



FILING INSTRUCTIONS FOR THE OFFICE OF MAYOR AND COUNCILMEMBER AT LARGE

1. The Fridley City Charter, Chapter 4, requires a \$10 filing fee and Nomination petition signed by a minimum of ten registered voters during the filing period. Please see the Instructions for Circulating a Nominating Petition for additional details.
2. Please complete the Public Disclosure Statement and return it with the Nomination Petition and filing fee.
3. Filings for office open Tuesday, May 22, 2018 at 8:00 a.m.
4. The last day to file for office Tuesday, June 5, 2018, by 5:00 p.m.
5. City offices will be open Monday through Friday from 8:00 a.m. to 4:30 p.m., with the exception of May 28th, and open until 5:00 p.m. on June 5th.
6. The last day for a candidate to **withdraw** from this election is Thursday, June 7, 2018 by 5:00 p.m.
7. Once a candidate spends or receives \$750, the candidate must file a Campaign Finance Report within 14 days with the Fridley City Clerk. See Chapter 211A of the Fair Campaign practices Act and the back of the Campaign Financial Reports for reporting dates required by law.

Required forms to complete and return to City Clerk at the time of filing:

1. 2018 Affidavit of Candidacy (Address of Residence Form if Needed for Privacy Purposes)
2. City of Fridley Nomination Petition
3. City of Fridley Public Disclosure Statement for City Council and Candidates
4. Anoka County 2018 AutoMark Pronunciation Form

Optional forms to complete and return to City Clerk

5. MN SOS Election Candidate Information (Voluntary Disclosure) Form
6. City of Fridley Candidate Withdrawal Form (only if candidate decides to withdraw)

Additional Candidate Information

7. 2018 Minnesota Campaign Manual
8. 2018 Campaign Financial Memo with Reports and Filing Requirements
9. Political Sign Placement/Information PERMIT NO LONGER REQUIRED
10. Precinct Map of City of Fridley

For additional questions, please contact the Deb Skogen, City Clerk by phone at 763-572-3523 or e-mail at elections@fridleymn.gov.



Office of the Minnesota Secretary of State
AFFIDAVIT OF CANDIDACY

Filing # _____
Cash/Check # _____
Amount \$ _____

Instructions

All information on this form is available to the public. Information provided will be published on the [Secretary of State's website](#). If filing for partisan office and not a major party candidate, you must file both an affidavit of candidacy and a nominating petition. (*Minn. Stat.* 204B.03)

Candidate Information

Name and Office

Candidate Name (as it will appear on the ballot)

Office Sought

District #

For Partisan Office, Provide Political Party or Principle

For Judicial Office, Provide Name of Incumbent

Residence Address

Do not complete if residence address is to be private and checkbox below is marked. All address and contact information is optional for federal, judicial, county attorney, and county sheriff office candidates.

Street Address

City

State

Zip Code

My residence address is to be classified as private data. I certify a police report has been submitted or I have an order for protection for my (or my family's) safety, or my address is otherwise private by Minnesota law. I have attached a separate form listing my residence address.

Campaign Address and Contact

Candidate Phone Number (Required)

Campaign Contact Address (Required for those who have checked the box above):

Street Address

City

State

Zip Code

Website

Email

Affirmation

For all offices, I swear (or affirm) that this is my true name or the name by which I am generally known in the community.

If filing for a state or local office, I also swear (or affirm) that:

- I am eligible to vote in Minnesota;
- I have not filed for the same or any other office at the upcoming primary or general election (except as provided in *M.S.* 204B.06, subd. 1 (2));
- I am, or will be on assuming office, 21 years of age or more;
- I will have maintained residence in this district for at least 30 days before the general election; and
- If a major political party candidate, I either participated in the party's most recent precinct caucuses or intend to vote for a majority of that party's candidates at the next general election.

If filing for one of the following offices, I also swear (or affirm) that I meet the requirements listed below:

- **United States Senator** – I will be an inhabitant of this state when elected and I will be at least 30 years old and a citizen of the United States for not less than nine years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **United States Representative** – I will be an inhabitant of this state when elected and I will be at least 25 years old and a citizen of the United States for not less than seven years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **Governor or Lieutenant Governor** – I will be at least 25 years old on the first Monday of the next January and a resident of Minnesota for not less than one year on election day. I am filing jointly with _____
- **Supreme Court Justice, Court of Appeals Judge, District Court Judge, or County Attorney** – I am learned in the law and licensed to practice law in Minnesota. My Minnesota attorney license number is _____ and a copy of my license is attached.
- **State Senator or State Representative** – I will be a resident of Minnesota not less than one year and of this district for six months on the day of the general or special election.
- **County Sheriff** – I am a licensed peace officer in Minnesota. My Board of Peace Officer Standards and Training license number is _____ and a copy of my license is attached.
- **School Board Member** – I have not been convicted of an offense for which registration is required under *Minn. Stat.* 243.166.
- **County, Municipal, School District, or Special District Office** – I meet any other qualifications for that office prescribed by law.

Candidate Signature _____ Date _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

 Notary public or other officer empowered to take and certify acknowledgement

(Notary stamp)

Office of the Minnesota Secretary of State

ADDRESS OF RESIDENCE FORM

Instructions

This form is to be attached to the Affidavit of Candidacy when a candidate has checked the Private Data box.

The address of residence is classified as private data at the request of the candidate. The address of residence is used by the filing officer who received the affidavit of candidacy, upon written request of a registered voter, to determine whether the address of residence listed by the candidate is actually located in the area represented by the office sought, pursuant to *Minnesota Statutes*, section 204B.06, subd. 1b (b). While the candidate is not required to provide the address of residence, failure to provide the address of residence will result in an incomplete affidavit of candidacy and the rejection of the affidavit of candidacy, which will result in the omission of the candidate's name from any ballot in the election for which the candidate attempts to file the affidavit of candidacy and pay the filing fee. This information will be available to the filing officer to whom the written request is delivered, to employees of that filing officer and to other elections officials with whom that filing officer consults in order to obtain information necessary to make the determination whether the address of residence listed by the candidate is actually located in the area represented by the office sought.

Candidate and Address of Residence

Candidate Name

Office Sought

Street Address

City

MN ZIP Code

Statement

Pursuant to *Minnesota Statutes* 204B.06, subd. 1b (c), I have requested that my address of residence be classified as private data. I certify that a police report has been submitted, or I have an order for protection regarding my safety or my family's safety.

Signature of candidate

Date



INSTRUCTIONS FOR CIRCULATING A NOMINATION PETITION

The Fridley City Charter, Section 4.06 requires the candidate be nominated by a nomination petition. The candidate must circulate a nomination petition during the filing period to secure the signature of a minimum of ten registered voters living in the city, if it is a city-wide race, or living in the ward you reside in. It is always a good idea to secure more than ten signatures in the event some of the individuals signing the petition may not be registered voters. A Nomination Petition is included. Please feel free to make copies. In addition, please keep the following information in mind when circulating a petition.

- Only signatures of registered voters for the office in question can be counted.
- Each registered voter must print and sign their own name. Please have them sign their name the same way they signed their voter registration card (it is usually their legal signature).
- A person may not sign the petition for a spouse, daughter, son, etc.
- A person who signs a nomination petition is attesting to the fact that they have signed only one petition for the office in question.
- Signatures may only be gathered during the time when filings are open. (between _____, 2018 through _____, 2018) per Minnesota Statute 204B.09, subd. 2.
- **A person circulating or signing a nomination petition on behalf of a specific candidate may not serve as an election judge for this election period.**
- The person circulating the nomination petition must attest in front of a notary that they are the circulator and the notary public must sign and seal the petition. City Staff may serve as your notary public if you need one.

Again please contact City Clerk Deb Skogen by phone at 763-572-3523 or e-mail at deb.skogen@fridleymn.gov if you have any questions.



City of Fridley Nomination Petition

We, the undersigned, registered voters of the City of Fridley, hereby nominate _____ whose residence is _____, for the office of _____, to be voted for at the election to be held on the 6th day of November 2018, and we individually certify that we are registered voters and that we have not signed more nomination petitions of candidates for this office than there are persons to be elected thereto.

Birth Year:	Printed Full Name and Signature	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____, being duly sworn, deposes and says, "I am the circulator of the foregoing petition paper containing signatures and that the signatures appended thereto were made in my presence and are the genuine signatures of the persons whose names they purport to be."

I wish my name to appear on the ballot exactly as follows:

(Please Print Name)

This petition, if found insufficient by the City Clerk, shall be returned to _____ at _____, Fridley, Minnesota. I hereby indicate my willingness to accept the office of _____ if duly elected thereto.

(Signature of Nominee)

Subscribed and sworn to before me this ____ day of _____, 2018.

(Notary Public)



City of Fridley Public Disclosure Statement

By City Council Members or City Council Candidates

Name: _____ Date _____

Position Title: _____

In conformance with Section 5.04 of the Fridley City Code, I hereby make the following declarations regarding my financial and personal interests:

1. Names of all business corporations, partnerships, other business enterprises, or governmental agencies doing business with the City of Fridley or located within the City of Fridley.

a) With which I have a financial interest.

(As used in Chapter 5, the term financial interest shall be deemed to include ownership of more than 10% of: the outstanding stock in a corporation, an interest in a partnership, proprietorship, or other business entity, or an interest in real property. Financial interest shall apply to real or personal properties owned by one person making the disclosure and by said person's spouse.)

b) With which I have a personal interest.

(As used in Chapter 5, the term personal interest shall be deemed to apply whenever a person required to make a disclosure under this code of ethics shall be associated with a business as an employee, officer, director, trustee, partner, advisor or consultant.)

Name of Business, Partnership, Etc.	Address	Financial Interest	Personal Interest

(use additional paper if necessary)

2. A list of the non-homestead real property located within the City of Fridley in which I currently have a financial interest:

Non-Homestead Real Property Address

(use additional paper if necessary)

3. A list of the non-homestead real property located within the City of Fridley in which I have had a financial interest within the proceeding three years.

Non-Homestead Real Property Address

(use additional paper if necessary)

4. A list of names and nature of business of all corporations, partnerships, or other business enterprises with which I have a financial interest and in which I know one or more other persons covered by this code of ethics also having a financial interest in said enterprise. (This list shall indicate the name or names of such persons or persons having such interest in said enterprise.)

Names	Nature of Business – of All Corporations, Partnerships, or Other Business Enterprises

(Use additional paper if necessary)

I do swear (or affirm) that this report is a full and true statement pursuant to Section 5.04 of the Fridley City Code.

_____ (Signature)

Note: This statement must be filed annually or when there is a material change in financial interest or in position held.



Anoka County

PROPERTY RECORDS & TAXATION DIVISION

Elections & Voter Registration

Candidate Name Pronunciation Form

The AutoMARK ballot marking device is used in Minnesota precincts to assist individuals with disabilities to vote privately and independently. Users can choose to view their ballot and mark their choices on a touch screen, or they can listen to an audio version of their ballot and select candidates using a Braille keypad.

In order to ensure the accuracy of our audio ballot, we ask all candidates to provide the phonetic spelling of their name, as it appears on the Affidavit of Candidacy.

Name of Candidate:

How to pronounce name (e.g. "rhymes with "boat" or "h" is silent):

Office sought:

Date:

Respectful, Innovative, Fiscally Responsible

2100 3rd Avenue ▲ Anoka, MN 55303 ▲ www.anokacounty.us/elections
elections@co.anoka.mn.us ▲ 763-324-1300 ▲ FAX: 763-324-1160

Affirmative Action / Equal Opportunity Employer

Office of the Minnesota Secretary of State

ELECTION CANDIDATE INFORMATION FORM (VOLUNTARY DISCLOSURE)

Instructions

Federal and State candidates are invited to complete this form in whole or in part. Submit it through the filing officer or by sending it to the Secretary of State via email (elections.dept@state.mn.us) or mail:

180 State Office Building, 100 Rev. Dr. Martin Luther King, Jr. Blvd., St. Paul, MN 55155-1299

Information submitted on this form will be published on the [Secretary of State's web site](#). The Office of the Secretary of State does not edit the information submitted. Additional sheets will not be published.

Candidate Information

Candidate Name

Office Sought

Political Party or Principle

Address

Preferred mailing address (if different)

Telephone

Fax

E-Mail

Web site

Occupation and Employer

Age

Current Office Held

First Year Elected or Appointed

Previous Elected or Appointed Public Offices

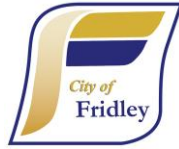
Endorsements

Comments or Filing Statement (use this space only)

I certify that the information provided on this form is true.

Candidate Signature

Date



City of Fridley
6431 University Avenue NE
Fridley, MN 55432

AFFIDAVIT OF WITHDRAWAL

I, _____, certify that I filed an affidavit of candidacy for the office of _____ on _____, 2018. I request that my name be withdrawn from the ballot pursuant to Minnesota Statutes, Section 204B.12, subd. 1.

Signature

Date

(Must be submitted no later than 5:00 p.m. June 7, 2018)