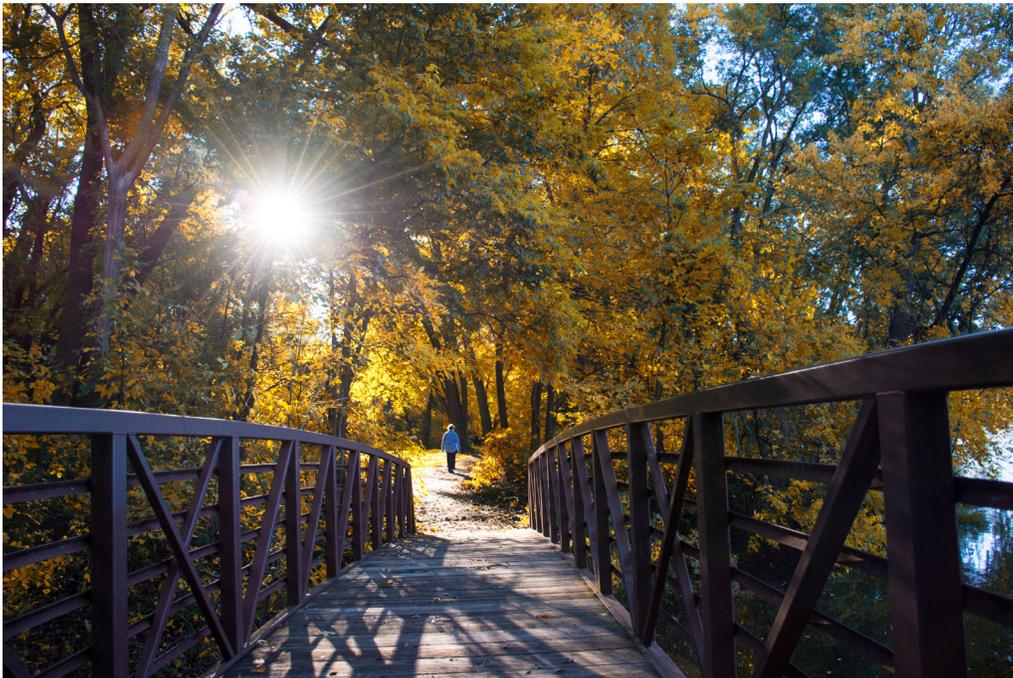




2018 Adopted Budget



Safe Vibrant Friendly Stable

December 11, 2017
City Council Meeting



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Elected and Appointed Officials

ELECTED OFFICIALS

Effective January 2018

4 Year Terms
Expires December

Mayor	Scott J. Lund	2020
Councilmember At Large	Robert L. Barnette	2020
Councilmember, Ward I	James T. Saefke	2018
Councilmember, Ward II	Dolores M. Varichak	2018
Councilmember, Ward III	Ann R. Bolkcom	2018

APPOINTED OFFICIALS

City Manager	Walter T. Wysopal
City Attorney	Darcy M. Erickson
Prosecuting Attorney	City of Coon Rapids
City Clerk	Debra A. Skogen

Department Heads:

Director of Community Development	Scott J. Hickok
Director of Finance/Treasurer	Shelly M. Peterson
Director of Human Resources	Deborah K. Dahl
Director of Parks and Recreation	Jack G. Kirk
Director of Public Safety and Emergency Management	Brian T. Weierke
Director of Public Works	James P. Kosluchar
Fire Chief	John D. Berg

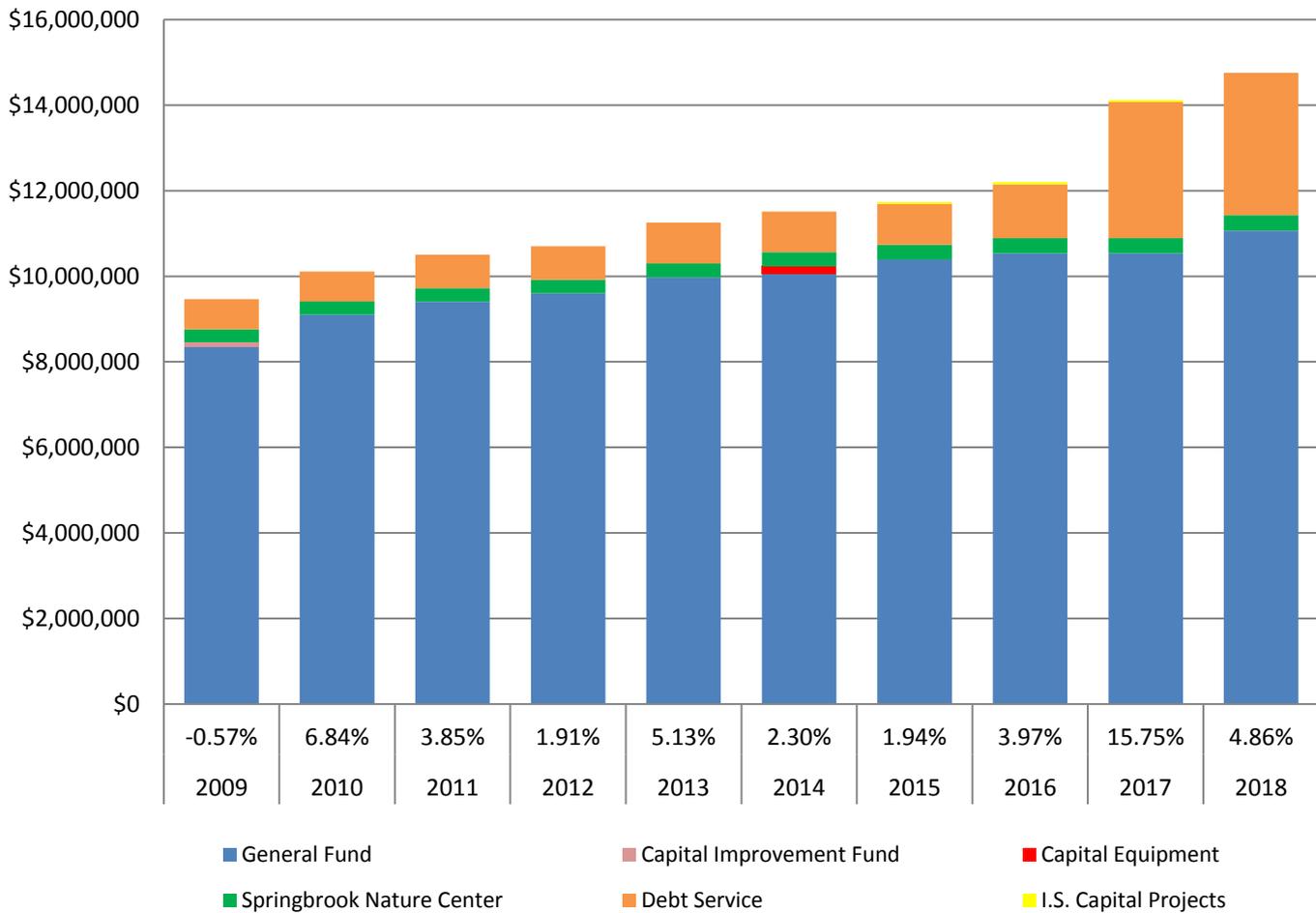


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TAX LEVIES

	2016	2017	2018	Percent Change
General Fund	\$ 10,537,745	\$ 10,537,745	\$ 11,064,632	5.00%
I.S. Capital Projects Fund	50,000	50,000	52,500	5.00%
Springbrook Nature Center Fund	350,724	350,724	368,260	5.00%
Debt Service	1,262,366	3,183,782	3,322,521	4.36%
Total Tax Levy	\$ 12,200,835	\$ 14,122,251	\$ 14,807,913	4.86%

10-Year Levy Comparison



CONSOLIDATED BUDGETS SUMMARY - GOVERNMENTAL FUNDS

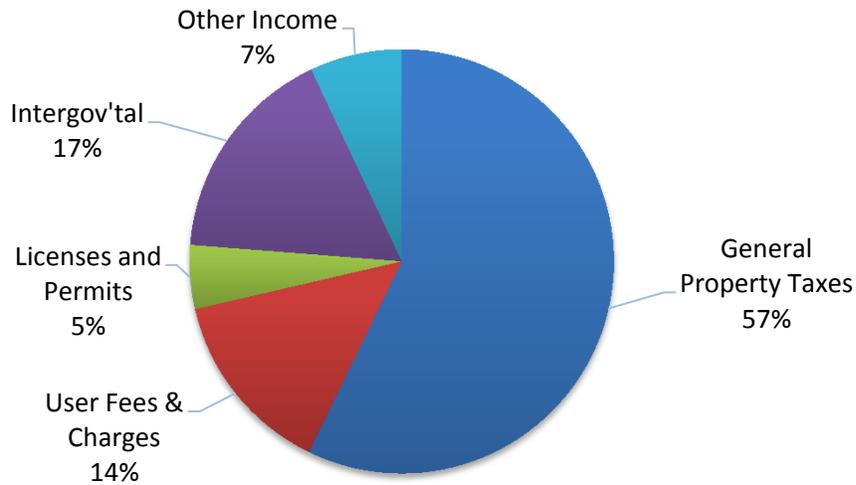
	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
By Source:					
Taxes & Assessments	\$ 11,096,812	\$ 11,605,122	\$ 11,590,000	\$ 11,513,300	\$ 11,780,600
User Fees & Charges	2,692,806	2,888,978	2,970,200	2,940,115	2,918,200
Licenses and Permits	1,267,534	1,150,954	1,006,000	995,600	1,004,400
Intergovernmental Revenue	4,375,972	7,379,849	3,002,400	2,873,700	3,447,900
Other Income	812,871	1,242,978	514,300	774,400	907,700
Transfers	1,065,410	2,047,849	732,600	1,982,600	537,500
Other Sources - Bond Proceeds	-	-	50,000,000	50,003,137	-
Total Revenue	\$ 21,311,404	\$ 26,315,730	\$ 69,815,500	\$ 71,082,852	\$ 20,596,300
Expenditures					
By Program:					
General Government	\$ 3,326,040	\$ 5,253,019	\$ 52,087,000	\$ 33,104,900	\$ 25,557,400
Public Safety	7,900,427	8,111,942	8,513,800	8,472,600	8,412,900
Public Works	4,569,954	5,180,039	4,762,000	4,775,100	5,335,500
Parks & Recreation	3,422,756	6,088,520	1,916,100	1,945,800	2,678,400
Community Development	1,651,344	1,537,199	1,631,700	1,601,200	1,653,500
Total Expenditures by Program	\$ 20,870,520	\$ 26,170,719	\$ 68,910,600	\$ 49,899,600	\$ 43,637,700
By Category:					
Personnel	\$ 11,965,522	\$ 12,409,103	\$ 13,238,800	\$ 13,210,500	\$ 13,753,500
Supplies	796,800	752,810	883,500	867,100	836,000
Services & Charges	3,265,626	3,118,946	3,387,900	3,308,600	3,454,800
Capital Outlay	4,465,763	8,888,360	51,276,000	32,389,000	25,255,600
Transfers	376,810	1,001,500	124,400	124,400	337,800
Other Financing Uses/Debt Service	-	-	-	-	-
Total Expenditures by Category	\$ 20,870,520	\$ 26,170,719	\$ 68,910,600	\$ 49,899,600	\$ 43,637,700

CONSOLIDATED BUDGETS SUMMARY - ENTERPRISE FUNDS

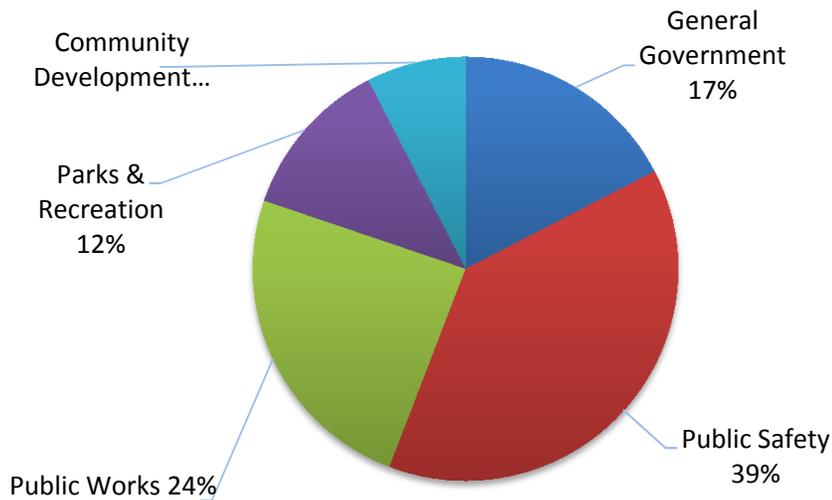
	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
By Source:					
Operating Revenue	\$ 14,193,682	\$ 15,377,882	\$ 16,341,900	\$ 16,180,900	\$ 17,153,600
Intergovernmental Revenue	93,403	254,342	80,000	500,000	200,000
Other Income	405,839	112,916	40,800	40,800	36,000
Transfers	154,194	-	-	-	-
Other Financing Sources	-	-	-	-	-
Total Revenue	\$ 14,847,118	\$ 15,745,140	\$ 16,462,700	\$ 16,721,700	\$ 17,389,600
Expenditures					
By Program:					
Water	\$ 3,249,509	\$ 4,200,654	\$ 4,980,476	\$ 7,170,221	\$ 4,271,600
Sanitary Sewer	5,033,913	5,080,563	6,040,600	6,012,300	5,877,316
Storm Water	785,627	1,541,798	1,877,300	2,432,300	2,596,000
Liquor	5,245,802	5,440,869	5,809,400	5,637,500	6,045,810
Total Expenditures by Program	\$ 14,314,851	\$ 16,263,884	\$ 18,707,776	\$ 21,252,321	\$ 18,790,726
By Category:					
Personnel	\$ 1,856,722	\$ 1,917,008	\$ 2,116,200	\$ 2,102,400	\$ 2,176,020
Supplies	459,440	433,951	1,197,600	1,185,300	440,900
Services & Charges	11,309,813	11,431,493	12,375,100	12,214,400	13,052,106
Capital Outlay	-	1,813,641	2,385,000	5,147,821	2,601,000
Transfers	492,794	338,500	338,500	338,500	338,500
Other Financing Uses/Debt Service	196,082	329,291	295,376	263,900	182,200
Total Expenditures by Category	\$ 14,314,851	\$ 16,263,884	\$ 18,707,776	\$ 21,252,321	\$ 18,790,726

2018 CONSOLIDATED BUDGETS - GOVERNMENTAL FUNDS

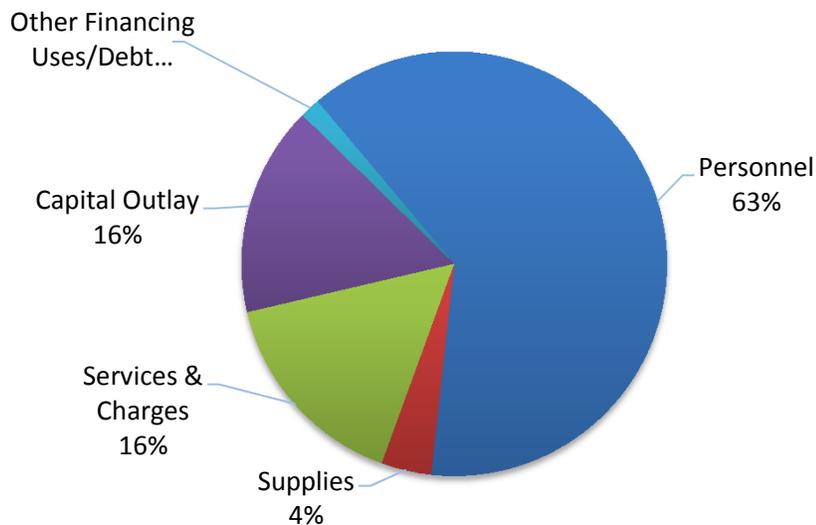
Revenues



Expenditures by Program



Expenditures by Category



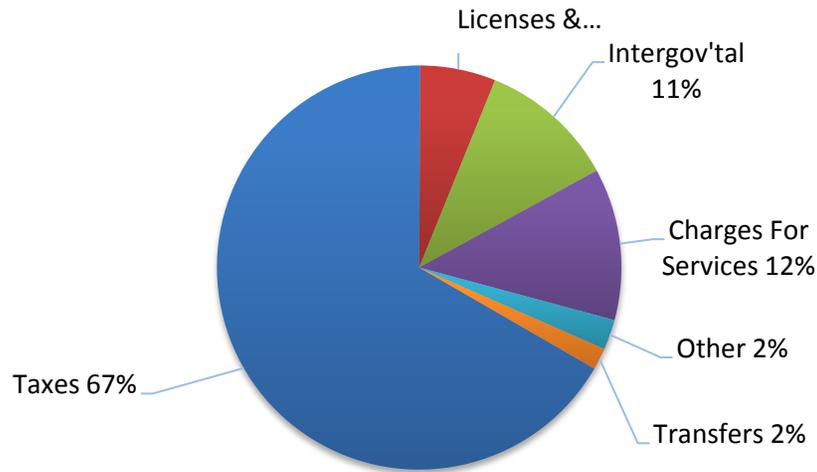
Note: Excludes Bond proceeds and expenses related to Civic Complex Project

GENERAL FUND REVENUES & EXPENDITURES

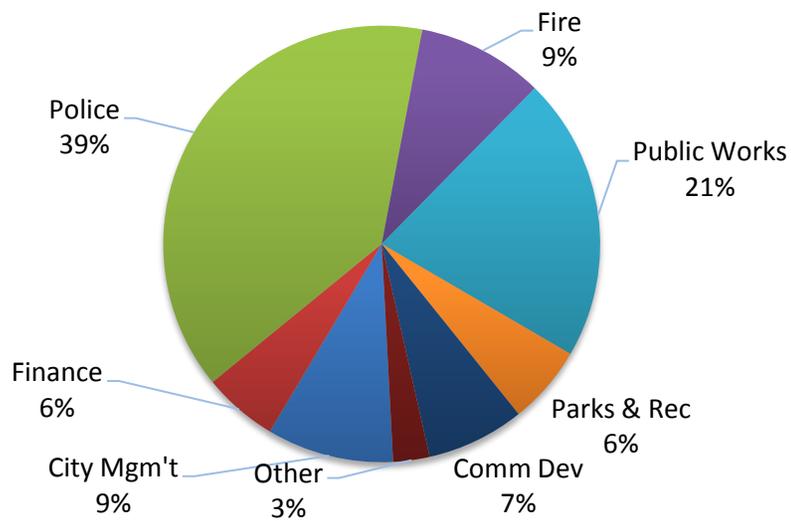
	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
REVENUES					
General Property Taxes	\$ 10,474,192	\$ 10,589,954	\$ 10,612,800	\$ 10,537,800	\$ 11,115,900
Licenses & Permits	1,267,534	1,150,954	1,006,000	995,600	1,004,400
Intergovernmental	972,658	1,262,432	1,645,300	1,648,600	1,820,600
Charges for Services	1,901,211	2,030,102	1,995,600	1,968,900	2,022,100
Fines & Forfeitures	155,499	186,418	180,000	180,000	180,000
Special Assessments	21,009	14,513	16,500	14,800	16,500
Miscellaneous	267,945	326,893	234,200	212,400	205,700
Transfers	569,600	532,900	452,600	452,600	287,500
Total Revenues	\$ 15,629,648	\$ 16,094,166	\$ 16,143,000	\$ 16,010,700	\$ 16,652,700
EXPENDITURES					
<i>Legislative</i>	\$ 129,291	\$ 132,018	\$ 139,100	\$ 139,200	\$ 142,300
General Management	322,735	355,620	377,800	370,200	380,400
Human Resources	262,284	258,985	260,400	259,500	256,200
City Clerk/Records	93,986	110,722	105,900	113,600	115,500
Elections	6,732	60,965	6,400	9,300	65,400
Legal	368,650	430,805	440,400	422,500	405,600
MIS	301,457	310,868	326,800	327,800	341,000
<i>City Management</i>	\$ 1,355,844	\$ 1,527,965	\$ 1,517,700	\$ 1,502,900	\$ 1,564,100
Accounting	699,869	615,481	626,400	596,900	646,700
Assessing	257,264	287,545	295,500	291,700	275,900
<i>Finance</i>	\$ 957,132	\$ 903,026	\$ 921,900	\$ 888,600	\$ 922,600
Police	5,770,812	5,777,975	6,259,300	6,227,100	6,457,400
Emergency Management	12,290	15,640	17,400	15,300	18,300
<i>Police</i>	\$ 5,783,102	\$ 5,793,615	\$ 6,276,700	\$ 6,242,400	\$ 6,475,700
<i>Fire</i>	\$ 1,405,354	\$ 1,439,218	\$ 1,496,200	\$ 1,512,100	\$ 1,560,400
Municipal Center	305,578	312,266	333,200	327,400	337,600
Engineering	263,754	270,723	316,700	316,600	332,100
Lighting	228,482	229,923	253,900	245,900	265,100
Forestry	-	-	53,600	53,600	73,600
Park Maintenance	885,372	884,635	923,300	968,000	957,300
Street Maintenance	986,181	1,002,172	1,094,000	1,084,200	1,075,700
Garage	441,823	436,868	455,900	448,000	464,300
<i>Public Works</i>	\$ 3,111,190	\$ 3,136,587	\$ 3,430,600	\$ 3,443,700	\$ 3,505,700
<i>Parks & Recreation</i>	\$ 880,439	\$ 891,727	\$ 951,600	\$ 926,300	\$ 968,000
Inspections	543,360	425,727	436,100	419,700	421,700
Planning	538,188	517,040	589,100	590,700	548,200
Rental Inspections	158,909	179,381	189,000	186,200	237,900
<i>Community Development</i>	\$ 1,240,457	\$ 1,122,148	\$ 1,214,200	\$ 1,196,600	\$ 1,207,800
Reserve	\$ -	\$ -	\$ 120,000	\$ 120,000	\$ 122,400
Non-Departmental	\$ 140,514	\$ 920,376	\$ 75,000	\$ 38,900	\$ 183,700
Total Expenditures	\$ 15,003,323	\$ 15,866,680	\$ 16,143,000	\$ 16,010,700	\$ 16,652,700
Surplus (Deficit) of Revenues over Expenditures	626,325	227,486	-	-	-
Beginning Fund Balance	8,317,484	8,943,809	9,171,295	9,171,295	9,171,295
Ending Fund Balance	\$ 8,943,809	\$ 9,171,295	\$ 9,171,295	\$ 9,171,295	\$ 9,171,295

2018 GENERAL FUND OPERATING REVENUES & EXPENDITURES

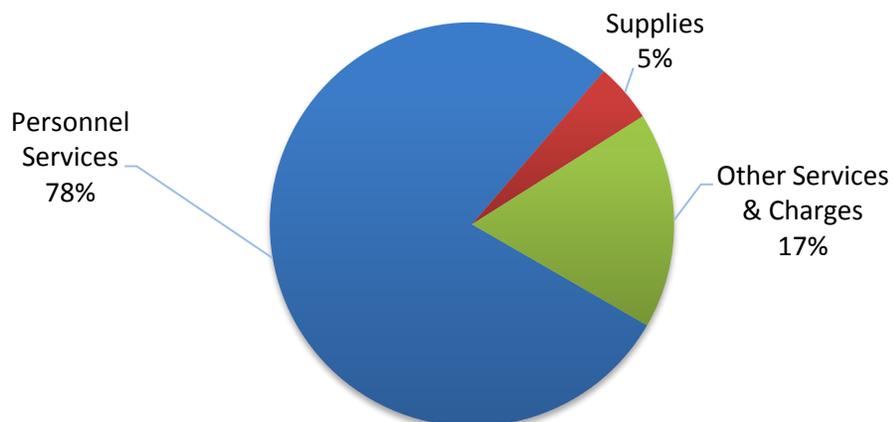
Revenues



Expenditures by Program



Expenditures by Category



GENERAL FUND REVENUES

	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Taxes					
General Property Taxes	\$ 10,447,055	\$ 10,574,369	\$ 10,587,800	\$ 10,537,800	\$ 11,098,900
Penalty on Delinquent Taxes	27,137	15,585	25,000	-	17,000
Total Taxes	\$ 10,474,192	\$ 10,589,954	\$ 10,612,800	\$ 10,537,800	\$ 11,115,900
Special Assessments	\$ 21,009	\$ 14,513	\$ 16,500	\$ 14,800	\$ 16,500
Licenses & Permits					
Licenses	\$ 287,671	\$ 283,742	\$ 267,600	\$ 269,100	\$ 271,100
Permits	979,863	867,212	738,400	726,500	733,300
Total, Licenses & Permits	\$ 1,267,534	\$ 1,150,954	\$ 1,006,000	\$ 995,600	\$ 1,004,400
Intergovernmental					
Federal Grants & Aids	\$ 37,532	\$ 64,220	\$ 24,000	\$ 24,000	\$ 24,000
State Grants & Aids	935,126	1,198,212	1,621,300	1,624,600	1,796,600
Total Intergovernmental	\$ 972,658	\$ 1,262,432	\$ 1,645,300	\$ 1,648,600	\$ 1,820,600
Charges For Services					
Reimbursements	\$ 20,654	\$ 13,688	\$ -	\$ 15,900	\$ -
HRA	214,000	217,996	218,000	218,000	226,800
Cable TV	83,300	84,996	85,000	85,000	85,000
Water Fund (Admin & Ops)	258,100	263,004	263,000	263,000	273,500
Sewer Fund (Admin & Ops)	248,800	254,004	254,000	254,000	264,200
Storm Fund	28,100	128,700	128,700	128,700	133,900
Liquor Fund	-	-	-	-	50,000
Solid Waste Abatement					4,000
Other	4,377	5,308	4,300	4,200	4,200
Public Safety	392,580	403,964	381,000	374,000	371,500
Public Works	361,831	369,137	417,200	365,100	365,100
Community Development	51,187	58,017	39,200	38,800	38,800
Recreation	238,282	231,288	205,200	222,200	205,100
<i>Subtotal, Charges for Services</i>	\$ 1,901,211	\$ 2,030,102	\$ 1,995,600	\$ 1,968,900	\$ 2,022,100
Fines & Forfeitures	\$ 155,499	\$ 186,418	\$ 180,000	\$ 180,000	\$ 180,000
Miscellaneous	\$ 267,945	\$ 326,893	\$ 234,200	\$ 212,400	\$ 205,700
Other Financing Sources					
Liquor Fund	\$ 88,600	\$ 88,500	\$ 88,500	\$ 88,500	\$ 88,500
Closed Debt Service Fund	350,000	349,998	269,700	269,700	104,600
CIP-Streets	131,000	94,402	94,400	94,400	94,400
<i>Subtotal, Other Financing Sources</i>	\$ 569,600	\$ 532,900	\$ 452,600	\$ 452,600	\$ 287,500
TOTAL REVENUES	\$ 15,629,648	\$ 16,094,166	\$ 16,143,000	\$ 16,010,700	\$ 16,652,700

GENERAL FUND REVENUE DETAIL

		2015	2016	2017	2017	2018	% chg
		Actual	Actual	Budget	Revised	Budget	2017-2018
GENERAL PROPERTY TAXES							
1410-411100	Current Ad Valorem	\$ 10,415,715	\$ 10,537,098	\$ 10,537,800	\$ 10,537,800	\$ 11,064,600	
1410-411200	Delinquent Ad Valorem	31,340	37,271	50,000	-	34,300	
1410-415100	Pen/Interest-Deliq Taxes	22,825	11,248	25,000	-	17,000	
1410-415200	Forfeited Tax Sale Apport	4,312	4,337	-	-	-	
	SUBTOTAL	\$ 10,474,192	\$ 10,589,954	\$ 10,612,800	\$ 10,537,800	\$ 11,115,900	5%
SPECIAL ASSESSMENTS							
5112-421100	From County-Current	\$ 20,348	\$ 14,513	\$ 14,000	\$ 11,400	\$ 14,000	
5112-421200	From County-Delinquent	661	-	2,500	3,400	2,500	
	SUBTOTAL	\$ 21,009	\$ 14,513	\$ 16,500	\$ 14,800	\$ 16,500	0%
LICENSES							
1218-431100	Liquor & Alcohol	\$ 73,085	\$ 68,187	\$ 66,000	\$ 66,000	\$ 66,000	
1218-431300	Dog Licenses	2,965	4,205	500	2,000	2,000	
5110-431400	Contractor License	13,510	12,040	11,300	11,300	11,300	
5114-431200	Rental Housing Licenses	165,486	170,650	162,000	162,000	162,000	
1218-431900	All Other Licenses	32,625	28,660	27,800	27,800	29,800	
	SUBTOTAL	\$ 287,671	\$ 283,742	\$ 267,600	\$ 269,100	\$ 271,100	1%
PERMITS							
5110-435100	Building Permits	\$ 581,173	\$ 400,391	\$ 371,000	\$ 369,900	\$ 371,000	
5110-435110	Plan Review Fees	119,629	174,240	123,300	123,300	123,300	
5110-435200	Electrical Permits	54,822	66,207	49,400	49,400	49,400	
5110-435300	Plumbing Permits	44,158	63,940	48,400	48,400	48,400	
5110-435400	Heating Permits	95,256	78,458	72,700	72,700	72,700	
2510-435500	Fire Code Permits	28,843	35,780	25,300	25,300	31,000	
3140-435600	Load Limit Waiver	175	400	500	-	-	
3140-435700	Excavation/ROW/Erosion Permits	37,798	28,136	27,500	27,500	27,500	
5112-435900	All Other Permits-Sign/Temp Sign	18,009	19,660	20,300	10,000	10,000	
	SUBTOTAL	\$ 979,863	\$ 867,212	\$ 738,400	\$ 726,500	\$ 733,300	-1%
FEDERAL GRANTS & AIDS							
2110-441100	Federal Grant-Pub Safety/Police	\$ 36,908	\$ 54,356	\$ 24,000	\$ 24,000	\$ 24,000	
2510-441100	Federal Grant-Pub Safety/Fire	-	9,864	-	-	-	
3174-441400	FEMA Disaster Aid	624	-	-	-	-	
	SUBTOTAL	\$ 37,532	\$ 64,220	\$ 24,000	\$ 24,000	\$ 24,000	0%
STATE GRANTS & AIDS							
1410-443100	Local Govt Aid (LGA)	\$ -	\$ 250,000	\$ 756,700	\$ 756,700	\$ 918,600	
1410-443110	PERA Coordinated Aid	27,282	27,282	27,200	27,200	27,200	
2110-443200	Police Aid-POST Training	12,994	12,694	12,500	12,500	30,000	
2510-443210	Insurance Prem Tax-Fire	148,648	148,297	142,000	142,000	142,000	
2110-443220	Insurance Prem Tax-Police	309,719	325,929	289,400	289,400	289,400	
3174-443310	Municipal State Aid-Maint	430,699	389,834	390,000	382,400	382,400	
2510-443400	State Grants-Public Safety/Fire	-	8,850	-	6,500	-	
3172-443400	State Grants-Public Works/Parks	-	27,614	-	-	-	
1210-445100	Twin Cities Gateway Grant	5,784	7,712	3,500	7,900	7,000	
	SUBTOTAL	\$ 935,126	\$ 1,198,212	\$ 1,621,300	\$ 1,624,600	\$ 1,796,600	11%
REIMBURSEMENTS							
2110-450200	Reimburse-Public Safety/Police	\$ 9,718	\$ 13,358	\$ -	\$ 8,600	\$ -	
2510-450200	Reimburse-Public Safety/Fire	-	330	-	7,300	-	
3172-450200	Reimburse-Public Works/Park	5,295	-	-	-	-	
5112-450200	Reimburse-Community Dev	2,498	-	-	-	-	
	SUBTOTAL	\$ 17,511	\$ 13,688	\$ -	\$ 15,900	\$ -	0%

GENERAL FUND REVENUE DETAIL

		2015	2016	2017	2017	2018	% chg
		Actual	Actual	Budget	Revised	Budget	2017-2018
GENERAL GOVERNMENT							
1216-451400	Elections Filing Fees	\$ -	\$ 60	\$ -	\$ -	\$ -	
1218-451100	Sale of Maps	56	344	-	-	-	
1310-451210	Admin Charges (Hotel/Motel)	4,125	4,756	4,000	4,200	4,200	
1310-451220	Accounting Admin Charges	3,143	-	-	-	-	
1310-451320	NSF Charges	105	70	-	-	-	
1312-451300	Assessment Searches	60	30	100	-	-	
1410-451220	Admin Charges-HRA	214,000	217,996	218,000	218,000	226,800	
1410-451220	Admin Charges-Cable TV	83,300	84,996	85,000	85,000	85,000	
1410-451220	Admin Charges-Water, Admin	258,100	263,004	263,000	263,000	273,500	
1410-451220	Admin Charges-Sewer, Admin	248,800	254,004	254,000	254,000	264,200	
1410-451220	Admin Charges-Sewer, Ops	-	-	-	-	-	
1410-451220	Admin Charges-Storm, Admin	28,100	128,700	128,700	128,700	133,900	
1410-451220	Admin Charges-Recycling	-	-	-	-	4,000	
1410-451220	Admin Charges-Liquor	-	-	-	-	50,000	
5110-451100	Sale of Maps, Videos & Misc	31	48	200	-	-	
	SUBTOTAL	\$ 839,820	\$ 954,008	\$ 953,000	\$ 952,900	1,041,600	9%
PUBLIC SAFETY							
2112-453100	School Resource Officer	\$ 195,324	\$ 212,753	\$ 208,000	\$ 208,000	208,000	
2110-453110	Police Security	28,056	23,162	8,000	13,500	11,500	
2110-453120	False Alarms	1,650	3,675	5,000	2,500	2,000	
2110-453140	Seized Vehicle Storage Fees	1,408	-	-	-	-	
2110-453160	Accident Reports/Photos	2,343	2,519	1,500	1,500	1,500	
2110-453170	Investigation Fees	25	-	-	-	-	
2510-453200	Fire Response Fees	(804)	13,824	8,500	8,500	8,500	
5110-453210	Fire Impact Surcharge	48,775	64,526	50,000	50,000	50,000	
2111-453150	Pawn Shop Transaction Fees	115,803	83,505	100,000	90,000	90,000	
	SUBTOTAL	\$ 392,580	\$ 403,964	\$ 381,000	\$ 374,000	\$ 371,500	-2%
PUBLIC WORKS							
3140-455100	Public Works Construction	\$ 1,400	\$ 812	\$ 900	\$ 900	\$ 900.00	
3172-455110	Public Works Maintenance-Parks	614	796	300	-	-	
3174-455110	Public Works Maintenance-Street	195	-	-	-	-	
3140-455130	Antenna Rental Fees	359,622	367,529	416,000	364,200	364,200	
	SUBTOTAL	\$ 361,831	\$ 369,137	\$ 417,200	\$ 365,100	365,100	-12%
COMMUNITY DEVELOPMENT							
5110-457100	License Surcharge	\$ 13,803	\$ 3,675	\$ 3,200	\$ 3,200	\$ 3,200	
5112-457200	Zoning/Subdivision Fees	16,025	15,200	15,000	15,000	15,000	
5112-457210	Community Dev Fees	169	775	1,000	600	600	
5112-457220	Nuisance Abatement	4,719	9,702	4,000	4,000	4,000	
5114-457300	Rental Reinspection Fees	14,100	25,100	14,000	14,000	14,000	
5114-457310	Rental Late Fees/Transfers	2,371	3,565	2,000	2,000	2,000	
	SUBTOTAL	\$ 51,187	\$ 58,017	\$ 39,200	\$ 38,800	38,800	-1%
RECREATION							
4100-459100	Misc. Program Revenue	\$ -	\$ 2,958	\$ -	\$ -	\$ -	
4101-459100	Pre-School Programs	-	123	1,000	1,000	800	
4102-459100	After School Programs	12,292	11,802	7,700	7,700	11,600	
4103-459100	Youth Instructional	6,518	6,166	8,400	8,400	5,100	
4104-459100	Playgrounds	5,109	3,269	4,000	4,000	3,300	
4105-459100	Special Events	11,166	11,213	6,200	6,200	8,700	
4106-459100	Summer Rocks Program	75,693	82,554	64,300	81,300	79,800	
4107-459100	Sports/Athletics	61,129	49,916	55,000	55,000	40,600	
4108-459100	Adult Instructional	4,801	4,065	4,500	4,500	4,500	
4109-459100	Middle School Programs (Zone/Chill)	13,433	15,729	15,100	15,100	10,700	
4113-459100	Youth Trips (Elementary)	9,609	12,626	9,000	9,000	10,000	
4150-459100	Senior Programs	24,736	12,097	12,000	12,000	12,000	
4110-459230	Equip/Facility Rental	13,796	18,770	18,000	18,000	18,000	
	SUBTOTAL	\$ 238,282	\$ 231,288	\$ 205,200	\$ 222,200	\$ 205,100	0%

GENERAL FUND REVENUE DETAIL

	2015	2016	2017	2017	2018	% chg
	Actual	Actual	Budget	Revised	Budget	2017-2018
<u>FINES & FORFEITURES</u>						
1214-461100 Fines - Legal	\$ 155,499	\$ 186,418	\$ 180,000	\$ 180,000	\$ 180,000	
<u>SUBTOTAL</u>	\$ 155,499	\$ 186,418	\$ 180,000	\$ 180,000	\$ 180,000	0%
<u>MISCELLANEOUS REVENUE</u>						
1218-475200 3% Gambling Tax	\$ 64,864	\$ 62,207	\$ 58,000	\$ 58,000	\$ 58,000	
1310-471110 Interest Earnings	82,641	80,324	59,000	59,000	59,000	
1310-471120 Unrealized Gain/Loss	(23,249)	24,648	-	-	-	
1410-474100 Insurance Reimbursements	64,623	90,943	80,900	80,900	80,900	
1410-474110 Other Reimbursements	1,189	33	5,000	-	-	
1410-475300 Sale of Misc Property	37,975	4,958	4,000	4,000	4,000	
1410-475900 Miscellaneous Revenue	11,176	5,556	3,800	3,800	3,800	
211#-473100 Donations - Public Safety/Police	9,650	23,375	9,500	-	-	
2110-461120 Fines - Compliance	-	1,002	-	-	-	
2110-474100 Insurance Reimbursement	-	3,390	-	-	-	
2110-475300 Sale of Misc Property	3,376	1,260	-	-	-	
2110-475900 Misc Revenue	12	4,926	-	-	-	
2510-473100 Donations - Public Safety/Fire	1,300	-	-	1,700	-	
2510-475300 Sale of Misc Property	4,322	300	-	-	-	
317#-474110 Other Reimbursements/Parks	2,590	2,984	-	-	-	
317#-475300 Sale of Misc Property	3,125	210	-	-	-	
3172-475900 Parks Misc. Revenue	82	-	-	-	-	
31XX-473100 Donations - Public Works	75	-	-	-	-	
4100-473100 Donations - Recreation	2,600	20,846	10,000	-	-	
4100-474110 Recreation - Other Reimbursements	640	-	-	5,000	-	
4100-475900 Miscellaneous	683	(72)	4,000	-	-	
511#-475### Misc. Revenue	271	3	-	-	-	
<u>SUBTOTAL</u>	\$ 267,945	\$ 326,893	\$ 234,200	\$ 212,400	\$ 205,700	-12%
<u>OTHER FINANCING SOURCES</u>						
1410-493100 Liquor Fund	\$ 88,600	\$ 88,500	\$ 88,500	\$ 88,500	\$ 88,500	
1410-493100 Closed Debt Service Fund	350,000	349,998	269,700	269,700	104,600	
1410-493100 CIP-Streets	131,000	94,402	94,400	94,400	94,400	
<u>SUBTOTAL</u>	\$ 569,600	\$ 532,900	\$ 452,600	\$ 452,600	\$ 287,500	-36%
<u>TOTAL GENERAL FUND REVENUES</u>	\$ 15,629,648	\$ 16,094,166	\$ 16,143,000	\$ 16,010,700	\$ 16,652,700	3%
Increase (decrease) from prior year	\$ 331,457	\$ 464,518	\$ 422,300	\$ (83,466)	\$ 509,700	

GENERAL FUND EXPENDITURES

	2015	2016	2017	2017	2018
	Actual	Actual	Budget	Revised	Budget
<u>PERSONNEL SERVICES</u>					
611100 Full Time Employee-Regular	\$ 7,177,785	\$ 7,756,904	\$ 8,146,900	\$ 8,228,500	\$ 8,606,500
611105 Part Time Permanent	85,062	192,501	309,900	174,000	200,100
611110 Temporary Employee-Regular	725,983	662,259	653,500	647,900	735,400
611200 Full Time Employee-Overtime	336,674	314,266	305,100	346,700	333,700
611210 Temporary Employee-Overtime	1,129	4,637	2,000	8,600	5,400
611300 Employee Leave	412,112	21,081	-	-	-
611400 Severance's & Separations	24,238	-	-	-	-
612100 Medicare Contribution	126,609	129,860	140,400	136,400	138,100
612110 PERA Contribution	939,944	933,674	1,086,900	1,014,300	1,055,000
612120 Social Security Contribution	298,017	309,640	329,700	325,500	312,700
612130 Deferred Comp Contribution	6,222	7,145	7,200	7,400	7,400
612140 Health Insurance	726,323	819,782	899,400	944,500	987,000
612150 Dental Insurance	14,987	17,019	18,100	18,100	18,800
612160 Life Insurance	6,667	6,458	7,000	7,100	7,500
612170 Cash Benefit	294,112	288,034	305,000	255,400	257,600
612180 Worker's Compensation	208,224	252,866	264,300	327,200	331,700
613125 Misc Pay (Empl. Recognition)	950	963	600	600	700
613130 Unemployment Compensation	272	9,759	-	8,000	-
613140 Work Order Transfer-Labor	(12,747)	(13,649)	(12,000)	(12,000)	(12,000)
TOTAL PERSONNEL SERVICES	\$ 11,372,562	\$ 11,713,199	\$ 12,464,000	\$ 12,438,200	\$ 12,985,600
<u>SUPPLIES</u>					
621100 Fuels & Lubes	\$ 221,797	\$ 167,402	\$ 251,200	\$ 198,900	\$ 209,700
621110 Clothing/Laundry Allowance	80,755	96,870	89,200	87,300	87,700
621120 Office Supplies	20,129	20,022	23,300	22,000	25,300
621130 Operating Supplies	120,382	154,973	116,500	140,300	122,400
621140 Supplies for Repair & Maintenance	191,374	167,488	235,600	235,700	209,900
621150 Small Tools & Minor Equipment	22,770	14,105	29,800	35,200	33,900
621160 Work Order Transfer-Parts	94,451	89,998	97,700	89,500	94,100
TOTAL SUPPLIES	\$ 751,658	\$ 710,858	\$ 843,300	\$ 808,900	\$ 783,000
<u>OTHER SERVICES & CHARGES</u>					
631100 Professional Services	\$ 634,284	\$ 615,831	\$ 689,900	\$ 628,300	\$ 603,700
631130 Insurance, Non-personnel	103,638	100,725	108,500	151,400	153,800
631140 Administrative Charges	440	665	500	500	1,000
632100 Dues & Subscription, Permit Renewals	37,422	64,183	61,500	65,200	69,600
632110 Transportation	17,824	16,497	17,800	17,100	18,500
632120 Conferences & Schools	102,867	181,143	119,900	105,600	129,700
633100 Advertising	7,897	10,617	11,100	15,100	16,300
633110 Printing & Binding	34,399	37,640	44,900	41,700	48,200
633120 Communication (phones, postage, etc.)	175,009	191,496	209,500	216,600	222,500
634100 Utility Services	313,113	331,702	361,100	336,100	385,900
635100 Services Contracted, Non-Professional	938,863	702,783	822,800	805,300	833,300
635110 Rentals	14,032	11,417	14,900	15,200	15,300
635120 IS Fund Charge	18,988	17,914	-	-	-
638140 Miscellaneous	3,744	2,778	123,000	123,000	125,400
638180 Payments to Other Agencies	250,174	250,132	250,300	242,500	260,900
TOTAL OTHER SERV. & CHGS.	\$ 2,652,692	\$ 2,535,523	\$ 2,835,700	\$ 2,763,600	\$ 2,884,100
<u>OTHER FINANCING USES</u>					
4720 Operating Transfers	\$ 226,410	\$ 907,100	\$ -	\$ -	\$ -
TOTAL GENERAL FUND	\$ 15,003,323	\$ 15,866,680	\$ 16,143,000	\$ 16,010,700	\$ 16,652,700

**Department: City Management
Summary**

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 771,767	\$ 870,386	\$ 838,700	\$ 852,000	\$ 920,000
Supplies	9,813	12,261	10,400	10,500	9,600
Other Services & Charges	574,263	645,318	668,600	640,400	634,500
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 1,355,844	\$ 1,527,965	\$ 1,517,700	\$ 1,502,900	\$ 1,564,100

Method of Financing

General Fund	\$ 1,355,844	\$ 1,527,965	\$ 1,517,700	\$ 1,502,900	\$ 1,564,100
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Number of Employees (FTEs)

	7.0	7.0	7.0	7.0	7.0
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Department: City Management
 Division: Information Technology (IT) (1213)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 213,126	\$ 232,529	\$ 237,100	\$ 233,300	\$ 237,400
Supplies	3,315	1,911	2,800	3,300	1,500
Other Services & Charges	85,016	76,428	86,900	91,200	102,100
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 301,457	\$ 310,868	\$ 326,800	\$ 327,800	\$ 341,000

Method of Financing

General Fund	\$ 301,457	\$ 310,868	\$ 326,800	\$ 327,800	\$ 341,000
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Number of Employees (FTEs)	2.0	2.0	2.0	2.0	2.00
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Description of Services:

Provides information system support, networking support and application development for all city departments. Also coordinates the city's use of information technology through long-range planning and policy development and facilitates communication between the city and its citizens through development of the city's website.

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Projected</u>	<u>2017 Revised</u>	<u>2018 Projected</u>
Key Measures:					
Requests for Service	900	625	800	595	600
Avg Days to Close Service Request	28	32	15	18	15
%of Requests Closed Within 1 Day	50%	23%	20%	16%	20%
Long-term Projects	3	5	5	7	8
Users Supported	160	225	250	500	500
Devices Supported	360	500	570	600	625

Budget Comments/Issues:

- Rise in Professional Services due to need for additional IT support during building move
- Rise in Services Contracted Non-Professional budget due to renewal of hardware maintenance contracts
- Number of projects undertaken in 2018 based on 2018-2022 CIP
- Adjustments to User Accounts and Devices supported due to better counting methodology, completion of a hard count device inventory in 2016, and inclusion of mobile devices within the city.

Department: City Management
 Division: Legal (1214)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Charges	368,650	430,805	440,400	422,500	405,600
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 368,650	\$ 430,805	\$ 440,400	\$ 422,500	\$ 405,600

Method of Financing

General Fund	\$ 368,650	\$ 430,805	\$ 440,400	\$ 422,500	\$ 405,600
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Number of Employees (FTEs)

Description of Services:

Provides legal council to the City Council, City Commissions, and City staff on municipal questions and also prosecutes criminal offenses. Two local firms provide legal services. The City Attorney attends Council meetings, provides legal opinions, and aids in the development of ordinances and resolutions. The Prosecuting Attorney prosecutes criminal offenses on behalf of the City.

Department: City Management
 Division: Elections (1216)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 272	\$ 50,874	\$ -	\$ 2,400	\$ 54,600
Supplies	-	700	100	100	700
Other Services & Charges	6,460	9,391	6,300	6,800	10,100
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 6,732	\$ 60,965	\$ 6,400	\$ 9,300	\$ 65,400

Method of Financing

General Fund	\$ 6,732	\$ 60,965	\$ 6,400	\$ 9,300	\$ 65,400
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Number of Employees (FTEs)

Description of Services:

Administers elections and works to minimize any delays experienced by voters. Serves as an important impartial authority for encouraging voter registration, for recruiting and assigning election judges, assisting in the accuracy of the voting equipment, county of ballots and certification of elections results and petitions.

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Projected</u>	<u>2017 Revised</u>	<u>2018 Projected</u>
Key Measures:					
# Registered Voters on Election Day	N/A	17,447	N/A	N/A	15,500
# Voting at Precinct	N/A	10,999	N/A	N/A	6,324
# Voting Absentee Ballot	N/A	2,655	N/A	N/A	1,488
% Voter Turnout	N/A	78%	N/A	N/A	60%

Budget Comments/Issues:

- Monitoring election legislation through the LMC and MCFOA
- Fifth year of equipment/maintenance service agreement with Anoka County

Department: Finance
Summary

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 870,503	\$ 810,648	\$ 818,000	\$ 797,500	\$ 817,200
Supplies	5,012	3,901	7,600	5,000	9,200
Other Services & Charges	81,617	88,477	96,300	86,100	96,200
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 957,132	\$ 903,026	\$ 921,900	\$ 888,600	\$ 922,600

Method of Financing

General Fund	\$ 957,132	\$ 903,026	\$ 921,900	\$ 888,600	\$ 922,600
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Number of Employees (FTEs)

	9.0	8.0	8.0	8.0	7.8
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Department: Police
Division: Police (2110)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 5,098,093	\$ 5,208,515	\$ 5,667,200	\$ 5,623,600	\$ 5,879,100
Supplies	207,054	218,079	237,000	212,300	216,600
Other Services & Charges	377,955	359,921	372,500	406,500	380,000
Capital Outlay	-	-	-	-	-
Other Financing Uses	100,000	7,100	-	-	-
Totals	\$ 5,783,102	\$ 5,793,615	\$ 6,276,700	\$ 6,242,400	\$ 6,475,700

Method of Financing

General Fund	\$ 5,783,102	\$ 5,793,615	\$ 6,276,700	\$ 6,242,400	\$ 6,475,700
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Number of Employees (FTEs)

Sworn Officers:	41.00	41.00	41.00	41.00	40.75
Civilian Staff:	11.60	11.35	11.35	11.35	11.35

Description of Services:

The mission of the Police Department is to promote a safe and desirable city by partnering with the community to preserve life, protect property and defend rights. The Police Department provides professional police and emergency services to the community. Primary activities include enforcement of laws of the state and city, investigation of crimes and apprehension of violators, enforcement of traffic laws for the safe, expeditious movement of traffic and reduction of traffic accidents, promotion of crime prevention, and response to medical emergencies. The Police Department collaborates with local school districts to provide School Resource Officers as a liaison to schools and a mentor to youth. The Police Department provides a dedicated Pawn Detective to regulate pawn shops and investigate pawn-related crime. The Police Department maintains a close liaison with other law enforcement agencies and provides an officer to the Anoka-Hennepin Narcotics and Violent Crime Task Force. The Police Department uses contemporary strategies to solve neighborhood problems and concerns while placing an emphasis on building community partnerships.

The Police Department is headed by a Public Safety Director, who is a Licensed Police Officer. The Director is assisted by a non-sworn civilian Office Coordinator. The department is organized into three major areas of responsibility (Patrol, Investigations, and Support), each headed by a Lieutenant, all of whom are Licensed Police Officers.

Patrol consists of 28 Licensed Police Officers (6 Sergeants and 22 Patrol Officers) and 5 part-time non-sworn uniformed Community Service Officers.

Investigations consists of 8 Licensed Police Officers (1 Lieutenant of Investigations, 2 General Assignment Detectives, 1 Pawn Detective, 1 Drug Task Force Detective and 3 School Resource Officers), as well as 1 full-time non-sworn civilian staff member.

Support consists of 1 Lieutenant of Support, 1 Sergeant of Records, 1 Special Operations Detective, 3 full-time and 3 part-time non-sworn civilian staff members.

	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Key Measures:					
Calls for Service	23,217	23,228	21,500	21,220	22,000
Criminal offenses - Part I	1,059	1,045	1,100	1,032	1,050
Criminal offenses - Part II	1,453	1,360	1,600	1,255	1,300
Physical Arrests	953	752	1,200	835	800
Traffic Violations	1,956	2,601	2,800	1,982	2,200
Block Watch Captains	175	185	220	180	190
Hshlds Reached via Nextdoor.com	1,900	2,500	4,000	3,100	3,500

Budget Comments/Issues:

- None

Department: Police
 Division: Emergency Management (2150)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	2,906	8,312	3,400	3,500	6,000
Other Services & Charges	9,384	7,328	14,000	11,800	12,300
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 12,290	\$ 15,640	\$ 17,400	\$ 15,300	\$ 18,300

Method of Financing

General Fund	\$ 12,290	\$ 15,640	\$ 17,400	\$ 15,300	\$ 18,300
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Description of Services:

The Emergency Management Division of the Police Department is responsible for planning and implementing response to local, regional or national emergencies or disasters in accordance with State and Federal guidelines. In addition to creating and maintaining an Emergency Operations Plan, the Division is responsible for training personnel for emergencies, support of a corps of volunteer Reserve Officers available to assist Department operations in emergencies, maintaining an outdoor emergency warning system, and operation of an Emergency Operations Center.

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Projected</u>	<u>2017 Revised</u>	<u>2018 Projected</u>
Key Measures: Volunteer Reserve Officer Hours	1,007	2,104	1,550	2,000	2,200

**Department: Public Works
Summary**

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 1,915,630	\$ 2,061,660	\$ 2,153,500	\$ 2,201,700	\$ 2,213,900
Supplies	371,661	338,080	436,600	418,600	399,000
Other Services & Charges	823,900	736,847	840,500	823,400	892,800
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 3,111,190	\$ 3,136,587	\$ 3,430,600	\$ 3,443,700	\$ 3,505,700
Method of Financing					
General Fund	\$ 3,111,190	\$ 3,136,587	\$ 3,430,600	\$ 3,443,700	\$ 3,505,700
Number of Employees (FTEs)	21.4	21.4	22.4	22.4	22.4

Department: Public Works
 Division: Engineering (3140)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 150,333	\$ 176,326	\$ 214,700	\$ 213,100	\$ 221,700
Supplies	11,400	6,546	10,300	10,800	9,300
Other Services & Charges	102,021	87,851	91,700	92,700	101,100
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 263,754	\$ 270,723	\$ 316,700	\$ 316,600	\$ 332,100

Method of Financing

General Fund	\$ 263,754	\$ 270,723	\$ 316,700	\$ 316,600	\$ 332,100
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Number of Employees (FTEs)	1.8	1.8	2.1	2.1	2.1
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Description of Services:

Develops plans, sets specifications, and determines estimates for capital improvement and safety programs. The Engineering staff also is responsible for the design and construction of streets, sanitary sewer collection systems, storm water facilities, and water treatment and distribution systems. Records are maintained by the Engineering staff on various projects in the City, as-built files, and utility service locations. Also the GIS (Geographic Information System) function is responsible for computer mapping and computer graphic systems.

	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Key Measures:					
Capital construction designed	\$1.95 million	\$1.83 million	\$2.40 million	\$2.77 million	\$4.40 million
Capital const inspected and admin.	\$1.25 million	\$3.36 million	\$5.00 million	\$6.17 million	\$6.19 million
Project design, inspect & admin. costs	7.0%	7.2%	8.5%	10.2%	8.5%
Act cost of construction vs. bid award	+2.5%	+2.7%	+5.0%	+5.5%	+5.0%
Site permits reviewed	32	16	30	30	30
Site permits reviewed - acres	320	250	300	300	300
Land alt permits issued	22	19	22	22	25
Right-of-way permits reviewed	104	105	100	110	105
Utility service permits issued	87	78	80	80	80

Budget Comments/Issues:

- Engineering Division increasing proportion of in-house design.
- Assumes portion of Locke Park Plant rehabilitation construction continues into 2019
- Design cost target of 10% overall
- Change order target of 6% overall
- Figures do not include Fridley Civic Campus or Springbrook Nature Center Bond project

Department: Public Works
 Division: Forestry (3171)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	2,800	2,800	2,800
Other Services & Charges	-	-	50,800	50,800	70,800
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ -	\$ -	\$ 53,600	\$ 53,600	\$ 73,600

Method of Financing

General Fund	\$ -	\$ -	\$ 53,600	\$ 53,600	\$ 73,600
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Description of Services:

Provides for park, public grounds and street tree maintenance, replacement and management. Primary services are as follows: park and public street tree trimming and removals per accepted standards, inspection for diseased trees, private diseased tree removal management, manage tree replacement program.

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Projected</u>	<u>2017 Revised</u>	<u>2018 Projected</u>
Key Measures:					
Tree Inspections	75	77	80	62	75
City Trees Removed	12	15	50	68	80
City Trees Planted	0	16	50	87	105

Budget Comments/Issues:

- EAB Plan will be implemented starting in 2018, estimates are based on 2017 EAB Pilot Program.
- In-house staff used insofar as possible to defray budget impact.

Department: Community Development
Summary

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 924,072	\$ 935,124	\$ 985,800	\$ 987,800	\$ 994,300
Supplies	14,477	10,274	10,800	10,800	10,900
Other Services & Charges	301,908	176,750	217,600	198,000	202,600
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 1,240,457	\$ 1,122,148	\$ 1,214,200	\$ 1,196,600	\$ 1,207,800
Method of Financing					
General Fund	\$ 1,240,457	\$ 1,122,148	\$ 1,214,200	\$ 1,196,600	\$ 1,207,800
Number of Employees (FTEs)	9.1	9.5	9.7	9.7	9.5

Department: Community Development
Division: Planning (5112)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	478,523	469,532	518,600	512,200	468,200
Supplies	4,764	3,027	3,800	3,800	3,900
Other Services & Charges	54,901	44,481	66,700	74,700	76,100
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 538,188	\$ 517,040	\$ 589,100	\$ 590,700	\$ 548,200

Method of Financing

General Fund	\$ 538,188	\$ 517,040	\$ 589,100	\$ 590,700	\$ 548,200
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Number of Employees (FTEs)	4.5	4.9	5.1	5.1	4.4
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Description of Services:

Planning is the principal advisor to the Planning Commission, Appeals Commission, Environmental Quality and Energy Commission, City Council and City Manager on all land use, urban development, energy and environmental functions. This division also administers a variety of recycling programs and administers an aggressive code enforcement program.

	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Key Measures:					
No. of nuisance abatements	122	120	100	85	85
No. of citations/formal complaints	5	2	6	2	5
Total No. land use applications	20	12	22	18	15
Permanent sign permits issued	37	44	30	30	35
Temporary sign permits issued	26	25	25	10	30

Budget Comments/Issues:

- Anticipate increased sign permit revenue with new double permit fee
- Anticipate more sign permits with change in SUP requirement for electronic signs
- Complete a text amendment after approval of the TOD Master Plan

Department: Community Development
 Division: Rental Inspections (5114)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ 149,918	\$ 169,017	\$ 171,500	\$ 171,700	\$ 220,300
Supplies	1,442	2,897	3,300	3,300	3,300
Other Services & Charges	7,550	7,467	14,200	11,200	14,300
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 158,909	\$ 179,381	\$ 189,000	\$ 186,200	\$ 237,900

Method of Financing

General Fund	\$ 158,909	\$ 179,381	\$ 189,000	\$ 186,200	\$ 237,900
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Number of Employees (FTEs)	1.6	1.6	1.6	1.6	2.1
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Description of Services:

Rental Inspection provides for the systematic inspection and licensing of rental units in order to protect the health, safety, and welfare of the Community and to preserve the Fridley's valuable housing stock.

	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Key Measures:					
Application Fees, Late Fees & RI Fees	\$181,951	\$198,165	\$183,000	\$185,981	\$186,000
Licensed Rental Properties	882	903	1,170	1,144	1,244
Units Inspected	1,799	1,538	1,870	1,534	1,460
Violations Found	7,409	8,013	9,000	6,000	6,000

Department: Reserve
 Division: Emergency (1412)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Charges	-	-	120,000	120,000	122,400
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ -	\$ -	\$ 120,000	\$ 120,000	\$ 122,400

Method of Financing

General Fund	\$ -	\$ -	\$ 120,000	\$ 120,000	\$ 122,400
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Number of Employees (FTEs)

Description of Services:

The Reserve for Contingency absorbs any unexpected costs that occur during the year that were not budgeted. These types of costs are usually in the form of lawsuits or other unexpected expenses. The Reserve also provides funds to carry on City business with no interruption of services to taxpayers when unexpected fluctuations in the economy cause a change in any revenue source.

Department: Non-Departmental
 Division: Non-Departmental (1410)

Expenditures by Category	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Personnel	\$ -	\$ -	\$ 60,000	\$ 25,900	\$ 164,000
Supplies	(61)	787	-	-	-
Other Services & Charges	15,575	19,589	15,000	13,000	19,700
Capital Outlay	-	-	-	-	-
Other Financing Uses	125,000	900,000	-	-	-
Totals	\$ 140,514	\$ 920,376	\$ 75,000	\$ 38,900	\$ 183,700

Method of Financing

General Fund	\$ 140,514	\$ 920,376	\$ 75,000	\$ 38,900	\$ 183,700
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Number of Employees (FTEs)

Description of Services:

The Non-Departmental Division was established in 1990. This Division accounts for expenditures which cannot be allocated to specific departments and/or divisions.

Budget Comments/Issues:

- Personnel expenditures includes \$60,000 dedicated to personnel salary adjustments for certain positions yet to be identified that are unplanned (includes job evaluation, market adjustments, errors or omissions). Another \$104,000 of this amount is to fund staffing issues in IT and HR. More work is being done to determine needs and allocation of duties.
- Other services and charges is the City's tuition reimbursement program funding. We are anticipating an increase in participation in 2018.

Cable TV 225

	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
Franchise Fees	\$ 282,251	\$ 291,941	\$ 290,000	\$ 290,000	\$ 290,000
Sale of Maps, Videos & Misc	44	-	-	-	-
Administrative Charges	1,100	-	-	-	-
Interest Earnings	16,129	16,037	10,000	10,000	10,000
Unrealized Gain/Loss	(4,394)	4,758	-	-	-
Miscellaneous Revenue	35,213	-	-	26,000	-
Transfer In	-	-	30,000	30,000	-
Total Revenues	\$ 330,342	\$ 312,736	\$ 330,000	\$ 356,000	\$ 300,000
Expenditures					
Personnel	\$ 147,398	\$ 173,882	\$ 214,100	\$ 215,200	\$ 180,100
Supplies	5,855	364	4,400	4,400	4,400
Other Services/Charges	109,353	139,227	116,300	112,200	120,800
Capital Outlay	-	-	25,000	-	-
Other Financing Uses	-	-	-	-	250,000
Total Expenditures	\$ 262,606	\$ 313,473	\$ 359,800	\$ 331,800	\$ 555,300
Surplus (Deficiency) of Revenues over Expenditures	\$ 67,737	\$ (737)	\$ (29,800)	\$ 24,200	\$ (255,300)
Beginning Fund Balance	\$ 1,460,963	\$ 1,528,700	\$ 1,527,963	\$ 1,527,963	\$ 1,552,163
Ending Fund Balance	\$ 1,528,700	\$ 1,527,963	\$ 1,498,163	\$ 1,552,163	\$ 1,296,863
Number of Employees (FTEs)	1.70	2.00	2.00	2.00	2.00

Description of Services:

The Cable TV Fund provides support for the Fridley Municipal Television Channel 17, web design and social media. All regular City Council, Appeals Commission, Planning Commission, and HRA meetings are broadcast live on Channel 17 and reran several times during the week. Staff also provides production services for the Fridley school Board meetings. In addition to broadcasting meetings, staff produce a number of departmental and community event programs. In total, staff produces about 90 programs a year.

Other services include: providing an electronic community bulletin board, assisting all City departments with their audio-video needs, programming of Fridley Public Access Channel 15, photography, newsletters, web administration, social media and press releases.

The Cable TV Fund also provides equipment necessary for the operations of Channel 17.

	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Key Measures:					
Programming Produced					
Civic Meetings	61	41	60	50	60
Departmental Programs	26	35	30	30	30
Community Events	8	2	5	3	2
Press Releases	18	18	18	18	18
Newsletters	7	7	7	7	7
Electronic Newsletter	40	69	60	60	60
Internet Presence					
Viebit Hits	NA	10,000	7,000	13,200	7,000
YouTube Hits	3,640	4,239	4,000	4,000	4,500
(Select Programs are uploaded, Meetings are not)					
Social media posts	775	672	800	800	800

Budget Comments/Issues:

- 2017 Budget includes transfer in from IT improvement fund to provide staffing for imaging acceleration project, this funding was included in the CIP
- 2017 Budget includes \$25,000 in capital for the replacement of a video server and equipment

Solid Waste Abatement 237

	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
State Grants-Gen Gov't	\$ 94,869	\$ 95,748	\$ 102,000	\$ 100,000	\$ 100,000
Reimbursement-Gen Gov't	-	-	8,000	-	-
Recycling Fees	284,858	288,939	290,000	290,000	302,500
Recycling Penalties	7,494	7,470	6,000	6,000	6,200
Other Reimbursements	-	5,235	-	-	2,500
Miscellaneous Revenue	22,810	21,489	12,000	12,000	4,500
Transfer From Other Funds	-	-	-	-	-
Total Revenues	\$ 410,031	\$ 418,881	\$ 418,000	\$ 408,000	\$ 415,700
Expenditures					
Personnel	\$ 49,730	\$ 58,598	\$ 50,400	\$ 45,500	\$ 46,400
Supplies	3,659	1,038	2,700	2,700	2,700
Other Services/Charges	357,497	355,415	364,400	356,400	366,600
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 410,887	\$ 415,051	\$ 417,500	\$ 404,600	\$ 415,700
Surplus (Deficiency) of Revenues over Expenditures	\$ (856)	\$ 3,830	\$ 500	\$ 3,400	\$ -
Beginning Fund Balance	\$ 86,744	\$ 85,888	\$ 89,718	\$ 89,718	\$ 93,118
Ending Fund Balance	\$ 85,888	\$ 89,718	\$ 90,218	\$ 93,118	\$ 93,118
Number of Employees (FTEs)	0.50	0.50	0.50	0.50	0.50

Description of Services:

Fund was established in 1991. It reflects the City's solid waste abatement activities such as curbside recycling and drop-off events to eliminate electronics, appliances and other items from the waste stream. Marketing and educational activities are also supported.

	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Key Measures:					
Total recycling tons reported to county (NIC municipal)	2,312	2,187	2,200	2,200	2,200
Curbside recycling tonnage, units 1-12	1,907	1,839	1,900	1,800	1,900

Budget Comments/Issues:

- Continue with multi-unit apartment recycling and focus on labeling, education, and improved infrastructure
- Increased recycling drop-offs with decreased expenses
- Adjust payment structure for multi-city events
- Promote organics collection curbside and at special events
- Scheduled rate increases in curbside recycling contract every 12 months
- Preparation for recycling contract ending April 30th, 2019

Police Activity 260

	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
Reimbs-Other City/Cty-Pub Safety	\$ 52,324	\$ 141,311	\$ 137,400	\$ 148,200	\$ 150,900
Transfer From Other Fund	100,000	-	-	-	-
Total Revenues	\$ 152,324	\$ 141,311	\$ 137,400	\$ 148,200	\$ 150,900
Expenditures					
Personnel	\$ 48,777	\$ 121,309	\$ 128,700	\$ 127,500	\$ 130,100
Supplies	2,166	1,074	200	5,200	5,200
Other Services/Charges	1,909	16,285	4,500	4,900	4,900
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 52,851	\$ 138,668	\$ 133,400	\$ 137,600	\$ 140,200
Surplus (Deficiency) of Revenues over Expenditures	\$ 99,473	\$ 2,643	\$ 4,000	\$ 10,600	\$ 10,700
Beginning Fund Balance	\$ (97,712)	\$ 1,761	\$ 4,404	\$ 4,404	\$ 15,004
Ending Fund Balance	\$ 1,761	\$ 4,404	\$ 8,404	\$ 15,004	\$ 25,704
Number of Employees (FTEs)	1.00	1.00	1.00	1.00	1.00

Description of Services:

Administers grants received from a variety of intergovernmental agencies. In most cases, grant funds are provided on a reimbursement basis following proper documentation of expenditures, however, in some cases the money is provided in advance to be spent on specific activities outlined in the grant.

Budget Comments/Issues:

- The County-wide PSDS manager is coded to fund 260 with reimbursements from Anoka County.

Springbrook Nature Center 270

	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
Current Ad Valorem	\$ 343,130	\$ 348,795	\$ 350,700	\$ 350,700	\$ 368,200
Delinquent Ad Valorem	1,687	1,637	-	-	-
Shelter Rental	1,857	100	18,000	5,400	6,000
Daycamp	41,213	55,473	55,000	71,400	65,000
Special Events	26,992	24,762	25,000	12,600	25,000
School Programs (Non-Fridley)	14,596	6,761	18,000	18,900	25,000
School Programs (Fridley Only)	8,208	10,870	10,000	2,700	10,000
Birthday Parties	2,765	3,150	5,000	6,300	6,000
Public Interpretive Programs	1,071	283	2,000	400	2,000
Community Groups	1,863	1,079	2,500	2,500	2,500
Interest Earnings	1,284	1,558	1,000	1,000	1,000
Unrealized Gain/Loss	(517)	338	-	-	-
Gen Contrib/Donations	38,698	18,569	-	22,000	10,000
Total Revenues	\$ 482,846	\$ 483,505	\$ 487,200	\$ 525,900	\$ 530,700
Expenditures					
Personnel	\$ 323,866	\$ 342,115	\$ 381,600	\$ 384,100	\$ 411,300
Supplies	33,058	39,476	32,900	45,900	40,700
Other Services/Charges	52,728	68,123	67,000	71,500	78,400
Capital Outlay	-	-	-	40,000	-
Other Financing Uses	19,400	-	-	-	-
Total Expenditures	\$ 429,051	\$ 449,714	\$ 481,500	\$ 541,500	\$ 530,400
Surplus (Deficiency) of Revenues over Expenditures	\$ 53,795	\$ 33,791	\$ 5,700	\$ (15,600)	\$ 300
Beginning Fund Balance	\$ 117,157	\$ 170,952	\$ 204,743	\$ 204,743	\$ 189,143
Ending Fund Balance	\$ 170,952	\$ 204,743	\$ 210,443	\$ 189,143	\$ 189,443
Number of Employees (FTEs)	3.50	3.50	3.50	4.30	4.70

Description of Services:

Provides a wide range of environmental interpretive programs utilizing various natural resource areas within the city. These programs are available to the general public, local school districts, community groups and organizations.

	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Key Measures:					
Program participant hours	43,006	31,957	46,000	46,000	46,000
Number of school group student visits	11,715	8,697	13,100	13,100	13,100
Volunteer hours	13,599	10,300	16,000	16,000	16,000

Budget Comments/Issues:

- The construction of the new and remodeled Interpretive Center at Springbrook Nature Center was completed in 2016, phase 2 started in late 2016 and is scheduled for completion in 2017.
- The 2017 salary budget reflects increase janitorial services.
- Minimum wage increased in 2016.

BUILDINGS CAPITAL IMPROVEMENTS 405

Revenues	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Local Government Aid	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Investment Income	10,399	19,349	-	180,000	120,000
Capital Improvement Plan Bonds	-	-	50,000,000	50,003,137	-
Grants	-	-	-	25,000	-
Transfers In	-	500,000	-	1,250,000	-
Totals	\$ 260,399	\$ 519,349	\$ 50,000,000	\$ 51,458,137	\$ 120,000
Expenditures by Category					
Community Center Furniture & Fixtures	\$ 10,366	\$ -	\$ 5,000	\$ -	\$ -
Police and Public Works Storage Facility	-	-	-	-	250,000
Municipal Center Facilities Feasibility Study	8,380	-	-	-	-
Municipal Center HVAC Replacement	57,892	-	-	-	-
Municipal Center Roof Replacement	2,458	-	-	-	-
Municipal Center Repairs	10,295	4,075	-	-	-
Municipal Center Furniture & Fixtures	11,726	-	-	5,000	-
Municipal Center Exterior Repairs	27,174	-	-	-	-
Municipal Center Site Analysis	67,357	-	-	-	-
Municipal Center Civic Campus	-	1,265,005	48,750,000	29,875,000	21,750,000
Fire Station 2 & 3 Site Upgrades	-	15,050	27,000	-	-
Fire Replace Asphalt	-	11,829	-	-	-
Fire Station 2 & 3 Security Upgrades	12,566	-	-	-	-
Totals	\$ 208,214	\$ 1,295,959	\$ 48,782,000	\$ 29,880,000	\$ 22,000,000
Surplus (Deficiency) of Revenues over (under) Expenditures	52,185	(776,610)	1,218,000	21,578,137	(21,880,000)
Beginning Fund Balance	\$ 1,397,260	\$ 1,449,445	\$ 629,911	\$ 672,835	\$ 22,250,972
Ending Fund Balance	\$ 1,449,445	\$ 672,835	\$ 1,847,911	\$ 22,250,972	\$ 370,972

Description of Services:

The purpose of the Building Capital Improvements budget is to fund repair or replacement of major buildings or building related improvements. The Capital Improvement Plan (CIP) is an integral component for the development of the current year's budget. The CIP is used for planning future expenditures over a multitude of years. The budget is the document that formalizes which projects will proceed.

STREET CAPITAL IMPROVEMENTS 406

	2015	2016	2017	2017	2018
Revenues	Actual	Actual	Budget	Revised	Budget
Municipal State Aid - State Aid Routes	\$ 400,049	\$ 1,040,848	\$ 317,400	\$ 317,700	\$ 400,000
Municipal State Aid - Local Routes	-	-	369,400	164,100	100,000
State Grants	-	300,000	-	-	-
Federal Highway Aid	-	77,948	-	75,000	459,000
Cost-Share Reimbursements	-	59,509	-	-	-
Reimbursements from Business	-	36,436	-	-	-
Special Assessments	206,794	600,223	560,000	560,000	230,000
Investment Income	16,398	23,941	15,100	20,000	10,000
Transfers In	-	557,849	-	-	-
Totals	\$ 623,241	\$ 2,696,754	\$ 1,261,900	\$ 1,136,800	\$ 1,199,000
Expenditures					
Street Rehabilitation Program	\$ 462,662	\$ 1,915,395	\$ 770,000	\$ 770,000	\$ 480,000
Sealcoat Program	291,095	-	270,000	270,000	270,000
Traffic Signal Maint/Retrofit	-	-	20,000	20,000	180,000
Trail/Walk Upgrades	9,937	427,346	100,000	100,000	200,000
West Moore Lake Ped & Bike Improv.	-	-	-	-	600,000
Main Street Pedestrian Bridge	5,946	-	-	-	-
Capital Signage Replacements	-	-	15,000	15,000	15,000
Street Lighting Upgrades	-	-	90,000	90,000	-
Traffic Safety Projects	-	-	30,000	30,000	30,000
Transfer to General Fund	131,000	94,400	94,400	94,400	87,800
Totals	\$ 900,640	\$ 2,437,141	\$ 1,389,400	\$ 1,389,400	\$ 1,862,800
Surplus (Deficiency) of Revenues over (under) Expenditures	(277,399)	259,613	(127,500)	(252,600)	(663,800)
Reserve for Delayed Projects	-	-	-	(562,046)	-
Beginning Fund Balance	2,814,587	2,537,188	1,505,831	2,796,801	1,982,155
Ending Fund Balance	\$ 2,537,188	\$ 2,796,801	\$ 1,378,331	\$ 1,982,155	\$ 1,318,355

Description of Services:

The purpose of the Street Improvements budget is to fund repair or replacement of city streets and street related equipment such as signs and street lights. Funding sources for these improvement come from two primary sources, Municipal State Aid and special assessments. The Capital Improvement Plan (CIP) is an integral component for the development of the current year's budget. The CIP is used for planning future projects over a multitude of years. The budget is the document that formalizes which projects will proceed. Funding sources for these improvement come from two primary sources, Municipal State Aid and special assessments.

PARKS CAPITAL IMPROVEMENTS 407-3172-

Revenues	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Ad Valorem Tax Levy	\$ -	\$ -	\$ -	\$ -	\$ -
Liquor Store Proceeds (Transfer In)	75,000	-	75,000	75,000	75,000
Local Government Aid	-	25,000	20,000	20,000	125,000
Investment Income	11,048	10,263	15,000	15,000	15,000
Park Dedication Fees	-	6,422	75,000	75,000	5,000
Transfer from SNC	19,400	75,000	-	-	-
Miscellaneous	1,536	535	-	-	-
SPRING Foundation Donation	134,320	491,656	-	-	300,000
State Bond Funds (Met Council)	1,515,408	3,438,998	-	-	-
Totals	\$ 1,756,712	\$ 4,047,874	\$ 185,000	\$ 185,000	\$ 520,000
Expenditures by Category					
Court Surfacing/Overlays	\$ 25,120	\$ -	\$ 32,000	\$ 32,000	\$ 32,000
Park Furnishings	5,723	-	12,000	12,000	12,000
Park Parking Lot Resurfacing	-	109,554	90,000	90,000	130,000
SNC Boardwalk Replacement	252,281	35,136	5,000	5,000	5,000
Security Cameras in Parks	-	-	30,000	30,000	-
Playground Equipment Repairs/Replacement	-	52,629	80,000	80,000	150,000
SPRING Project/Springbrook Nature Center	1,562,768	4,061,215	-	-	300,000
Totals	\$ 1,845,892	\$ 4,258,534	\$ 249,000	\$ 249,000	\$ 629,000
Surplus (Deficiency) of Revenues over (under) Expenditures	(89,180)	(210,660)	(64,000)	(64,000)	(109,000)
Reserve for Delayed Projects (projected prior yr savings)	-	-	-	-	80,000
Beginning Fund Balance	1,770,140	1,680,960	1,387,260	1,470,300	1,406,300
Ending Fund Balance	\$ 1,680,960	\$ 1,470,300	\$ 1,323,260	\$ 1,406,300	\$ 1,377,300

Description of Services:

The purpose of the Park Capital Improvements budget is to fund repair or replacement of park equipment or park related improvements. The Capital Improvement Plan (CIP) is an integral component for the development of the current year's budget. The CIP is used for planning future expenditures over a multitude of years. The budget is the document that formalizes which projects will proceed.

Information Technology Capital Projects 409-1213-

Revenues	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Property Taxes	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Local Government Aid	-	149,993	86,000	86,000	150,000
Charges for Services	64,960	20,315	40,700	40,700	-
Miscellaneous	-	21,110	-	-	-
Investment Income	829	2,296	1,500	1,500	1,500
Transfers In	125,000	207,100	-	-	-
Totals	\$ 240,789	\$ 450,814	\$ 178,200	\$ 178,200	\$ 201,500
Expenditures by Category					
Technology Purchases/Upgrades	\$ 274,449	\$ 174,278	\$ 173,500	\$ 173,500	\$ 261,000
Office Equipment/HR	20,922	6,338	-	-	12,000
Public Safety Technology	73,220	7,355	45,700	45,700	-
Recreation Equipment	-	6,465	-	-	-
Squad Camera Server Upgrade	-	-	-	-	36,000
Network Security	-	-	-	-	8,000
Transfer Out	-	-	30,000	30,000	-
Totals	\$ 368,591	\$ 194,436	\$ 249,200	\$ 249,200	\$ 317,000
Surplus (Deficiency) of Revenues over (under) Expenditures	(127,802)	256,378	(71,000)	(71,000)	(115,500)
Reserve for Delayed Projects	-	-	-	(40,600)	-
Beginning Fund Balance	\$ 331,393	\$ 203,591	\$ 407,091	\$ 459,969	\$ 348,369
Ending Fund Balance	\$ 203,591	\$ 459,969	\$ 336,091	\$ 348,369	\$ 232,869

Description of Services:

The Technology Development fund provides for the purchase of replacement computers, local area and wide area network equipment, printers, peripheral devices, telecommunications improvements and software. It also provides for the purchase of new equipment and software that serves the city as a whole, including major office equipment such as copiers and smartboards.

CAPITAL EQUIPMENT FUND 410

Revenues	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Local Government Aid	\$ 1,040,477	\$ 925,000	\$ 462,300	\$ 462,300	\$ 293,300
Investment Income	885	2,294	7,500	7,500	7,500
Auction Proceeds	-	-	30,000	30,000	30,000
Sale of Capital Assets	93,670	43,673	-	-	-
Transfer from Liquor Stores	175,000	175,000	175,000	175,000	175,000
Totals	\$ 1,310,032	\$ 1,145,967	\$ 674,800	\$ 674,800	\$ 505,800
Expenditures by Category					
Police	\$ 292,891	\$ 313,174	\$ 349,300	\$ 349,300	\$ 181,600
Fire	280,443	393,033	185,500	185,500	55,000
Public Works					
Parks Division	132,031	61,199	129,000	129,000	101,000
Streets Division	568,061	29,284	42,000	42,000	167,000
Community Development	-	-	-	-	30,000
Totals	\$ 1,273,426	\$ 796,690	\$ 705,800	\$ 705,800	\$ 534,600
Surplus (Deficiency) of Revenues over (under) Expenditures	36,606	349,277	(31,000)	(31,000)	(28,800)
Beginning Fund Balance	\$ 382,267	\$ 418,873	\$ 768,150	\$ 768,150	\$ 737,150
Ending Fund Balance	\$ 418,873	\$ 768,150	\$ 737,150	\$ 737,150	\$ 708,350

Description of Services:

The Capital Equipment Capital Projects Fund was created in 2012 for the purpose of funding replacement or repair of major capital items that are expected to exceed \$5,000 in cost. The primary sources of revenue for the fund are Local Government Aid, capital equipment certificates, liquor store profits and tax levy proceeds. The fund also receives earnings from the auction of surplus city property as well as investment earnings.

CAPITAL EQUIPMENT FUND (410)

CIP - Expenditure Detail

	New or Replacement (✓)	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Police (2110)						
Police Squad / SUV / Pickup	✓	\$ 172,924	\$ 186,409	\$ 188,000	\$ 188,000	\$ 181,600
Non-Lethal Force Equipment		-	-	40,600	40,600	-
Squad Camrea DVR Rplcmt		-	-	42,000	42,000	-
Equipment (Radios)	✓	74,735	81,533	78,700	78,700	-
Emergency Sirens	✓	45,232	45,232	-	-	-
Total Police		\$ 292,891	\$ 313,174	\$ 349,300	\$ 349,300	\$ 181,600
Fire (2510)						
Fire Engine	✓	\$ 204,340	\$ 330,144	\$ -	\$ -	\$ -
Equipment (Radios)	✓	-	62,889	61,500	61,500	-
Rescue Truck	✓	4,346	-	94,000	94,000	35,000
Rescue Boat	✓	29,660	-	-	-	-
SCBA Replacement		-	-	30,000	30,000	-
800 MHz Radio Replacement	✓	-	-	-	-	20,000
Station Alerting	New	33,008	-	-	-	-
Emergency Response Trailer	✓	9,089	-	-	-	-
Total Fire		\$ 280,443	\$ 393,033	\$ 185,500	\$ 185,500	\$ 55,000
Public Works - Parks Division (3172)						
Mowers	✓	\$ 25,538	\$ 10,653	\$ -	\$ -	\$ 9,000
Pickup Trucks	✓	28,349	37,326	30,000	30,000	53,000
Dump Trucks with Plows	✓	27,553	-	-	-	39,000
Utility Vehicle for Trail Plowing	New	-	-	99,000	99,000	-
Utility Vehicles and Equipment	✓	50,591	13,220	-	-	-
Total PW - Parks Division		\$ 132,031	\$ 61,199	\$ 129,000	\$ 129,000	\$ 101,000
Public Works - Streets Division (3174)						
Pickup Trucks	✓	\$ 82,030	\$ 29,284	\$ 42,000	\$ 42,000	\$ -
Dump Trucks with Plows	✓	207,447	-	-	-	132,000
Heavy Equipment	✓	158,410	-	-	-	-
Chipper Replacement	✓	-	-	-	-	35,000
Aerial Equipment	✓	120,174	-	-	-	-
Total PW-Streets Division		\$ 568,061	\$ 29,284	\$ 42,000	\$ 42,000	\$ 167,000
Community Development (5110 & 5114)						
Building Inspection Vehicle	✓	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Total Expenditures		\$ 1,273,426	\$ 796,690	\$ 705,800	\$ 705,800	\$ 534,600

Water 601

	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
NSF Charges	\$ -	\$ 1,680	\$ -	\$ -	\$ -
Antenna Lease Fees	-	50	-	-	-
Interest Earnings	25,919	46,954	20,300	20,300	5,200
Unrealized Gain/Loss	(5,471)	4,561	-	-	-
Sale of Misc Property	-	1,357	-	-	-
Miscellaneous	335,488	13,830	-	-	-
Water Sales	2,736,016	3,150,023	3,493,400	3,392,600	3,775,800
Water Flat Rate Sales	11,900	3,818	-	-	-
Connect/Reconnect Fees	11,655	7,794	5,000	7,800	8,000
Penalties/Forfeit Discount	87,779	103,749	88,500	104,000	105,000
Water Tapping & Misc Fees	23,090	19,507	28,000	20,000	20,000
Meter Sales	15,500	13,947	8,500	14,000	14,000
One-Time Set-up Fees	16,695	14,595	12,000	15,000	15,000
Total Revenues	\$ 3,258,571	\$ 3,381,865	\$ 3,655,700	\$ 3,573,700	\$ 3,943,000
Expenditures					
Personnel	\$ 664,978	\$ 641,659	\$ 688,200	\$ 672,900	\$ 712,300
Supplies	380,559	365,023	1,090,300	1,090,300	342,300
Other Services/Charges	1,876,571	1,727,896	1,981,900	1,955,600	2,118,300
Capital Outlay	-	1,158,010	945,000	3,207,821	935,000
Other Financing Uses	154,194	-	-	-	-
Debt Service Interest Expense	173,207	308,066	275,076	243,600	163,700
Total Expenditures	\$ 3,249,509	\$ 4,200,654	\$ 4,980,476	\$ 7,170,221	\$ 4,271,600
Surplus (Deficiency) of Revenues over Expenditures (less capital)	\$ 9,062	\$ 339,221	\$ (379,776)	\$ (388,700)	\$ 606,400
Ending Cash Balance	\$ 1,958,298	\$ 7,340,404	\$ 6,123,228	\$ 2,151,483	\$ 2,125,283
Beginning Fund Balance	\$ 9,132,135	\$ 9,141,197	\$ 9,480,418	\$ 9,480,418	\$ 9,091,718
Ending Fund Balance	\$ 9,141,197	\$ 9,480,418	\$ 9,100,642	\$ 9,091,718	\$ 9,698,118
Number of Employees (FTEs)	7.80	7.80	7.86	7.86	7.85

Description of Services:

The Water Division provides treatment, distribution, and metering of the City's drinking water to properties within the City of Fridley. The division also maintain water pressure and fire hydrants used for fire suppression throughout the City.

	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Key Measures:					
Average age of distribution mains	52.3	53.2	54.0	53.9	54.7
Water main breaks	23	27	28	26	26
Water service leaks	49	33	40	35	40
Water distributed - millions of gallons	1,258	1,299	1,259	1,240	1,250
Water sold - millions of gallons	1,157	1,117	1,077	1,050	1,100
Average meter age	20	19	13	12	12
Water quality complaints	9	5	6	4	6
Number of filter backwashes	441	432	440	396	400
Number of reclaim solids pump downs	115	130	125	100	100
Utility locate requests	3,085	2,097	2,800	3,100	3,000

Budget Comments/Issues:

- 2016 & 2017 water production expenses include an increase of 10% or approximately \$80,000 due to stopping the flow of water from New Brighton. This increased annual operating cost will continue until New Brighton is able to effectively treat their water, which is anticipated to be concluded at the end of 2018.
- Water sales have declined 15 percent since 2012. Due to the decline in water sales and the increased operating expenses and the ever growing demand for infrastructure refurbishment, staff is recommending a restructuring of rates consistent with the recently completed rate study.
- Water service line leaks (private) are trending upward.
- Over 3300 water meters will be changed to automatic meter reading (AMR) technology in 2017. Nearly all our residential meters will be AMRs by the end of 2017, and commercial changeouts will continue in 2018.

City of Fridley, MN

Water Fund

	Actual		Budget		Projected			
	2015	2016	2017	2018	2019	2020	2021	2022
Rates Inflation					3.00%	3.00%	3.00%	3.00%
Revenue growth assumption - non-usage		2.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Investment income yield	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
Expense growth - general and admin		3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Expense growth - contractual		3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Expense growth - non personnel		2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Beginning net assets	9,132,135	9,141,197	9,480,415	9,071,263	9,430,234	9,826,189	10,230,023	10,632,903
Operating Revenues								
Water sales	2,907,123	3,173,347	3,411,400	3,787,810	3,894,246	3,985,631	4,079,758	4,176,709
Miscellaneous Revenues		149,208	142,000	150,000	150,000	150,000	150,000	150,000
Total Operating Revenues	2,907,123	3,322,555	3,553,400	3,937,810	4,044,246	4,135,631	4,229,758	4,326,709
Operating Expenses								
Personnel	664,979	641,659	688,200	701,964	723,023	744,714	767,055	790,067
Other	1,510,125	1,268,367	2,065,398	1,562,495	1,609,370	1,657,651	1,707,380	1,758,602
Depreciation	748,329	824,554	952,579	1,157,412	1,192,134	1,227,898	1,264,735	1,302,677
Total Operating Expenses	2,923,433	2,734,580	3,706,177	3,421,871	3,524,527	3,630,263	3,739,171	3,851,346
Net Operations	(16,310)	587,975	(152,777)	515,939	519,719	505,368	490,587	475,363
Non operating revenues (expenses)								
Interest income	20,448	51,515	20,300	5,182	15,261	18,366	17,267	33,803
Sale of assets	331,000	-	-	-	-	-	-	-
Interest and other expenses	(171,882)	(308,065)	(276,675)	(162,150)	(139,025)	(119,900)	(104,975)	(89,650)
Connection fees	-	7,793	-	-	-	-	-	-
Transfers in / (out)	(154,194)	-	-	-	-	-	-	-
Total non operating revenue (expenses)	25,372	(248,757)	(256,375)	(156,968)	(123,764)	(101,534)	(87,708)	(55,847)
Net increase (decrease) in resources	9,062	339,218	(409,152)	358,971	395,955	403,834	402,879	419,516
Ending net assets	9,141,197	9,480,415	9,071,263	9,430,234	9,826,189	10,230,023	10,632,903	11,052,419
CIP Funding								
Purchase of Capital Assets	(1,575,370)	(1,158,009)	(1,705,000)	(1,105,000)	(350,000)	(945,000)	(850,000)	(940,000)
Bond Proceeds	-	5,978,414	-	1,250,000	-	-	1,300,000	-
Capital costs of prior bonds	-	-	(3,196,991)	-	-	-	-	-
Cross over refunding	-	-	(1,722,307)	-	-	-	-	-
Bond P&I - Future - 15 yrs at 3.0%	-	-	-	-	(104,708)	(104,708)	(104,708)	(104,708)
Bond P&I - Future - 15 yrs at 3.0%	-	-	-	-	-	-	-	(108,897)
Bond Prin - Existing	(530,000)	(555,000)	(845,000)	(855,000)	(885,000)	(670,000)	(690,000)	(705,000)
Beginning Cash	3,271,177	1,958,298	7,340,404	414,533	1,220,916	1,469,297	1,381,322	2,704,228
Add net operations	(16,310)	587,975	(152,777)	515,939	519,719	505,368	490,587	475,363
Add back depreciation	748,329	824,554	952,579	1,157,412	1,192,134	1,227,898	1,264,735	1,302,677
Add net non operating	25,372	(248,757)	(256,375)	(156,968)	(123,764)	(101,534)	(87,708)	(55,847)
Add capital and bond	(2,105,370)	4,265,405	(7,469,298)	(710,000)	(1,339,708)	(1,719,708)	(344,708)	(1,858,605)
Net change in balance sheet items	35,100	(47,071)	-	-	-	-	-	-
Ending Cash	1,958,298	7,340,404	414,533	1,220,916	1,469,297	1,381,322	2,704,228	2,567,817
Other investments								
Ending net assets	9,141,197	9,480,415	9,071,263	9,430,234	9,826,189	10,230,023	10,632,903	11,052,419
Target minimum working capital	2,300,617	2,426,688	2,743,949	2,610,963	2,410,805	2,450,866	2,595,473	2,631,733
Actual working capital-cash balance	1,958,298	7,340,404	414,533	1,220,916	1,469,297	1,381,322	2,704,228	2,567,817
Over (Under) target working capital	(342,319)	4,913,716	(2,329,416)	(1,390,047)	(941,508)	(1,069,544)	108,756	(63,916)

Sanitary Sewer 602

	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
Public Works Main't	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earnings	12,270	14,231	8,500	8,500	18,800
Unrealized Gain/Loss	(3,846)	3,324	-	-	-
Fixed Asset Gain/Loss	10,672	-	-	-	-
Sewer Sales	4,642,886	5,037,667	5,392,700	5,392,200	5,611,500
Sewer Flat Rate Sales	89,358	161,575	113,800	114,300	114,300
Connect/Reconnect Fees	1,280	550	500	500	1,000
Penalties/Forfeit Discount	73,574	91,963	85,000	85,000	90,000
Grant Proceeds	-	64,644	-	-	-
Sewer Tapping & Misc Fees	2,581	7,240	1,500	1,500	6,000
Transfer In	154,194	-	-	-	-
Total Revenues	\$ 4,982,969	\$ 5,381,194	\$ 5,602,000	\$ 5,602,000	\$ 5,841,600
Expenditures					
Personnel	\$ 297,123	\$ 327,980	\$ 383,200	\$ 393,800	\$ 376,710
Supplies	44,601	49,517	62,400	52,400	52,300
Other Services/Charges	4,679,164	4,642,500	4,968,400	4,939,500	5,172,706
Capital Outlay	-	48,441	615,000	615,000	265,000
Other Financing Uses	-	-	-	-	-
Debt Service Interest Expense	13,025	12,125	11,600	11,600	10,600
Total Expenditures	\$ 5,033,913	\$ 5,080,563	\$ 6,040,600	\$ 6,012,300	\$ 5,877,316
Surplus (Deficiency) of Revenues over Expenditures (less capital)	\$ (50,944)	\$ 349,072	\$ 176,400	\$ 204,700	\$ 229,284
Ending Cash Balance	\$ 1,604,174	\$ 1,677,086	\$ 1,580,386	\$ 1,608,686	\$ 1,983,576
Beginning Fund Balance	\$ 5,943,091	\$ 5,892,147	\$ 6,241,219	\$ 6,241,219	\$ 6,445,919
Ending Fund Balance	\$ 5,892,147	\$ 6,241,219	\$ 6,417,619	\$ 6,445,919	\$ 6,675,203
Number of Employees (FTEs)	3.65	3.65	3.66	3.66	3.65

Description of Services:

The Sewer Division provides for maintenance of trunk and collector sanitary sewer systems and sanitary sewer lift stations maintained by the City of Fridley. The division also pays for wastewater treatment based on the sanitary sewer flow from the entire City of Fridley.

	2015 Actual	2016 Actual	2017 Projected	2017 Estimated	2018 Projected
Key Measures:					
Sanitary sewer main backups	1	2	2	2	2
Sanitary sewer system cleaning - miles	53.4	47.5	50.0	55.8	53.4
Sanitary sewer lift station failures	1	0	0	0	1
Sanitary sewer flow - millions of gallons	1,677	1,620	1,650	1,663	1,650
Televising inspection of sanitary sewers - miles	5.3	4.8	5.0	4.4	5.0
Average age of sanitary sewer mains	49.25	50.21	51.21	51.19	51.71
Clay-tile pipe sanitary sewer mains (%)	82.1%	81.8%	81.8%	81.8%	80.9%

Budget Comments/Issues:

- The Met Council Environmental Service Charge (MCES) for 2018 will be increasing 3.7%. The annual charge to from MCES to the City will amount to over \$4.2 million, which amounts to about 80% of the annual sewer operating budget.
- Due to the increased operating expenses and the ever growing demand for infrastructure refurbishment, staff is recommending a restructuring of rates consistent with the recently completed rate study.
- The City's large diameter sanitary sewer is planned for completion in 2018.

City of Fridley, MN

Sewer Fund

	Actual		Budget		Projected			
	2015	2016	2017	2018	2019	2020	2021	2022
Rates Inflation					3.25%	3.25%	3.25%	3.25%
Revenue growth assumption - non-usage		2.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Investment income yield	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
Expense growth - general and admin.		3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Expense growth - contractual		3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Expense growth - non personnel		2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
MCES growth assumption				4.00%	4.00%	4.00%	4.00%	4.00%
Beginning net assets	5,943,094	5,892,147	6,151,221	6,340,084	6,616,910	6,890,734	7,135,360	7,359,464
Operating Revenues								
Sewer charges	4,809,679	5,199,242	5,392,700	5,622,034	5,804,750	5,993,404	6,188,190	6,389,306
Flat rate sales			114,300	114,300	114,300	114,300	114,300	114,300
Miscellaneous Revenues	-	99,203	86,500	86,500	89,311	92,214	95,211	98,305
Total Operating Revenues	4,809,679	5,298,445	5,593,500	5,822,834	6,008,361	6,199,918	6,397,701	6,601,911
Operating Expenses								
Personnel	297,122	327,979	383,200	394,696	406,537	418,733	431,295	444,234
Supplies and other charges								
Disposal	3,688,859	3,938,323	4,117,087	4,232,781	4,402,092	4,578,176	4,761,303	4,951,755
Other	725,282	545,499	527,800	543,634	559,943	576,741	594,044	611,865
Depreciation	309,628	298,194	371,900	383,057	394,549	406,385	418,577	431,134
Total Operating Expenses	5,020,891	5,109,995	5,399,987	5,554,168	5,763,121	5,980,035	6,205,218	6,438,988
Net Operations	(211,212)	188,450	193,513	268,666	245,240	219,883	192,482	162,923
Non operating revenues (expenses)								
Interest income	8,424	17,555	8,500	18,786	38,159	33,268	39,097	45,447
Sale of assets	10,672	-	-	-	-	-	-	-
Interest and other expenses	(13,025)	(12,125)	(13,150)	(10,625)	(9,575)	(8,525)	(7,475)	(6,350)
Connection fees	-	550	-	-	-	-	-	-
Intergovernmental		64,644						
Transfers in / (out)	154,194	-	-	-	-	-	-	-
Total non operating revenue (expenses)	160,265	70,624	(4,650)	8,161	28,584	24,743	31,622	39,097
Net increase (decrease) in resources	(50,947)	259,074	188,863	276,826	273,824	244,625	224,104	202,020
Ending net assets	5,892,147	6,151,221	6,340,084	6,616,910	6,890,734	7,135,360	7,359,464	7,561,484
CIP Funding								
Purchase of Capital Assets	(250,191)	(48,441)	(615,000)	(265,000)	(925,000)	(50,000)	(665,000)	(125,000)
Bond Proceeds	-	-	-	1,190,000	-	-	665,000	-
Bond P&I - Future - 15 yrs at 3.0%	-	-	-	-	(99,682)	(99,682)	(99,682)	(99,682)
Bond P&I - Future - 15 yrs at 3.0%	-	-	-	-	-	-	-	(55,705)
Bond Prin - Existing	(30,000)	(30,000)	(30,000)	(35,000)	(35,000)	(35,000)	(35,000)	(40,000)
Beginning Cash	1,053,825	1,604,174	1,587,087	1,502,850	3,052,733	2,661,424	3,127,752	3,635,751
Add net operations	(211,212)	188,450	193,513	268,666	245,240	219,883	192,482	162,923
Add back depreciation	309,628	298,194	371,900	383,057	394,549	406,385	418,577	431,134
Add net non operating	160,265	70,624	(4,650)	8,161	28,584	24,743	31,622	39,097
Add capital and bond	(280,191)	(78,441)	(645,000)	890,000	(1,059,682)	(184,682)	(134,682)	(320,387)
Net change in balance sheet items	571,859	(495,914)						
Ending Cash	1,604,174	1,587,087	1,502,850	3,052,733	2,661,424	3,127,752	3,635,751	3,948,518
Other investments								
Ending net assets	5,892,147	6,151,221	6,340,084	6,616,910	6,890,734	7,135,360	7,359,464	7,561,484
Target minimum working capital	2,397,757	2,449,051	2,559,669	2,729,813	2,827,493	2,928,982	3,095,058	3,204,414
Actual working capital-cash balance	1,604,174	1,587,087	1,502,850	3,052,733	2,661,424	3,127,752	3,635,751	3,948,518
Over (Under) target working capital	(793,583)	(861,964)	(1,056,819)	322,920	(166,070)	198,770	540,693	744,104

Storm Water 603

	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget
Revenues					
Storm Sewer Collection	\$ 1,207,193	\$ 1,307,874	\$ 1,294,000	\$ 1,333,000	\$ 1,379,000
Harris Pond Assessments	3,811	3,965	3,000	3,000	3,000
Storm Sewer Penalties	12,969	12,520	15,000	15,000	14,000
Special Assessment	2,057	-	-	-	-
Interest Earnings	20,505	22,406	12,000	12,000	12,000
Unrealized Gain/Loss	(6,445)	5,755	-	-	-
Direct to City-Principal	2,560	1,453	-	-	-
Grants Proceeds	93,403	189,698	80,000	500,000	200,000
Other Reimbursements	1,000	-	-	-	-
Miscellaneous Revenue	180	51	-	-	-
Storm Sewer Misc Fees	-	50	-	-	-
Total Revenues	\$ 1,337,233	\$ 1,543,772	\$ 1,404,000	\$ 1,863,000	\$ 1,608,000
Expenses					
Personnel	\$ 393,151	\$ 444,384	\$ 464,600	\$ 478,400	\$ 481,400
Supplies	16,426	5,550	12,300	15,000	15,000
Other Services/Charges	366,200	571,433	566,700	605,200	746,700
Capital Outlay	-	511,331	825,000	1,325,000	1,345,000
Other Financing Uses	-	-	-	-	-
Debt Service Interest Expense	9,850	9,100	8,700	8,700	7,900
Total Expenditures	\$ 785,627	\$ 1,541,798	\$ 1,877,300	\$ 2,432,300	\$ 2,596,000
Surplus (Deficiency) of Revenues over Expenses (less capital)	\$ 551,606	\$ 513,305	\$ 351,700	\$ 755,700	\$ 357,000
Ending Cash Balance	\$ 1,963,161	\$ 2,024,475	\$ 1,890,975	\$ 1,803,975	\$ 1,308,875
Beginning Fund Balance	\$ 5,815,098	\$ 6,366,704	\$ 6,880,009	\$ 6,880,009	\$ 7,635,709
Ending Fund Balance	\$ 6,366,704	\$ 6,880,009	\$ 7,231,709	\$ 7,635,709	\$ 7,992,709
Number of Employees (FTEs)	5.06	5.06	5.05	5.05	5.03

Description of Services:

The Storm Water division provides for maintenance of trunk and collector storm sewer systems maintained by the City of Fridley. The division also establishes and maintains improvements and programs provided to meet storm water quality goals of the City of Fridley.

Key Measures:	2015 Actual	2016 Actual	2017 Projected	2017 Revised	2018 Projected
Street sweeping collected - cubic yards	1,927	2,543	2,000	1,800	2,200
Sediment collected from storm water treatment devices - cubic yards	24	22	20	20	20
Outfall inspections	28	41	25	25	25
Rain gardens constructed	4	4	3	3	1
Erosion control inspections	20	18	18	12	30
Enforcement actions and notices	5	6	8	3	10

Budget Comments/Issues:

- Staff is recommending a 4% increase in storm water rates for 2017.

**CITY OF FRIDLEY
STORM WATER FUND PROJECTIONS
REVENUE/ EXPENSE PROJECTIONS AND CASHFLOW
10/23/17**

	Actual 2015	Actual 2016	Budget 2017	Budget 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Rate Change Projections (%)	75%	0%	4%	3.5%	3.5%	3.5%	3.5%	3.5%
Residential Rate Per Lot (REF considered 1/3) Per Qtr	8.59	8.59	8.93	9.24	9.57	9.90	10.25	10.61
Commercial Rate Per Acre Per Quarter	25.77	25.77	26.80	27.74	28.71	29.71	30.75	31.83
Operating Revenues								
Storm Water Sales	1,223,973	1,307,874	1,332,000	1,379,000	1,427,000	1,477,000	1,529,000	1,583,000
Other Revenue	1,180	16,586	19,000	17,000	18,000	19,000	20,000	21,000
Total Operating Revenues	1,225,153	1,324,460	1,351,000	1,396,000	1,445,000	1,496,000	1,549,000	1,604,000
Estimated Expenditure Change (%)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Operating Expenses								
Personal Services	393,151	444,384	464,600	481,400	491,000	500,800	510,800	521,000
Supplies		5,550	12,300	15,000	15,300	15,600	15,900	16,200
Other Services and Charges	130,195	298,295	201,900	228,800	238,400	343,200	255,100	260,200
Actual Depreciation (Base Year)	252,430	273,138	293,800	373,800	517,900	679,700	865,600	1,076,250
Change in Depreciation (Since Base Year)	-	80,000	80,000	144,100	161,800	185,900	210,650	225,950
Total Operating Expenses	775,776	1,021,367	1,052,600	1,243,100	1,424,400	1,725,200	1,858,050	2,099,600
Operating Income	449,377	303,093	298,400	152,900	20,600	(229,200)	(309,050)	(495,600)
Non-Operating Revenues (Exps.)								
Intergovernmental revenue	93,403	189,698	80,000	200,000	-	-	-	-
Interest Income	14,060	28,161	12,000	12,000	12,000	12,000	12,000	12,000
Debt Service (interest only)	(9,850)	(9,100)	(8,700)	(7,900)	(7,200)	(6,400)	(5,600)	(4,800)
Special Assessments Levied	4,616	1,453	-	-	-	-	-	-
Total Non-Operating Revenues/Expenses	102,229	210,212	83,300	204,100	4,800	5,600	6,400	7,200
Net Income	551,606	513,305	381,700	357,000	25,400	(223,600)	(302,650)	(488,400)
Cash and Cash Equivalents January 1	1,427,487	1,963,161	2,024,475	1,804,012	1,308,900	1,604,037	1,801,024	2,094,636
Net Increase (Decrease) in cash	535,674	61,314	(594,463)	(495,112)	295,137	196,987	293,612	413,837
Cash and Cash Equivalents December 31	1,963,161	2,024,475	1,430,012	1,308,900	1,604,037	1,801,024	2,094,636	2,508,473
Cash Balance Floor (Operating & Debt Service)	775,776	919,857	1,698,063	1,740,512	789,513	881,213	876,488	803,463
Cash Balance Ideal (One-year Operating/DS/Capital)		1,567,109	2,411,263	2,621,012	1,841,563	2,176,613	2,343,638	2,504,363

Municipal Liquor 609

(Fridley Market & Moore Lake Locations)

	2015	2016	2017	2017	2018
Revenues	Actual	Actual	Budget	Revised	Budget
Liquor Sales	\$ 1,764,217	\$ 1,908,217	\$ 2,064,400	\$ 2,034,400	\$ 2,120,000
Wine Sales	799,064	836,125	863,500	863,500	880,000
Beer Sales	2,541,834	2,529,778	2,693,300	2,603,300	2,810,800
Miscellaneous Sales	103,279	111,977	120,100	120,100	122,000
Dep/RTNS/Cooperage	634	490	100	100	500
Cigarette Sales	40,979	46,161	51,300	51,300	53,000
Cigars/Chewing Tobacco	6,142	7,197	8,100	10,100	10,500
Cash Over/(Short)	(839)	(817)	200	200	200
Sales Tax Over/(Short)	28	237	-	-	-
Interest Earnings	(375)	(1,584)	-	-	-
Unrealized Gain/Loss	165	66	-	-	-
Miscellaneous Revenue	13,217	462	-	-	-
Total Revenues	\$ 5,268,345	\$ 5,438,309	\$ 5,801,000	\$ 5,683,000	\$ 5,997,000
Expenditures					
Personnel	\$ 501,470	\$ 502,985	\$ 580,200	\$ 557,300	\$ 605,610
Supplies	17,854	13,861	32,600	27,600	31,300
Other Services/Charges	4,387,878	4,489,664	4,858,100	4,714,100	5,014,400
Capital Outlay	-	95,859	-	-	56,000
Other Financing Uses	338,600	338,500	338,500	338,500	338,500
Total Expenditures	\$ 5,245,802	\$ 5,440,869	\$ 5,809,400	\$ 5,637,500	\$ 6,045,810
Surplus (Deficiency) of Revenues over Expenditures (less capital)	\$ 22,543	\$ 93,299	\$ (8,400)	\$ 45,500	\$ 7,190
Ending Cash Balance	\$ 137,754	\$ 169,069	\$ 241,769	\$ 301,669	\$ 340,159
Beginning Fund Balance	\$ 890,870	\$ 913,413	\$ 1,006,712	\$ 1,006,712	\$ 1,052,212
Ending Fund Balance	\$ 913,413	\$ 1,006,712	\$ 998,312	\$ 1,052,212	\$ 1,059,402
Number of Employees (FTEs)	5.00	5.00	5.00	5.00	6.00

Description of Services:

The Fridley Municipal Liquor Operations was established in 1949. The operations consist of two retail locations with annual sales exceed \$5 million. Net proceeds are directed back to the City's General Fund to alleviate the property tax burden on its citizens and businesses.

	2015	2016	2017	2017	2018
Key Measures:	Actual	Actual	Projected	Revised	Projected
Total customers	268,226	275,168	292,924	305,296	313,308
Average sale price per customer	\$19.59	\$19.61	\$19.80	\$19.24	\$19.08
Gross profit percentage	25.8%	26.3%	25.0%	26.75%	26.50%
Net profit percentage before transfers	6.9%	8.0%	7.0%	7.50%	6.50%

Budget Comments/Issues:

- Sunday sales began July 2, 2017. Due to this, there is an increase in 1 Full Time Sales Associate position in the 2018 budget.
- Sunday sales has led to an overall decrease in our average ticket sale by 5%, and an 11% increase in the overall ticket count for the Fridley Market location. The Moore Lake location is not open on Sunday, and will maintain its average ticket and customer counts in 2018.
- The 2018 budget reflects an anticipated 5.5% increase in sales at our Fridley Market store location, and a 4.2% increase at our Moore Lake store location.
- Our operation has maintained a 26.5% gross margin, reflecting a 6.5% net profit for 2018, despite the increase in competition from the national liquor retailers.

STAFFING LEVELS - 2015-2018

Full-Time Equivalents (FTEs)

Service Category	Budgetary Unit	2015 Actual	2016 Actual	2017 Budget	2017 Revised	2018 Budget	% of Total
Public Safety	Police	52.6	52.4	52.35	52.35	52.10	
	Police Activity Fund	1.00	1.00	1.00	1.00	1.00	
	Fire ¹	7.00	7.00	7.00	7.00	7.02	
	<i>Subtotal</i>	<u>60.60</u>	<u>60.35</u>	<u>60.35</u>	<u>60.35</u>	<u>60.12</u>	<u>42.7%</u>
Public Works:	Municipal Center	1.53	1.53	1.79	1.79	1.81	
	Engineering	1.78	1.78	2.14	2.14	2.13	
	Park Maintenance	5.83	5.83	5.82	5.82	5.81	
	Street Maintenance	8.26	8.26	8.53	8.53	8.52	
	Garage Maintenance	3.78	3.78	3.83	3.83	3.82	
	Street Lighting	0.26	0.26	0.27	0.27	0.26	
	Water Utility	7.80	7.80	7.86	7.86	7.85	
	Sewer Utility	3.65	3.65	3.66	3.66	3.65	
	Storm Water Utility	5.06	5.06	5.05	5.05	5.03	
<i>Subtotal</i>	<u>37.95</u>	<u>37.95</u>	<u>38.95</u>	<u>38.95</u>	<u>38.88</u>	<u>27.5%</u>	
Parks & Recreation:	Recreation Department	5.50	5.50	5.50	5.50	5.50	
	Springbrook Nature Center	3.50	3.50	3.50	3.50	4.70	
	<i>Subtotal</i>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>10.20</u>	<u>6.4%</u>
Comm Development:	Planning	4.45	4.85	5.10	5.10	4.35	
	Building Inspections	3.00	3.00	3.00	3.00	3.00	
	Rental Inspection	1.60	1.60	1.60	1.60	2.10	
	Solid Waste Abatement	0.50	0.50	0.50	0.50	0.50	
	HRA Assist. Executive Director ²	1.00	1.00	1.00	1.00	1.00	
	<i>Subtotal</i>	<u>10.55</u>	<u>10.95</u>	<u>11.20</u>	<u>11.20</u>	<u>10.95</u>	<u>7.9%</u>
General Government:	Mayor & City Council ³	5.00	5.00	5.00	5.00	5.00	
	General Management	2.00	2.00	2.00	2.00	2.00	
	City Clerk	1.00	1.00	1.00	1.00	1.00	
	Human Resources	2.00	2.00	2.00	2.00	2.00	
	Cable TV	1.70	2.00	2.00	2.00	2.00	
	Accounting	6.50	5.50	5.50	5.50	5.50	
	Assessing	2.50	2.50	2.50	2.50	2.30	
	IT	2.00	2.00	2.00	2.00	2.00	
	Municipal Liquor Store	5.00	5.00	5.00	5.00	6.00	
<i>Subtotal</i>	<u>22.70</u>	<u>22.00</u>	<u>22.00</u>	<u>22.00</u>	<u>22.80</u>	<u>15.5%</u>	
TOTALS		140.8	140.3	141.5	141.5	142.95	100%

¹ Excludes paid on-call firefighters

² HRA Assistant Executive Director is funded through the HRA levy and not a part of the City's budget

³ Mayor and council members are excluded from FTE totals

⁴ Excludes election judges

CITY OF FRIDLEY 2018 Budget Calendar

March 20	Goals & Objectives Conference Meeting with Council
April 7	Capital Improvement Program (CIP) forms sent to departments
April 21	Departments submit capital requests to City Manager and Finance Department
May 2	Discuss CIP requests via group department manager meeting
May 20	"Fridley Forum" to Council to address finances, the environment and comprehensive plan with citizens
May 26	Operating budget work papers, budget request forms are made available to departments Send request to departments for indicators and key measures
July 6	2018-22 Preliminary CIP sent to City Council
July 10	City Council budget work session to discuss 2018-22 CIP and establish targets for the General & Enterprise Funds
July 17	Forecasts completed for compensation and benefits, revenue projections, utility costs, etc
August 1	Department of Revenue notifies City of State Aid
August 28	Levy scenerio discussion with Council at conference meeting
September 1	Department of Revenue notifies City of any applicable levy limit
September 1	Preliminary budget memo sent to City Council
September 11	Budget work session to review proposed budget & preliminary levy
September 11	City Council adopts final 2018-22 CIP
September 11	Adopt HRA levy
September 15	Budget instructions and targets provided to departments
September 15	HRA Levy submitted to County
September 25	Utility Rate Study presented to Council at conference meeting
September 25	City Council adopts preliminary levy and budget, and annouces public budget meeting date
September 29	City Levy submitted to County
October 6	Departments submit detailed budget requests
Week of November 6	City Manager sends proposed 2018 budget and revised 2017 budget to city council members
Week of November 13	Anoka County sends parcel specific proposed tax estimates to taxpayers
November 13	City Council budget conference meeting to discuss operational budget
November 13	City Council adopts 2018 utility rates (Water, Sewer, Storm Water & Recycling)
November 27	City Council holds public meeting on 2018 budget and levy
December 11	City Council adopts final 2018 budget, tax levy and revised 2017 budget
December 28	Final 2018 levy certified to Anoka County (and Form TNT)

Updated SP 11/07/17