

**FRIDLEY CITY CODE**  
**CHAPTER 11. GENERAL PROVISIONS AND FEES**

(Ref. 553, 558, 611, 615, 616, 619, 622, 639, 647, 650, 655, 660, 671, 676, 690, 700, 704, 732, 744, 746, 779, 815, 832, 849, 859, 876, 881, 882, 886, 901, 945, 953, 955, 956, 957, 962, 965, 968, 970, 992, 998, 1003, 1012, 1013, 1019, 1022, 1024, 1028, 1033, 1047, 1060, 1064, 1116, 1122, 1137, 1138, 1139, 1154, 1192, 1246, 1247, 1263, 1271, 1275, 1276, 1282, 1293, 1296, 1303, 1313, 1322, 1324, 1333, 1334, 1337, 1341, 1350, 1351, 1356, 1382)

11.01. COMPLIANCE

No person shall practice or carry on a business, trade or profession in the City without complying with all federal and state regulations, laws, license or permit requirements and with the license and permit requirements of any provision of this Code.

11.02. DEFINITION

A business, trade or profession shall include the bartering, selling, purchasing or exchanging of goods, services, and materials with or without compensation.

11.03. APPLICATION

Unless otherwise provided in this Code, application for any license or permit required by this Code shall be made with the city clerk. The applicant shall provide such information as required by the City or any licensing or permit provision of this Code. In the event of the sale of the licensed business or death of the licensee, unless otherwise specified in the City Code, the business shall be allowed to continue to operate as long as the new application is submitted to the city clerk within thirty (30) days. In the event an application is not received within thirty (30) days, the business license shall expire. (Ref 1324)

11.04. PROCESSING TIME

The minimum length of time required for the processing of any application shall be determined by the City Clerk who shall inform any applicant of the appropriate time requirements.

11.05. TERM

The license or permit begins May 1 of any year through April 30 of the following year, inclusive, unless otherwise provided in this Code.

11.06. LICENSE APPROVAL AND ISSUANCE

Unless otherwise provided in this Code, the approval and issuance of the license shall not require council consideration and shall be issued administratively by the city clerk if the applicant has met all of the conditions and requirements of the license. A list of issued licenses shall be provided to the City Council for its information. (Ref 1324)

11.07. RENEWAL

No license or permit is automatically renewed by the City. Applications for renewal shall be submitted to the Clerk prior to the expiration date for Council approval.

11.08. PRORATION AND REFUNDS

No license or permit fee shall be prorated or refunded except as expressly provided by Section 11.10 of this Chapter or any other licensing or permit provision of this Code.

11.09. REVOCATION

Any violation of the terms of this Chapter or any other licensing or permit provision of this Code shall be grounds for suspension and/or revocation of the license or permit by the City Council. Licenses and permits shall be revoked only for cause and upon adequate notice and the opportunity to be heard.

11.10. DISPLAY

Any person to whom a license or permit is issued pursuant to this Code shall be required to display such license or permit or to make said license or permit available for review upon request. This provision shall be subordinate to any other provision of this Code which expressly requires that said license or permit shall be displayed or posted.

11.11. FEES

CODE	SUBJECT	FEE
33	Administrative Citation or Penalty	\$100 per violation (General) \$125 per violation (Fire Lane/Reserved Handicap Parking) \$35 per violation (Other Parking)
33	Administrative Citation or Penalty Late Fee	\$25 (General) \$30 (Fire Lane/Reserved Handicap Parking) \$10 (Other Parking)
33	Administrative Hearing	\$200 Administrative Hearing
17	Auction	\$30.00 weekly, \$150 year
205.30	Automatic Meter Reading Device Permit	\$25 per stationary device
27	Billiards	\$40 for first table, \$10 each additional
15	Bowling Alleys	\$40 + \$10 each lane
28	Carnivals	\$75 application fee \$75 each day \$3000 cash deposit or bond
30	Charitable Gambling (see Lawful Gambling)	
21	Christmas Tree Lots	\$200 + \$100 deposit
12	Cigarette Sales (see Tobacco)	
MS 462.355	Comprehensive Plan Amendment	\$1,500
206	Contractors	See Chapter 206

217	Condominium (annual registration)	a. 2-4 Ownership Units \$20 b. 5-12 Ownership units \$30 c. 13-24 Ownership units \$40 Over 24 Ownership Units \$50
217.04	Condominium conversion registration (one time fee)	(a) 2 ownership units \$500 (b) 3-7 ownership units \$750 (c) 8-12 ownership units \$1,000 Over 12 units \$1000 + \$50 per unit for every unit over 12
208	Conservation Plan Review (as part of building permit for new construction)	\$450
208	Conservation Plan Review as part of land alteration, excavating or grading permit process	See Chapter 206
101	Dogs	\$25 Lifetime \$5 duplicate license \$25 Impound Fee \$500 Dangerous Dog
702	Drive-in Theaters	\$400
607	Entertainment	\$85
112	False Alarms	\$50 for sixth false alarm in single calendar year and for each subsequent false alarm in calendar year an additional \$25 shall be added (e.g., 7 <sup>th</sup> false alarm \$75, 8 <sup>th</sup> false alarm \$100, etc.)
205	Farmers Market Event Permit	\$100
103	Fire Arms-Permit to Discharge	\$25
108	Fire Department Plan Review Fee	65% of the Fire Permit Fee
32	Food Establishment – Business License	\$45
32	Food Temporary – Business License	\$30
25	Golf Course, Driving Range	\$30
113	Haulers Mixed Municipal Solid Waste License (Garbage Truck) Yard Waste License Organics License Recycling License	\$100 for first truck and \$40 each additional truck
24	Junk Yards	\$350
30	Lawful Gambling Permit	\$25 for one day small events, i.e. raffle, etc.
609	Liquor, Caterer Caterer Registration Event Notification Permit	\$100 annually \$25/event
604	Liquor, Consumption and Display	\$300 Annual State Permit \$25 One-Day City Permit
603	Liquor, On-Sale Intoxicating Holiday Endorsement	\$100
603	Liquor, Lawful Gambling Endorsement	\$300
610	Liquor Manufacturers/Investigative Fee Individual Partnership/Corporation Alteration of Business Change of Officers On-Sale Brewer/Distillery Taproom License Off-Sale Brewer/Distillery Growler License	\$200 \$400 \$100 \$25 \$600 \$300
603	Liquor, On-Sale Intoxicating	No Entertainment a. 0-3000 sq ft - \$6,000

		b. 3001-6000 sq ft - \$7,000 c. over 6000 sq ft - \$8,000 With Entertainment or Dancing a. 0-3000 sq ft - \$7,000 b. 3001-6000 sq ft - \$8,000 Over 6000 sq ft - \$9,000
603	Liquor, On-Sale Intoxicating Initial Investigative Fee	\$200 individual \$400 corporation or partnership
603	Liquor, On-Sale Sunday	\$200
603	Liquor, On-Sale Intoxicating Temporary 1 day only	\$25 (MN §340A.414, Sub.9)
602	Liquor, 3.2% Malt Liquor	Off-Sale - \$60 On-Sale - \$325
	Liquor, 3.2% Malt Liquor, Holiday Endorsement	\$100
602	Liquor, 3.2% Malt Liquor, Initial Investigative Fee	\$90 individual \$180 corporation or partnership
602	Liquor, 3.2% Malt Liquor Temporary	\$60
603	Liquor, Wine	\$1,000
603	Liquor, Wine Investigative Initial Fee	\$200 individual \$400 corporation or partnership
603	Liquor (Employee Dispensing – see Managerial License)	
605	Liquor, Bottle Club	\$300 annual permit \$25 one day permit
606	Liquor, On-Sale Intoxicating Club (the annual license fee for an on-sale intoxicating liquor license issued by a city to a club must be no greater than the fee set in Minnesota Statute Chapter 340A:	\$300/club under 200 members \$500/club, 201-500 members \$650/club, 501-1,000 members \$800/club, 1001-2,000 members \$1000/club, 2001-4000 members \$2,000/club 4,001-6,000 members \$3,000/club over 6,000 members
606	Liquor, On-Sale Club Holiday Endorsement	\$100
101	Livestock Bees or Chickens	\$100 annually \$100 initial license/\$25 renewal license
608	Lodging Tax	3% of rent charged
603	Managerial License (Liquor)	\$10
125	Massage Therapy Business License Business Investigative Fee/Corporation/Partnership Business Investigation Fee/Individual/Sole Prop. Massage Therapist License Fee Therapist Investigation Fee	\$400 annually \$400 (new) \$200 (renewal) \$200 (new) \$100 (renewal) \$50 annually \$25 annually
205.24	Master Plan, Application or Amendment	\$1,500
203	Mobile Home Parks	\$30 + \$1 per trailer site (one time fee)
22	Music Festivals	\$700/day + \$100 filing fee
509	Motorized Vehicles Rental	\$50 per vehicle
220	Multiple Dwelling License	Single rental unit \$100.00 Two rental units \$150.00 Three units \$210.00 Four units \$270.00 Five or more units \$245.00 plus \$12 per unit.
	Rental Inspection Fee	\$100 single, duplex and triplex \$300 4+ units
	Transfer Fee	\$25
	License Fee after Revocation or Suspension	150% times the annual license fee

31	Pawn Shops Annual License fee Monthly Transaction Fee Reporting Failure Penalty Investigation Fee	\$3,000 \$3.00 per transaction \$4.00 per transaction/ \$400
14	Peddlers/Solicitor	\$60 per peddler
23	Public Dance	\$75
13	Retail Gasoline Sales Private Gasoline Pump	\$60 \$30 per location
407	Rights-of-Way 407.04 Registration Fee 407.05 User Fee (residential, commercial or industrial) 407.07 Excavation Permit Obstruction Permit Small Wireless Facility Permit Permit Extension Fee Delay Penalty 407.10 Mapping Fee  407.11 Degradation Fee	\$50 \$50 \$350 \$50 \$150 \$20 \$125 week \$50 if data is not in city format and City GIS compatible. Restoration cost per square foot for the area to be restored.
127	Sexually Oriented Businesses Investigation Fee	\$400 \$400
214	Signs and/or Billboards Permanent Sign • Wall Sign • Free-standing/monument • Re-face/face-change  Temporary Sign	\$100 \$200 \$50  \$100 plus \$200 Deposit-refunded if conditions met
602, 603, 606	Social Skill Game Tournament Service Provider	\$100 annually
514	Snow Removal Penalty Violations of the provisions of this Section shall be a misdemeanor, subject to penalties of a maximum of \$700 and 90 days in jail per occurrence. In the alternative, the City may, in its discretion, impose a civil penalty as follows:	2 <sup>nd</sup> Offense in any given year: \$50 3 <sup>rd</sup> Offense within 6 months of any prior offense: \$200 4 <sup>th</sup> Offense or more within 6 months of prior offense(s): \$500  In addition, the City may charge to, and assess to the associated property, any damage to City property or injury to City employees attributable to violations of this section.
102.02	Storage fee for seized motor vehicles (Ord 1250)	\$10 per day for each day or part of a day the seized motor vehicle is held at a storage facility or impound lot. The total storage fees assessed on any one motor vehicle shall not exceed \$500 or 50% of the value of the motor vehicle as determined by competent authority, whichever is less.
102.02	Seizure fee for motor vehicles	\$200 assessed for each vehicle seizure; or \$400 assessed to a vehicle owner or lien

		holder who refuses to repossess their own vehicles.
16	Street Vending	\$50 industrial/commercial \$70 residential \$100 both
116	Sun tanning Rooms	\$500
115	Swimming Pools, Public	\$250 per outdoor pool \$350 per indoor pool + 25% of base per added pool, enclosed area
205.30	Telecommunications Permit to Locate on Approved Site Telecommunications Towers and Facilities District (Ref Ord 1340) 205.30.24 DAS Application Fee 205.30.24 DAS Application Review Fee 205.30.9(9) DAS Abandonment Escrow	\$400/user/tower  \$500 \$1500 \$2000
205.30	Temporary Outdoor Display License	\$75
205	Text Amendment to the Zoning Ordinance	\$1,500
12	Tobacco Products	\$125
12	Tobacco Product Shop	\$400 license application fee; \$100 license investigation fee.
205.33	TOD Project Plan Application	\$1,500
205.33	TOD Tree Substitution Fee to TOD Capital Project Fund	\$500/tree
104	Tree Removal/Treatment	\$150
19	Used Motor Vehicles	\$150/year
205	Wetlands Certifying Exemptions Replacement Plan Application No Loss Determination Appeal of Decision	\$1500.00 \$1500.00 \$1500.00 \$1500.00
206	Building Permit Fees	See Chapter 206
206	Certificate of Occupancy Fees	See Chapter 206
206	Electrical Permit Fees	See Chapter 206
206	Land Alteration Excavating or Grading Fees Uniform Building Code Chapter 70 adopted by reference (Plan Checking Fees and Grading Permit Fees)	See Chapter 206
211	Lot Splits	\$1,250
206	Mechanical Permit Fees	See Chapter 206
212	Mining Permit	See Chapter 206
206	Moving Permits Fee	See Chapter 206
206	Plumbing Permit Fees	See Chapter 206
211	Plat	\$1,500/200 lots +\$15 each additional lot
206	Reinspection – Building Fee	See Chapter 206
205	Rezoning	\$1,500
206	Sewer Permit Fee	See Chapter 206
205	Special Use Permit	\$1,000 for R-1 \$1,500 for all others
206	Utility Excavations Permit Fees	See Chapter 206
206	Water Permit Fee	See Chapter 206
206	Water/Waterways Permit Fees	See Chapter 206
205	Vacations, Right of Way or Easement	\$1,500
211	Variance	\$500 for R-1

		\$1,400 for all other
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\*Prorate (see Chapter 603)

## Chapter 108 – Fire Department Charges

MSFC Section	Type of Activity	Stipulations	Fee
<b>105.7.1</b>	<b>Automatic Fire Extinguishing Systems</b> 1. Kitchen Hood Extinguishing Systems 2. Fire Sprinkler Systems 3. Other Special Extinguishing Systems	<b>Final Inspection Required</b> Inspection & Testing Inspection & Testing Inspection & Testing	<b>See Below</b>
<b>105.7.2</b>	<b>Compressed Gasses &amp; Systems</b> Install, repair damage to, abandon, remove, place temporarily out of service, close or substantially modify systems	<b>Final Inspection Required</b> MSFC requirements	<b>\$ 235.00</b>
<b>105.7.3</b>	<b>Fire Alarm, Detection &amp; Related Alarm or Detection Equipment</b> Install or modify new & existing systems	<b>Final Inspection Required</b> Inspection & Testing	<b>See Below</b>
<b>105.7.4</b>	<b>Fire Pumps &amp; Related Equipment</b> Install or modify fire pumps, related fuel tanks, jockey pumps, controllers and generators	<b>Final Inspection Required</b> Inspection & Testing	<b>See Below</b>
<b>105.7.5</b>	<b>Flammable &amp; Combustible Liquids</b> 1. Install or modify a pipeline 2. Install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel dispensing stations, refineries, distilleries and similar activities where flammable or combustible liquids are produced, processed, transported, stored, dispensed or used 3. Install, alter, remove, abandon, place temporarily out of service or otherwise dispose of a flammable or combustible liquid tank	<b>Final Inspection Required</b>  Inspection requirements as defined by 2003 MSFC requirements.  UGST or AGST storage tank removal must be witnessed by Fire Marshal.	<b>1. \$150.00</b> <b>0</b> <b>2. \$150.00</b> <b>0</b>  <b>3. \$200.00</b> <b>0</b>
<b>105.7.6</b>	<b>Hazardous Materials</b> Install, repair damage to, abandon, remove, place temporarily out of service, close or substantially modify a storage facility or other area regulated by MSFC Chapter 27	<b>Final Inspection Required</b> Required when hazardous materials in use or storage exceed amounts shown in MSFC Table 105.6.21	<b>\$ 200.00</b>
<b>105.7.7</b>	<b>Industrial Ovens</b> Installation of industrial ovens regulated by MSFC Chapter 21	<b>Final Inspection Required</b> MSFC requirements	<b>\$ 165.00</b>
<b>105.7.8</b>	<b>LP Gas</b> Installation of or modification to an LP Gas system	<b>Final Inspection Required</b> MSFC & NFPA 58 requirements	<b>\$ 200.00</b>
<b>105.7.9</b>	<b>Private Fire Hydrants</b> Installation of or modification of private fire hydrants	<b>Final Inspection Required</b> Inspection & Testing	<b>\$ 145.00</b>
<b>105.7.10</b>	<b>Spraying or Dipping</b> Install or modify a spray room, dip tank or booth	<b>Final Inspection Required</b> MSFC requirements	<b>\$ 200.00</b>
<b>105.7.11</b>	<b>Standpipe System</b> Installation, modification, or removal from service of a standpipe system	<b>Final Inspection Required</b> Inspection & Testing	<b>See Below</b>
<b>105.7.12</b>	<b>Temporary Membrane Structures, Tents and Canopies</b> To construct an air-supported temporary membrane structure, tent (=> 200 ft <sup>2</sup> ) or canopy (=> 400 ft <sup>2</sup> ).	<b>Final Inspection Required</b> MSFC requirements	<b>\$ 145.00</b>

## Chapter 108 – Construction, Alteration, Modification or Installation Fees

### **Fire Sprinkler, Fire Extinguishing Systems, Fire Alarm Systems or Standpipe Systems**

Fees for Automatic Fire Extinguishing Systems (MSFC 105.7.1); Fire Alarm, Detection and related equipment (MSFC 105.7.3); Fire Pumps or related equipment, (MSFC 105.7.4); and Standpipe Systems (MSFC 105.7.11) are calculated on project valuation from the 1997 UBC Permit Fee Schedule as shown below, plus the State of Minnesota Surcharge Fee on sprinkler permits:

Total Valuation	Fee
\$ 1.00 to \$ 500.00	\$23.50
\$ 501.00 to \$ 2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2000.00
\$ 2001.00 to \$ 25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$ 25,001.00 to \$ 50,000.00	\$391.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$ 50,001.00 to \$ 100,000.00	\$643.75 for the first \$50,000.00 plus \$ 7.00 for each additional \$1,000.00, or fraction thereof, to and including \$ 100,000.00
\$ 100,001.00 to \$ 500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$ 500,000.00
\$ 500,001.00 to \$ 1,000,000.00	\$3233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$ 1,000,000.00
\$ 1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof

## Chapter 108. Permitted Business Operations – Processes and Activities Fees

Permit Authority		Fee
105.6.1	Aerosol products	\$ 145.00
105.6.2	Amusement buildings	\$ 75.00
105.6.3	Aviation facilities	\$ 120.00
105.6.4	Carnivals and fairs	\$ 200.00
105.6.5	Battery systems	\$ 95.00
105.6.6	Cellulose nitrate film	\$ 95.00
105.6.7	Combustible dust-producing ops	\$ 200.00
105.6.8	Combustible fibers	\$ 145.00
105.6.9	Compressed gases	\$ 150.00
105.6.10	Covered mall buildings	\$ 95.00
105.6.11	Cryogenic fluids	\$ 95.00
105.6.12	Cutting and welding	\$ 95.00
105.6.13	Dry cleaning plants	\$ 145.00
105.6.14	Exhibits and trade shows	\$ 200.00
105.6.15	Explosives	\$ 200.00
105.6.16	Fire hydrants and valves	\$ 75.00
105.6.17	Flammable & Combustible liquids	\$ 200.00
105.6.18	Floor finishing	\$ 95.00
105.6.19	Fruit and crop ripening	\$ 120.00
105.6.20	Fumigation & thermal insecticide fog	\$ 95.00
105.6.21	Hazardous materials	\$ 145.00
105.6.22	HPM facilities (Haz Prod Materials)	\$ 145.00
105.6.23	High piled storage	\$ 200.00
105.6.24	Hot work operations	\$ 95.00
105.6.25	Industrial ovens	\$ 145.00
105.6.26	Lumber yards & woodworking plants	\$ 200.00
105.6.27	Liq or gas fueled veh/equip in Grp A	\$ 95.00
105.6.28	LP Gas	\$ 95.00
150.6.29	Magnesium	\$ 95.00
105.6.30	Misc combustible storage	\$ 145.00
105.6.31	Open burning (Ord 1238)	\$ 95.00
105.6.32	Open flames and candles	\$ 95.00
105.6.33	Organic coatings	\$ 145.00
105.6.34	Places of assembly	\$ 135.00
105.6.35	Private fire hydrants	\$ 75.00
105.6.36	Pyrotechnic special effects material	\$ 95.00
105.6.37	Pyroxylin plastic	\$ 145.00
105.6.38	Refrigeration equipment	\$ 95.00
105.6.39	Repair garages or service stations	\$ 120.00
105.6.40	Rooftop heliports	\$ 95.00
105.6.41	Spraying or dipping	\$ 145.00
105.6.42	Storage of scrap tires/tire byproducts	\$ 120.00
105.6.43	Temp mem struc, tents & canopies	\$ 95.00
105.6.44	Tire-rebuilding plants	\$ 145.00
105.6.45	Waste handling	\$ 200.00
105.6.46	Wood products	\$ 165.00

#### 11.12. ADMINISTRATIVE ASSESSMENTS

In addition to the fees in Section 11.10, an administrative assessment will be required to fund special studies such as environmental assessment worksheets, transportation, drainage, noise impacts, indirect source permits, wetland impacts, etc. The amount of the assessment is to be based on the site, complexity, diversity, and location of the project as determined by staff, but shall not be less than 2.5 times the hourly wage of estimated staff time.

#### 11.13. PENALTIES

The penalty for late payment of all licenses and permit fees as shown in Section 11.10 of the City Code shall be 25% of the amount of the fee if received from 1 to 7 days late. If the payment is received more than 7 days after it is due, the penalty shall be 50% of the fee. (Ref. 619) 7/95

#### 11.14 COMPLIANCE WITH STATE AND LOCAL LAW AND PAYMENT OF FEES AND CHARGES.

Prior to the issuance of any license or permit as provided by this Chapter, the City may determine whether the applicant is out of compliance with any state or local law or ordinance enforced by the City. In addition, the City may determine whether the applicant is in arrears with respect to any fee, tax or utility charge. If the City determines the applicant is out of compliance with any state or local law or ordinance, or that outstanding balances are due to the City for fees, taxes or utility charges, the City may deny issuance of the license until such time as the Applicant is in compliance or has paid any such outstanding balance.

Any applicant aggrieved by the application of the section shall, upon written request, be permitted a public hearing and determination on the fact question of whether there is non-compliance or any outstanding balance due. (Ref Ord 1235)