult, as people's gardens get better and more beautiful. This one was a compounded issue with other stuff going on that makes any progress on the landscape not look good. The only issue here is outdoor storage.

Councilmember Bolkcom said there is also a lot of stuff in the back yard to be dealt with.

Mr. Hickok said outdoor storage that is inappropriate will be abated in the back yard too.

Councilmember Bolkcom commended Scott and staff for working with the homeowner and getting a good resolution for the homeowner and the neighborhood.

Councilmember Tillberry asked if this was a reasonable request to get this done. The storage items have to be taken care of even though there was a lot of progress. He also appreciated the work of staff on this issue.

Councilmember Eggert said he heard a lot of progress was made on the landscaping, but the storage issue has been going on all along. A lot of cars are still parked in the driveway because the garage is full.

Mr. Hickok said he appreciated appreciates everyone's patience but now is the time to abate the property and get it cleaned up. This is a nice home, and when everything is done, it will be a nice-looking property.

Mayor Lund said he is okay with the abatement, but the bigger issue is the landscaping. He said his concern was that the project was finished.

MOTION by Commissioner Eggert to close the public hearing. Seconded by Commissioner Ostwald.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED AND THE PUBLIC HEARING CLOSED AT 8:25 P.M.

MOTION by Commissioner Eggert to adopt Resolution No. 2020-34. Seconded by Councilmember Bolkcom.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

16. Public Hearing on a Rezoning Request, ZOA #20-01, by Roers Companies, to have the Property Located at 6530 University Avenue Rezoned from mC-3, General Shopping, to S-2, Redevelopment District, to Allow for the Construction of a Market Rate Rental Housing building and a Stand-Alone Daycare Center;

and

First Reading of Ordinance No. 1383 to Amend the City Code of the City of Fridley, Minnesota, by Making a Change in Zoning Districts.

MOTION by Councilmember Bolkcom to open the public hearing. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED AND THE PUBLIC HEARING OPENED AT 8:26 P.M.

Scott Hickok, Community Development Director, stated the petitioner, Shane LaFave, Director of Development with Roers Companies is requesting to have the property known as the Holly Center at 6530 University Avenue rezoned from C-3, General Shopping to S-2, Redevelopment District. When a property is zoned S-2, Redevelopment District, a master plan also needs to be approved for the site. As a result, the petitioner is looking for rezoning and master plan approval to allow for the construction of a 261-unit multi-family rental housing development and a free-standing commercial building.

Mr. Hickok said a public hearing notice before the Planning Commission and the City Council was published in the Life Newspaper on August 7, 2020. At the August 19, 2020 Planning Commission meeting, a public hearing was held for ZOA #2001. Three letters were received from neighboring properties owners prior to the meeting and those were entered into the record. Several members of the public were present at the Planning Commission meeting and expressed concerns about the rezoning and the proposed development. The people who spoke at the meeting were concerned about rezoning commercial property for a multi-family building, the City's need for more commercial uses not multi-family, and other concerns related to the number of units proposed and traffic related to those units.

Mr. Hickok said the Planning Commission recommended approval of Rezoning, ZOA #20-01 based on the following: the traffic study was completed by experts and the traffic count numbers are reflected by the uses proposed. The community's desire for commercial is understood by the Commission, however the market for commercial users has proven to not be viable by the lack of interest in this site. All and all the Commission thought this was a good project and an overall improvement for the site. The Commission recommended a modification to stipulation, #3 bullet d. to require the petitioner to work with City staff during the permitting process to protect and/or replace as many trees as possible along the northern property line and replace fence sections or replace the entire fence if it is determined that the fence is not salvageable. The motion carried unanimously.

Mr. Hickok noted that traffic counts on Mississippi Street, west of University Avenue and traffic have declined over the years. The latest census data shows that the dominant commuting choice for Fridley residents is driving, however alternatives transportation modes have shown a significant increase. Carpooling increased from 7.8% to 13.7% from 2009 to 2014 and the percentage of people taking transit increased by 4.7% too. Alternative transportation contributes to the declined in daily traffic counts on Mississippi Street. Other factors, like an increase in people working from home can also play a part.

Mr. Hickok said the traffic study that was completed by Swing Traffic Solutions states that the new development will generate 82 inbound and 121 outbound trips during the morning traffic peak hour (7:00 a.m.-8:00 a.m.) and will generate 122 inbound trips and 103 outbound trips during the afternoon traffic peak hour (4:30 p.m.-5:30 p.m.) Additional trips will occur to and from the site during the day; however, those will not be as high as the peak hours. The numbers provided are based on the 261-unit multi-family building and a daycare use. If the commercial building is occupied by a commercial user other than a daycare, the numbers will likely go down.

Mr. Hickok stated in the No Build Scenario (Holly Center remains a commercial shopping center) and the Build Scenario (new multi-family and daycare use buildings constructed), each intersection gets a letter grade of "B" in the a.m. and "C" in the p.m., so both are and will continue to operate well, with minimal changes. With respect to traffic impacts to 3rd Street, Assistant City Engineer Jon Lennander states that the potential increase of traffic on 3rd Street would likely be related to vehicles getting lost and inadvertently turning on 3rd Street. It would always be faster to take Mississippi to University or Mississippi to East River Road to go anywhere from the proposed project. Long-term, this development would not increase the number of trips through the neighborhood over what is currently observed with Holly Center. There would not be a good reason to put a round-about here, as there is not enough land area to construct it without pushing it entirely onto the Roers site. A round-about works for roads where there are multiple legs with high counts. A large majority of the traffic at the intersection of 3rd and Mississippi is through traffic on Mississippi and there are relatively few cars entering from 3rd Street.

Mr. Hickok noted that traffic consultant Vern Swing, PE, reviewed the impact of traffic operations of the 3rd Street N.E. approach to the Mississippi Street N.E. said he did not think traffic control changes were needed or warranted. He also said the volumes on the minor approaches to Mississippi Street do not balance well with the volumes on Mississippi Street which is not ideal. They are also expensive to construct and should not be installed until they are warranted.

Mr. Hickok stated that there were some questions about impacts to schools and the demographics of school-aged children that live in apartments. The best information staff found related to this question comes from the National Multifamily Housing Council, a non-profit trade and advocacy group that is made up of owners, managers & developers representing apartments housing 40 million Americans. Combining an annual survey of their members along with the US Census community surveys, they have determined that there are typically 23.3 children per 100 multifamily rental households. Extrapolating this out to the proposed 261-unit development, there will likely be 61 school aged children between 6- and 17-years old living in the complex. Looking at the share of households with school age children, nationally, only 15% of multifamily renters

have school age children. This could be taken to mean that the 61 school aged children will be spread out over 39 apartment units.

Mr. Hickok said that the Holly Center property has been on the market for sale since the fall of 2018. Commercial retail and restaurant users have been and continue to struggle in the marketplace. As more shopping has moved on-line, many retailers have failed and may shopping centers across the country are being redeveloped with some component of housing. During the last two Comprehensive Planning processes, the Holly Center has been identified as a potential redevelopment area. The 2040 Comp Plan guides the property as a mix of multi-family and commercial, which is the petitioner's intent with this project.

Mr. Hickok stated City staff recommends concurrence with the Planning Commission. Staff also recommends First Reading of accompanying Ordinance No. 1383, modifying the zoning from its current C-3, General Shopping District, to S-2 Redevelopment District. City staff recommends the following stipulations on Rezoning and Master Plan, ZOA #20-01.

1. The property shall be developed in accordance with the site plan submitted for "Fridley Multi-Family", page #C2-1, by Loucks, dated 08/12/2020.
2. The exterior building elevations shall be developed in accordance with the architectural exterior elevation's sheets submitted by Kaas Wilson Architects.
3. The petitioner shall meet all requirements set forth by:
    a. The Building Code
    b. The Fire Code
    c. The City's Engineering department – related to grading, drainage, storm pond maintenance agreement, utilities, and utility connection fees
    d. The City's Planning department – related to landscaping (the petitioner shall work with City staff during the permitting process to protect and/or replace as many trees as possible along the northern property line and replace fence sections or replace the entire fence if it's determined that the fence is not salvageable), signage, parking, setback, and sidewalk/trail connections.
    e. The Rice Creek Watershed District
    f. The Minnesota Department of Transportation g. Anoka County
4. If the square footage of the footprint of any of the buildings proposed changes by more than 10%, a S-2 master plan amendment shall be required.
5. The petitioner shall dedicate a trail easement along the eastern property line that connects the residential neighborhood to the north to the sidewalk on the southeast corner of the site, if it is determined that the trail connection is required to be solely or partially on the subject property.

Councilmember Bolkcom asked about the traffic counts and if they were similar to the Cielo development.

Mr. Hickok replied that there are similar trends. People do not leave at the same time as they have different work schedules. For the number of units, the traffic is very manageable.

Councilmember Bolkcom said there were comments about this new development causing land values to go down. She asked if the land values were compromised around the Cielo development.

Mr. Hickok said it was hard to rationalize, but Holly Center has a value of $5 million, and the value has been diminishing over time. As land value decline, it has difficulty with tenants shining in a very visible area of Fridley. With this new development, valued at $38 million, it will be difficult to find diminished values of homes in the area.

Councilmember Bolkcom said homeowners by the Cielo apartments have said there is less noise pollution as they are more protected from University Avenue. This development could provide something similar.

Councilmember Bolkcom asked about Mississippi Street, traffic counts and what may be developed in that area.

Mr. Hickok replied that MnDOT and the County Highway Department have been involved all along in reviewing the plans. Plans for this area only get better for safety by broadening corners for crossing to enhance the experience of people using Mississippi Street. Good things are planned in the distant future for Mississippi Street to take into account what is happening on this site. The HRA land will help enhance the developer's experience on this roadway and give adequate space for a turn lane.

Councilmember Bolkcom asked staff to explain the Comprehensive Plan for those who do not know what it is.

Mr. Hickok replied that the Comprehensive Plan is developed by the Commissions, Council and staff who go through the process every 10 years in advance to see what we want our city to be, what development needs to be considered, etc. We have a 20-year plan and we have highlighted areas destined for redevelopment. This developer looked at the Comprehensive Plan and looked at areas that were highlighted for potential redevelopment areas. What is being requested is related to zoning. The Comprehensive Plan and zoning need to align and what is in the Comprehensive Plan is a redevelopment district.

Councilmember Bolkcom said that people think Fridley has enough apartment complexes. She asked for a breakdown on our community vs other communities.

Mr. Hickok shared ownership (60%) vs rental (40%) in Fridley. It would be nice to have other types of housing, but we are starting to see a variety of housing in senior and general rental. Many residents say their kids grew up in Fridley but cannot move back here because there are not enough housing options. Apartments with modern amenities are what people are looking for.

Councilmember Bolkcom asked if this item would come back to Council if a daycare did not go in.

Mr. Hickok said it is a commercial building and would not be a requirement for a daycare, but that is the developer's desire and a nice match. Otherwise the developer could use it for a 10,000 square foot commercial building.

Councilmember Eggert noted that there are not many projects doing retail right now and projects are going to housing. There are not many options; industrial, office and warehouse, or manufacturing.

Mr. Hickok replied that the S2 redevelopment district was predicated on a master plan. Council has the broadest discretion in rezoning, and it has to fit.

Peter Borman, 157 River Edge Way, said he agreed that something needs to be done at this location. He said he had a concern about traffic and density and asked what the definition was of mixed use.

Mayor Lund replied that mixed use is wide open and can be a small amount of one and large amount of another. In a perfect world going back a few years the main floor would be retail with housing above. That would be a great model, but the reality is that retail is dying.

Mr. Borman is concerned about the density of the Cielo apartments; it is spread over a three-block area. He was curious when it was decided to become a TIF district why that was not presented at the Planning Commission.

Mayor Lund replied that discussion was held at the HRA meeting last week, and it is pretty typical that a TIF district will occur in just about any redevelopment.

Councilmember Bolkcom asked what Mr. Borman's concern or question was.

Mr. Borman replied an increase in tax for the City with this development. A TIF district relies on taxes collected on this development.

Mr. Hickok noted that in a TIF district, the developer continues to pay taxes. The value of the property is frozen at the rate it is at right now as the Holly Shopping Center, $5.0m. This continues to generate tax dollars in a pool that is used for extraordinary costs. The developer has to be able to demonstrate what the funds will be used for. The building will be torn down and infrastructure has to be rebuilt which are extraordinary costs. When the TIF expires and there is a large new development valued at $38m, they are paying full taxes.

Councilmember Bolkcom added that any developer would like to go where there is pristine land, soils are removed and mitigated. This is why we have TIF--to make this work for any developer.

Mr. Borman asked about the intersection on Third Street and if the HRA land would be used to straighten turn lanes or the entrance into the location.

Mr. Hickok replied the HRA owns the land along the sidewalk by Mississippi Street. Negotiations were made with the HRA and Anoka County to determine what is necessary to make a turn lane work in this area and it can happen with this extra land from the HRA.

Mr. Borman asked what was going to be done to improve the underpass where there are three intersections.

Mr. Hickok replied that STS Swing Traffic Solutions did the traffic and management plan. Information can be found on the website under tonight's agenda packet.

Carol Blomberg, 6424 Christenson Lane N.E., said she thought everything was outlined very well, but she has a large concern about the traffic and would like to know the date the traffic was looked at. If it was during COVID, a lot of people are working from home and it would not be a true statement for what is normal.

Mayor Lund noted that the staff report said that over a long period of time traffic has decreased in this area.

Mr. Hickok said that a number of different things are done to make these determinations. They use Synchro/SimTraffic 10 Software Analysis that is based on a large pool of information using national statistics. The study does not take into consideration how well or not well Holly Center was doing. It does takes into consideration how many average daily trips will come out of this development based on standards versus coming out of a shopping center this size. Putting this into the model lets us know what is happening in our city.

Councilmember Eggert said he wished he had traffic like this in his area. There is a lot of traffic in his residential area.

Rita Dall, 6141 Starlite Boulevard, said that neighbors will leave and not put up with this--put in a coffee shop, day care center or small businesses. Lots of apartments are going in and everyone is trying to escape Minneapolis and are coming to Fridley. This is no longer the little, small community that people are looking for.

Patrick Chase, 291 Rice Creek Terrace, said he lives 2-3 blocks behind Holly Center and is concerned about what has happened in Fridley since the riots in Minneapolis and COVID. Now we are building a large apartment complex for people who may not have jobs because the jobs in Minneapolis and businesses are diminishing. He would like to see police reports and problems related to apartment complexes.

Mayor Lund asked Mr. Chase to stick with questions or concerns related to this agenda item.

Mr. Chase said he was concerned how the developer would fill the property with tenants.

Mayor Lund replied that this is not new, Cielo is a newer complex and people said that would never fill up because rents were too expensive, and the apartments were filled in half the time that was anticipated. The Cielo developer thought the first building would take a year to fill and five

months after they opened the first building, they were ready to build the second building. It is not the City that is driving this development, it is the market forces. There is a demand for apartment buildings right now. It is astronomical. He said he would love for this intersection to be a downtown for Fridley, but we will never see that. He said he did not want to see an empty site sitting vacant because we are not moving toward the forces at play. Retail is dead and dying and the only other option is housing.

Mr. Chase said the conditions and reality of the Twin Cities are not the same as they were a year ago. Those changing conditions have to have an impact on our decisions today. In the meantime, a report from the police since the riots, would be helpful as to how it would affect hm.

Mayor Lund replied that Fridley had one evening before the National Guard came in and the police were stationed around the City. Some people ended up at Northtown and several were arrested. There was also an incident at the Pawn Shop but other than that, nothing else is to be reported.

Ryan George, Deputy Director, said that staff were working to protect retail and high-profile areas. They maintained the border extremely well in Fridley and sent a clear message that behavior like that would not be tolerated in the city of Fridley.

Councilmember Bolkcom asked how this affected building a new complex for people who have jobs.

Mr. Chase said businesses are moving out and people who work downtown move away. We are losing jobs and there is high unemployment.

Mayor Lund noted that Fridley gained thousands of jobs. Restaurants are closing and retail is not happening on this site. There are more people working here during the day than sleeping at night due to the vast amount of industries located in Fridley.

Councilmember Bolkcom noted that they have not had any issues with Cielo. Tenants who do not behave, do not stay. People pay a lot of money to rent these apartments and it does not sound right that this complex will bring in rioting to Fridley. There is a code of conduct and people can lose their license if tenants do not behave. The problems are smaller complexes, not the big apartment complexes. People are screened and must meet income requirements.

Mr. Chase said that the Rice Creek Townhouses slowly went downhill and was a hot spot for crime. That development started off with high expectations.

Ryan Evanson, 1316 Hillcrest Drive N.E., said he is in favor of this development. He grew up in Brooklyn Center and chose Fridley because he saw the potential it has. Having 260 new doors inviting new people into the community to become long-term residents is great. This is a way to introduce Fridley and create a positive community. This will be the next generation of homeowners. Look at the north loop along the Mississippi River, that redevelopment was made into apartments and brought jobs and revitalized a dead property. We want this to be a community where people want to stay.

Mayor Lund agreed that apartments are needed, and we are fortunate to be able to take a negative site and turn it into a positive site.

Councilmember Tillberry said that Mr. Evanson described his situation. He said he started out in an apartment and stayed in Fridley and now owns a house in Fridley not far from this development.

Mr. Borman said he is not against apartments, just soften it up. This will create a lot of density in that one area and he already pointed out his traffic concerns.

Jana Anderson, has been checking with professional realtors about the situation and she has been told when a lot of rental units are in the area, the home property can be reduced by 20% and be hard to sell. She has lived here for 19 years and friendly Fridley is the truth. She has pride in ownership so is there a reason why we are not having condominiums built rather than apartments? There are no places to buy and it is a sellers' market.

Mayor Lund replied that he would love to see more single-family homes built, but Fridley is fully developed. Single family homes would not be financially possible on this property.

Ms. Anderson asked who is responsible for refacing properties. Why is there no ordinance if you own a business to keep them looking nice? Why does do apartments have to be built on this property?

Mayor Lund replied that the City does not have that control over private businesses. We have code enforcement, but we have limited abilities to enforce business updates. It has been tough to get restaurants to come to Fridley.

Cindy Flynn, 5427 Christenson Lane, said that a lot of people were at the Planning Commission meeting and they acted like it was already a done deal. There must be something more in Fridley that can be built than apartments. Cielo apartments are an eyesore and it is demoralizing that this is what Fridley is.

Councilmember Eggert noted that no one can get financing to build a restaurant. It is a very difficult time. One of the strengths of Fridley is access. We have 90 restaurants in this area, and we are fortunate to have access to highways to go to different restaurants.

Linda Neukircher, 5617 5th Street N.E., asked what draws people to Fridley.

Mayor Lund noted that 2,300 new jobs were created by BAE Systems.

Ms. Neukircher said retail does not exist, but we could set an example and create a dinner theater or something. She asked what Fridley was famous for.

Mayor Lund said the other option is to let Holly Center continue to depreciate.

Ms. Neukircher said that mixed usage would bring value to the City, not a warehouse of people.

Shane LaFave, Roers Company, said they have not considered condominiums because lenders are not financing condos and it takes an incredible amount of money upfront. What works in today's market is multi-family housing and there is a strong demand for it. Many people entering the housing market do not want to take care of a home. Job changes are frequent now days and people move around a few times before they settle down. On average, people stay in apartments 2.4 years and others stay longer. Tenants must sign a 1-year lease. He would love to have a daycare on this site. If that does not work out, they are open to a number of other options. We want something that would be a great amenity for the building and surrounding residents. A restaurant would be tough in this market today. As construction happens things may change.

Councilmember Eggert asked Mr. LaFave to talk about what Roers was recognized for recently.

Mr. LaFave replied at a project down in Burnsville, they worked with a building that had 2,000 square feet retail space that was turned into office suites. We have a number of projects all over the city and will be your neighbor for a long time.

Councilmember Bolkcom asked about the discussion regarding fences and trees and if they could work with the neighborhood to do some better landscaping around the back.

Mr. LaFave replied that they will work closely with staff on that area and save as many trees as possible.

Councilmember Ostwald said there have been extensive site surveys; he asked about the mechanical condition of the current building.

Mr. LaFave replied that the building is old, blighted, has a deteriorated roof system, and is at a state that is beyond functional life. Repairs that have been made are minimal. This building would take an incredible amount of money to fix and cost more to repair than revenue could bring in.

Councilmember Ostwald said that the old gas station on site, garage and dry cleaning will need some environmental cleanup and the TIF will help with those costs.

MOTION by Councilmember Bolkcom to close the public hearing. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED AND THE PUBLIC HEARING CLOSED AT 10:23 P.M.

MOTION by Councilmember Ostwald to waive the reading of Ordinance No. 1383 and adopt the ordinance on first reading. Seconded by Councilmember Bolkcom.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

17. Public Hearing Creating Tax Increment Financing District No. 225 for Holly Center, Located at 6530 University Avenue N.E. (Ward 3).

MOTION by Councilmember Bolkcom to open the public hearing. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED AND THE PUBLIC HEARING OPENED AT 10:25 P.M.

Paul Bolin, HRA Assistant Executive Director, stated that Roers Companies would like to purchase, demolish, and replace the Holly Center with 261 units of market rate rental housing and a stand-alone commercial building. The apartment will contain 67 studio units, 109 one-bedroom units, 59 two-bedroom units and 26 three-bedroom units. The proposed commercial building will be 10,000 square feet and Roers is hoping to attract a daycare center as the principal user of the building.

Mr. Bolin said that the rents generated are not enough to cover all of the extraordinary redevelopment costs and this potential project is no different. In addition to the extraordinary cost of demolishing the old building, utilities need to be replaced and environmental issues cleaned up. The redeveloper has asked that the Housing & Redevelopment Authority provide tax increment to help cover a portion of the estimated $10M in extraordinary costs. The property is currently valued at less than $5M. When completed, the proposed project will be valued at approximately $36M.

Mr. Bolin noted that the redevelopment of the Holly Center has been a top priority for residents, as reflected in the outreach efforts the City had undertaken when developing the 2030 and 2040 comprehensive plans. Additionally, the Authority is charged in MN Statutes to provide housing for persons of all incomes, in accordance with the City's comprehensive plan. Not only does this project redevelop a site, targeted in the Comprehensive Plan, it fills a rental rate niche.

Mr. Bolin said that in addition to delivering on the desires of the community, there were a number of potential Recognized Environmental Conditions (RECs) identified by the redevelopers engineering firm. There are dry cleaner solvents, petroleum and fill of unknown origin that will need to be remediated as part of the redevelopment. These are extraordinary costs that can be reimbursed through tax increment.

Mr. Bolin stated that the City's Planning Commission met on August 16th to act on the preliminary plat and rezoning of the property. The Planning Commission unanimously approved the preliminary plat and rezoning. The City's Housing & Redevelopment Authority adopted a resolution approving the creation of TIF District #25, at their regular meeting on September 3, 2020. Staff recommends that the Council hold the public hearing for the creation of TIF District #25.

Mayor Lund asked if the amount of the TIF being created would be $8.1m.

Jim Casserly, Development Consultant, replied that is correct. The tax increment plan creates a cash flow and that is part of the plan and is based on the present value. HRA will keep 10% to run

and administer the program and the maximum duration is 25 years. The note is for a defined amount so the district may end earlier if the note is paid out or the total amount of expenses does not reach $8.1m. The note is not provided until the project is completed.

MOTION by Councilmember Bolkcom to close the public hearing. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED AND THE PUBLIC HEARING CLOSED AT 10:39 P.M.

18. Resolution Modifying the Redevelopment Plan for Redevelopment Project No. 1 and the Tax Increment Financing Plans for Tax Increment Financing Districts Nos. 6, 11-13 AND 17-24 to Reflect Increased Project Costs and Increased Bonding Authority Within Redevelopment Project No. 1, Creating a Tax Increment Financing District No. 25 and Adopting a Tax Increment Financing Plan Relating Thereto (Holly Center) (Ward 3).

MOTION by Councilmember Bolkcom to adopt Resolution No. 47. Seconded by Councilmember Tillberry.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

19. Informal Status Reports:

Scott Hickok, Community Development Director, said the next recycling date is scheduled for November 14.

Mayor Lund said that the Fire Department Open House is October 3.

Councilmember Eggert said Night to Unite is on for October 6.

ADJOURN:

MOTION by Councilmember Ostwald to adjourn. Seconded by Councilmember Eggert.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY AND THE MEETING ADJOURNED AT 10:42 P.M.

Respectfully submitted,

Krista Peterson
Recording Secretary

Scott J. Lund
Mayor

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

Date: September 23, 2020

To: Walter T. Wysopal, City Manager

From: Scott Hickok, Community Development Director
Stacy Stromberg, Planning Manager

Subject: Second Reading of the Ordinance for Rezoning, ZOA #20-01, Roers Companies

REQUEST

The petitioner, Shane LaFave, Director of Development with Roers Companies is requesting to have the property known as the Holly Center at 6530 University Avenue rezoned from C-3, General Shopping to S-2, Redevelopment District. When a property is zoned S-2, Redevelopment District, a master plan also needs to be approved for the site. As a result, the petitioner is looking for rezoning and master plan approval to allow for the construction of a 261-unit multi-family rental housing development and a free-standing commercial building.

At this City Council meeting, the second reading of the ordinance will occur on the rezoning request and the Pre-Plat request will also be reviewed.

PAST COUNCIL ACTION

At the September 14, 2020, City Council meeting, a public hearing for ZOA #20-01 was held, as was the first reading of Ordinance #1383 to rezone the property at 6530 Univerisy Avenue from C-3, General Shopping to S-2, Redevelpoment District.

Staff has sent the 60-day agency action letter to allow the additional time needed to hold the second reading of the ordinance.

PLANNING COMMISSION RECOMMENDATION

At the August 19, 2020 Planning Commission meeting, a public hearing was held for ZOA #20-01. After receiving public comment and hearing from the petitioner, the Planning Commission

recommended approval of Rezoning, ZOA #20-01 based on the following: the traffic study is completed by experts and the traffic count numbers are reflected by the uses proposed. The communities desire for commercial is understood by the Commission, however the market for commercial users has proven to not be viable by the lack of interest in this site. Overall the Commission thought this was a good project and an improvement for the site. The Commission recommended a modification to stipulation, #3 bullet d. to require the petitioner to work with City staff during the permitting process to protect and/or replace as many trees as possible along the northern property line and replace fence sections or replace the entire fence if it's determined that the fence is not salvageable.
THE MOTION CARRIED UNANIMOUSLY.

PLANNING STAFF RECOMMENDATION
City Staff recommends that the City Council hold a second and final reading and adopt the Ordinance #1383 for Rezoning Request, ZOA #20-01.

If the second reading of the ordinance is approved, staff recommends the following stipulations:

1. *The property shall be developed in accordance with the site plan submitted for "Fridley Multi-Family", page #C2-1, by Loucks, dated 08/12/2020.*
2. *The exterior building elevations shall be developed in accordance with the architectural exterior elevation's sheets submitted by Kaas Wilson Architects.*
3. *The petitioner shall meet all requirements set forth by:*
    a. *The Building Code*
    b. *The Fire Code*
    c. *The City's Engineering department – related to grading, drainage, storm pond maintenance agreement, utilities, and utility connection fees*
    d. *The City's Planning department – related to landscaping (the petitioner shall work with City staff during the permitting process to protect and/or replace as many trees as possible along the northern property line and replace fence sections or replace the entire fence if it's determined that the fence is not salvageable), signage, parking, setback, and sidewalk/trail connections.*
    e. *The Rice Creek Watershed District*
    f. *The Minnesota Department of Transportation*
    g. *Anoka County*
4. *If the square footage of the footprint of any of the buildings proposed changes by more than 10%, a S-2 master plan amendment shall be required.*
5. *The petitioner shall dedicate a trail easement along the eastern property line that connects the residential neighborhood to the north to the sidewalk on the southeast corner of the site, if it is determined that the trail connection is required to be solely or partially on the subject property.*

ORDINANCE NO. 1383

ORDINANCE TO AMEND THE CITY CODE OF THE CITY OF FRIDLEY, MINNESOTA BY MAKING A CHANGE IN ZONING DISTRICTS

The Council of the City of Fridley does ordain as follows:

SECTION 1. Appendix D of the Fridley City Code is amended hereinafter as indicated.

SECTION 2. The tracts or areas within the County of Anoka and the City of Fridley described as:

6530 University Avenue NE; legally described as:

Lot 18, Block 5, Rice Creek Plaza South Addition, according to the plat thereof on file and of record in the office of the County Recorder, Anoka County, Minnesota, except the South 120 feet thereof, and

except that part of said Lot 18 described as follows:

Beginning at the Southwest corner of said Lot 18: thence North along the West line of said Lot 18, a distance of 25 feet: thence East parallel with and 25 feet North of the South line of said Lot 18, a distance of 390 feet; thence North at right angles a distance of 15 feet; thence East parallel with and 40 feet North of the South line of said Lot 18 to a point 120 feet West of the East line of said Lot 18; thence South parallel with and 120 feet West of the East line of said Lot 18 to the South line of said lot 18; thence West along said south line to the point of beginning.

And that part of Lot 18, Block 5, Rice Creek Plaza South Addition described as follows:

Beginning at a point on the East line of said Lot 18 distance 70 feet North of the Southeast corner of said Lot 18; thence West parallel with and 70 feet North of the South line of said Lot 18 a distance of 20 feet; thence South at right angles a distance of 30 feet; thence west along a line parallel with and 40 feet North of the South line of said Lot 18 a distance of 100 feet; thence North Parallel with and 120 feet West of the East line of said Lot 18 a distance of 80 feet; Thence East parallel with and 120 feet North of the South line of said Lot 18 to the East line of said Lot 18; thence South along said East line to the point of beginning.

Anoka County, Minnesota
Abstract Property

SECTION 3. That the Zoning Administrator is directed to change the official zoning map to show said tract or area to be rezoned from Zoning District C-3, (General Shopping) to S-2, (Redevelopment).

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS 28TH DAY OF SEPTEMBER 2020.

_____
SCOTT J. LUND – MAYOR

ATTEST:

_____
DANIEL TIENTER - CITY CLERK

Public Hearing:	September 14, 2020
First Reading:	September 14, 2020
Second Reading:	September 28, 2020
Publication:	October 9, 2020

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

Date: September 23, 2020

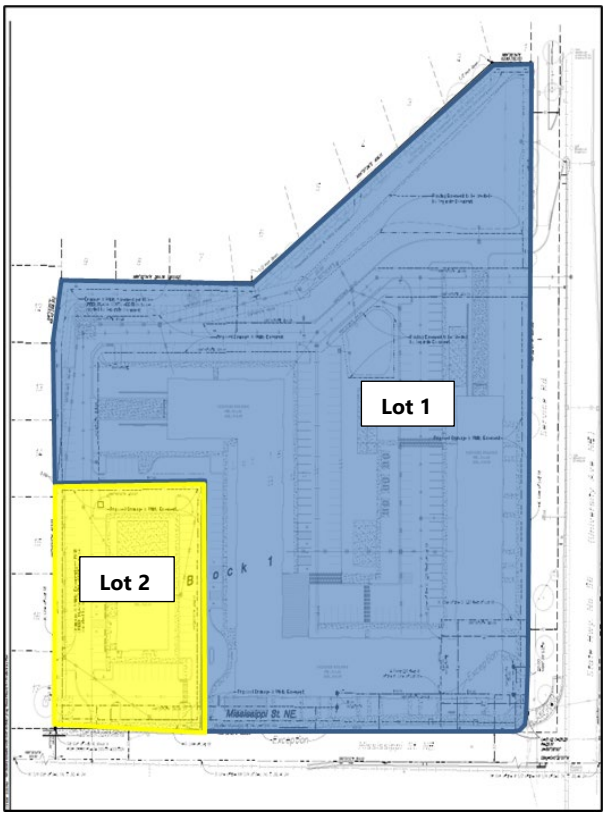
To: Walter T. Wysopal, City Manager

From: Scott Hickok, Community Development Director
Stacy Stromberg, Planning Manager

Subject: Preliminary Plat Request, PS #20-03, Roers Companies

INTRODUCTION

In conjunction with the rezoning request, the petitioner Shane LaFave with Roers Companies is also requesting a preliminary plat which will create 2 new lots from the 6530 University Avenue property. One lot will be created for multi-family housing development and the other lot will be for the free-standing commercial building.



Lot 1 (blue) will be for the multi-family housing project and will be approximately 313,801 sq. ft. (7.21 acres) in size. The City is still working the Anoka County to make sure enough right-of-way, or an easement is obtained to protect the existing utilities, sidewalk and lighting that currently exists along Mississippi Street. A condition will be placed on that plat to make sure that is resolved prior to final plat approval. Lot 2 (yellow) will be approximately 52,812 sq. ft. (1.21 acres) in size and will be occupied by a commercial user.

PLANNING COMMISSION RECOMMENDATION

A public hearing notice before the Planning Commission was published in the Life Newspaper on August 7, 2020.

At the August 19, 2020 Planning Commission meeting, a public hearing was held for PS #20-01. The Commission recommended approval of the plat.

THE MOTION CARRIED UNANIMOUSLY.

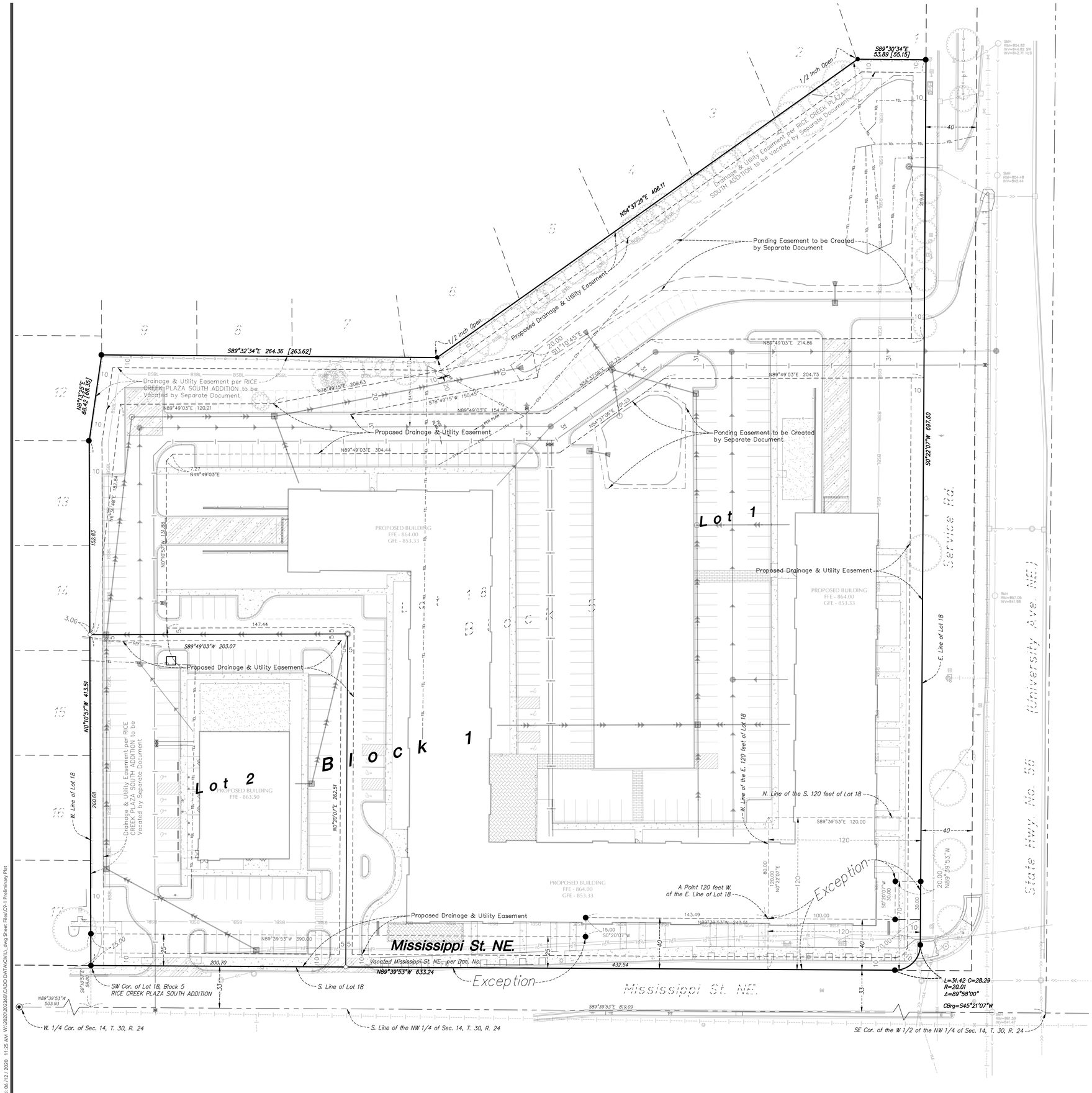
PLANNING STAFF RECOMMENDATION

City Staff recommends concurrence with the Planning Commission.

STIPULATIONS

City staff recommends approval of the following stipulation on Plat, PS #20-03.

1. *Right-of-Way dedication or easement dedication for utilities, sidewalk and lighting shall occur with final plat approval.*



LEGEND

EXISTING		PROPOSED
	CATCH BASIN	
	STORM MANHOLE	
	FLARED END SECTION	
	SANITARY MANHOLE	
	HYDRANT	
	GATE VALVE	
	POST INDICATOR VALVE	
	WATER MANHOLE / WELL	
	LIGHT POLE	
	POWER POLE	
	ELECTRIC METER	
	GAS METER	
	TELEPHONE PEDESTAL	
	SIGN	
	BENCHMARK	
	SOIL BORING	
2	PARKING STALL COUNT	2
	ACCESSIBLE PARKING STALL	
SS	STORM SEWER	
DT	DRAINTILE	DT
S	SANITARY SEWER	
FM	FORCEMAIN	FM
W	WATERMAIN	W
S	SANITARY SEWER SERVICE	
W	WATER SERVICE	W
ELE	UNDERGROUND ELECTRIC	ELE
FO	UNDERGROUND FIBER OPTIC	FO
GAS	UNDERGROUND GAS	GAS
TEL	UNDERGROUND TELEPHONE	TEL
OH	OVERHEAD UTILITY	OH
X	FENCE	X
O	CHAIN LINK FENCE	O
	CONCRETE CURB	
	RETAINING WALL	
	CONCRETE	
	NO PARKING	
	BUILDING	
972	CONTOUR	972
972.5	SPOT ELEVATION	972.5
LDR	DIRECTION OF FLOW	1.0%
	TREE LINE	
	PARKING SETBACK LINE	PSBL
	BUILDING SETBACK LINE	BSBL

LEGAL DESCRIPTION

Lot 18, Block 5, Rice Creek Plaza South Addition, according to the plat thereof on file and of record in the office of the County Recorder, Anoka County, Minnesota, except the South 120 feet of the East 120 feet thereof, and

except that part of said Lot 18 described as follows:

Beginning at the Southwest corner of said Lot 18; thence North along the West line of said Lot 18, a distance of 25 feet; thence East parallel with and 25 feet North of the South line of said Lot 18, a distance of 390 feet; thence North at right angles a distance of 15 feet; thence East parallel with and 40 feet North of the South line of said Lot 18 to a point 120 feet West of the East line of said Lot 18; thence South parallel with and 120 feet West of the East line of said Lot 18 to the South line of said Lot 18; thence West along said South line to the point of beginning.

And that part of Lot 18, Block 5, Rice Creek Plaza South Addition described as follows:

Beginning at a point on the East line of said Lot 18 distance 70 feet North of the Southeast corner of said Lot 18; thence West parallel with and 70 feet North of the South line of said Lot 18 a distance of 20 feet; thence South at right angles, a distance of 30 feet; thence West along a line parallel with and 40 feet North of the South line of said Lot 18 a distance of 100 feet; thence North parallel with and 120 feet West of the East line of said Lot 18 a distance of 80 feet; thence East parallel with and 120 feet North of the South line of said Lot 18 to the East line of said Lot 18; thence South along said East line to the point of beginning.

Anoka County, Minnesota
Abstract Property

GENERAL NOTES

SURVEYOR:
Loucks
7200 Hemlock Lane, Suite 300
Maple Grove, MN 55330
763-424-5505

OWNER/DEVELOPER:
Roers Companies
110 Cheshire Lane, Suite 120
Minnetonka, MN 55305
763-285-8795

1. Prepared June 12, 2020.
2. The address, if disclosed in documents provided to or obtained by the surveyor, or observed while conducting the fieldwork is 6530 University Ave. NE, Fridley, MN 55432.
3. This property is contained in Zone X (areas determined to be outside the 0.2% annual chance floodplain) per Flood Insurance Rate Map No. 27003C0384E, Community Panel No. 270013 0384 E, effective date of December 16, 2015.
4. The bearings for this survey are based on the Anoka County Coordinate System NAD 83 (1986 Adjust).
5. Benchmark: MnDOT 0205 K (GSID Sta.#485). A benchmark disk located in between northbound and southbound University Ave. NE, lying east of Satelite Ln. NE, and lying west of 64th Ave. NE. Elevation = 859.87 (NGVD29)

   Site Benchmark: Invert of catch basin located near the southwest corner of the property as shown hereon. Elevation = 857.92 (NGVD29)
6. The field work was completed on June 3, 2020.

SITE DATA

Areas

Net Property Area	= 345,814 +/- square feet or 7.94 +/- acres
Right of Way Taking Area	= 20,799 +/- square feet or 0.48 +/- acres
Gross Property Area	= 366,613 +/- square feet or 8.42 +/- acres

ZONING INFORMATION

Current Zoning: C-3 General Shopping

Current Setbacks:
- Front 80 feet
- Side not less than 15 feet
- Rear not less than 40 feet
- Height six (6) stories not to exceed sixty-five (65) feet.
  - No building exceeding 45 feet within 50 ft of R-1 or R-2.

Proposed Zoning: R-3 General Multiple Units (Per Civil Plans)

Proposed Setbacks:
- Front 35 feet
- Side 15 feet
- Rear 15 feet
- Height maximum of three (3) stories, but not to exceed forty-five (45) feet

CALL BEFORE YOU DIG!
Gopher State One Call
TWIN CITY AREA: 651-454-0002
TOLL FREE: 1-800-252-1166

N

0 30 60
SCALE IN FEET

WARNING:

THE CONTRACTOR SHALL BE RESPONSIBLE FOR CALLING FOR LOCATIONS OF ALL EXISTING UTILITIES. THEY SHALL COOPERATE WITH ALL UTILITY COMPANIES IN MAINTAINING THEIR SERVICE AND / OR RELOCATION OF LINES.

THE CONTRACTOR SHALL CONTACT GOPHER STATE ONE CALL AT 651-454-0002 AT LEAST 48 HOURS IN ADVANCE FOR THE LOCATIONS OF ALL UNDERGROUND WIRES, CABLES, CONDUITS, PIPES, MANHOLES, VALVES OR OTHER BURIED STRUCTURES BEFORE DIGGING. THE CONTRACTOR SHALL REPAIR OR REPLACE THE ABOVE WHEN DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.

FRIDLEY MULTI-FAMILY

FRIDLEY, MN

ROERS COMPANIES

110 Cheshire Lane, Suite 120
Minnetonka, MN 55305

LOUCKS
PLANNING
CIVIL ENGINEERING
LAND SURVEYING
LANDSCAPE ARCHITECTURE
ENVIRONMENTAL

7200 Hemlock Lane, Suite 300
Maple Grove, MN 55369
763.424.5505
www.loucksinc.com

CADD QUALIFICATION

CADD files prepared by the Consultant for this project are instruments of the Consultant professional services for use solely with respect to this project. These CADD files shall not be used on other projects, for additions to this project, or for completion of this project by others without written approval by the Consultant. All reproductions of these instruments of service, to be identified as containing all of the CADD drawing files information or reference only. All intentional or unintentional revisions, additions, or deletions to these CADD files shall be made at the full risk of that party making such revisions, additions or deletions and that party shall hold harmless and indemnify the Consultant from any & all responsibilities, claims, and liabilities.

SUBMITTAL/REVISIONS

06/12/20	CITY SUBMITTAL

PROFESSIONAL SIGNATURE

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

PRELIMINARY

Steven F. Hough

Steven F. Hough, P.E.

License	54850
Date	06/12/20

QUALITY CONTROL

Loucks Project No.	20236
Project Lead	MLS
Drawn By	KMM
Checked By	SFH
Field Crew	MJA

VICINITY MAP

C1-1 ..... DEMO PLAN
C2-1 ..... SITE PLAN
C3-1 ..... GRADING PLAN
C3-2 ..... SWPPP
C3-3 ..... SWPPP NOTES
C4-1 ..... SANITARY AND WATERMAIN
C4-2 ..... STORM SEWER
C8-1 ..... CIVIL DETAILS
C8-2 ..... CIVIL DETAILS
C9-1 ..... PRELIMINARY PLAT
L1-1 ..... LANDSCAPE PLAN
L2-1 ..... LANDSCAPE DETAILS

PRELIMINARY PLAT

C9-1

Plotted: 06 / 12 / 2020 11:25 AM W:\2020\20236\CADD DATA\CIVIL\.dwg Sheet Files\C9-1 Preliminary Plat

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

To: Walter T. Wysopal, City Manager

From: Brian Weierke, Public Safety Director

Date: September 25, 2020

Re: RESOLUTION NO. 2020 – 56 DIRECTING PUBLIC SAFETY DEPARTMENT TO ENTER INTO AN AGREEMENT AND AUTHORIZING EXECUTION OF MINNESOTA DEPARTMENT OF PUBLIC SAFETY, OFFICE OF TRAFFIC SAFETY, FEDERAL GRANT PROGRAM AGREEMENT FOR DWI OFFICER

The National Safety Council estimates the cost of alcohol related crashes in Minnesota was nearly $290 million in 2018. In that same year, twenty-three percent of serious injuries sustained in crashes and thirty-two percent of traffic crash fatalities were alcohol related. Anoka County had the third highest rate of such incidents, falling under Hennepin and Ramsey County.

The National Highway Traffic Safety Administration has a mandate to promote safety of those who use publication roadways and approved funding for such program. The Minnesota Office of Traffic Safety provides for the grant supporting full-time officers dedicated to DWI enforcement. The City of Fridley applied for and was awarded the federal grant funding beginning on October 1, 2020, and ending September 30, 2021.

Staff recommends the City Council adopt Resolution No. 2020-56 Directing the Public Safety Department to enter into an Agreement and Authorizing Execution of the Minnesota Department of Public Safety, Office Traffic Safety, Federal Grant Program Agreement for DWI Officer.

RESOLUTION NO. 2020 - 56

A RESOLUTION DIRECTING PUBLIC SAFETY DEPARTMENT TO ENTER INTO AN AGREEMENT AND AUTHORIZING EXECUTION OF MINNESOTA DEPARTMENT OF PUBLIC SAFETY, OFFICE OF TRAFFIC SAFETY, FEDERAL GRANT PROGRAM AGREEMENT FOR DWI OFFICER

WHEREAS, the National Safety Council estimates the cost of alcohol related crashes in Minnesota was nearly $290 million in 2018; and

WHEREAS, in the same year, twenty-three percent of serious injuries sustained in crashes and thirty-two percent of traffic crash fatalities were alcohol related; and

WHEREAS, Anoka County had the third highest rate of such incidents, falling under Hennepin and Ramsey County; and

WHEREAS, National Highway Traffic Safety Administration has a mandate to promote safety of those who use publication roadways and has approved funding for such program; and

WHEREAS, the Minnesota Office of Traffic Safety provides for a grant supporting full-time officers dedicated to DWI enforcement; and

WHEREAS, the City of Fridley applied for and was awarded the federal grant funding beginning on October 1, 2020.

THEREFORE, BE IT RESOLVED that the City Council of the City of Fridley hereby supports the grant and directs the Fridley Department of Public Safety to enter into a grant agreement with the Minnesota Department of Public Safety for the DWI Officer grant during the period from October 1, 2020, through September 30, 2021.

BE IT FURTHER RESOLVED that the City Council of the City of Fridley hereby authorizes the City Manager and Public Safety Director to execute such agreements and amendments as are necessary to implement the project on behalf of Fridley Department of Public Safety and to be the fiscal agent and administer the grant.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS 28TH DAY OF SEPTEMBER 2020.

_____
SCOTT J. LUND - MAYOR

ATTEST:

_____
DANIEL TIENTER - CITY CLERK

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

To: Walter T. Wysopal, City Manager
Mayor and City Council

From: Daniel Tienter, Director of Finance/City Treasurer
Korrie Johnson, Assistant Finance Director

Date: September 28, 2020

Re: Approval of Gifts, Donations and Sponsorships received between August 25 and September 28, 2020

Each month, the City of Fridley (City) receives various donations and gifts to support City operations, programs and projects. Pursuant to Minnesota Statute § 465.03, the City may accept these donations and gifts for the benefit of residents. For specific donations or gifts, the donor may prescribe certain requirements, such as for a specific activity or department.

Consistent with the abovementioned statute, staff prepared Schedule No. 1 (Attachment A), which outlines the various donations, gifts and/or sponsorships received by the City between August 25, 2020 and September 28, 2020. To accept the same, the Council must adopt the attached resolution by a two–third majority vote.

Lastly, for each donation, gift or sponsorship, staff ensure it meets an identified need, does not create a quid–pro–quo or long–term maintenance obligation, and the donor received an acknowledgment of their gift through a letter or publication.

Based on this process, staff recommend the Council adopt the attached resolution approving the donations, gifts, and sponsorships for this period.

<u>Recommend Action</u>
A motion to adopt the attached resolution approving gifts, donations, and sponsorships for the City of Fridley.

RESOLUTION NO. 2020 -57

A RESOLUTION APPROVING GIFTS, DONATIONS AND SPONSORSHIPS FOR THE CITY OF FRIDLEY

WHEREAS, throughout the year the City of Fridley (City) receives a multitude of gifts and donations; and

WHEREAS, the City is sincerely grateful for the support it receives from an array of organizations and individuals; and,

WHEREAS, without this support, the continuation of different events or programs would be difficult to sustain; and

WHEREAS, the attached schedule lists all the donations and gifts received by various City departments between August 25, 2020 and September 28, 2020; and

WHEREAS, all the items listed on the attached schedule are required to be accepted by the City Council by a two–thirds majority vote; and

WHEREAS, in addition, all items have been determined to be donated free of any quid–pro–quo expectation by the donor.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Fridley hereby approves the Gifts, Donations and Sponsorships listed on Schedule No. 1.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS 28TH DAY OF SEPTEMBER 2020.

_____
SCOTT J. LUND - MAYOR

ATTEST:

_____
DANIEL J. TIENTER - CITY CLERK

August 25 to September 28, 2020: Gifts, Donations, and Sponsorships - City of Fridley

Schedule No. 1

Date Received	Department or Division	Program	Donor Name, if not anonymous	Amount/ Value	Fund to be credited, if applicable
11/27/2019	Public Safety	Donation to Police Dept.	Marilyn J Larson	$25.00	101
12/13/2019	SNC	Donation box	Various	$50.00	270
12/23/2019	SNC	Donation to Pavilion Project	Fridley Lions via Springbrook Nature Center I	$25,000.00	407
1/2/2020	Public Safety	Night to Unite Donation	MINCO	$1,200.00	101
1/3/2020	Public Safety	PAL Program Donation	Schmit Towing	$500.00	101
1/6/2020	SNC	In-Kind Donation to Pavilion Project	Parsons Electric	$23,000.00	270
1/29/2020	SNC	Springbrook - Animal Care	Science Museum of Minnesota	$200.00	270
2/21/2020	SNC	Pavilion Project	Springbrook Nature Center Foundation ($10,(	$25,000.00	407
2/25/2020	SNC	General Donation	Sylvia Winkelman	$50.00	270
2/28/2020	Civic Campus	Donation for musician at City event	Scott Hickok	$250.00	101
3/1/2020	Engineering	Future project trail easement	Valvoline LLC	$8,278.00	405
3/25/2020	Public Safety	Sanitizing wipes/emergency supplies	Sam's Club	$250.00	101
5/5/2020	SNC	General Donation	Rasmussen/NE Bank Foundation	$250.00	270
6/4/2020	Public Safety	Sanitizing Wipes and Hand Sanitizer	Wal-Mart	$331.14	101
6/16/2020	SNC	General Donation	Fridley Women of Today	$100.00	270
6/17/2020	Public Safety	Donation of Funds for Breakfast for Officers	Paul and Gloria Schultz	$400.00	101
7/7/2020	SNC	General Donation	Betty Enkhaus	$50.00	270
7/14/2020	SNC	Plaque and paver donations	Springbrook Foundation	$298.70	270
7/23/2020	SNC	Donor recognition plaque purchase reimbursement	Springbrook Nature Center Foundation	$161.72	270
7/27/2020	Public Safety	Donation to Police Dept.	Steven A. Flynn	$100.00	101
8/11/2020	SNC	Reimbursement for Park Benches	Springbrook Nature Center Foundation	$3,581.40	270
8/11/2020	SNC	Donation Box	Various	$147.42	270
8/19/2020	Recycling	Compost	SMSC Organics Recycling Facility	$30.00	237
8/21/2020	**SNC**	**Donation Box**	**Various**	**$256.00**	**270**
9/42020	**SNC**	**Donation Box**	**Various**	**$145.00**	**270**
9/4/2020	**SNC**	**Friday Night by Firelight program sponsorship**	**Springbrook Nature Center Foundation**	**$1,255.00**	**270**
9/11/2020	**SNC**	**Xcel Energy Grant (Snowshoes, Winter Boots)**	**Springbrook Nature Center Foundation**	**$7,500.00**	**270**
9/16/2020	**Public Safety**	**PAL Program Donation**	**Schmit Towing**	**$500.00**	**101**
				$178,375.25	

AGENDA ITEM
COUNCIL MEETING OF
MAY 26, 2020

Date: 9/25/2020

To: Wally Wysopal, City Manager

From: Deborah Dahl, Director

DEPT: Community Services and Employee Resources Department

RE: **EMPLOYEE RECOGNITION POLICY**

BACKGROUND:

For many years, the City of Fridley has offered a variety forms of recognition to acknowledge and honor the work, commitments, and continued service of its employees.

Minnesota State Statute § 412.221 and § 15.46 requires that City Councils adopt a Public Purpose Policy to certify what is allowed for certain expenditures related to recognition events or purchases. Earlier this year, the Fridley City Council adopted the City's Financial Management Policy Manual, which defines the Public Purpose Expenditure Policy requirements (pg. 6-10) and details what expenditures are permitted and not permitted with regards to employee recognition. Any expenditures for employee recognition must comply with state standards and statutes and must be approved by the City Manager and fall within the approved budget.

If adopted, the attached Employee Recognition Policy will be included in the City's personnel policy manual, effective immediately. The policy addresses the current practices, guidelines and eligibility of citywide recognition awards and entitlements, such as: the Annual Employee Meeting, Annual Department Manager Event, Milestone Service Awards, Department Recognition, Recognition of Retired or Out-going Employees, as well as defines a structure to be used for consideration of any additional awards in the future.

ACTION NEEDED:

Staff is seeking Council's adoption of the attached Employee Recognition Policy, effective 9/29/2020.

DKD

Attachment – Employee Recognition Policy

City of Fridley Employee Recognition Policy

Dated: 09/28/2020

Statement of Purpose

The City of Fridley employs many hard-working individuals committed to public service. It is the belief of the City Council that this service deserves formal recognition. By acknowledging the meaningful work of deserving staff members, the City Council hopes to positively impact organizational morale and employee motivation, which may result in improved service delivery, productivity, employee recruitment, and/or retention.

The City Council adopted the Public Purpose Expenditure Policy, which complies with all relevant state statutes and guidelines and allows for expenditure of public funds to be used on a variety of events, activities, and forms of employee recognition. The City Council shall give the City Manager, or his/her designee, the authority to develop guidelines and carry out the elements of the Employee Recognition Policy, which must be approved by the City Council and identified in the annual operating budget. Components of the Employee Recognition Policy and include the following:

Annual Employee Meeting

1) The City Council shall give the City Manager the authority to close the Civic Campus and other City operations to the public for one event and no more than four (4) hours for the purposes of conducting an Annual Employee Meeting.

2) The meeting will be held on City property or at a location approved by the City Manager.

3) In addition to communicating updates about City business information, the Annual Employee Meeting will consist of a short program from the City Manager and/or other speakers to acknowledge and celebrate the work of departments, teams and individuals for their work throughout the year. Employees may also be recognized for milestone years of service, special achievements, or other efforts at this event. New employees will also be recognized.

4) In some cases, employees may receive printed materials, programs, plaques, certificates or awards.

5) The Annual Employee Meeting may also include some limited time for fellowship and participate in social activities sponsored by the Employee Relations Committee.

6) All City Council Members, employees, and retirees are invited to join the Annual Employee Meeting.

7) Employees are permitted to attend during worktime.

8) The City Council shall give the City Manager, or their designee, the authority to provide reasonably priced refreshments.

9) All expenses for this event will be budgeted as a separate line item the budget to be approved by City Council and will comply with the established Public Purpose Expenditure Policy.

Annual Department Manager Event

1) At a time designated by the City Manager, the Department Managers may host an annual appreciation function to recognize and thank employees for their work, dedication and contributions.

2) The event will be held on City property and will be limited to no more than two hours.

3) Employees will be permitted to attend the event on worktime.

Milestone Service Awards

1) Employees who are regular full-time, regular part-time, and paid-on-call Firefighters will receive Milestone Service Awards for their years of service with the City of Fridley.

2) Employees reaching their milestone will receive a recognition certificate or document signed by the Mayor and the City Manager acknowledging their milestone achievement.

3) In addition, employees will receive the following cash payment (taxable), which will be issued in the paycheck near their anniversary date for the following years of service:

    - $25 for 5 years of service
    - $50 for 10 years of service
    - $75 for 15 years of service
    - $100 for 20 plus years of service and every 5-year increments thereafter

4) The expense for these awards will be paid out of the employee's department budget.

Department Recognition

1) Upon approval from the City Manager, each department manager will have the authority to provide additional recognition for their employees, teams of employees, or special honors.

2) Public Safety Employees provide separate recognition events and ceremonies for badge-pinning, promotions, or annual commendations and may include members of the public, or other dignitaries and agencies.

3) Expenses for any additional recognition must comply with the established Public Purpose Expenditure Policy.

Retiring and Out-going Employees

1) Employees who work more than 20 hours per week and retire or leave employment in good standing with the City of Fridley and have served a minimum of five (5) years will receive a custom street sign and Certificate of Achievement from Employee Resources.

2) In addition to the street sign, employees who retire or leave employment with more than ten (10) years of service will receive a recognition plaque or comparable award, denoting the employee's name and years of service.

3) Employees who retire with at least ten (10) years of service will receive a $100 gift card (taxable).

4) Expenses for any additional recognition must comply with the established Public Purpose Expenditure Policy.

Additional Awards

1) The City Manager reserves the right to develop and authorize expenditures for additional awards for recognition of performance, special honors or achievements, safety, committee participation, volunteer service, community service, etc.

2) The City Manager may appoint a committee or team to develop criteria, guidelines and funding for the award to be reviewed and approved by department managers.

3) Expenses for any additional recognition must comply with the established Public Purpose Expenditure Policy.

AGENDA ITEM
COUNCIL MEETING OF SEPTEMBER 28, 2020
CLAIMS

CLAIMS

190202 - 190328

City of Fridley, MN

Claims Council 09/28/20

By Fund

Payment Dates 9/14/2020 - 9/28/2020

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Fund: 101 - General Fund							
Vendor: 13268 - 121 BENEFITS							
DFT0003116	09/18/2020	INV0024711	CITY OF FRIDLEY HLTH REIMB ...	101-213150		09/18/2020	1,000.00
						Vendor 13268 - 121 BENEFITS Total:	**1,000.00**
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-HRA	101-132200		09/22/2020	38.23
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**38.23**
Vendor: 10195 - AUTONATION FORD WHITE BEAR LAKE							
190202	09/15/2020	A4138412	SUSPENSION #118	101-141040		09/15/2020	769.98
190202	09/15/2020	A4141496	TENSIONER BELT #389	101-141040		09/15/2020	54.82
190202	09/15/2020	A4141497	SUSPENSION #372	101-141040		09/15/2020	367.81
190202	09/15/2020	A4141500	SUSPENSION #373	101-141040		09/15/2020	367.81
						Vendor 10195 - AUTONATION FORD WHITE BEAR LAKE Total:	**1,560.42**
Vendor: Ppt ID: 307066 - CITY OF FRIDLEY 457-ICMA							
667	09/18/2020	INV0024695	CITY OF FRIDLEY ICMA Ppt ID: ...	101-213260		09/18/2020	13,673.79
667	09/18/2020	INV0024696	CITY OF FRIDLEY ICMA Ppt ID: ...	101-213260		09/18/2020	2,910.03
667	09/18/2020	INV0024699	CITY OF FRIDLEY ICMA Ppt ID: ...	101-213260		09/18/2020	308.00
						Vendor Ppt ID: 307066 - CITY OF FRIDLEY 457-ICMA Total:	**16,891.82**
Vendor: Ppt ID: 803502 - CITY OF FRIDLEY RHS-ICMA							
669	09/18/2020	INV0024707	CITY OF FRIDLEY ICMA Ppt ID: ...	101-213280		09/18/2020	75.00
669	09/18/2020	INV0024708	CITY OF FRIDLEY ICMA Ppt ID ...	101-213280		09/18/2020	2,400.00
669	09/18/2020	INV0024709	CITY OF FRIDLEY ICMA Ppt ID: ...	101-213280		09/18/2020	525.00
						Vendor Ppt ID: 803502 - CITY OF FRIDLEY RHS-ICMA Total:	**3,000.00**
Vendor: Ppt ID: 705060 - CITY OF FRIDLEY ROTH-ICMA							
668	09/18/2020	INV0024710	CITY OF FRIDLEY ICMA Ppt ID: ...	101-213270		09/18/2020	3,338.45
						Vendor Ppt ID: 705060 - CITY OF FRIDLEY ROTH-ICMA Total:	**3,338.45**
Vendor: 10717 - FLEET PRIDE TRUCK & TRAILER PARTS							
190205	09/15/2020	58304285	AUTO PARTS INVENTORY	101-141040		09/15/2020	215.94
						Vendor 10717 - FLEET PRIDE TRUCK & TRAILER PARTS Total:	**215.94**
Vendor: 10745 - FRIDLEY FIRE RELIEF ASSOC							
190219	09/16/2020	INV0024700	Monthly Vol FF payroll contrib...	101-213290		09/18/2020	700.00
						Vendor 10745 - FRIDLEY FIRE RELIEF ASSOC Total:	**700.00**
Vendor: 10748 - FRIDLEY POLICE ASSOCIATION							
190220	09/16/2020	INV0024698	Bi-weekly payroll contributions	101-213330		09/18/2020	180.00
						Vendor 10748 - FRIDLEY POLICE ASSOCIATION Total:	**180.00**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 10782 - GENUINE PARTS CO/NAPA							
190206	09/15/2020	INV0024688	AUTO PARTS -#534	101-141040		09/14/2020	5.30
190206	09/15/2020	INV0024688	AUTO PARTS - #373	101-141040		09/14/2020	7.29
190206	09/15/2020	INV0024688	AUTO PARTS - INIVENTORY	101-141040		09/14/2020	350.87
190206	09/15/2020	INV0024688	AUTO PARTS - #754	101-141040		09/14/2020	217.08
190206	09/15/2020	INV0024688	AUTO PARTS - #CLAMP	101-141040		09/14/2020	26.04
190206	09/15/2020	INV0024688	AUTO PARTS - #402	101-141040		09/14/2020	12.00
190206	09/15/2020	INV0024688	AUTO PARTS - #662	101-141040		09/14/2020	27.38
190206	09/15/2020	INV0024688	AUTO PARTS - #686	101-141040		09/14/2020	64.98
190206	09/15/2020	INV0024688	AUTO PARTS - #686	101-141040		09/14/2020	222.40
190206	09/15/2020	INV0024688	AUTO PARTS - #744	101-141040		09/14/2020	25.36
190206	09/15/2020	INV0024688	AUTO PARTS - POLICE	101-141040		09/14/2020	169.00
190206	09/15/2020	INV0024688	AUTO PARTS - #744	101-141040		09/14/2020	16.24
						Vendor 10782 - GENUINE PARTS CO/NAPA Total:	**1,143.94**
Vendor: 13795 - GIBSON, BEN							
190241	09/17/2020	INV0024731	REFUND TAXES PAID SNC	101-203100		09/16/2020	39.19
						Vendor 13795 - GIBSON, BEN Total:	**39.19**
Vendor: 12450 - INTERNAL REVENUE SERVICE - PAYROLL TAXES							
DFT0003117	09/18/2020	INV0024712	BI-WEEKLY SOCIAL SECURITY ...	101-212120		09/18/2020	38,134.14
DFT0003118	09/18/2020	INV0024713	BI-WEEKLY MEDICARE WITHH...	101-212130		09/18/2020	14,016.00
DFT0003120	09/18/2020	INV0024715	BI-WEEKLY FEDERAL TAX WIT...	101-212100		09/18/2020	46,701.62
						Vendor 12450 - INTERNAL REVENUE SERVICE - PAYROLL TAXES Total:	**98,851.76**
Vendor: 11427 - MINN CHILD SUPPORT PAYMENT CENTER							
190221	09/16/2020	INV0024694	Bi-weekly payroll deduction	101-213300		09/18/2020	1,108.90
						Vendor 11427 - MINN CHILD SUPPORT PAYMENT CENTER Total:	**1,108.90**
Vendor: 12451 - MINN DEPARTMENT OF REVENUE - PAYROLL TAXES							
DFT0003119	09/18/2020	INV0024714	BI-WEEKLY STATE INCOME TAX..	101-212110		09/18/2020	20,535.44
						Vendor 12451 - MINN DEPARTMENT OF REVENUE - PAYROLL TAXES Total:	**20,535.44**
Vendor: 12443 - OPTUM BANK (HSA)							
DFT0003112	09/18/2020	INV0024703	HSA savings acct - employer a...	101-213150		09/18/2020	2,619.75
						Vendor 12443 - OPTUM BANK (HSA) Total:	**2,619.75**
Vendor: 11685 - PERA - PUBLIC EMPLOYEES							
DFT0003113	09/18/2020	INV0024704	Bi-weekly deduction - Coordin...	101-213100		09/18/2020	37,507.44
DFT0003114	09/18/2020	INV0024705	Bi-weekly payroll deduction - ...	101-213100		09/18/2020	164.46
DFT0003115	09/18/2020	INV0024706	Bi-weekly payroll ded - Pol/Fire	101-213100		09/18/2020	51,236.95
						Vendor 11685 - PERA - PUBLIC EMPLOYEES Total:	**88,908.85**
Vendor: 12081 - STANDARD INSURANCE COMPANY (LIFE)							
190304	09/23/2020	INV0024758	LIFE 643900	101-213170		09/22/2020	160.72
190304	09/23/2020	INV0024758	LIFE 643900	101-213170		09/22/2020	111.30
190304	09/23/2020	INV0024758	LIFE 643900	101-213170		09/22/2020	2,427.06
						Vendor 12081 - STANDARD INSURANCE COMPANY (LIFE) Total:	**2,699.08**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 13805 - TOTINO GRACE HIGH SCHOOL							
190320	09/24/2020	INV0024772	REFUND SALES TAX	101-203100		09/23/2020	4.63
						Vendor 13805 - TOTINO GRACE HIGH SCHOOL Total:	**4.63**
							242,836.40
Division: 121 - City Management							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-CITY MGR	101-1210-633120		09/22/2020	45.23
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**45.23**
						Division 121 - City Management Total:	**45.23**
Division: 133 - Information Technology							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-IT	101-1330-633120		09/22/2020	217.20
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**217.20**
Vendor: 10395 - CENTURY LINK							
190203	09/15/2020	INV0024691	PHONE SERVICE 763 5742480 ...	101-1330-633120		09/14/2020	64.09
						Vendor 10395 - CENTURY LINK Total:	**64.09**
Vendor: 10447 - COMCAST CABLE							
190314	09/24/2020	INV0024763	CABLE FEES, INTERNET 877210...	101-1330-633120		09/23/2020	314.06
						Vendor 10447 - COMCAST CABLE Total:	**314.06**
Vendor: 10993 - INSIGHT PUBLIC SECTOR							
190225	09/17/2020	1100760503	MS Azure P1 Licenses	101-1330-635130		09/17/2020	7,515.20
						Vendor 10993 - INSIGHT PUBLIC SECTOR Total:	**7,515.20**
Vendor: 11918 - ROSEVILLE, CITY OF							
190232	09/17/2020	A0229361	SEPTEMBER IT SERVICES	101-1330-633120		09/17/2020	3,299.00
						Vendor 11918 - ROSEVILLE, CITY OF Total:	**3,299.00**
						Division 133 - Information Technology Total:	**11,409.55**
Division: 141 - Non-departmental							
Vendor: 12573 - MINN IT SERVICES							
190309	09/23/2020	W20080630	AUG LANGUAGE LINE	101-1410-633120		09/22/2020	154.29
						Vendor 12573 - MINN IT SERVICES Total:	**154.29**
Vendor: 13733 - QUADIENT LEASING USA INC							
190312	09/23/2020	N8480221	OCT-JAN LEASE PAYMENT	101-1410-635110		09/22/2020	1,262.79
						Vendor 13733 - QUADIENT LEASING USA INC Total:	**1,262.79**
						Division 141 - Non-departmental Total:	**1,417.08**
Division: 142 - Emergency Reserves							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	EMERGENCY CELL PHONES	101-1420-633120	C19103	09/22/2020	135.69
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**135.69**
						Division 142 - Emergency Reserves Total:	**135.69**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Division: 211 - Police							
Vendor: 10088 - ALLINA HEALTH SYSTEM							
190290	09/23/2020	INV0024751	EMPLOYEE OFFICE VISIT	101-2110-635100		09/22/2020	126.00
						Vendor 10088 - ALLINA HEALTH SYSTEM Total:	**126.00**
Vendor: 13299 - AMERICAN SOLUTIONS FOR BUSINESS							
190311	09/23/2020	04935398	BUSINESS CARDS	101-2110-633110		09/22/2020	40.45
						Vendor 13299 - AMERICAN SOLUTIONS FOR BUSINESS Total:	**40.45**
Vendor: 10178 - ASPEN MILLS INC							
190313	09/24/2020	261433	UNIFORMS CARGO PANTS	101-2110-621110		09/23/2020	136.70
190313	09/24/2020	261447	UNIFORM SHIRTS AND PANTS	101-2110-621110		09/23/2020	199.21
190313	09/24/2020	261554	UNIFORMS CARGO PANTS	101-2110-621110		09/23/2020	142.12
190313	09/24/2020	261708	VEST CARRIER	101-2110-621110		09/23/2020	304.00
						Vendor 10178 - ASPEN MILLS INC Total:	**782.03**
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-POLICE	101-2110-633120		09/22/2020	998.12
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**998.12**
Vendor: 13799 - BCD CONSULTING GROUP LLP							
190245	09/17/2020	09132020	SERGEANT EXAM	101-2110-631100		09/16/2020	7,630.00
						Vendor 13799 - BCD CONSULTING GROUP LLP Total:	**7,630.00**
Vendor: 10395 - CENTURY LINK							
190203	09/15/2020	INV0024691	PHONE SERVICE 612E8302336...	101-2110-633120		09/14/2020	106.40
						Vendor 10395 - CENTURY LINK Total:	**106.40**
Vendor: 10773 - GARY L FISCHLER & ASSOCIATES PA							
190296	09/23/2020	3211753	PRE-EMPLOYMENT SCREENING	101-2110-631100		09/22/2020	650.00
						Vendor 10773 - GARY L FISCHLER & ASSOCIATES PA Total:	**650.00**
Vendor: 10933 - HOLIDAY CREDIT OFFICE							
190298	09/23/2020	INV0024752	FUEL FOR SQUADS	101-2110-621100		09/22/2020	22.65
						Vendor 10933 - HOLIDAY CREDIT OFFICE Total:	**22.65**
Vendor: 11439 - MINN DEPT OF PUBLIC SAFETY-DVS							
190228	09/17/2020	INV0024724	TABS FOR SQUADS #383 & #3...	101-2110-621130		09/16/2020	28.50
						Vendor 11439 - MINN DEPT OF PUBLIC SAFETY-DVS Total:	**28.50**
Vendor: 13513 - NORTH ANOKA PLUMBING							
190217	09/15/2020	N20-416	REPLACE FAUCETS IN RESTRO...	101-2110-635100		09/14/2020	3,472.00
						Vendor 13513 - NORTH ANOKA PLUMBING Total:	**3,472.00**
Vendor: 13119 - NORTH METRO ANIMAL CARE & CONTROL							
190238	09/17/2020	1029	JAN-JULY ANIMAL CONTROL	101-2110-635100		09/16/2020	1,325.35
						Vendor 13119 - NORTH METRO ANIMAL CARE & CONTROL Total:	**1,325.35**
Vendor: 12126 - SUN BADGE CO							
190235	09/17/2020	43153	SERGEANT BADGE	101-2110-621130		09/16/2020	108.75
						Vendor 12126 - SUN BADGE CO Total:	**108.75**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 12313 - VERIZON WIRELESS							
190307	09/23/2020	9861808762	CELL PHONE POLICE	101-2110-633120		09/22/2020	1,740.06
						Vendor 12313 - VERIZON WIRELESS Total:	**1,740.06**
						Division 211 - Police Total:	**17,030.31**
Division: 215 - Emergency Management							
Vendor: 12313 - VERIZON WIRELESS							
190307	09/23/2020	9861808762	CELL PHONES EOC	101-2150-633120		09/22/2020	41.44
						Vendor 12313 - VERIZON WIRELESS Total:	**41.44**
Vendor: 12402 - XCEL ENERGY							
190318	09/24/2020	INV0024767	UTILITIES 51-5117620-2	101-2150-634100		09/23/2020	51.57
						Vendor 12402 - XCEL ENERGY Total:	**51.57**
						Division 215 - Emergency Management Total:	**93.01**
Division: 219 - Fire							
Vendor: 10088 - ALLINA HEALTH SYSTEM							
190290	09/23/2020	INV0024751	EMPLOYEE OFFICE VISIT	101-2190-635100		09/22/2020	165.00
						Vendor 10088 - ALLINA HEALTH SYSTEM Total:	**165.00**
Vendor: 10178 - ASPEN MILLS INC							
190313	09/24/2020	261597	UNIFORM SHIRTS	101-2190-621110		09/23/2020	174.90
190313	09/24/2020	261672	UNIFORM SHIRTS	101-2190-621110		09/23/2020	55.30
						Vendor 10178 - ASPEN MILLS INC Total:	**230.20**
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-FIRE	101-2190-633120		09/22/2020	85.81
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**85.81**
Vendor: 10395 - CENTURY LINK							
190203	09/15/2020	INV0024691	PHONE SERVICE 612 Z010545 ...	101-2190-633120		09/14/2020	330.60
						Vendor 10395 - CENTURY LINK Total:	**330.60**
Vendor: 11450 - MINN FIRE SERVICE CERT BOARD							
190299	09/23/2020	8023	FIRE FIGHTER CERT EXAM	101-2190-632120		09/22/2020	820.00
						Vendor 11450 - MINN FIRE SERVICE CERT BOARD Total:	**820.00**
Vendor: 13797 - REGIONS HOSPITAL							
190243	09/17/2020	4156097	PRE-EMPLOYMENT TESTING	101-2190-635100		09/16/2020	358.33
						Vendor 13797 - REGIONS HOSPITAL Total:	**358.33**
Vendor: 12313 - VERIZON WIRELESS							
190306	09/23/2020	INV0024754	WIRELESS SERVICE	101-2190-633120		09/22/2020	403.13
						Vendor 12313 - VERIZON WIRELESS Total:	**403.13**
Vendor: 12402 - XCEL ENERGY							
190318	09/24/2020	INV0024767	UTILITIES-51-4632660-1	101-2190-634100		09/23/2020	156.83
						Vendor 12402 - XCEL ENERGY Total:	**156.83**
						Division 219 - Fire Total:	**2,549.90**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Division: 311 - Campus Facilities							
Vendor: 10165 - ARAMARK UNIFORM SERVICES							
190292	09/23/2020	22757471	KNIT HATS	101-3110-621110		09/22/2020	331.81
						Vendor 10165 - ARAMARK UNIFORM SERVICES Total:	**331.81**
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-FACILITY	101-3110-633120		09/22/2020	92.81
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**92.81**
Vendor: 12970 - CE CONTRACT							
190310	09/23/2020	10649	INSTALL WINDOW SHADE IN P...	101-3110-635100		09/22/2020	980.00
						Vendor 12970 - CE CONTRACT Total:	**980.00**
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
190222	09/17/2020	INV0024728	UTILITIES-10791004-4	101-3110-634100		09/16/2020	652.92
190222	09/17/2020	INV0024729	UTILITIES 10791005-1	101-3110-634100		09/16/2020	131.69
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	**784.61**
Vendor: 13800 - DRIVEN WILD GOOSE CONTROL							
190246	09/17/2020	3100	GOOSE CONTROL	101-3110-635100		09/16/2020	1,470.00
						Vendor 13800 - DRIVEN WILD GOOSE CONTROL Total:	**1,470.00**
Vendor: 11461 - MINN PETROLEUM SERVICE INC							
190300	09/23/2020	78413	LIFT INSPECTION & CERTIFICAT...	101-3110-635100		09/22/2020	765.25
						Vendor 11461 - MINN PETROLEUM SERVICE INC Total:	**765.25**
Vendor: 13513 - NORTH ANOKA PLUMBING							
190217	09/15/2020	N20-416	REPLACE FAUCETS IN RESTRO...	101-3110-635100		09/14/2020	1,736.00
						Vendor 13513 - NORTH ANOKA PLUMBING Total:	**1,736.00**
Vendor: 11683 - OVERHEAD DOOR COMPANY							
190302	09/23/2020	118028	GARAGE DOOR MAINTENANCE	101-3110-635100		09/22/2020	433.90
						Vendor 11683 - OVERHEAD DOOR COMPANY Total:	**433.90**
Vendor: 11706 - PARSON'S ELECTRIC CO							
190230	09/17/2020	84045	REPLACED GFCI & PHOTO EYE...	101-3110-635100		09/16/2020	544.40
190315	09/24/2020	84603	INSTALLED HEAT TAPE, CONDU..	101-3110-635100		09/23/2020	6,339.59
						Vendor 11706 - PARSON'S ELECTRIC CO Total:	**6,883.99**
Vendor: 12105 - STIMEY ELECTRIC							
190212	09/15/2020	A4168	INSTALLED EXIT SIGN IN EOC ...	101-3110-635100		09/15/2020	657.47
190234	09/17/2020	4214	INSTALL NEW RECEPTACLE & ...	101-3110-635100		09/16/2020	1,129.30
						Vendor 12105 - STIMEY ELECTRIC Total:	**1,786.77**
Vendor: 12134 - SUPPLY SOLUTIONS LLC							
190316	09/24/2020	12134	CLEANING SUPPLIES	101-3110-621130		09/23/2020	1,837.88
						Vendor 12134 - SUPPLY SOLUTIONS LLC Total:	**1,837.88**
Vendor: 12402 - XCEL ENERGY							
190214	09/15/2020	INV0024689	UTILITIES-51-4330624-7	101-3110-634100		09/14/2020	6,598.56
190308	09/23/2020	INV0024761	UTILITIES 51-5874321-4	101-3110-634100		09/22/2020	2,829.41

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
190318	09/24/2020	INV0024767	UTILITIES 51-4732196-0	101-3110-634100		09/23/2020	18.11
						Vendor 12402 - XCEL ENERGY Total:	**9,446.08**
						Division 311 - Campus Facilities Total:	**26,549.10**
Division: 314 - Engineering							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-ENG	101-3140-633120		09/22/2020	449.28
190284	09/22/2020	INV0024746	CELL PHONES-GIS/PW	101-3140-633120		09/22/2020	38.23
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**487.51**
Vendor: 12313 - VERIZON WIRELESS							
190306	09/23/2020	INV0024754	WIRELESS SERVICE	101-3140-633120		09/22/2020	38.66
						Vendor 12313 - VERIZON WIRELESS Total:	**38.66**
						Division 314 - Engineering Total:	**526.17**
Division: 316 - Parks							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-PARKS	101-3160-633120		09/22/2020	271.38
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**271.38**
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
190293	09/23/2020	INV0024750	UTILITIES-8000014158-2	101-3160-634100		09/22/2020	88.21
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	**88.21**
Vendor: 10924 - HIRSHFIELD'S PAINT MFG							
190224	09/17/2020	0007126	Athletic Field Paint	101-3160-621140		09/17/2020	427.40
						Vendor 10924 - HIRSHFIELD'S PAINT MFG Total:	**427.40**
Vendor: 11497 - MINNEAPOLIS SAW INC							
190322	09/24/2020	101050	OIL MIX & CHAIN	101-3160-621140		09/24/2020	93.78
						Vendor 11497 - MINNEAPOLIS SAW INC Total:	**93.78**
Vendor: 11667 - ON SITE SANITATION							
190229	09/17/2020	0000998113	RESTROOM RENTAL COMMO...	101-3160-635110		09/16/2020	218.00
190229	09/17/2020	0000998114	RESTROOM RENTAL COMMO...	101-3160-635110		09/16/2020	68.00
190229	09/17/2020	0000998115	RESTROOM RENTAL COMMO...	101-3160-635100		09/16/2020	150.00
190229	09/17/2020	0000998116	RESTROOM RENTAL MOORE L...	101-3160-635110		09/16/2020	150.00
190229	09/17/2020	0000998117	RESTROOM RENTAL MOORE L...	101-3160-635110		09/16/2020	68.00
190229	09/17/2020	0000998118	RESTROOM RENTAL FLANNERY...	101-3160-635110		09/16/2020	68.00
						Vendor 11667 - ON SITE SANITATION Total:	**722.00**
Vendor: 11736 - PERRON, RICHARD							
190210	09/15/2020	INV0024683	REIMB SAFETY BOOTS	101-3160-621110		09/14/2020	49.31
						Vendor 11736 - PERRON, RICHARD Total:	**49.31**
Vendor: 12373 - WHEELER LUMBER LLC							
190213	09/15/2020	A1235-039191	LANDSCAPE BLOCK & EDGERS...	101-3160-621140		09/15/2020	948.35
190213	09/15/2020	A1235-039256	PAVING EDGERS FOR MOORE ...	101-3160-621140		09/15/2020	50.00

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
190213	09/15/2020	A1235-039311	PAVING EDGERS FOR COMMO...	101-3160-621140		09/15/2020	35.00
						Vendor 12373 - WHEELER LUMBER LLC Total:	**1,033.35**
Vendor: 12402 - XCEL ENERGY							
190214	09/15/2020	INV0024689	UTILITIES-51-5926810-7	101-3160-634100		09/14/2020	19.42
190237	09/17/2020	INV0024730	UTILITIES 51-5926811-8	101-3160-634100		09/16/2020	1,595.71
						Vendor 12402 - XCEL ENERGY Total:	**1,615.13**
						Division 316 - Parks Total:	**4,300.56**
Division: 317 - Lighting							
Vendor: 12402 - XCEL ENERGY							
190318	09/24/2020	INV0024769	UTILITES 51-6808586-5	101-3170-634100		09/23/2020	14,202.13
						Vendor 12402 - XCEL ENERGY Total:	**14,202.13**
						Division 317 - Lighting Total:	**14,202.13**
Division: 318 - Streets							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-STREETS	101-3180-633120		09/22/2020	483.53
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**483.53**
Vendor: 11472 - MINNESOTA ROADWAYS							
190209	09/15/2020	83842	TACK OIL	101-3180-621140		09/14/2020	241.00
						Vendor 11472 - MINNESOTA ROADWAYS Total:	**241.00**
Vendor: 12760 - THELL, JOSEPH							
190325	09/24/2020	INV0024776	SAFETY BOOTS - CHECK REISS...	101-3180-621110		09/23/2020	34.99
						Vendor 12760 - THELL, JOSEPH Total:	**34.99**
						Division 318 - Streets Total:	**759.52**
Division: 319 - Fleet Services: Garage/Shop							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-GARAGE	101-3190-633120		09/22/2020	135.69
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**135.69**
Vendor: 10395 - CENTURY LINK							
190203	09/15/2020	INV0024691	PHONE SERVICE 612 Z010546 ...	101-3190-633120		09/14/2020	362.61
						Vendor 10395 - CENTURY LINK Total:	**362.61**
Vendor: 10782 - GENUINE PARTS CO/NAPA							
190206	09/15/2020	INV0024688	AUTO PARTS - SHOP SUPPLIES	101-3190-621140		09/14/2020	186.84
190206	09/15/2020	INV0024688	AUTO PARTS - SHOP SUPPLY	101-3190-621140		09/14/2020	117.00
190206	09/15/2020	INV0024688	AUTO PARTS - SHOP TOOLS	101-3190-621150		09/14/2020	229.97
190206	09/15/2020	INV0024688	AUTO PARTS - SHOP TOOLS	101-3190-621150		09/14/2020	42.84
						Vendor 10782 - GENUINE PARTS CO/NAPA Total:	**576.65**
Vendor: 12676 - LEPAGE & SONS							
190215	09/15/2020	109350	DUMPSTER	101-3190-635100		09/14/2020	400.88

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
190215	09/15/2020	109350	LATE FEE	101-3190-635100		09/14/2020	6.01
						Vendor 12676 - LEPAGE & SONS Total:	**406.89**
						Division 319 - Fleet Services: Garage/Shop Total:	**1,481.84**
Division: 410 - Recreation							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-REC	101-4100-633120		09/22/2020	216.52
190284	09/22/2020	INV0024746	CELL PHONE-COMM SERV	101-4100-633120		09/22/2020	45.23
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**261.75**
Vendor: 13798 - BASSETT, DON							
190244	09/17/2020	INV0024727	REFUND CANCELLED CLASS	101-4107-459100		09/16/2020	65.00
						Vendor 13798 - BASSETT, DON Total:	**65.00**
Vendor: 11453 - MINN HELICOPTERS INC							
190207	09/15/2020	11381	2020 DEER COUNT	101-4100-635100		09/14/2020	167.50
190207	09/15/2020	11385	DEER COUNT 2020	101-4100-635100		09/14/2020	335.00
						Vendor 11453 - MINN HELICOPTERS INC Total:	**502.50**
Vendor: 11471 - MINN RECREATION & PARK ASSOC - MRPA							
190208	09/15/2020	INV0024686	MRPA CONFERENCE REGISTRA...	101-4100-632120		09/14/2020	150.00
190208	09/15/2020	INV0024686	MRPA CONFERENCE REGISTRA...	101-4100-632120		09/14/2020	150.00
						Vendor 11471 - MINN RECREATION & PARK ASSOC - MRPA Total:	**300.00**
						Division 410 - Recreation Total:	**1,129.25**
Division: 511 - Building Inspection							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-INSPECT	101-5110-633120		09/22/2020	166.92
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**166.92**
Vendor: 13010 - WS & D PERMIT SERVICES							
190319	09/24/2020	INV0024764	PERMIT REFUND 80%	101-5110-435100		09/23/2020	222.81
						Vendor 13010 - WS & D PERMIT SERVICES Total:	**222.81**
						Division 511 - Building Inspection Total:	**389.73**
Division: 512 - Planning-Code Enforcement							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-PLANNING	101-5120-633120		09/22/2020	121.61
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**121.61**
Vendor: 10932 - HOISINGTON KOEGLER GROUP INC							
190297	09/23/2020	020-024-1	COMP PLAN	101-5120-631100		09/22/2020	4,737.50
						Vendor 10932 - HOISINGTON KOEGLER GROUP INC Total:	**4,737.50**
Vendor: 11907 - ROCK SOLID LANDSCAPE & IRRIGATION							
190231	09/17/2020	INV0024725	LAWN MOWING ABATEMENT -..	101-5120-635100		09/16/2020	100.00
190231	09/17/2020	INV0024725	LAWN MOWING ABATEMENT -..	101-5120-635100		09/16/2020	100.00
190231	09/17/2020	INV0024725	LAWN MOWING ABATEMENT -..	101-5120-635100		09/16/2020	100.00
190231	09/17/2020	INV0024725	LAWN MOWING ABATEMENT -..	101-5120-635100		09/16/2020	100.00

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
190303	09/23/2020	INV0024747	SEPT LAWN MOWING ABATE...	101-5120-635100		09/22/2020	100.00
190303	09/23/2020	INV0024747	SEPT LAWN MOWING ABATE...	101-5120-635100		09/22/2020	100.00
190303	09/23/2020	INV0024747	SEPT LAWN MOWING ABATE...	101-5120-635100		09/22/2020	100.00
190303	09/23/2020	INV0024747	SEPT LAWN MOWING ABATE...	101-5120-635100		09/22/2020	100.00
190303	09/23/2020	INV0024747	SEPT LAWN MOWING ABATE...	101-5120-635100		09/22/2020	100.00
						Vendor 11907 - ROCK SOLID LANDSCAPE & IRRIGATION Total:	**900.00**
						Division 512 - Planning-Code Enforcement Total:	**5,759.11**
Division: 514 - Rental Inspections							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-RENTAL	101-5140-633120		09/22/2020	45.23
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**45.23**
						Division 514 - Rental Inspections Total:	**45.23**
						Fund 101 - General Fund Total:	**330,659.81**
Fund: 225 - Cable TV Fund							
Division: 417 - Marketing & Communications							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-CABLE TV	225-4170-633120		09/22/2020	45.23
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**45.23**
Vendor: 10447 - COMCAST CABLE							
190204	09/15/2020	INV0024690	SEPT CABLE	225-4170-633120		09/14/2020	314.16
						Vendor 10447 - COMCAST CABLE Total:	**314.16**
Vendor: 13281 - HALL, BROOKE							
190327	09/24/2020	INV0024773	MILEAGE REIMB CHECK REISS...	225-4170-632110		09/23/2020	70.41
						Vendor 13281 - HALL, BROOKE Total:	**70.41**
Vendor: 11529 - MOSS & BARNETT PA							
190301	09/23/2020	736065	LEGAL SERVICES COMCAST FR...	225-4170-631100		09/22/2020	546.50
						Vendor 11529 - MOSS & BARNETT PA Total:	**546.50**
						Division 417 - Marketing & Communications Total:	**976.30**
						Fund 225 - Cable TV Fund Total:	**976.30**
Fund: 237 - Solid Waste Abatement							
Division: 518 - Recycling							
Vendor: 11877 - REPUBLIC SERVICES #899							
190211	09/15/2020	INV0024687	AUGUST RECYCLING	237-5180-635100		09/14/2020	30,916.20
						Vendor 11877 - REPUBLIC SERVICES #899 Total:	**30,916.20**
						Division 518 - Recycling Total:	**30,916.20**
						Fund 237 - Solid Waste Abatement Total:	**30,916.20**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Fund: 241 - Forfeitures/State/DWI							
Division: 217 - Forfeiture Funds - State							
Vendor: 10146 - ANOKA COUNTY LICENSE CENTER							
190291	09/23/2020	INV0024749	FORFEITURE RE-TITLE	241-2172-621130		09/22/2020	25.00
						Vendor 10146 - ANOKA COUNTY LICENSE CENTER Total:	**25.00**
Vendor: 11969 - SCHMIT TOWING INC							
190233	09/17/2020	INV0024726	FORFEITURE STORAGE FEE	241-2172-635100		09/16/2020	500.00
						Vendor 11969 - SCHMIT TOWING INC Total:	**500.00**
						Division 217 - Forfeiture Funds - State Total:	**525.00**
						Fund 241 - Forfeitures/State/DWI Total:	**525.00**
Fund: 260 - Police Activity Fund							
Division: 211 - Police							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-PSDS	260-2114-633120		09/22/2020	88.04
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**88.04**
Vendor: 12313 - VERIZON WIRELESS							
190307	09/23/2020	9861808762	CELL PHONES PSDS	260-2114-633120		09/22/2020	40.01
						Vendor 12313 - VERIZON WIRELESS Total:	**40.01**
						Division 211 - Police Total:	**128.05**
						Fund 260 - Police Activity Fund Total:	**128.05**
Fund: 270 - Springbrook NC Fund							
Vendor: 13795 - GIBSON, BEN							
190241	09/17/2020	INV0024731	REFUND DAMAGE DEPOSIT SNC	270-221104		09/16/2020	500.00
						Vendor 13795 - GIBSON, BEN Total:	**500.00**
							500.00
Division: 419 - Spring Brook Nature Center							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-NC	270-4190-633120		09/22/2020	38.23
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**38.23**
Vendor: 13190 - CADY BUILDING MAINTENANCE							
190240	09/17/2020	497691BEF	SEPT CLEANING SNC	270-4190-635100		09/16/2020	968.00
						Vendor 13190 - CADY BUILDING MAINTENANCE Total:	**968.00**
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
190293	09/23/2020	INV0024759	UTILITIES-5530290-5	270-4190-634100		09/22/2020	28.10
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	**28.10**
Vendor: 10395 - CENTURY LINK							
190294	09/23/2020	INV0024756	PHONE SERVICE 763 784-8676...	270-4190-633120		09/22/2020	61.80
						Vendor 10395 - CENTURY LINK Total:	**61.80**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 13795 - GIBSON, BEN							
190241	09/17/2020	INV0024731	REFUND ROOM RENTAL SNC	270-4198-459230		09/16/2020	550.00
						Vendor 13795 - GIBSON, BEN Total:	**550.00**
Vendor: 11667 - ON SITE SANITATION							
190229	09/17/2020	0000998119	RESTROOM RENTAL SNC	270-4190-635110		09/16/2020	232.00
						Vendor 11667 - ON SITE SANITATION Total:	**232.00**
Vendor: 12105 - STIMEY ELECTRIC							
190234	09/17/2020	4167	TRIM & SOFFIT LIGHTING REPA...	270-4190-635100		09/16/2020	1,317.87
						Vendor 12105 - STIMEY ELECTRIC Total:	**1,317.87**
Vendor: 12372 - WHEELER HARDWARE CO							
190236	09/17/2020	112899	ADJUST DOORS, CUT KEYS	270-4190-635100		09/16/2020	346.20
						Vendor 12372 - WHEELER HARDWARE CO Total:	**346.20**
Vendor: 12402 - XCEL ENERGY							
190318	09/24/2020	INV0024767	UTILITIES-51-4614189-1	270-4190-634100		09/23/2020	1,816.82
						Vendor 12402 - XCEL ENERGY Total:	**1,816.82**
						Division 419 - Spring Brook Nature Center Total:	**5,359.02**
						Fund 270 - Springbrook NC Fund Total:	**5,859.02**
Fund: 406 - Capital Improvements-STR							
Division: 318 - Streets							
Vendor: 10681 - FERGUSON WATERWORKS INC-#2516							
190286	09/22/2020	0463104	Valve box and supplies for 201...	406-3180-705100	4063119001	09/21/2020	1,617.27
						Vendor 10681 - FERGUSON WATERWORKS INC-#2516 Total:	**1,617.27**
Vendor: 13033 - HOFFMAN & MCNAMARA CO							
190328	09/24/2020	INV0024779	PAY #2 HWY 47 FENCING/LAN...	406-3180-702100	4063120808	09/24/2020	283,927.03
						Vendor 13033 - HOFFMAN & MCNAMARA CO Total:	**283,927.03**
Vendor: 11627 - NORTHWEST ASPHALT INC							
190323	09/24/2020	INV0024777	PAY ESTIMATE 3 FOR 2018-01 ...	406-3180-705100	4063118001	09/24/2020	260,225.81
						Vendor 11627 - NORTHWEST ASPHALT INC Total:	**260,225.81**
						Division 318 - Streets Total:	**545,770.11**
						Fund 406 - Capital Improvements-STR Total:	**545,770.11**
Fund: 407 - Capital Improvements-PKS							
Division: 316 - Parks							
Vendor: 12547 - SURFACE PRO LLC							
190324	09/24/2020	1935	RESURFACE TENNIS AND BB C...	407-3160-635100	4073120902	09/24/2020	18,100.00
						Vendor 12547 - SURFACE PRO LLC Total:	**18,100.00**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 12189 - TIERNEY BROTHERS INC							
190305	09/23/2020	829107	INSTALLATION OF SMARTBOA...	407-3160-701100	4073119389	09/22/2020	312.77
						Vendor 12189 - TIERNEY BROTHERS INC Total:	**312.77**
						Division 316 - Parks Total:	**18,412.77**
						Fund 407 - Capital Improvements-PKS Total:	**18,412.77**
Fund: 409 - Capital Improvements-INFO TECH							
Division: 133 - Information Technology							
Vendor: 12768 - KELTEK INC							
190288	09/22/2020	34336	Pan CF-55 laptop 512GB 8GB L...	409-1330-621130	4091320001	09/21/2020	3,198.99
						Vendor 12768 - KELTEK INC Total:	**3,198.99**
						Division 133 - Information Technology Total:	**3,198.99**
						Fund 409 - Capital Improvements-INFO TECH Total:	**3,198.99**
Fund: 410 - Capital Equipment Fund							
Division: 211 - Police							
Vendor: 10638 - EMERGENCY AUTOMOTIVE TECHNOLOGIES							
190295	09/23/2020	INV0024748	NEW SQUAD #320 BUILD	410-2110-703100	4102120100	09/22/2020	1,023.49
						Vendor 10638 - EMERGENCY AUTOMOTIVE TECHNOLOGIES Total:	**1,023.49**
						Division 211 - Police Total:	**1,023.49**
						Fund 410 - Capital Equipment Fund Total:	**1,023.49**
Fund: 601 - Water Fund							
Division: 601 - Water							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-WATER	601-6012-633120		09/22/2020	424.30
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**424.30**
Vendor: 10222 - BARTON SAND & GRAVEL CO							
190285	09/22/2020	200915	DISCOUNT	601-6012-621140		09/21/2020	-6.16
190285	09/22/2020	200915	Class 5 recycle	601-6012-621140		09/21/2020	246.41
190285	09/22/2020	200915	Disposal	601-6012-635100		09/21/2020	165.00
						Vendor 10222 - BARTON SAND & GRAVEL CO Total:	**405.25**
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
190222	09/17/2020	INV0024729	UTILITIES-5513440-7	601-6012-634100		09/16/2020	17.06
190222	09/17/2020	INV0024729	UTILITIES-10942843-3	601-6012-634100		09/16/2020	58.95
190293	09/23/2020	INV0024750	UTILITIES-8000014162-4	601-6012-634100		09/22/2020	302.11
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	**378.12**
Vendor: 10395 - CENTURY LINK							
190203	09/15/2020	INV0024691	PHONE SERVICE 612 Z010548 ...	601-6012-633120		09/14/2020	227.20
						Vendor 10395 - CENTURY LINK Total:	**227.20**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 13796 - CITYWIDE PLUMBING LLC							
190242	09/17/2020	5857	WATER FOUNTAIN REPAIR LIB...	601-6012-635100		09/16/2020	250.00
						Vendor 13796 - CITYWIDE PLUMBING LLC Total:	**250.00**
Vendor: 10447 - COMCAST CABLE							
190314	09/24/2020	INV0024763	CABLE FEES, INTERNET 877210...	601-6012-633120		09/23/2020	108.04
						Vendor 10447 - COMCAST CABLE Total:	**108.04**
Vendor: 12105 - STIMEY ELECTRIC							
190212	09/15/2020	A4156	VFD REPLACEMENT WELL #3	601-6019-703100	6016020477	09/15/2020	4,556.00
190212	09/15/2020	A4170	WIRE AC UNIT WELL #3	601-6019-635100	6016020495	09/15/2020	1,011.79
						Vendor 12105 - STIMEY ELECTRIC Total:	**5,567.79**
Vendor: 13747 - TNEMEC CO INC							
190289	09/22/2020	2445178	Paint for reservoir at Commons..	601-6012-621140		09/21/2020	1,758.00
190289	09/22/2020	2445178	Freight	601-6012-621140		09/21/2020	95.00
						Vendor 13747 - TNEMEC CO INC Total:	**1,853.00**
Vendor: 12269 - USA BLUEBOOK							
190287	09/22/2020	343298	Hydrant markers	601-6012-621130		09/21/2020	448.75
190287	09/22/2020	343298	Freight	601-6012-621130		09/21/2020	24.12
						Vendor 12269 - USA BLUEBOOK Total:	**472.87**
Vendor: 12402 - XCEL ENERGY							
190308	09/23/2020	INV0024760	UTILITIES 51-5981171-9	601-6012-634100		09/22/2020	25,372.55
						Vendor 12402 - XCEL ENERGY Total:	**25,372.55**
						Division 601 - Water Total:	**35,059.12**
						Fund 601 - Water Fund Total:	**35,059.12**
Fund: 602 - Sewer Fund							
Division: 602 - Sewer							
Vendor: 10185 - AT & T WIRELESS SERVICE							
190284	09/22/2020	INV0024746	CELL PHONES-SEWER	602-6022-633120		09/22/2020	466.93
						Vendor 10185 - AT & T WIRELESS SERVICE Total:	**466.93**
Vendor: 10718 - FLEXIBLE PIPE TOOL CO							
190223	09/17/2020	25280	NITROGEN FOR CAMERA TRAI...	602-6022-621130		09/16/2020	117.80
						Vendor 10718 - FLEXIBLE PIPE TOOL CO Total:	**117.80**
Vendor: 11368 - METROPOLITAN COUNCIL							
190227	09/17/2020	A0001113904	OCTOBER WASTEWATER CHA...	602-6022-634100		09/17/2020	392,752.00
						Vendor 11368 - METROPOLITAN COUNCIL Total:	**392,752.00**
Vendor: 12402 - XCEL ENERGY							
190318	09/24/2020	INV0024767	UTILITIES-51-5750949-0	602-6022-634100		09/23/2020	1,349.00
						Vendor 12402 - XCEL ENERGY Total:	**1,349.00**
						Division 602 - Sewer Total:	**394,685.73**
						Fund 602 - Sewer Fund Total:	**394,685.73**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Fund: 603 - Storm Water Fund							
Division: 603 - Storm							
Vendor: 13120 - BARR ENGINEERING							
190239	09/17/2020	23021087.00-6	FARR LAKE SUBWATERSHED S...	603-6039-635100	6036020472	09/16/2020	5,493.50
						Vendor 13120 - BARR ENGINEERING Total:	**5,493.50**
Vendor: 11173 - LAKE RESTORATION INC							
190226	09/17/2020	214857	WEED & ALGAE TREATMENT #5	603-6032-635100		09/16/2020	311.00
						Vendor 11173 - LAKE RESTORATION INC Total:	**311.00**
Vendor: 13801 - TOM LOUCKS & ASSOCIATES INC							
190247	09/17/2020	38442	VILLAGE GREEN POND RESTO...	603-6039-631100	6036015475	09/16/2020	2,278.60
						Vendor 13801 - TOM LOUCKS & ASSOCIATES INC Total:	**2,278.60**
Vendor: 12402 - XCEL ENERGY							
190318	09/24/2020	INV0024767	UTILITIES-514991810-3	603-6032-634100		09/23/2020	252.81
						Vendor 12402 - XCEL ENERGY Total:	**252.81**
						Division 603 - Storm Total:	**8,335.91**
						Fund 603 - Storm Water Fund Total:	**8,335.91**
Fund: 609 - Municipal Liquor							
Vendor: 13098 - MODIST BREWING CO LLC							
190326	09/24/2020	E-1425	BEER PURCHASE CHECK REISS...	609-144030		09/23/2020	678.75
190326	09/24/2020	E-1425	BEER PURCHASE CHECK REISS...	609-145030		09/23/2020	56.25
						Vendor 13098 - MODIST BREWING CO LLC Total:	**735.00**
							735.00
Division: 691 - Store 1 - Cub location							
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
190222	09/17/2020	INV0024729	UTILITIES-9791717-3	609-6910-634100		09/16/2020	25.03
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	**25.03**
Vendor: 10447 - COMCAST CABLE							
190314	09/24/2020	INV0024763	CABLE FEES, INTERNET 877210...	609-6910-633120		09/23/2020	437.12
						Vendor 10447 - COMCAST CABLE Total:	**437.12**
Vendor: 12402 - XCEL ENERGY							
190214	09/15/2020	INV0024689	UTILITIES-51-0838492-9	609-6910-634100		09/14/2020	1,810.40
						Vendor 12402 - XCEL ENERGY Total:	**1,810.40**
						Division 691 - Store 1 - Cub location Total:	**2,272.55**
Division: 692 - Store 2 - Hwy 65 location							
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO							
190222	09/17/2020	INV0024729	UTILITIES-5582808-1	609-6920-634100		09/16/2020	27.33
						Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:	**27.33**

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 10447 - COMCAST CABLE							
190314	09/24/2020	INV0024763	CABLE FEES, INTERNET 877210...	609-6920-633120		09/23/2020	362.82
						Vendor 10447 - COMCAST CABLE Total:	**362.82**
Vendor: 12676 - LEPAGE & SONS							
190215	09/15/2020	108837	DUMPSTER - FRIDLEY LIQUOR ...	609-6920-635100		09/14/2020	6.39
190215	09/15/2020	108837	DUMPSTER - FRIDLEY LIQUOR	609-6920-635100		09/14/2020	425.87
						Vendor 12676 - LEPAGE & SONS Total:	**432.26**
Vendor: 12402 - XCEL ENERGY							
190214	09/15/2020	INV0024689	UTILITIES-51-5583129-3	609-6920-634100		09/14/2020	1,341.74
						Vendor 12402 - XCEL ENERGY Total:	**1,341.74**
						Division 692 - Store 2 - Hwy 65 location Total:	**2,164.15**
						Fund 609 - Municipal Liquor Total:	**5,171.70**
Fund: 703 - Employee Benefits							
Vendor: 12443 - OPTUM BANK (HSA)							
DFT0003111	09/18/2020	INV0024702	HSA savings acct - employee c...	703-213340		09/18/2020	3,406.39
						Vendor 12443 - OPTUM BANK (HSA) Total:	**3,406.39**
							3,406.39
						Fund 703 - Employee Benefits Total:	**3,406.39**
Fund: 704 - Self Insurance Fund							
Division: 713 - Self Insurance							
Vendor: 11205 - LEAGUE OF MN CITIES INS TRUST							
190321	09/24/2020	INV0024778	WORK COMP-PARKS	704-7130-631100		09/24/2020	144.48
190321	09/24/2020	INV0024778	WORK COMP-PUBLIC WORKS	704-7130-631100		09/24/2020	144.48
190321	09/24/2020	INV0024778	WORK COMP-PUBLIC SAFETY	704-7130-631100		09/24/2020	237.88
						Vendor 11205 - LEAGUE OF MN CITIES INS TRUST Total:	**526.84**
						Division 713 - Self Insurance Total:	**526.84**
						Fund 704 - Self Insurance Fund Total:	**526.84**
						Grand Total:	**1,384,655.43**

Report Summary

Fund Summary

Fund	Payment Amount
101 - General Fund	330,659.81
225 - Cable TV Fund	976.30
237 - Solid Waste Abatement	30,916.20
241 - Forfeitures/State/DWI	525.00
260 - Police Activity Fund	128.05
270 - Springbrook NC Fund	5,859.02
406 - Capital Improvements-STR	545,770.11
407 - Capital Improvements-PKS	18,412.77
409 - Capital Improvements-INFO TECH	3,198.99
410 - Capital Equipment Fund	1,023.49
601 - Water Fund	35,059.12
602 - Sewer Fund	394,685.73
603 - Storm Water Fund	8,335.91
609 - Municipal Liquor	5,171.70
703 - Employee Benefits	3,406.39
704 - Self Insurance Fund	526.84
Grand Total:	**1,384,655.43**

Account Summary

Account Number	Account Name	Payment Amount
101-1210-633120	Gen Mgmt / Communicat…	45.23
101-132200	Due from HRA	38.23
101-1330-633120	IT / Communication (pho…	3,894.35
101-1330-635130	IT / Hardware & Software …	7,515.20
101-141040	Inventory - Auto Parts & S…	2,920.30
101-1410-633120	Non-Dept / Communicati…	154.29
101-1410-635110	Non-Dept / Rental	1,262.79
101-1420-633120	Emergency Reserves / Co…	135.69
101-203100	Sales Tax	43.82
101-2110-621100	Police / Fuels & Lubes	22.65
101-2110-621110	Police / Clothing & Laundry	782.03
101-2110-621130	Police / Operating Supplies	137.25
101-2110-631100	Police / Services-Professi…	8,280.00
101-2110-633110	Police / Printing & Binding	40.45
101-2110-633120	Police / Communication (…	2,844.58
101-2110-635100	Police / Services Contract…	4,923.35
101-212100	Federal Tax Withheld	46,701.62
101-212110	State Tax Withheld	20,535.44
101-212120	FICA Payable	38,134.14
101-212130	Medicare Payable	14,016.00

Account Summary

Account Number	Account Name	Payment Amount
101-213100	PERA	88,908.85
101-213150	Health Reimb HRA/Veba &..	3,619.75
101-213170	Life Insurance Payable	2,699.08
101-213260	Deferred Comp.-ICMA 457..	16,891.82
101-213270	ICMA Roth IRA	3,338.45
101-213280	RHS Plan (ICMA)	3,000.00
101-213290	Union Dues - POC/Vol Fire	700.00
101-213300	Child Support Withheld	1,108.90
101-213330	Fridley Police Association	180.00
101-2150-633120	Emergency Mgmt / Com…	41.44
101-2150-634100	Emergency Mgmt / Utility…	51.57
101-2190-621110	Fire / Clothing & Laundry	230.20
101-2190-632120	Fire / Conferences & Scho…	820.00
101-2190-633120	Fire / Communication (ph…	819.54
101-2190-634100	Fire / Utility Services	156.83
101-2190-635100	Fire / Services Contracted,…	523.33
101-3110-621110	Facilities / Clothing & Lau…	331.81
101-3110-621130	Facilities / Operating Supp…	1,837.88
101-3110-633120	Facilities / Communication	92.81
101-3110-634100	Facilities / Utility Services	10,230.69
101-3110-635100	Facilities / Services Contra…	14,055.91
101-3140-633120	Eng / Communication (ph…	526.17
101-3160-621110	Parks / Clothing & Laundry	49.31
101-3160-621140	Parks / Supplies for Repair…	1,554.53
101-3160-633120	Parks / Communication (p…	271.38
101-3160-634100	Parks / Utility Services	1,703.34
101-3160-635100	Parks / Services Contracte…	150.00
101-3160-635110	Parks / Rentals	572.00
101-3170-634100	Lighting / Utility Services	14,202.13
101-3180-621110	Streets / Clothing & Laund…	34.99
101-3180-621140	Streets / Supplies for Repa..	241.00
101-3180-633120	Streets / Communication …	483.53
101-3190-621140	Fleet Services / Supplies f…	303.84
101-3190-621150	Fleet Services / Tools & M…	272.81
101-3190-633120	Fleet Services / Communi…	498.30
101-3190-635100	Fleet Services / Services C…	406.89
101-4100-632120	Rec / Conferences & Scho…	300.00
101-4100-633120	Rec / Communication (ph…	261.75
101-4100-635100	Rec / Services Contracted,…	502.50
101-4107-459100	Rec Sports / Program Rev…	65.00
101-5110-435100	Bldg Inspection / Building …	222.81
101-5110-633120	Bldg Inspection / Comm. (…	166.92

Account Summary

Account Number	Account Name	Payment Amount
101-5120-631100	Planning / Services-Profes…	4,737.50
101-5120-633120	Planning / Communication..	121.61
101-5120-635100	Planning / Services Contra…	900.00
101-5140-633120	Rental Inspection / Comm…	45.23
225-4170-631100	Mktg & Comm / Services-…	546.50
225-4170-632110	Mktg & Comm / Transpor…	70.41
225-4170-633120	Mktg & Comm / Commun…	359.39
237-5180-635100	Recycling / Services Contr…	30,916.20
241-2172-621130	StateForf-DWI / Operating..	25.00
241-2172-635100	StateForf-DWI / Services …	500.00
260-2114-633120	Police PSDS / Communicat..	128.05
270-221104	Deposits (Nature Center)	500.00
270-4190-633120	SNC / Communication (ph…	100.03
270-4190-634100	SNC / Utility Services	1,844.92
270-4190-635100	SNC / Services Contracted,..	2,632.07
270-4190-635110	SNC / Rentals	232.00
270-4198-459230	SNC-Shelter Rentals / Equ…	550.00
406-3180-702100	CIP Streets / Land Improv…	283,927.03
406-3180-705100	CIP Streets / Infrastructure	261,843.08
407-3160-635100	CIP Parks / Services Contr…	18,100.00
407-3160-701100	CIP Parks / Building & Bldg..	312.77
409-1330-621130	IT Capital / Operating Sup…	3,198.99
410-2110-703100	CapEq. Police / Machinery…	1,023.49
601-6012-621130	Water Ops / Operating Su…	472.87
601-6012-621140	Water Ops / Supplies for …	2,093.25
601-6012-633120	Water Ops / Communicat…	759.54
601-6012-634100	Water Ops / Utility Servic…	25,750.67
601-6012-635100	Water Ops / Services Cont…	415.00
601-6019-635100	Water CIP / Services Cont…	1,011.79
601-6019-703100	Water CIP / Machinery & …	4,556.00
602-6022-621130	Sewer Ops / Operating Su…	117.80
602-6022-633120	Sewer Ops / Communicat…	466.93
602-6022-634100	Sewer Ops / Utility Servic…	394,101.00
603-6032-634100	Storm Ops / Utility Services	252.81
603-6032-635100	Storm Ops / Services Cont…	311.00
603-6039-631100	Storm CIP / Services-Profe…	2,278.60
603-6039-635100	Storm CIP / Services Cont…	5,493.50
609-144030	Inventory-Store 1 / Beer	678.75
609-145030	Inventory-Store 2 / Beer	56.25
609-6910-633120	Liq Store 1 / Communicati…	437.12
609-6910-634100	Liq Store 1 / Utility Servic…	1,835.43
609-6920-633120	Liq Store 2 / Communicati…	362.82

Account Summary

Account Number	Account Name	Payment Amount
609-6920-634100	Liq Store 2 / Utility Servic…	1,369.07
609-6920-635100	Liq Store 2 / Services Cont…	432.26
703-213340	Health Care Spending	3,406.39
704-7130-631100	Self Ins / Services-Professi…	526.84
	Grand Total:	**1,384,655.43**

Project Account Summary

Project Account Key		Payment Amount
None		802,774.49
4063118001		260,225.81
4063119001		1,617.27
4063120808		283,927.03
4073119389		312.77
4073120902		18,100.00
4091320001		3,198.99
4102120100		1,023.49
6016020477		4,556.00
6016020495		1,011.79
6036015475		2,278.60
6036020472		5,493.50
C19103		135.69
	Grand Total:	**1,384,655.43**

City of Fridley, MN

Emergency claims 09/28/20

By Fund

Payment Dates 9/14/2020 - 9/28/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General Fund					
Division: 142 - Emergency Reserves					
AT & T WIRELESS SERVICE	INV0024746	09/22/2020	EMERGENCY CELL PHONES	101-1420-633120	135.69
				Division 142 - Emergency Reserves Total:	**135.69**
				Fund 101 - General Fund Total:	**135.69**
				Grand Total:	**135.69**

Report Summary

Fund Summary

Fund		Payment Amount
101 - General Fund		135.69
	Grand Total:	**135.69**

Account Summary

Account Number	Account Name	Payment Amount
101-1420-633120	Emergency Reserves / Co...	135.69
	Grand Total:	**135.69**

Project Account Summary

Project Account Key		Payment Amount
C19103		135.69
	Grand Total:	**135.69**

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

To: Walter T. Wysopal, City Manager
Mayor and City Council

From: Daniel Tienter, Director of Finance/City Treasurer/City Clerk

Date: September 28, 2020

Re: Resolution 2020–54, Approving the Proposed Property Tax Levy for 2020, Collectible in 2021, for the City of Fridley

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Per Minnesota Statute § 275.065, all home rule and statutory cities must certify a Proposed Property Tax Levy (Proposed Levy) to their respective county auditor on or before September 30 of each year. For the City of Fridley (City), the Proposed Levy supports four separate budget areas: 1) General Fund; 2) Information Technology Capital Equipment Fund; 3) Springbrook Nature Center (SNC) Fund; and 4) various debt service funds. Generally, the Final Property Tax Levy (Final Levy), typically certified in December, cannot exceed the Proposed Levy.

On April 27, June 15 and September 24, 2020, the City Council (Council) reviewed the Proposed 2021 Budget, which included a review of anticipated revenues and expenditures as well as a discussion about budget assumptions. Given that discussion, staff recommend a 4.85% increase in the overall Proposed Levy for 2021. Figure No. 1 outlines the changes in the Proposed Levy.

Figure No. 14, Property Tax Levy History and Detail

Levy Component	2020	2021P	Change (%)	Change ($)
General Fund	$ 12,458,025	$ 13,220,201	6.12%	$ 762,176
IT Capital Projects Fund	58,708	63,405	8.00%	4,697
SNC Fund	411,807	427,249	3.75%	15,443
Debt Service Funds	3,181,017	3,179,229	-0.06%	(1,788)
Total	**$ 16,109,557**	**$ 16,890,084**	**4.85%**	**$ 780,528**

Since the proposed change for the General Fund exceeds 5.0% compared to the previous year, City Charter § 7.02.1 requires the Council to adopt the attached resolution with "an affirmative vote of at least four members of the Council."

Based on the discussion to date, staff recommend the Council adopt the attached resolution certifying a Proposed Levy of $16,890,084, or an overall increase of approximately 4.85% or $780,528 compared to the Final Levy for last year. Following the approval of the Proposed Levy, staff anticipate the Council to hold a public meeting on December 14, 2020 to receive comments regarding the Proposed 2021 Budget and Levy. Shortly thereafter, staff anticipate the Council to adopt the 2021 Budget and Final Levy on December 21, 2020.

Financial Impact

Staff estimate the City property taxes for a residential homestead with a median assessed value of $234,000 to increase approximately $67, or 7.1%, from $934 for property taxes payable for 2020 to $1,001 for property taxes payable for 2021. Please note that these are preliminary projections based on estimated Tax Increment Financing District and Fiscal Disparities provided by the county auditor.

Recommended Action

Staff recommend the Council make a motion to adopt Resolution 2020–54, approving the Proposed Property Tax Levy for 2020, collectible in 2021, for the City of Fridley.

RESOLUTION NO. 2020 - 54

A RESOLUTION APPROVING THE PROPOSED PROPERTY TAX LEVY FOR 2020, COLLECTIBLE IN 2021, FOR THE CITY OF FRIDLEY

WHEREAS, the City Charter of the City of Fridley (City) grants broad powers to the City to raise money by taxation pursuant to the laws of the State of Minnesota; and

WHEREAS, the City Charter also establishes both the budget preparation process and the responsibilities of the City Council and City Manager for these activities; and

WHEREAS, Minnesota Statute § 275.065 requires the City to certify its proposed tax levy requirements to the Anoka County on or before September 30; and

WHEREAS, the City Council will hold a public meeting on December 14, 2020 to receive comments regarding the proposed property tax levy for 2020, collectible in 2021.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Fridley hereby certifies to the County of Anoka, State of Minnesota, the following proposed property tax to be levied in 2020 for collection in 2021:

General Fund	$13,220,201
Springbrook Nature Center Fund	427,249
I.T. Capital Equipment Fund	63,405
Bonded Indebtedness	3,179,229
Total Proposed Property Tax Levy	**$16,890,084**

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager, or their designee, to transmit a certified copy of this resolution to Anoka County, Minnesota.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS 28TH DAY OF SEPTEMBER, 2020.

_____
SCOTT J. LUND - MAYOR

ATTEST:

_____
DANIEL J. TIENTER - CITY CLERK

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

To: Walter T. Wysopal, City Manager
Mayor and City Council

From: Daniel Tienter, Director of Finance/City Treasurer/City Clerk

Date: September 28, 2020

Re: Resolution No. 2020–55, Approving the Proposed 2021 General Fund Budget for the City of Fridley

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Per Minnesota Statute § 275.065, and consistent with guidance from the League of Minnesota Cities, all home rule and statutory cities must adopt a Proposed 2021 General Fund Budget on or before September 30 of each year. Additionally, City Charter § 7.05 guides staff to prepare and present an estimated or proposed budget at a regular meeting prior to the deadline established by Minnesota statutes.

On April 27, June 15 and September 24, 2020, the City Council (Council) reviewed the Proposed 2021 Budget, which included a review of anticipated revenues and expenditures among other items. Consistent with this discussion, staff revised the Proposed 2021 General Fund Budget resulting in revenues and expenditures totaling $18,564,290, or an increase of $601,380 or 3.4%. Consistent with the City Charter, the total sums appropriated do not exceed the total estimated revenues resulting in a balanced Proposed 2021 Budget.

Generally, the increase in the Proposed 2021 Budget may be attributed to the shift in street maintenance activities from the Streets Capital Projects Fund (approximately $251,600) to the General Fund and an increase in personnel costs (approximately $264,300) as a result of changes in compensation and healthcare costs. For the Proposed 2021 Budget, the General Fund will comprise about 45% and 40% of all budget revenues and expenditures, respectively.

At present, staff anticipate the Council to hold a public hearing on December 14, 2020 to receive comments regarding the Proposed 2021 Budget. Shortly thereafter, on December 21, 2020 staff also anticipate the Council to adopt the 2021 Budget and Property Tax Levy. In the interim, City staff will continue efforts to refine budget projections and plan to review the same with the Council on October 19 and November 23, 2020, if needed.

<u>Recommended Action</u>
Staff recommend the Council make a motion to adopt Resolution No. 2020–55, approving the Proposed 2021 Budget for the General Fund for the City of Fridley.

RESOLUTION NO. 2020 - 55

A RESOLUTION APPROVING THE PROPOSED 2021 GENERAL FUND BUDGET FOR THE CITY OF FRIDLEY

WHEREAS, the City Charter of the City of Fridley (City) grants broad powers to the City to prepare and adopt an annual budget for the general fund and other areas of City activities; and

WHEREAS, the City Charter also establishes both the budget preparation process and the responsibilities of the City Council and City Manager for the same; and

WHEREAS, the City Manager prepared such documents and presented them for review by the City Council on April 27, June 15 and September 24, 2020; and

WHEREAS, the City Council will hold a public meeting on December 14, 2020 to receive comments before approving and adopting a final budget for 2021.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Fridley hereby approves the following proposed budget for 2021:

Proposed 2021 General Fund Budget

Revenues		**Expenditures**	
Taxes	$ 13,031,700	Legislative (City Council)	$ 169,270
Special Assessments	30,200	City Management	736,440
Licenses & Permits	1,034,100	Finance	1,718,820
Intergovernmental	1,805,100	Non-departmental	148,920
Charges for Services	2,122,800	Public Safety	8,950,190
Fines	161,400	Public Works	4,081,470
Miscellaneous	192,290	Comm. Services/Emp. Res.	1,376,210
Other (transfers)	186,700	Community Development	1,382,970
Total	**$ 18,564,290**	**Total**	**$ 18,564,290**

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS 28TH DAY OF SEPTEMBER, 2020.

_____
SCOTT J. LUND - MAYOR

ATTEST:

_____
DANIEL TIENTER - CITY CLERK

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

To: Walter T. Wysopal, City Manager
Mayor and City Council

From: Daniel Tienter, Director of Finance/City Treasurer/City Clerk
Paul Bolin, Assistant Director of Housing Redevelopment Authority

Date: September 28, 2020

Re: Resolution No. 2020–53, Consenting to the Property Tax Levy for 2020, Collectible in 2021, for the Housing and Redevelopment Authority

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Since 1996, the Housing and Redevelopment Authority in and for the City of Fridley (HRA) has levied a property tax to support its operations and projects, specifically various housing rehabilitation programs. Per Minnesota Statute § 469.033, the property tax levy for the HRA may not exceed 0.0185% of the estimated market value of all real estate and personal property under its jurisdiction. Historically, the HRA levies the statutory maximum.

For property tax payable in 2021, the HRA proposed the same approach. Based on the estimated market value of $3,049,186,337, the HRA would levy approximately $564,099 for 2021, an increase of about $35,936 compared to 2020. The individual property owner would pay approximately $37.00 per year for a home valued at $200,000 and $185.00 per year for a commercial property valued at $1,000,000.

The HRA Board of Commissioners approved the property tax levy at their September 3, 2020 meeting. Per the abovementioned statute, the City Council (Council) must also consent to the property tax levy as requested. Assuming the Council approves the property tax levy, staff will certify and submit the attached resolution to Anoka County on or before September 30, 2020.

<u>Recommendation</u>
Staff recommend that the Council make a motion to adopt Resolution No. 2020–53, consenting to the property tax levy for 2020, collectible in 2021, for the HRA.

RESOLUTION NO. 2020 - 53

A RESOLUTION CONSENTING TO THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF FRIDLEY, MINNESOTA ADOPTING A 2020 PROPERTY TAX LEVY, COLLECTIBLE IN 2021

BE IT RESOLVED, by the City Council (Council) of the City of Fridley, Minnesota (City), as follows:

Section 1. Recitals.

1.01. The Housing and Redevelopment Authority in and for the City of Fridley, Minnesota (Authority) at its regular meeting on September 3, 2020 adopted Resolution No. 2020–08: A Resolution Adopting A 2020 Tax Levy Collectible in 2021 (Resolution).

1.02. The Council must consent to any Authority levy prior to it becoming effective as required by Minnesota Statutes Section 469.033.

Section 2. Consent.

2.01. The Council hereby consents to the Authority Resolution and to the final levy of $564,099 to be levied in 2020 for collection in the year 2021, as described therein.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS 28TH DAY OF SEPTEMBER, 2020.

_____
SCOTT J. LUND, MAYOR

ATTEST:

_____
DANIEL TIENTER, CITY CLERK

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

To: Walter T. Wysopal, City Manager
Mayor and City Council

From: Melissa Moore, Administrative Services Coordinator
Daniel Tienter, Director of Finance/City Treasurer/City Clerk
Andrew Biggerstaff, City Attorney

Date: September 28, 2020

Re: First Reading of Ordinance No. 1384, Adding Chapter 33 to the Fridley City Code Entitled Administrative Enforcement of Ordinance Violations

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Generally, the City Charter (Charter) provides the City Council (Council) with the authority to define and regulate activities detrimental to the health, safety and wellness of the City of Fridley (City), consistent with other more specific sections of the Charter. As such, the City may establish ordinances to include fines and fees for the enforcement of the Fridley City Code (City Code).

Based on this authority, and previous discussions with the Council, staff recommend the Council amend the City Code to add a new chapter entitled Administrative Enforcement of Ordinance Violations (Chapter 33). Chapter 33 provides for the creation of Administrative Citations (Citation) and civil fines as an alternative method for enforcing the City Code. Citations are a more cost-effective and expeditious alternative to traditional criminal fines or other legal processes. Under the recommended ordinance amendment, the City may issue a Citation for any violation of the City Code or the terms and conditions of a City license or permit, as well as traffic offenses designated in Minnesota Statute § 169.999.

Any peace officer, or staff responsible for enforcing City Code, may issue a Citation. Upon issuance, the individual has 14 business days to pay the fine or request an Administrative Hearing conducted by a neutral, third-party, known as a Hearing Examiner (Examiner). The Examiner is responsible for taking evidence and affirming, dismissing or modifying the Citation. While the decision of the Hearing Examiner is final, the City or the party responsible for the Citation may appeal the decision in court. The Citation fee will be established through an amendment to Chapter 11 of the City Code (Fees) consistent with past City practice.

<u>Recommended Action</u>
Staff recommend the City Council make a motion to approve the first reading of Ordinance No. 1384, adding Chapter 33 to the Fridley City Code entitled Administrative Enforcement of Ordinance Violations.

ORDINANCE NO. 1384

AN ORDINANCE ADDING CHAPTER 33 TO THE FRIDLEY CITY CODE ENTITLED ADMINISTRATIVE ENFORCEMENT OF ORDINANCE VIOLATIONS

The City of Fridley does ordain, after review, examination and staff recommendation that Chapter 33, Administrative Citations, be added to the Fridley City Code as follows:

FRIDLEY CITY CODE
CHAPTER 33 ADMINISTRATIVE ENFORCEMENT OF ORDINANCE VIOLATIONS
(ORDINANCE NO. 1384)

33.01. PURPOSE

The City Council seeks to offer an alternative method of enforcement for City Code violations rather than relying solely on the judiciary for such relief. The formal judicial process does not provide an environment to adequately address the unique and sensitive issues that are involved in City Code violations, including, but not limited to: neighborhood concerns, livability issues, economic impact, public safety, physical limitations of the offenders and the stigma and unintended consequences of being charged with or convicted of a misdemeanor offense. In addition, the methodical process of the court system process may not be conducive to dealing with the violations in a prompt and timely manner.

In order to provide more flexibility in addressing City Code violations on an individual basis that will be more efficient and effective and to ensure a process for administrative relief before engaging the judicial system, the City Council finds that an alternative enforcement process is necessary. Therefore, to protect the health, safety and welfare of the citizens of Fridley, the City Council intends to create a process for the use and imposition of administrative civil penalties that will provide the public and the City with a effective, alternative method for addressing City Code violations.

33.02. APPLICATION

The administrative procedures and penalties in this section may, in the discretion of the City, be used for any violation of the City Code, or any violation of the terms and conditions of a City approval, including permits and licenses, required and granted under the City Code, and traffic offenses designated in Minnesota Statute § 169.999, in the amount designated in Minnesota Statute § 169.999, as it may be amended from time to time.

Except as expressly provided in this section, the provisions of this section may be used concurrently with or in addition to any other procedure or remedy, criminal or civil, the City may pursue under City Code, State law, or Federal law. Nothing herein restricts the right of the City to enter property immediately or to seek other remedies in emergency or other situations as authorized by City Code, State law, or Federal law. Where differences occur between provisions of this section and other applicable City Code sections, this section controls to the extent of such differences. No provision of the City Code that provides a criminal procedure or penalty, or an

administrative or civil procedure or penalty, for a violation of the City Code shall preclude the application of this section in its entirety to such violation.

The penalties and procedures provided in this section shall be applicable to every section and chapter of the City Code. The penalties and procedures provided by this section shall apply to any amendment of the City Code, whether or not such penalty is reenacted in the amendment, unless otherwise provided in such amendment.

33.03. ENFORCEMENT AND ADMINISTRATIVE CITATION ISSUANCE

A. Authority to Enforce. Only peace officers may issue Administrative Citations pursuant to Minnesota Statute § 169.999 related to traffic violations. The City shall not issue an Administrative Citation as authorized by Minnesota Statute § 169.999 to the holder of a commercial driver's license or the driver of a commercial vehicle in which the administrative violation was committed.

Any other violation of City Code may result in an Administrative Citation. Any persons employed by the City and designated by the City Manager to enforce the City Code are authorized to issue such citations. The City may only issue an administrative citation upon a determination of a violation of any regulation identified in Section 33.02. The City Manager, or their designee, is authorized to promulgate rules and forms to implement these procedures.

B. Administrative Citation.

1. Any person with authority to enforce the City Code may, upon a reasonable belief that there has been a violation thereof, issue an Administrative Citation to the violator or party responsible for the violation in one of the following ways:

a. By personal service upon the owner of the property or an occupant of suitable age residing at the property where the violation occurred, or in the case of a business or corporation, the citation may be served upon a manager on the premises or to a corporate officer;

b. By first class mail to a person identified in Subsection (B)(1)a of this section;

c. By posting the citation in a conspicuous place on or near the main entrance when it reasonably appears the property is occupied but the occupants are not available or willing to accept personal service, and where the property is not a licensed rental dwelling;

d. By posting the citation in a conspicuous place on or near the main entrance and mailing by first class mail a notice of the citation to the owner of record where it reasonably appears the property is vacant or abandoned;

e. By posting the citation in a conspicuous place on or near the main entrance and mailing by first class mail, notice of the citation to the licensee when the property is a rental dwelling licensed by the City; or

f. By posting the citation in a conspicuous place on a motor vehicle when the vehicle is vacant.

2. The City shall notify a recipient of an Administrative Citation of their right to contest the citation as outlined in Section 33.04. The City shall also appoint a neutral third party to hear and rule on challenges to administrative citations authorized by the City Code.

3. The failure to pay an Administrative Penalty or petition for an Administrative Hearing within 14 business days after the citation is issued, or failure to attend a scheduled Administrative Hearing constitutes a waiver of the violator's right to a future Administrative Hearing and is an admission of the violation.

4. Any administrative fines assessed pursuant to Minnesota Statute § 169.999 shall be disbursed in accordance with Minnesota Statute § 169.999, subd. 5.

33.04. ADMINISTRATIVE HEARINGS

A. Request for Hearing. Anyone in violation of any of any section of the City Code may either pay the Administrative Penalty, as defined by Section 33.05, or petition the City for an Administrative Hearing pursuant Section 33.04(E).

B. Hearing Examiner. The position of Hearing Examiner is hereby created. The City Manager, or their designee, may, at their discretion, contract with third parties for the furnishing of all services of the Hearing Examiner as contained in this chapter and set the rate of compensation therefor.

C. Qualifications. The Hearing Examiner shall be an individual trained in law; however, it shall not be required that the Hearing Examiner be currently licensed to practice law in the State of Minnesota.

D. Duties. The Hearing Examiner shall have the following duties:

1. Set dates and hear all contested cases;

2. Take testimony from all interested parties;

3. Examine all facts, evidence and testimony presented;

4. Make a complete record of all proceedings including findings of fact and conclusions of law; and

5. Affirm, dismiss or modify the Administrative Citation and/or the Administrative Penalty assessed.

E. Hearing Procedure. Any person issued an Administrative Citation within the City of Fridley may petition the City, in writing, for an Administrative Hearing before a Hearing Examiner.

1. All such petitions shall identify with specificity the basis for the objection to the Administrative Citation and the interpretation of the City Code, as well as summarizing any evidence the petitioner intends to present. Such requests shall be filed in writing to the City Manager, or their designee, within 14 business days after the ordinance violation citation is issued.

2. The City will confirm request of an Administrative Hearing and include information on the Administrative Citation Hearing Fee as outlined in ordiance. This fee will be refunded if the Administrative Citiation is dismissed, but not if affirmed or modified.

3. All Administrative Hearings will take place at the Fridley Civic Campus (7071 University Avenue NE, Fridley, MN 55432) between 8:00 a.m. and 8:00 p.m. Monday through Friday. The Hearing Examiner may schedule an alternative date and time upon the written consent of all parties subject to the Administrative Hearing.

4. The Hearing Officer shall provide all parties involved with a Notice of Hearing at least seven business days prior to the Administrative Hearing.

5. All Administrative Hearings will be recoded with an audio recording device. A transcript of the Administrative Hearing will be transcribed and retained pursuant to the Minnesota Government Data Practices Act.

6. The Hearing Examiner will take testimony from the petitioner and any corroborating witnesses who wish to testify. The Hearing Examiner will then take testimony from the City. Both the petitioner and the City may appear with legal counsel.

7. The Rules of Evidence do not apply. The Hearing Examiner will determine the admissibility of any evidence and/or testimony.

8. The Hearing Examiner shall render a written decision to affirm, dismiss or modify the City's Administrative Citation. Within 15 business days after the Administrative Hearing, the Hearing Examiner shall provide written findings of fact, conclusions of law and if applicable, issue a timeline to pay any penalties and fees. The decision of the Hearing Examiner shall be final.

9. Judicial review. An aggrieved party may obtain judicial review of a final decision of the Hearing Examiner in a court of competent jurisdiction within the time limit prescribed by law.

F. Failure to appear. The failure to attend the hearing constitutes a waiver of the petitioner's rights to an Administrative Hearing and an admission of the violation. The Hearing Exmainer may waive this result upon good cause shown. "Good cause" may be determined by the Hearing Examiner and may include: death in the immediate family or documented incapacitating illness of the accused; a court order requiring the petitioner to appear for another hearing at the same time; and lack of proper service of the administration citation or notice of the hearing.

G. Failure to Pay Is Separate Violation. The following are separate violations of the City Code, punishable as misdemeanors in accordance with State law:

1. Unless a notice of appeal has been timely filed, failure to pay the fine within the time required after issuance of an Administrative Citation

2. Failure to pay a fine imposed by a Hearing Examiner within 30 days after it was imposed, or such other time as may be established by the Hearing Examiner, unless the judicial review has been sought for the matter in accordance with State law.

33.05. PENALTIES AND PAYMENT

A. Application. An Administrative Citation may be issued in conjunction with, or in lieu of, any other remedy available to the City.

B. Administrative Penalties and Fees. The City Council shall adopt by ordinance a schedule of penalties and fees for violations of City Code and the enforcement of this chapter.

1. Any penalties and fees for those Administrative Citations issued pursuant to Minnesota Statute § 169.999, subd. 1, shall be not exceed the limits described in Minnesota Statute § 169.99, subd. 5.

2. Unless expressly provided otherwise in the City Code, each day a violation exists constitutes a separate administrative offense.

3. When an Administrative Citation is issued and served as described in Section 33.03 (B) of this Chapter, the party receiving service has up to 14 business days to pay the Adminsitraitve Citation fee as outlined in Chapter 11 of the Fridley City Code. If payment is not received, or an Administrative Hearing is not requested within 14 business days of the citation being issued, a late fee will be incurred. The Administrative Penalty Late Fee is outlined in Chapter 11 of the Fridley Cty Code.

C. Payment Process.

1. A party who has received an Administrative Citation must, within 14 business days after the Administrative Citation is issued, pay the amount of any fine set forth therein, unless that party has requested a Administrative Hearing as authorized by this chapter. If the Administrative Citation penalty is upheld in full or in part by the Hearing

Examiner, the petitioner must make payment to the City within 14 business days of the issuance of the Hearing Examiner's decision, unless another term is prescribed therein.

2. Any fine may be paid in person at City Hall, by mail or by other method set forth by the City.

3. Payment of any fine shall be deemed a final admission of the violation and thereafter the City shall not bring a criminal charge for the same violation. Ongoing or continuing violations shall constitute a new violation for each day that it is occurring.

4. Payment of a fine shall not excuse the failure to satisfy compliance orders referenced in the Administrative Citation and such payment shall not bar further enforcement activity by the City for a continuing violation, including without limitation the issuance of additional Administrative Citations.

D. If an Administrative Penalty is imposed by an Administrative Citation is not paid within the time specified, it constitutes a personal obligation of the violator and a lien upon the real property upon which the violation occurred if the property or improvements on the property were the subject of the violation and the property owner was responsible for that violation.

E. License and Permit Issuance. Failure to pay an Administrative Penalty shall be grounds for suspending, revoking or not renewing a license or permit related to the violation. During the time that an Administrative Penalty remains unpaid, no City approval will be granted for a license, permit, or other City approval sought by the violator or for property under the violator's ownership or control. For purposes of this restriction, any company that is owned in whole or in part by the violator shall also be considered to be subject to these restrictions, regardless of corporate structure.

F. Disposition of Penalties. All penalties collected pursuant to this Chapter shall be paid to the City Treasurer and deposited in the appropriate fund and with the appropriate parties.

33.06. EXEMPTION

A. This section of the City Code shall apply to all violations of the City Code, except for those situations where applicable sections of the City Code and/or State law prescribe other procedures or rules.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS __ DAY OF _____, 2020.

_____

Scott J. Lund, Mayor

ATTEST:

_____
Daniel Tienter, City Clerk

First Reading: September 28, 2020
Second Reading:
Publication:

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

To: Walter T. Wysopal, City Manager
Mayor and City Council

From: Melissa Moore, Administrative Services Coordinator
Daniel Tienter, Director of Finance/City Treasurer/City Clerk

Date: September 28, 2020

Re: First Reading of Ordinance No. 1382 Amending the Fridley City Code Chapter 11, Fees, Adding Administrative Citation Fees, Seizure Fees for Motor Vehicles and Tobacco Product Shop License Fees

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Recent and proposed amendments to the Fridley City Code (City Code) have resulted in a need to also amend Chapter 11, which controls fees and other charges of the City of Fridley (City). Like existing fees and charges, the new fees seek to offset the cost to the City to administer Administrative Citations, vehicle seizures and the newly created Tobacco Product Shop license. As part of the process, staff reviewed similar fees of like-sized municipalities to ensure that the City charges a similar cost.

The comparative research, and an estimate of staff time to administer the fee, demonstrate that a fine of $100 and $35 for general violations and parking violations, respectively, would be appropriate. The ordinance amendment also includes a $25 late fee for general violations and a $10 late fee for parking violations to incentivize compliance with the citation. Additionally, a fee of $200 for an Administrative Hearing covers the cost of an appeal, most notably the fee for the Hearing Examiner to conduct a hearing and the subsequent work required per appeal.

Regarding vehicle seizure fees, pursuant to Minnesota Statute § 169A.63, the proposed fee amendment would assess $200 per vehicle seizure and $400 per vehicle to a vehicle owner or lien holder who refuses to repossess their own vehicles. When an owner or lien holder refuses to repossess a vehicle and demands reimbursement, the fee will cover additional city costs to tow, secure and prepare the vehicle for auction.

Similar research for the newly adopted Tobacco Product Shop License also found that an annual $400 license fee along with an annual inspection fee of $100 accurately reflected the time required to administer such licenses by the Fridley Department of Public Safety. The fees are also consistent with similar fees adopted by like-sized municipalities.

<u>Recommended Action</u>
Staff recommend the City Council make a motion to approve the first reading of Ordinance No. 1382, proposing an amendment to the Chapter 11 of the City Code (Fees).

ORDINANCE NO. 1382

AN ORDINANCE AMENDING THE FRIDLEY CITY CODE CHAPTER 11, FEES, ADDING ADMINISTRATIVE CITATION FEES, SEIZURE FEE FOR MOTOR VEHICLES AND TOBACCO PRODUCT SHOP LICENSE FEES

The City of Fridley does ordain, after review, examination and staff recommendation that Chapter 11, Fees, of the Fridley City Code be amended as follows:

FRIDLEY CITY CODE
CHAPTER 11 FEES

11.11. FEES

~~License and permit fees shall be as follows;~~

CODE	SUBJECT	FEE
33	Administrative Citation or Penalty	$100 per violation (General) $35 per violation (Parking)
33	Administrative Citation or Penalty Late Fee	$25 (General) $10 (Parking)
33	Administrative Hearing	$200 Administrative Hearing
17	Auction	$30.00 weekly, $150 year
205.30	Automatic Meter Reading Device Permit	$25 per stationary device
27	Billiards	$40 for first table, $10 each additional
15	Bowling Alleys	$40 + $10 each lane
28	Carnivals	$75 application fee $75 each day $3000 cash deposit or bond
30	Charitable Gambling (see Lawful Gambling)	
21	Christmas Tree Lots	$200 + $100 deposit
12	Cigarette Sales (see Tobacco)	
MS 462.355	Comprehensive Plan Amendment	$1,500
206	Contractors	See Chapter 206
217	Condominium (annual registration)	a. 2-4 Ownership Units $20 b. 5-12 Ownership units $30 c. 13-24 Ownership units $40 Over 24 Ownership Units $50
217.04	Condominium conversion registration (one time fee)	(a) 2 ownership units $500 (b) 3-7 ownership units $750 (c) 8-12 ownership units $1,000 Over 12 units $1000 + $50 per unit for every unit over 12
208	Conservation Plan Review (as part of building permit for new construction	$450
208	Conservation Plan Review as part of land alteration, excavating or grading permit process	See Chapter 206
101	Dogs	$25 Lifetime $5 duplicate license $25 Impound Fee $500 Dangerous Dog
702	Drive-in Theaters	$400
607	Entertainment	$85
112	False Alarms	$50 for sixth false alarm in single calendar year and for each subsequent

		false alarm in calendar year an additional $25 shall be added (e.g., 7th false alarm $75, 8th false alarm $100, etc.)
205	Farmers Market Event Permit	$100
103	Fire Arms-Permit to Discharge	$25
108	Fire Department Plan Review Fee	65% of the Fire Permit Fee
32	Food Establishment – Business License	$45
32	Food Temporary – Business License	$30
25	Golf Course, Driving Range	$30
113	Haulers Mixed Municipal Solid Waste License (Garbage Truck) Yard Waste License Organics License Recycling License	$100 for first truck and $40 each additional truck
24	Junk Yards	$350
30	Lawful Gambling Permit	$25 for one day small events, i.e. raffle, etc.
609	Liquor, Caterer Caterer Registration Event Notification Permit	 $100 annually $25/event
604	Liquor, Consumption and Display	$300 Annual State Permit $25 One-Day City Permit
603	Liquor, On-Sale Intoxicating Holiday Endorsement	$100
603	Liquor, Lawful Gambling Endorsement	$300
610	Liquor Manufacturers/Investigative Fee Individual Partnership/Corporation Alteration of Business Change of Officers On-Sale Brewer/Distillery Taproom License Off-Sale Brewer/Distillery Growler License	 $200 $400 $100 $25 $600 $300
603	Liquor, On-Sale Intoxicating	No Entertainment a. 0-3000 sq ft - $6,000 b. 3001-6000 sq ft - $7,000 c. over 6000 sq ft - $8,000 With Entertainment or Dancing a. 0-3000 sq ft - $7,000 b. 3001-6000 sq ft - $8,000 Over 6000 sq ft - $9,000
603	Liquor, On-Sale Intoxicating Initial Investigative Fee	$200 individual $400 corporation or partnership
603	Liquor, On-Sale Sunday	$200
603	Liquor, On-Sale Intoxicating Temporary 1 day only	$25 (MN §340A.414, Sub.9)
602	Liquor, 3.2% Malt Liquor Liquor, 3.2% Malt Liquor, Holiday Endorsement	Off-Sale - $60 On-Sale - $325 $100
602	Liquor, 3.2% Malt Liquor, Initial Investigative Fee	$90 individual $180 corporation or partnership
602	Liquor, 3.2% Malt Liquor Temporary	$60
603	Liquor, Wine	$1,000
603	Liquor, Wine Investigative Initial Fee	$200 individual $400 corporation or partnership
603	Liquor (Employee Dispensing – see Managerial License)	
605	Liquor, Bottle Club	$300 annual permit $25 one day permit
606	Liquor, On-Sale Intoxicating Club	$300/club under 200 members

	(the annual license fee for an on-sale intoxicating liquor license issued by a city to a club must be no greater than the fee set in Minnesota Statute Chapter 340A:	$500/club, 201-500 members $650/club, 501-1,000 members $800/club, 1001-2,000 members $1000/club, 2001-4000 members $2,000/club 4,001-6,000 members $3,000/club over 6,000 members
606	Liquor, On-Sale Club Holiday Endorsement	$100
101	Livestock Bees or Chickens	$100 annually $100 initial license/$25 renewal license
608	Lodging Tax	3% of rent charged
603	Managerial License (Liquor)	$10
125	Massage Therapy Business License Business Investigative Fee/Corporation/Partnership Business Investigation Fee/Individual/Sole Prop. Massage Therapist License Fee Therapist Investigation Fee	$400 annually $400 (new) $200 (renewal) $200 (new) $100 (renewal) $50 annually $25 annually
205.24	Master Plan, Application or Amendment	$1,500
203	Mobile Home Parks	$30 + $1 per trailer site (one time fee)
22	Music Festivals	$700/day + $100 filing fee
509	Motorized Vehicles Rental	$50 per vehicle
220	Multiple Dwelling License	Single rental unit $100.00 Two rental units $150.00 Three units $210.00 Four units $270.00 Five or more units $245.00 plus $12 per unit.
	Rental Inspection Fee Transfer Fee License Fee after Revocation or Suspension	$100 single, duplex and triplex $300 4+ units $25 150% times the annual license fee
31	Pawn Shops Annual License fee Monthly Transaction Fee Reporting Failure Penalty Investigation Fee	 $3,000 $3.00 per transaction $4.00 per transaction/ $400
14	Peddlers/Solicitor	$60 per peddler
23	Public Dance	$75
13	Retail Gasoline Sales Private Gasoline Pump	$60 $30 per location
407	Rights-of-Way 407.04 Registration Fee 407.05 User Fee (residential, commercial or industrial 407.07 Excavation Permit Obstruction Permit Small Wireless Facility Permit Permit Extension Fee Delay Penalty 407.10 Mapping Fee 407.11 Degradation Fee	 $50 $50 $350 $50 $150 $20 $125 week $50 if data is not in city format and City GIS compatible. Restoration cost per square foot for the area to be restored.
127	Sexually Oriented Businesses Investigation Fee	$400 $400
214	Signs and/or Billboards Permanent Sign • Wall Sign	 $100

	• Free-standing/monument • Re-face/face-change Temporary Sign	$200 $50 $100 plus $200 Deposit-refunded if conditions met
602, 603, 606	Social Skill Game Tournament Service Provider	$100 annually
514	Snow Removal Penalty Violations of the provisions of this Section shall be a misdemeanor, subject to penalties of a maximum of $700 and 90 days in jail per occurrence. In the alternative, the City may, in its discretion, impose a civil penalty as follows:	2nd Offense in any given year: $50 3rd Offense within 6 months of any prior offense: $200 4th Offense or more within 6 months of prior offense(s): $500 In addition, the City may charge to, and assess to the associated property, any damage to City property or injury to City employees attributable to violations of this section.
102.02	Storage fee for seized motor vehicles (Ord 1250)	$10 per day for each day or part of a day the seized motor vehicle is held at a storage facility or impound lot. The total storage fees assessed on any one motor vehicle shall not exceed $500 or 50% of the value of the motor vehicle as determined by competent authority, whichever is less.
<u>102.02</u>	<u>Seizure fee for motor vehicles</u>	<u>$200 assessed for each vehicle seizure; or</u> <u>$400 assessed to a vehicle owner or lien holder who refuses to repossess their own vehicles.</u>
16	Street Vending	$50 industrial/commercial $70 residential $100 both
116	Sun tanning Rooms	$500
115	Swimming Pools, Public	$250 per outdoor pool $350 per indoor pool + 25% of base per added pool, enclosed area
205.30	Telecommunications Permit to Locate on Approved Site Telecommunications Towers and Facilities District (Ref Ord 1340) 205.30.24 DAS Application Fee 205.30.24 DAS Application Review Fee 205.30.9(9) DAS Abandonment Escrow	$400/user/tower $500 $1500 $2000
205.30	Temporary Outdoor Display License	$75
205	Text Amendment to the Zoning Ordinance	$1,500
12	Tobacco Products	$125
<u>12</u>	<u>Tobacco Product Shop</u>	<u>$400 license application fee;</u> <u>$100 license investigation fee.</u>
205.33	TOD Project Plan Application	$1,500
205.33	TOD Tree Substitution Fee to TOD Capital Project Fund	$500/tree
104	Tree Removal/Treatment	$150
19	Used Motor Vehicles	$150/year
205	Wetlands Certifying Exemptions Replacement Plan Application No Loss Determination	 $1500.00 $1500.00 $1500.00

	Appeal of Decision	$1500.00
206	Building Permit Fees	See Chapter 206
206	Certificate of Occupancy Fees	See Chapter 206
206	Electrical Permit Fees	See Chapter 206
206	Land Alteration Excavating or Grading Fees Uniform Building Code Chapter 70 adopted by reference (Plan Checking Fees and Grading Permit Fees)	See Chapter 206
211	Lot Splits	$1,250
206	Mechanical Permit Fees	See Chapter 206
212	Mining Permit	See Chapter 206
206	Moving Permits Fee	See Chapter 206
206	Plumbing Permit Fees	See Chapter 206
211	Plat	$1,500/200 lots +$15 each additional lot
206	Reinspection – Building Fee	See Chapter 206
205	Rezoning	$1,500
206	Sewer Permit Fee	See Chapter 206
205	Special Use Permit	$1,000 for R-1 $1,500 for all others
206	Utility Excavations Permit Fees	See Chapter 206
206	Water Permit Fee	See Chapter 206
206	Water/Waterways Permit Fees	See Chapter 206
205	Vacations, Right of Way or Easement	$1,500
211	Variance	$500 for R-1 $1,400 for all other

*Prorate (see Chapter 603)

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS ___ DAY OF ___, 2020.

_____
SCOTT J. LUND - MAYOR

ATTEST:

_____
DANIEL J. TIENTER - CITY CLERK

First Reading: September 28, 2020
Second Reading:
Publication:

SUMMARY ORDINANCE NO. 1382

AN ORDINANCE AMENDING THE FRIDLEY CITY CODE CHAPTER 11, FEES, ADDING ADMINISTRATIVE CITATION FEES, SEIZURE FEE FOR MOTOR VEHICLES AND TOBACCO PRODUCT SHOP LICENSE FEES

I. Title

An ordinance to update fees for Administrative Citations, Administrative Citation late fees, Administrative Hearings, Tobacco Product Shop license fee and vehicle seizure fees.

II. Summary

The City of Fridley does ordain, after review, examination and staff recommendation that Chapter 11, Fees, of the Fridley City Code be amended as follows to reflect new fees added to Section 11.11:

CODE	SUBJECT	FEE
33	Administrative Citation or Penalty	$100 per violation (General) $35 per violation (Parking)
33	Administrative Citation or Penalty Late Fee	$25 (General) $10 (Parking)
33	Administrative Hearing	$200 Administrative Hearing
102.02	Seizure fee for motor vehicles	$200 assessed for each vehicle seizure; or $400 assessed to a vehicle owner or lien holder who refuses to repossess their own vehicles.
12	Tobacco Product Shop	$400 license application fee; $100 license investigation fee.

III. Notice

This Summary Ordinance has been published to clearly inform the public of the intent and effect of the City of Fridley's City Code. A copy of the ordinance, in its entirety is available for inspection by any person during regular business hours at the offices of the City Clerk of the City of Fridley, 7071 University Avenue NE, Fridley, MN 55432.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS ___ DAY OF ___, 2020.

_____

SCOTT J. LUND - MAYOR

ATTEST:

_____

DANIEL J. TIENTER - CITY CLERK

First Reading: September 28, 2020
Second Reading:
Publication:

AGENDA ITEM
CITY COUNCIL MEETING OF
SEPTEMBER 28, 2020

INFORMAL STATUS REPORTS