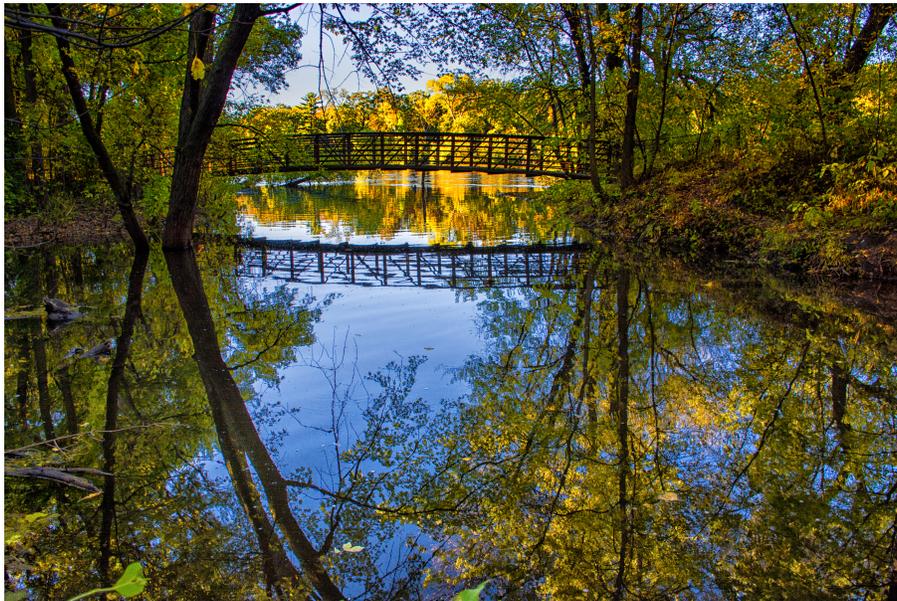




2019 Adopted Budget



Safe Vibrant Friendly Stable

December 17, 2018
City Council Meeting



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Elected and Appointed Officials

2019 Elected Officials

		<u>4 Year Terms Expiring December</u>
Mayor	Scott J.Lund	2020
Councilmember At Large	Robert L. Barnette	2020
Councilmember, Ward I	Tom Tillberry	2022
Councilmember, Ward II	Steve Eggert	2022
Councilmember, Ward III	Ann R. Bolkcom	2022

2018 Elected Officials

		<u>4 Year Terms Expiring December</u>
Mayor	Scott J.Lund	2020
Councilmember At Large	Robert L. Barnette	2020
Councilmember, Ward I	James T. Saefke	2018
Councilmember, Ward II	Dolores M. Varichak	2018
Councilmember, Ward III	Ann R. Bolkcom	2018

Appointed Officials

City Manager	Walter T. Wysopal
City Attorney	Jay P. Karlovich
Prosecuting Attorney	City of Coon Rapids
City Clerk	Debra A. Skogen

Department Directors

Director of Community Development	Scott J. Hickok
Director of Finance and City Treasurer	Daniel J. Tienter
Director of Community Services & Employee Resources	Deborah K. Dahl
Director of Public Safety	Brian T. Weierke
Director of Public Works	James P. Kosluchar

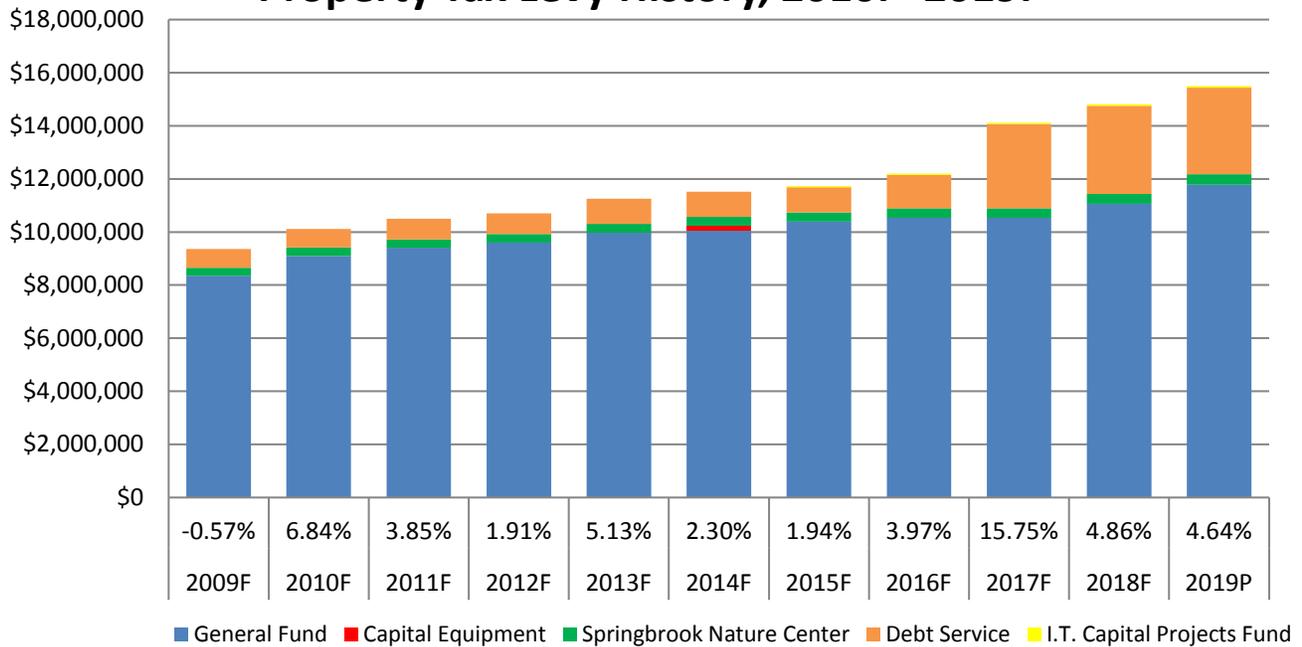


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Property Tax Levies

	2017F	2018F	2019P	Change (%)	Change (\$)
General Fund	\$ 10,537,745	\$ 11,064,632	\$ 11,783,833	6.50%	\$ 719,201
IT Capital Projects Fund	50,000	52,500	55,913	6.50%	3,413
Springbrook Nature Center Fund	350,724	368,260	392,197	6.50%	23,937
Debt Service Funds	3,183,782	3,322,521	3,262,476	-1.81%	(60,044)
Total Tax Levy	\$ 14,122,251	\$ 14,807,913	\$ 15,494,419	4.64%	\$ 686,506

Property Tax Levy History, 2010F–2019P



CONSOLIDATED BUDGETS SUMMARY - GOVERNMENTAL FUNDS

	2016 Actual		2017 Actual		2018 Budget		2018 Revised		2019 Budget
Revenues									
By Source:									
Taxes & Assessments	\$ 11,605,122	\$	\$ 11,217,338	\$	\$ 11,830,600	\$	\$ 11,780,600	\$	\$ 12,348,143
User Fees & Charges	2,888,978		2,867,895		2,918,200		2,988,600		3,037,775
Licenses and Permits	1,150,954		975,520		1,004,400		1,102,400		1,061,315
Intergovernmental Revenue	7,379,849		4,227,708		3,447,900		2,769,000		3,501,853
Other Income	1,242,978		2,934,672		907,700		759,700		1,549,900
Transfers	2,047,849		702,600		537,500		787,500		517,700
Other Sources - Bond Proceeds	-		49,130,000		-		-		-
Total Revenue	\$ 26,315,730	\$	\$ 72,055,733	\$	\$ 20,646,300	\$	\$ 20,187,800	\$	\$ 22,016,686
Expenditures									
By Program:									
General Government	\$ 3,418,833	\$	\$ 22,440,375	\$	\$ 25,301,200	\$	\$ 34,581,000	\$	\$ 3,380,375
Public Safety ¹	8,104,585		8,302,281		8,412,900		8,441,100		9,112,400
Public Works	6,402,505		5,607,161		5,335,500		4,276,460		6,128,300
Comm. Service & Employ. Res. ¹	7,118,265		3,582,013		2,939,600		1,783,700		3,437,800
Community Development	1,122,151		1,120,916		1,653,500		1,664,400		1,744,800
Total Expenditures by Program	\$ 26,166,339	\$	\$ 41,052,746	\$	\$ 43,642,700	\$	\$ 50,746,660	\$	\$ 23,803,675
By Category:									
Personnel	\$ 12,409,096	\$	\$ 12,871,214	\$	\$ 13,753,500	\$	\$ 13,644,000	\$	\$ 14,156,570
Supplies	1,118,420		1,156,468		836,000		870,660		893,650
Services & Charges	6,112,448		2,356,934		3,454,800		3,355,000		4,121,555
Capital Outlay	5,524,875		23,853,927		25,260,600		32,488,600		4,483,700
Transfers	1,001,500		102,443		337,800		388,400		148,200
Other Financing Uses/Debt Service	-		711,761		-		-		-
Total Expenditures by Category	\$ 26,166,339	\$	\$ 41,052,747	\$	\$ 43,642,700	\$	\$ 50,746,660	\$	\$ 23,803,675

CONSOLIDATED BUDGETS SUMMARY - ENTERPRISE FUNDS

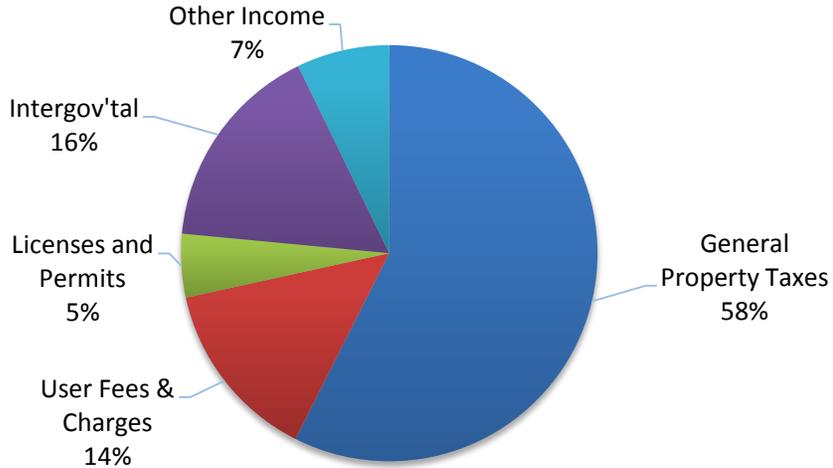
	2016 Actual		2017 Actual		2018 Budget		2018 Revised		2019 Budget
Revenues									
By Source:									
Operating Revenue	\$ 15,332,002	\$	\$ 16,025,643	\$	\$ 17,009,600	\$	\$ 17,154,430	\$	\$ 17,831,985
Intergovernmental Revenue	254,342		775,131		200,000		273,000		-
Other Income	112,916		100,701		36,000		36,000		59,000
Other Financing Sources	-		-		-		-		4,860,000
Total Revenue	\$ 15,699,260	\$	\$ 16,901,475	\$	\$ 17,245,600	\$	\$ 17,463,430	\$	\$ 22,750,985
Expenditures									
By Program:									
Water	\$ 4,200,654	\$	\$ 4,873,445	\$	\$ 4,271,600	\$	\$ 4,801,100	\$	\$ 8,689,700
Sanitary Sewer	5,080,563		5,389,036		5,877,316		5,682,414		6,637,615
Storm Water	1,541,798		2,196,218		2,596,000		2,079,700		2,753,800
Liquor	5,394,989		5,429,117		5,928,810		5,859,900		6,177,766
Total Expenditures by Program	\$ 16,218,004	\$	\$ 17,887,816	\$	\$ 18,673,726	\$	\$ 18,423,114	\$	\$ 24,258,881
By Category:									
Personnel	\$ 1,917,008	\$	\$ 2,092,339	\$	\$ 2,176,020	\$	\$ 2,167,110	\$	\$ 2,314,700
Supplies	433,951		912,881		440,900		440,900		302,705
Services & Charges	11,385,613		11,899,256		12,935,106		12,362,404		13,089,576
Capital Outlay	1,813,641		2,537,142		2,601,000		2,077,000		7,171,000
Transfers	338,500		338,500		338,500		338,500		338,500
Other Financing Uses/Debt Service	329,291		107,698		182,200		1,037,200		1,042,400
Total Expenditures by Category	\$ 16,218,004	\$	\$ 17,887,816	\$	\$ 18,673,726	\$	\$ 18,423,114	\$	\$ 24,258,881

Notes:

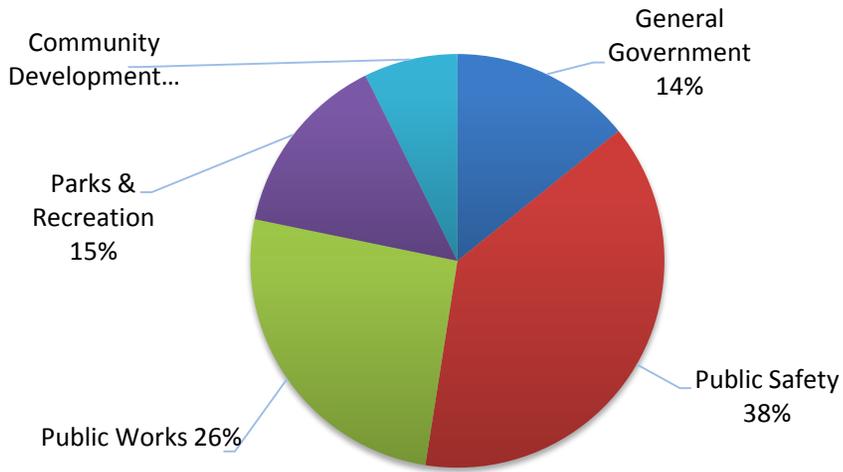
¹ Department reorganization in 2018.

2019 CONSOLIDATED BUDGETS GOVERNMENTAL FUNDS

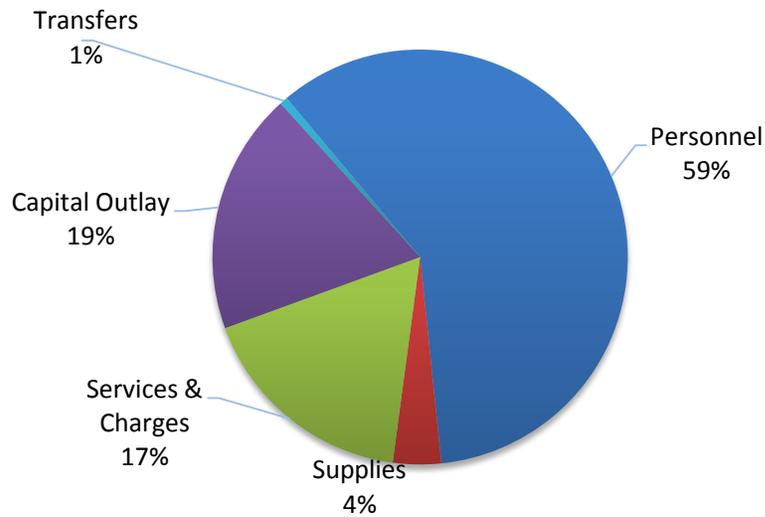
Revenues



Expenditures by Program



Expenditures by Category

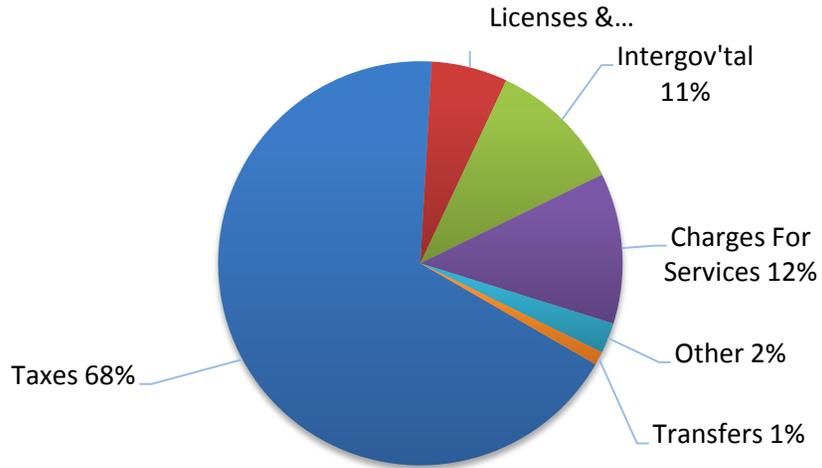


GENERAL FUND REVENUES & EXPENDITURES

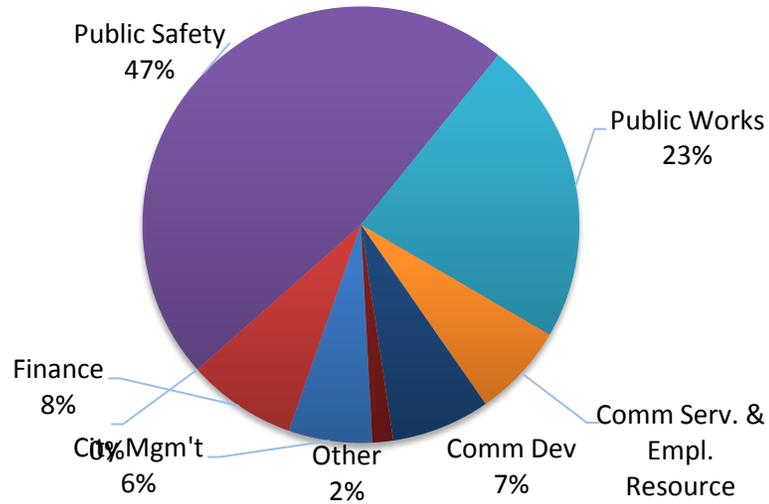
	2016	2017	2018	2018	2019
	Actual	Actual	Budget	Revised	Budget
REVENUES					
General Property Taxes	\$ 10,589,954	\$ 10,373,671	\$ 11,115,900	\$ 11,115,900	\$ 11,772,233
Licenses & Permits	1,150,954	975,520	1,004,400	1,102,400	1,061,315
Intergovernmental	1,262,432	1,742,085	1,820,600	1,975,700	1,881,453
Charges for Services	2,030,102	1,990,662	2,022,100	2,022,100	2,099,975
Fines & Forfeitures	186,418	168,818	180,000	180,000	166,800
Special Assessments	14,513	17,933	16,500	16,500	17,500
Miscellaneous	326,893	194,089	205,700	185,700	239,900
Transfers	532,900	452,600	287,500	287,500	186,700
Total Revenues	\$ 16,094,166	\$ 15,915,378	\$ 16,652,700	\$ 16,885,800	\$ 17,425,875
EXPENDITURES					
<i>Legislative</i>	\$ 132,018	\$ 133,447	\$ 142,300	\$ 142,300	\$ 136,700
General Management	355,619	356,329	380,400	380,400	397,700
City Clerk/Records	110,721	117,131	115,500	115,500	132,100
Elections	60,964	8,909	65,400	65,400	7,300
Legal	430,805	410,677	405,600	405,600	405,600
<i>City Management</i>	\$ 958,109	\$ 893,046	\$ 966,900	\$ 966,900	\$ 942,700
Accounting	615,481	591,067	646,700	646,700	660,000
Assessing	287,544	280,448	275,900	275,900	254,750
ITS	310,867	336,604	341,000	385,900	496,725
<i>Finance</i>	\$ 1,213,892	\$ 1,208,119	\$ 1,263,600	\$ 1,308,500	\$ 1,411,475
Police	5,777,975	6,089,806	6,457,400	6,443,100	6,769,400
Emergency Management	15,640	11,189	18,300	18,000	18,700
Fire	1,439,217	1,511,638	1,560,400	1,580,900	1,467,000
<i>Public Safety</i>	\$ 7,232,832	\$ 7,612,633	\$ 8,036,100	\$ 8,042,000	\$ 8,255,100
Municipal Center	312,265	309,566	337,600	334,900	652,300
Engineering	270,723	346,538	332,100	331,700	347,700
Lighting	229,923	246,160	265,100	265,100	253,800
Forestry	-	47,974	73,600	73,600	75,400
Park Maintenance	884,635	926,656	957,300	949,000	974,700
Street Maintenance	1,002,172	1,023,371	1,075,700	1,153,600	1,111,600
Garage	436,868	433,674	464,300	477,160	519,600
<i>Public Works</i>	\$ 3,136,586	\$ 3,333,939	\$ 3,505,700	\$ 3,585,060	\$ 3,935,100
Parks & Recreation	891,727	917,223	968,000	813,100	725,100
Marketing & Communications	-	-	-	82,600	89,000
Employee Resources	258,985	240,667	256,200	272,200	391,500
CSER	\$ 1,150,712	\$ 1,157,890	\$ 1,224,200	\$ 1,085,300	\$ 1,205,600
Inspections	425,727	405,526	421,700	421,300	437,600
Planning	517,040	528,549	548,200	540,500	595,000
Rental Inspections	179,381	186,841	237,900	237,900	237,700
<i>Community Development</i>	\$ 1,122,148	\$ 1,120,916	\$ 1,207,800	\$ 1,199,700	\$ 1,270,300
Reserve	\$ -	\$ -	\$ 122,400	\$ 122,400	\$ 87,500
Non-Departmental	\$ 920,376	\$ 33,738	\$ 183,700	\$ 63,700	\$ 181,400
Total Expenditures	\$ 15,866,673	\$ 15,493,728	\$ 16,652,700	\$ 16,515,860	\$ 17,425,875
Surplus (Deficit) of Revenues over Expenditures	227,493	421,650	-	369,940	-
Beginning Fund Balance	\$ 8,943,950	\$ 9,171,436	\$ 9,593,086	\$ 9,593,086	\$ 9,963,026
Ending Fund Balance	\$ 9,171,436	\$ 9,593,086	\$ 9,593,086	\$ 9,963,026	\$ 9,963,026

2019 GENERAL FUND OPERATING REVENUES & EXPENDITURES

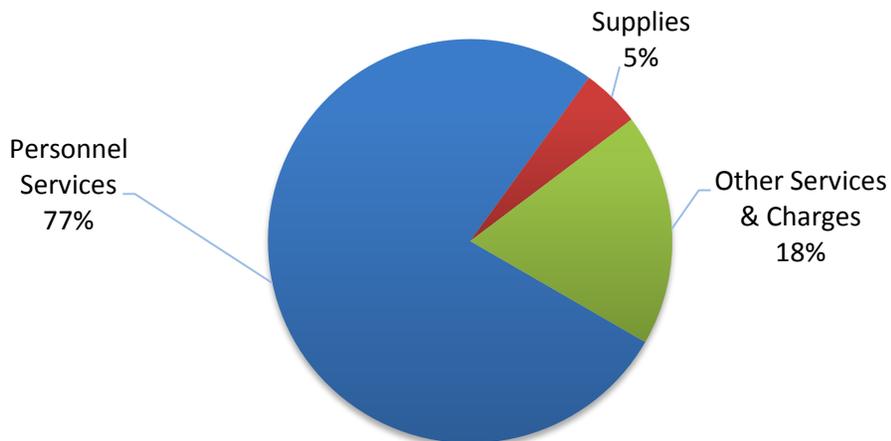
Revenues



Expenditures by Program



Expenditures by Category



GENERAL FUND REVENUES

	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Taxes					
General Property Taxes	\$ 10,574,369	\$ 10,350,647	\$ 11,098,900	\$ 11,098,900	\$ 11,759,533
Penalty on Delinquent Taxes	15,585	23,024	17,000	17,000	12,700
Total Taxes	\$ 10,589,954	\$ 10,373,671	\$ 11,115,900	\$ 11,115,900	\$ 11,772,233
Special Assessments	\$ 14,513	\$ 17,933	\$ 16,500	\$ 16,500	\$ 17,500
Licenses & Permits					
Licenses	\$ 283,742	\$ 283,129	\$ 271,100	\$ 271,100	\$ 279,100
Permits	867,212	692,391	733,300	831,300	782,215
Total, Licenses & Permits	\$ 1,150,954	\$ 975,520	\$ 1,004,400	\$ 1,102,400	\$ 1,061,315
Intergovernmental					
Federal Grants & Aids	\$ 64,220	\$ 40,928	\$ 24,000	\$ 24,000	\$ 43,200
State Grants & Aids	1,198,212	1,701,157	1,796,600	1,951,700	1,838,253
Total Intergovernmental	\$ 1,262,432	\$ 1,742,085	\$ 1,820,600	\$ 1,975,700	\$ 1,881,453
Charges For Services					
Reimbursements	\$ 13,688	\$ 26,603	\$ -	\$ -	\$ 24,800
HRA	217,996	217,996	226,800	226,800	255,900
Cable TV	84,996	84,996	85,000	85,000	87,125
Water Fund (Admin & Ops)	263,004	263,004	277,500	277,500	280,300
Sewer Fund (Admin & Ops)	254,004	254,004	264,200	264,200	270,800
Storm Fund	128,700	128,700	133,900	133,900	137,200
Liquor Fund	-	-	50,000	50,000	51,250
Other	5,308	5,725	4,200	4,200	9,000
Public Safety	403,964	390,247	371,500	371,500	391,800
Public Works	369,137	364,099	365,100	365,100	364,900
Community Development	58,017	37,966	38,800	38,800	44,700
Recreation	231,288	217,322	205,100	205,100	182,200
<i>Subtotal, Charges for Services</i>	\$ 2,030,102	\$ 1,990,662	\$ 2,022,100	\$ 2,022,100	\$ 2,099,975
Fines & Forfeitures	\$ 186,418	\$ 168,818	\$ 180,000	\$ 180,000	\$ 166,800
Miscellaneous	\$ 326,893	\$ 194,089	\$ 205,700	\$ 185,700	\$ 239,900
Other Financing Sources					
Liquor Fund	\$ 88,500	\$ 88,500	\$ 88,500	\$ 88,500	\$ 88,500
Closed Debt Service Fund	349,998	269,700	104,600	104,600	-
CIP-Streets	94,402	94,400	94,400	94,400	98,200
<i>Subtotal, Other Financing Sources</i>	\$ 532,900	\$ 452,600	\$ 287,500	\$ 287,500	\$ 186,700
TOTAL REVENUES	\$ 16,094,166	\$ 15,915,378	\$ 16,652,700	\$ 16,885,800	\$ 17,425,876



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GENERAL FUND EXPENDITURES

	2016	2017	2018	2018	2019
	Actual	Actual	Budget	Revised	Budget
<u>PERSONNEL SERVICES</u>					
611100 Full Time Employee-Regular	\$ 7,756,904	\$ 8,016,661	\$ 8,606,500	\$ 8,402,100	\$ 8,728,800
611105 Part Time Permanent	192,501	180,024	200,100	215,600	256,870
611110 Temporary Employee-Regular	662,259	611,867	735,400	735,400	708,600
611200 Full Time Employee-Overtime	314,264	342,597	333,700	331,700	340,000
611210 Temporary Employee-Overtime	4,637	6,966	5,400	5,400	6,400
611300 Employee Leave	21,078	9,399	-	-	-
612100 Medicare Contribution	129,860	132,980	138,100	138,600	145,500
612110 PERA Contribution	933,674	1,008,221	1,055,000	1,058,000	1,143,600
612120 Social Security Contribution	309,640	313,603	312,700	315,300	337,200
612130 Deferred Comp Contribution	7,145	7,404	7,400	7,400	7,800
612140 Health Insurance	819,782	939,823	987,000	1,014,800	1,025,400
612150 Dental Insurance	17,019	18,299	18,800	19,000	21,300
612160 Life Insurance	6,456	5,622	7,500	7,500	5,400
612170 Cash Benefit	288,034	231,923	257,600	257,600	236,300
612180 Worker's Compensation	252,866	322,734	331,700	332,000	409,000
613125 Misc Pay (Empl. Recognition)	963	939	700	700	-
613130 Unemployment Compensation	9,759	4,031	-	-	-
613140 Work Order Transfer-Labor	(13,649)	(11,982)	(12,000)	(12,000)	(12,000)
TOTAL PERSONNEL SERVICES	\$ 11,713,192	\$ 12,141,111	\$ 12,985,600	\$ 12,829,100	\$ 13,360,170
<u>SUPPLIES</u>					
621100 Fuels & Lubes	\$ 167,402	\$ 169,642	\$ 209,700	\$ 209,700	\$ 226,200
621110 Clothing/Laundry Allowance	96,870	86,941	87,700	87,700	99,900
621120 Office Supplies	20,022	12,764	25,300	25,300	21,400
621130 Operating Supplies	154,973	167,897	122,400	136,060	128,100
621140 Supplies for Repair & Maintenance	167,488	177,947	209,900	209,900	212,600
621150 Small Tools & Minor Equipment	14,105	42,965	33,900	33,900	36,550
621160 Work Order Transfer-Parts	89,998	79,691	94,100	94,100	96,200
TOTAL SUPPLIES	\$ 710,858	\$ 737,847	\$ 783,000	\$ 796,660	\$ 820,950
<u>OTHER SERVICES & CHARGES</u>					
631100 Professional Services	\$ 615,831	\$ 578,093	\$ 603,700	\$ 606,700	\$ 627,900
631130 Insurance, Non-personnel	100,725	153,097	153,800	113,200	156,400
631140 Administrative Charges	665	405	1,000	1,000	1,000
632100 Dues & Subscription, Permit Renewals	64,183	63,672	69,600	69,600	100,825
632110 Transportation	16,497	14,227	18,500	18,500	18,500
632120 Conferences & Schools	181,143	83,327	129,700	129,700	138,525
633100 Advertising	10,617	16,449	16,300	16,300	15,450
633110 Printing & Binding	37,640	37,079	48,200	48,200	49,200
633120 Communication (phones, postage, etc.)	191,496	214,999	222,500	222,500	231,005
634100 Utility Services	331,702	331,811	385,900	385,900	481,500
635100 Services Contracted, Non-Professional	702,783	821,582	833,300	855,300	933,200
635110 Rentals	11,417	13,166	15,300	15,300	18,800
635120 IS Fund Charge	17,914	4,100	-	-	-
638140 Miscellaneous	2,778	25,046	125,400	81,400	292,000
638160 Other Charges & Services	-	842	-	-	-
638180 Payments to Other Agencies	250,132	256,875	260,900	201,900	180,450
TOTAL OTHER SERV. & CHGS.	\$ 2,535,523	\$ 2,614,770	\$ 2,884,100	\$ 2,765,500	\$ 3,244,755
<u>OTHER FINANCING USES</u>					
993100 Operating Transfers	\$ 907,100	\$ -	\$ -	\$ 44,000	\$ -
TOTAL GENERAL FUND	\$ 15,866,673	\$ 15,493,728	\$ 16,652,700	\$ 16,515,860	\$ 17,425,875

**Department: City Management
Summary**

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 427,913	\$ 409,562	\$ 463,400	\$ 463,400	\$ 438,800
Supplies	4,538	4,334	5,300	5,300	5,300
Other Services & Charges	525,658	479,150	498,200	498,200	498,600
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 958,109	\$ 893,046	\$ 966,900	\$ 966,900	\$ 942,700
Method of Financing					
General Fund	\$ 958,109	\$ 893,046	\$ 966,900	\$ 966,900	\$ 942,700
Number of Employees (FTEs)	4.0	3.0	4.0	4.0	3.0

Department: City Management

Division: Legal (1214)

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Charges	430,805	410,677	405,600	405,600	405,600
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<i>Totals</i>	<u>\$ 430,805</u>	<u>\$ 410,677</u>	<u>\$ 405,600</u>	<u>\$ 405,600</u>	<u>\$ 405,600</u>

Method of Financing

General Fund	\$ 430,805	\$ 410,677	\$ 405,600	\$ 405,600	\$ 405,600
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Number of Employees (FTEs)

Description of Services:

Provides legal counsel to the City Council, City Commissions, and City staff on municipal questions and also prosecutes criminal offenses. Two local firms provide legal services. The City Attorney attends City Council meetings, provides legal opinions, and aids in the development of ordinances and resolutions. The Prosecuting Attorney prosecutes criminal offenses on behalf of the City.

Department: City Management

Division: Elections (1216)

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 50,873	\$ 2,281	\$ 54,600	\$ 54,600	\$ -
Supplies	700	-	700	700	700
Other Services & Charges	9,391	6,628	10,100	10,100	6,600
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 60,964	\$ 8,909	\$ 65,400	\$ 65,400	\$ 7,300

Method of Financing

General Fund	\$ 60,964	\$ 8,909	\$ 65,400	\$ 65,400	\$ 7,300
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Number of Employees (FTEs)	1.0	0.0	1.0	1.0	0.0
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Description of Services:

Administers elections and works to minimize any delays experienced by voters. Serves as an important impartial authority for encouraging voter registration, for recruiting and assigning election judges, assisting in the accuracy of the voting equipment, counting of ballots and certification of elections results and petitions.

	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Projected</u>	<u>2018 Revised</u>	<u>2019 Projected</u>
<u>Key Measures:</u>					
# Registered Voters on Election Day	17,447	n/a	15,500	17,054	n/a
# Voting at Precinct	10,999	n/a	6,324	9,667	n/a
# Voting Absentee Ballot	2,655	n/a	1,488	2,208	n/a
% Voter Turnout	78%	n/a	60%	70%	n/a

Budget Comments/Issues:

- Monitoring election legislation through the League of Minnesota Cities and Minnesota Clerks and Finance Officers Association.
- Fifth year of equipment/maintenance service agreement with Anoka County.

Department: Finance (13)
Summary

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 1,043,175	\$ 1,021,681	\$ 1,054,600	\$ 1,099,600	\$ 1,135,800
Supplies	5,812	7,185	10,700	10,700	7,550
Other Services & Charges	164,905	179,253	198,300	198,200	268,125
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 1,213,892	\$ 1,208,119	\$ 1,263,600	\$ 1,308,500	\$ 1,411,475

Method of Financing

General Fund	\$ 1,213,892	\$ 1,208,119	\$ 1,263,600	\$ 1,308,500	\$ 1,411,475
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Number of Employees (FTEs)	10.0	10.0	9.5	10.1	10.9
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Department: Finance
 Division: Assessing (1312)

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 270,686	\$ 274,274	\$ 259,800	\$ 259,800	\$ 238,500
Supplies	1,432	983	1,500	1,500	1,700
Other Services & Charges	15,426	5,191	14,600	14,600	14,550
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 287,544	\$ 280,448	\$ 275,900	\$ 275,900	\$ 254,750

Method of Financing

General Fund	\$ 287,544	\$ 280,448	\$ 275,900	\$ 275,900	\$ 254,750
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Number of Employees (FTEs)	2.5	2.5	2.0	2.0	2.0
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Description of Services:

Implements the State of Minnesota's property tax statutes as they apply to the City of Fridley. Classifies all taxable property and determines the appraised value of all real property within the City.

	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Projected</u>	<u>2018 Revised</u>	<u>2019 Projected</u>
Key Measures:					
Total Market Value	\$2.26 billion	\$2.48 billion	\$2.73 billion	\$2.79 billion	\$2.85 billion
Sales Ratio (State mandates 90-105%)	92.7	93.5	95.0	94.4	95.0
Tax Court Petitions	24	29	37	33	37
All Property Sales Jan 1 - Dec 31	510	497	490	490	525

Budget Comments/Issues:

- For 2019, the Assessing Division will eliminate the Temporary Appraiser Assistant to support a portion of a portion of a full-time equivalent in the Accounting Division, which will support assessing related activities, such as special assessments.

Department: Public Safety (21)
Summary

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 6,295,599	\$ 6,634,101	\$ 7,085,000	\$ 7,085,000	\$ 7,282,870
Supplies	289,819	309,662	295,600	295,600	307,200
Other Services & Charges	640,314	668,870	655,500	661,400	665,030
Capital Outlay	-	-	-	-	-
Other Financing Uses	7,100	-	-	-	-
Totals	\$ 7,232,832	\$ 7,612,633	\$ 8,036,100	\$ 8,042,000	\$ 8,255,100

Method of Financing

General Fund	\$ 7,232,832	\$ 7,612,633	\$ 8,036,100	\$ 8,042,000	\$ 8,255,100
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Number of Employees (FTEs)

Sworn Officers:	45.35	45.33	45.08	46.08	48.08
Civilian Staff:	7.15	5.90	5.90	5.90	5.90
Fire:	7.00	7.02	7.02	6.02	7.02

Description of Services:

The Fridley Public Safety Department was created in 2018, and it is divided into three divisions: Emergency Management, Police and Fire. The Public Safety Department is led by the Public Safety Director, who is a Licensed Police Officer. The Police and Fire Divisions are each managed by Deputy Directors, who are responsible for the day-to-day operations of their respective divisions.

Key Measures

Police Division

	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 <u>Projected</u>	2018 <u>Revised</u>	2019 <u>Projected</u>
Calls for Service	23,228	23,887	22,000	22,000	24,000
Criminal offenses - Part I	1,045	1,120	1,050	1,050	1,000
Criminal offenses - Part II	1,360	1,421	1,300	1,300	1,300
Physical Arrests	752	979	800	800	850
Traffic Violations	2,601	2,250	2,200	2,200	2,500
Block Watch Captains	185	185	190	190	190
Hshlds Reached via Nextdoor.com	2,500	3,000	3,500	3,500	3,600

Fire Division

Service Demand:

Medical Response	2,323	2,526	2,642	1,540	1,660
Fire Response	124	126	182	150	150
Other Calls	946	913	900	900	950
Total	3,393	3,565	3,724	2,590	2,760

Average Response Time:

All Calls	5.3 Min	5.11 min	5.5 Min	5.14 min	5.14 min
Building Fires	6.2 Min	7.39 min	6.5 Min	6.5 min	7.5 min

Mutual Aid:

Given	39	28	35	38	35
Received	20	16	22	26	20

Estimated Property Loss Due to Fire:

Residential	\$366,985	\$438,844	\$350,000	\$400,000	\$385,000
Commercial	\$62,750	\$73,098	\$160,000	\$200,000	\$100,000

Number of Firefighters:

	34	35	36	36	40
Prevention:					
# of Public Education Events	49	46	50	50	60
# of Commercial Prop. Inspections	905	950	1,000	800	1,000

Budget Comments/Issues:

- 2019 - New Public Safety model.
- The increase in the 2018 "Services Contracted" anticipates additional cost for City's share of the PSDS.
- An increase in 2017 and 2018 Full Time Employee-Overtime is anticipated based on an agreement with the Union on filling vacant Captain shifts.

Department: Public Works (31)
Summary

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 2,061,659	\$ 2,142,731	\$ 2,213,900	\$ 2,213,900	\$ 2,383,000
Supplies	338,080	346,103	399,000	412,660	426,200
Other Services & Charges	736,847	845,105	892,800	877,900	1,125,900
Capital Outlay	-	-	-	80,600	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 3,136,586	\$ 3,333,939	\$ 3,505,700	\$ 3,585,060	\$ 3,935,100
Method of Financing					
General Fund	\$ 3,136,586	\$ 3,333,939	\$ 3,505,700	\$ 3,585,060	\$ 3,935,100
Number of Employees (FTEs)	21.4	22.4	22.4	22.4	24.4

Department: Public Works
 Division: Forestry (3171)

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	599	2,800	2,800	6,600
Other Services & Charges	-	47,375	70,800	70,800	68,800
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ -	\$ 47,974	\$ 73,600	\$ 73,600	\$ 75,400

Method of Financing

General Fund	\$ -	\$ 47,974	\$ 73,600	\$ 73,600	\$ 75,400
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Description of Services:

Provides for park, public grounds and street tree maintenance, replacement and management. Primary services are as follows: park and public street tree trimming and removals per accepted standards, inspection for diseased trees, private diseased tree removal management, manage tree replacement program.

	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Projected</u>	<u>2018 Revised</u>	<u>2019 Projected</u>
Key Measures:					
Tree Inspections	77	62	75	75	90
City Trees Removed	15	97	80	30	60
City Trees Planted	16	310	105	134	60

Budget Comments/Issues:

- EAB Plan will be implemented starting in 2018, estimates are based on 2017 EAB Pilot Program.
- In-house staff used insofar as possible to defray budget impact.
- Includes DNR grant for EAB activities obtained by Forester and Environmental Planner.

Department: Public Works
 Division: Street Maintenance (3174)

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 743,227	\$ 752,579	\$ 780,500	\$ 780,500	\$ 809,000
Supplies	183,092	169,589	219,000	219,000	225,000
Other Services & Charges	75,853	101,203	76,200	73,500	77,600
Capital Outlay	-	-	-	80,600	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 1,002,172	\$ 1,023,371	\$ 1,075,700	\$ 1,153,600	\$ 1,111,600

Method of Financing

General Fund	\$ 1,002,172	\$ 1,023,371	\$ 1,075,700	\$ 1,153,600	\$ 1,111,600
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Number of Employees (FTEs)	8.3	8.5	8.5	8.5	8.5
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Description of Services:

Performs the necessary tasks to reduce the depreciation of streets and upholds the desirable standards of appearance, serviceability and safety. This includes upkeep such as street sweeping, repair of roadway surface areas, and snow/ice removal.

	2016 Actual	2017 Actual	2018 Projected	2018 Revised	2019 Projected
Key Measures:					
Plowing events (prior winter season)	6	6	13	13	13
Sanding events (prior winter season)	13	13	21	16	21
De-icing usage - salt (tons)	412	385	600	730	500
De-icing usage - sand (tons)	170	120	150	20	20
Average pavement rating	25.33	25.42	25.16	25.30	25.10
Pavement repair materials used (tons)	701	825	660	550	700

Budget Comments/Issues:

- Low event winters in 2014 through 2018.
- Sand usage being reduced via new equipment obtained with Civic Campus project and MWMO grant.
- Pavement repair tonnage reduction observed due to street rehabilitation program.

Department: Community Services and Employee Resources Department (41)

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 853,107	\$ 880,467	\$ 908,700	\$ 827,200	\$ 894,500
Supplies	60,758	67,152	59,000	59,000	58,900
Other Services & Charges	236,847	210,271	256,500	199,100	252,200
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 1,150,712	\$ 1,157,890	\$ 1,224,200	\$ 1,085,300	\$ 1,205,600
Method of Financing					
General Fund	\$ 1,150,712	\$ 1,157,890	\$ 1,224,200	\$ 1,085,300	\$ 1,205,600
Number of Employees (FTEs)	7.5	7.5	7.5	8.3	8.3

Department: Community Services and Employee Resources Department

Division: Recreation & Parks

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 643,166	\$ 667,737	\$ 689,500	\$ 595,000	\$ 451,900
Supplies	54,946	65,682	56,200	56,200	56,000
Other Services & Charges	193,615	183,804	222,300	161,900	217,200
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 891,727	\$ 917,223	\$ 968,000	\$ 813,100	\$ 725,100

Method of Financing

General Fund	\$ 891,727	\$ 917,223	\$ 968,000	\$ 813,100	\$ 725,100
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Number of Employees (FTEs)	5.5	5.5	5.5	5.5	4.3
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Description of Services:

Provides a wide variety of year-round leisure activities that contribute toward the physical, social, and emotional well-being of citizens of all ages. Programs are provided in the following areas: instructional recreation activities, competitive athletic leagues, fitness activities, special events, cultural arts, and outings. Beginning in 2019, this Division will no longer operate a Senior Center.

	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Projected</u>	<u>2018 Revised</u>	<u>2019 Projected</u>
Key Measures:					
Total Program Participant Hours	315,000	300,000	321,927	321,927	300,000
Scholarship/Fee Assist Participants	72	75	75	75	75
Dollar Amount of fees covered by scholarships/assistance programs	5,315	5,000	5,500	1,000	5000
*Senior Program Volunteer Hours	23,695	23,700	23,700	n/a	n/a
*Senior Program Participant Hours	65,500	65,500	65,500	n/a	n/a

* - In April of 2018, the senior center ceased operations.

Budget Comments/Issues:

- Increase in affordable/low-cost programs (Rec on the Go, Zone on the Go, Movies in the Park, etc.).
- Elimination of programs offered at the Community Center/Zone.
- Conversion to the new on-line registration software (2019).
- Expand efforts to provide more community outreach, volunteer coordination and events.
- Development of system-wide Master Parks Plan.

Department: Community Services and Employee Resources Department

Division: Employee Resources

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 209,941	\$ 212,730	\$ 219,200	\$ 232,200	\$ 353,600
Supplies	5,812	1,470	2,800	2,800	2,900
Other Services & Charges	43,232	26,467	34,200	37,200	35,000
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 258,985	\$ 240,667	\$ 256,200	\$ 272,200	\$ 391,500

Method of Financing

General Fund	\$ 258,985	\$ 240,667	\$ 256,200	\$ 272,200	\$ 391,500
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Number of Employees (FTEs)	2.0	2.0	2.0	2.8	3.0
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Description of Services:

Establishes and maintains the personnel policies for the City. Address all human resource matters including recruitment, employee benefits, personnel guidelines, labor negotiations, and compliance.

	2016 Actual	2017 Actual	2018 Projected	2018 Revised	2019 Projected
Key Measures:					
Recruitment - City Position Filled					
Full-time (Authorized)	16	7	7	7	8
Part-time/Seasonal*	58	55	60	60	55
Health Insurance - % increase in Premiums	-4%	-2%	-18%	-18%	13%
Workers Compensation					
Workers Comp Mod Factor**	1.08	1.24	1.24	1.24	1.2
Number of Workers Comp Claims	17	21	20	20	15
Total Cost of Workers Comp Claims	\$140,833	\$83,888	\$150,000	\$150,000	\$150,000

* - Excludes 190 Election Judges in 2016 & 2018

** - A mod factor of 1.0 is considered the norm

Budget Comments/Issues:

- Continue Supervisory Development Training (2018) and Employee Development Plans.
- Additional costs in advertising for job postings and recruitment in social media.
- Continue to review compensation plans to keep pace with market.
- Additional overtime pay for scanning to migrate toward digital records
- Applicant tracking software to assist with hiring and onboarding efficiencies.
- Added a HR Specialist position (2018) due to reorganization.

Department: Community Services and Employee Resources Department

Division: Marketing and Communications

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ 89,000
Supplies	-	-	-	-	-
Other Services & Charges	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ -	\$ 89,000

Method of Financing

General Fund	\$ -	\$ -	\$ -	\$ -	\$ 89,000
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Number of Employees (FTEs) 0.0 0.0 0.0 0.0 1.0

Description of Services:

The Marketing and Communications Divisions supports promotional and marketing activities throughout the City. Principally, it provides funding for 1.0 FTE.

Key Measures:

Please see the Cable Television Fund section for Key Measures information.

Department: Community Development (51)
Summary

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 935,124	\$ 956,720	\$ 994,300	\$ 994,300	\$ 1,023,800
Supplies	10,274	7,567	10,900	10,900	13,200
Other Services & Charges	176,750	156,629	202,600	194,500	233,300
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 1,122,148	\$ 1,120,916	\$ 1,207,800	\$ 1,199,700	\$ 1,270,300
Method of Financing					
General Fund	\$ 1,122,148	\$ 1,120,916	\$ 1,207,800	\$ 1,199,700	\$ 1,270,300
Number of Employees (FTEs)	9.5	9.5	9.5	9.5	9.5

Department: Community Development
Division: Planning (5112)

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ 469,532	\$ 466,709	\$ 468,200	\$ 468,200	\$ 487,200
Supplies	3,027	3,960	3,900	3,900	3,700
Other Services & Charges	44,481	57,880	76,100	68,400	104,100
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Totals	\$ 517,040	\$ 528,549	\$ 548,200	\$ 540,500	\$ 595,000

Method of Financing

General Fund	\$ 517,040	\$ 528,549	\$ 548,200	\$ 540,500	\$ 595,000
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Number of Employees (FTEs)	4.9	4.9	4.4	4.4	4.4
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Description of Services:

Planning is the principal advisor to the Planning Commission, Appeals Commission, Environmental Quality and Energy Commission, City Council and City Manager on all land use, urban development, energy and environmental functions. This Division also administers a variety of recycling programs and administers a code enforcement program.

	2016 Actual	2017 Actual	2018 Projected	2018 Revised	2019 Projected
Key Measures:					
No. of nuisance abatements	120	118	85	85	100
No. of citations/formal complaints	2	1	5	5	5
Total No. land use applications	12	17	15	15	15
Permanent sign permits issued	44	54	35	35	40
Temporary sign permits issued	25	15	30	15	25

Budget Comments/Issues:

- Anticipate increased sign permit revenue with new permit fee.
- Anticipate more sign permits with change in SUP requirement for electronic signs.
- Complete a text amendment after approval of the TOD Master Plan.

Department: Reserve
 Division: Emergency (1412)

Expenditures by Category	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Other Services & Charges	-	-	122,400	78,400	87,500
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	44,000	-
Totals	\$ -	\$ -	\$ 122,400	\$ 122,400	\$ 87,500

Method of Financing

General Fund	\$ -	\$ -	\$ 122,400	\$ 122,400	\$ 87,500
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Number of Employees (FTEs) 0.0 0.0 0.0 0.0 0.0

Description of Services:

The Reserve Department (Reserve) absorbs any unexpected costs that occur during the year that were not budgeted. These types of costs are usually in the form of lawsuits or other unexpected expenses. The Reserve also provides funds to carry on City business with no interruption of services to taxpayers when unexpected fluctuations in the economy cause a change in any revenue source.

Marketing & Communications 225

	2016	2017	2018	2018	2019
Revenues	Actual	Actual	Budget	Revised	Budget
Franchise Fees	\$ 291,941	\$ 297,233	\$ 290,000	\$ 290,000	\$ 293,300
Administrative Charges	-	1,115	-	-	700
Interest Earnings	16,037	12,818	10,000	10,000	14,700
Unrealized Gain/Loss	4,758	(847)	-	-	-
Miscellaneous Revenue	-	26,142	-	-	-
Total Revenues	\$ 312,736	\$ 336,461	\$ 300,000	\$ 300,000	\$ 308,700
Expenditures					
Personnel	\$ 173,882	\$ 176,533	\$ 180,100	\$ 225,100	\$ 182,300
Supplies	364	364	4,400	4,400	16,500
Other Services/Charges	139,227	108,588	120,800	120,700	123,800
Other Financing Uses	-	-	250,000	250,000	-
Total Expenditures	\$ 313,473	\$ 285,485	\$ 555,300	\$ 600,200	\$ 322,600
Surplus (Deficiency) of Revenues over Expenditures	\$ (737)	\$ 50,976	\$ (255,300)	\$ (300,200)	\$ (13,900)
Beginning Fund Balance	\$ 1,528,700	\$ 1,527,963	\$ 1,578,939	\$ 1,578,939	\$ 1,278,739
Ending Fund Balance	\$ 1,527,963	\$ 1,578,939	\$ 1,323,639	\$ 1,278,739	\$ 1,264,839
Number of Employees (FTEs)	1.0	2.0	2.0	2.7	2.0

Description of Services:

The Cable Television (TV) Fund provides support for the Fridley Municipal Television Channel 17, web design and social media. All regular City Council, Appeals Commission, Planning Commission, and HRA meetings are broadcast live on Channel 17 and reran several times during the week. In addition to broadcasting meetings, staff produce a number of departmental and community event programs. In total, staff produces about 90 programs a year.

Other services include: providing an electronic community bulletin board, assisting all City departments with their audio/video needs, programming of Fridley Public Access Channel 15, photography, newsletters, web administration, social media and press releases. The Cable TV Fund also provides equipment necessary for the operations of Channel 17.

	2016	2017	2018	2018	2019
Key Measures:	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Revised</u>	<u>Projected</u>
Programming Produced					
Civic Meetings	41	52	60	50	60
Departmental Programs	35	35	30	35	30
Community Events	2	7	2	3	20
Press Releases	18	15	18	18	15
Newsletters	7	6	7	7	6
Electronic Newsletter	69	31	60	30	30
Internet Presence					
Viebit/Castus Hits	10,000	5,000	7,000	6100	7,000
YouTube Hits (Select programs are uploaded, meetings are not)	4,239	4,914	4,500	4500	4,500
Social media posts	672	585	800	800	1500

Budget Comments/Issues:

- None.

Solid Waste Abatement (Recycling) 237

	2016	2017	2018	2018	2019
Revenues	Actual	Actual	Budget	Revised	Budget
State Grants-Gen Gov't	\$ 95,748	\$ 106,986	\$ 100,000	\$ 125,000	\$ 121,800
Recycling Fees	288,939	289,250	302,500	302,500	313,000
Recycling Penalties	7,470	6,729	6,200	6,200	6,400
Other Reimbursements	5,235	2,262	2,500	2,500	2,500
Miscellaneous Revenue	21,489	14,571	4,500	4,500	1,000
Total Revenues	\$ 418,881	\$ 419,798	\$ 415,700	\$ 440,700	\$ 444,700
Expenditures					
Personnel	\$ 58,598	\$ 58,424	\$ 46,400	\$ 48,400	\$ 49,100
Supplies	1,038	1,981	2,700	20,700	5,200
Other Services/Charges	355,415	359,039	366,600	371,600	390,200
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 415,051	\$ 419,444	\$ 415,700	\$ 440,700	\$ 444,500
Surplus (Deficiency) of Revenues over Expenditures	\$ 3,830	\$ 354	\$ -	\$ -	\$ 200
Beginning Fund Balance	\$ 85,888	\$ 89,718	\$ 90,072	\$ 90,072	\$ 90,072
Ending Fund Balance	\$ 89,718	\$ 90,072	\$ 90,072	\$ 90,072	\$ 90,272
Number of Employees (FTEs)	0.5	0.5	0.5	0.5	0.5

Description of Services:

The Fund was established in 1991. It reflects the City's solid waste abatement activities such as curbside recycling and drop-off events to eliminate electronics, appliances and other items from the waste stream. Marketing and educational activities are also supported by the fund.

Key Measures:	2016	2017	2018	2018	2019
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Revised</u>	<u>Projected</u>
Total recycling tons reported to county (NIC municipal)	2,187	2,416	2,200	2,200	2,500
Curbside recycling tonnage, units 1-12	1,839	1,991	1,900	1,900	2,200

Budget Comments/Issues:

- Continue with multi-unit apartment recycling and focus on labeling, education, and improved infrastructure.
- Continue organics program, provide support for organics collection and promotion.
- Begin new recycling contract May 1, 2019.
- Scheduled rate increases in curbside recycling contract every 12 months.
- Continue drop-offs at Green Lights Recycling.

Police Activity 260

	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Revenues					
Grant Revenues	\$ -	\$ -	\$ -	\$ -	\$ 273,600
Reimbs-Other City/Cty-Pub Safety	\$ 141,311	\$ 146,771	\$ 150,900	\$ 163,900	\$ 155,400
Total Revenues	\$ 141,311	\$ 146,771	\$ 150,900	\$ 163,900	\$ 429,000
Expenditures					
Personnel	\$ 121,309	\$ 120,502	\$ 130,100	\$ 130,100	\$ 134,100
Supplies	1,074	9,421	5,200	8,200	5,400
Other Services/Charges	16,285	14,144	4,900	21,800	281,100
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	\$ 138,668	\$ 144,067	\$ 140,200	\$ 160,100	\$ 420,600
Surplus (Deficiency) of Revenues over Expenditures	\$ 2,643	\$ 2,704	\$ 10,700	\$ 3,800	\$ 8,400
Beginning Fund Balance	\$ 1,761	\$ 4,404	\$ 7,108	\$ 17,808	\$ 21,608
Ending Fund Balance	\$ 4,404	\$ 7,108	\$ 17,808	\$ 21,608	\$ 30,008
Number of Employees (FTEs)	1.0	1.0	1.0	1.0	1.0

Description of Services:

Administers grants received from a variety of intergovernmental agencies. In most cases, grant funds are provided on a reimbursement basis following proper documentation of expenditures. However, in some cases the money is provided in advance to be spent on specific activities outlined in the grant.

Budget Comments/Issues:

- The County-wide Public Safety Data System Manager is coded to the Fund with reimbursements from Anoka County.
- The City also serves as fiscal agent for a county-wide Toward Zero Deaths Grant beginning in 2019 and ending in 2021.

Springbrook Nature Center 270

	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Revenues					
Current Ad Valorem	\$ 348,795	\$ 346,978	\$ 368,200	\$ 368,200	\$ 392,197
Delinquent Ad Valorem	1,637	(2,427)	-	-	300
Grant Revenues	10,000	-	-	-	-
Reimbursements	130	489	10,000	10,000	10,000
Facility & Equipment Rentals	100	8,072	6,000	6,000	18,000
Daycamp	55,473	68,289	65,000	65,000	69,000
Special Events	24,762	17,307	25,000	25,000	25,000
School Programs (Non-Fridley)	6,761	21,785	25,000	25,000	25,000
School Programs (Fridley Only)	10,870	2,650	10,000	10,000	15,000
Birthday Parties	3,150	7,166	6,000	6,000	7,500
Public Interpretive Programs	283	684	2,000	2,000	2,000
Community Groups	1,079	3,681	2,500	2,500	2,500
Interest Earnings	1,558	1,292	1,000	1,000	1,000
Unrealized Gain/Loss	338	(94)	-	-	-
Gen Contrib/Donations	18,569	61,300	10,000	46,000	65,000
Total Revenues	\$ 483,505	\$ 537,172	\$ 530,700	\$ 610,700	\$ 632,497
Expenditures					
Personnel	\$ 342,115	\$ 374,644	\$ 411,300	\$ 411,300	\$ 430,900
Supplies	39,476	52,350	40,700	40,700	45,600
Other Services/Charges	68,123	73,391	78,400	75,400	81,700
Capital Outlay	-	39,670	-	60,000	-
Other Financing Uses	-	-	-	-	50,000
Total Expenditures	\$ 449,714	\$ 540,055	\$ 530,400	\$ 587,400	\$ 608,200
Surplus (Deficiency) of Revenues over Expenditures	\$ 33,791	\$ (2,883)	\$ 300	\$ 23,300	\$ 24,297
Beginning Fund Balance	\$ 170,952	\$ 204,743	\$ 201,860	\$ 201,860	\$ 225,160
Ending Fund Balance	\$ 204,743	\$ 201,860	\$ 202,160	\$ 225,160	\$ 249,457
Number of Employees (FTEs)	3.50	3.50	4.70	4.70	4.70

Description of Services:

Provides a wide range of environmental interpretive programs utilizing various natural resource areas within the City. These programs are available to the general public, local school districts, community groups and other organizations.

	2016 Actual	2017 Actual	2018 Projected	2018 Revised	2019 Projected
Key Measures:					
Program participant hours	31,957	39,524	46,000	43,593	40,000
Number of school group student visits	8,697	407	13,100	604	500
Volunteer hours	10,300	10,354	16,000	6,769	10,000

Budget Comments/Issues:

- The construction of the new and remodeled Interpretive Center at Springbrook Nature Center was completed in 2017. The picnic pavilion is scheduled for completion in 2019.
- Volunteer hours have been trending downward, though thousands of volunteer hours continue to go into pumpkin night.

BUILDINGS CAPITAL IMPROVEMENTS 405

Revenues	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Investment Income	\$ 19,349	\$ 274,929	\$ 120,000	\$ 120,000	\$ 40,000
Capital Improvement Plan Bonds	-	49,130,000	-	-	-
Premium on Bonds	-	1,584,898	-	-	-
Miscellaneous	-	2,500	-	-	-
Transfers In	500,000	-	-	250,000	31,000
Totals	\$ 519,349	\$ 50,992,327	\$ 120,000	\$ 370,000	\$ 71,000
Expenditures by Category					
Police & Public Works Storage	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000
Bond Issuance Costs	-	711,761	-	-	-
Floor Sweeper	4,075	-	-	60,000	-
Municipal Center Civic Campus	1,265,005	18,693,123	21,750,000	31,000,000	-
Fire Station 2 & 3 Site Upgrades	15,050	12,123	-	-	-
Fire Replace Asphalt	11,829	-	-	-	-
Totals	\$ 1,295,959	\$ 19,417,007	\$ 22,000,000	\$ 31,060,000	\$ 250,000
Surplus (Deficiency) of Revenues over (under) Expenditures	\$ (776,610)	\$ 31,575,320	\$ (21,880,000)	\$ (30,690,000)	\$ (179,000)
Beginning Fund Balance	\$ 1,449,445	\$ 672,835	\$ 32,248,155	\$ 32,248,155	\$ 1,558,155
Ending Fund Balance	\$ 672,835	\$ 32,248,155	\$ 10,368,155	\$ 1,558,155	\$ 1,379,155

Description of Services:

The purpose of the Building Capital Improvements budget is to fund repair or replacement of major buildings or building related improvements. The Capital Investment Program (CIP) is an integral component for the development of the current year's budget. The CIP is used for planning future expenditures over a multitude of years.

STREET CAPITAL IMPROVEMENTS 406

	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Revenues					
Municipal State Aid - State Aid Routes	\$ 1,040,848	\$ 554,699	\$ 400,000	\$ 50,000	\$ 180,000
Municipal State Aid - Local Routes	-	-	100,000	50,000	246,000
State Grants	300,000	90,778	-	-	50,000
Federal Highway Aid	77,948	1,128,015	459,000	-	420,000
Cost-Share Reimbursements	59,509	-	-	-	-
Reimbursements from Business	36,436	(4,830)	-	-	800,000
Special Assessments	600,223	431,183	230,000	230,000	110,000
Investment Income	23,941	12,182	10,000	10,000	5,000
Transfers In	557,849	-	-	-	-
Totals	\$ 2,696,754	\$ 2,212,027	\$ 1,199,000	\$ 340,000	\$ 1,811,000
Expenditures					
Street Rehabilitation Program	\$ 1,915,395	\$ 511,964	\$ 480,000	\$ 10,000	\$ 910,000
Sealcoat Program	-	247,904	270,000	250,000	270,000
Traffic Signal Maint/Retrofit	-	191,225	180,000	20,000	75,000
Trail/Walk Upgrades	427,346	3,775	200,000	-	300,000
West Moore Lake Ped & Bike Improv.	-	5,071	600,000	120,000	600,000
Main Street Pedestrian Bridge	-	2,279,428	-	-	-
Capital Signage Replacements	-	-	15,000	-	15,000
Traffic Safety Projects	-	-	30,000	30,000	130,000
Transfer to General Fund	94,400	102,443	87,800	94,400	98,200
Totals	\$ 2,437,141	\$ 3,341,810	\$ 1,862,800	\$ 524,400	\$ 2,398,200
Surplus (Deficiency) of Revenues over (under) Expenditures	\$ 259,613	\$ (1,129,783)	\$ (663,800)	\$ (184,400)	\$ (587,200)
Beginning Fund Balance	\$ 2,537,188	\$ 2,796,801	\$ 1,667,018	\$ 1,667,018	\$ 1,482,618
Ending Fund Balance	\$ 2,796,801	\$ 1,667,018	\$ 1,003,218	\$ 1,482,618	\$ 895,418

Description of Services:

The purpose of the Street Improvements budget is to fund repair or replacement of city streets and street related equipment such as signs and street lights. Funding sources for these improvement come from two primary sources, Municipal State Aid and special assessments. The Capital Investment Program (CIP) is an integral component for the development of the current year's budget. The CIP is used for planning future projects over a multitude of years. The budget is the document that formalizes which projects will proceed. Funding sources for these improvement come from two primary sources, Municipal State Aid and special assessments.

PARKS CAPITAL IMPROVEMENTS 407

Revenues	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Liquor Store Proceeds (Transfer In)	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000
Local Government Aid	25,000	20,000	125,000	125,000	125,000
Investment Income	10,263	8,607	15,000	15,000	15,000
Park Dedication Fees	6,422	-	5,000	60,000	5,000
Transfer from SNC	75,000	75,000	-	-	50,000
State Grant	535	-	-	-	150,000
SPRING Foundation Donation	491,656	476,027	300,000	6,000	-
State Bond Funds (Met Council)	3,438,998	-	-	-	-
Totals	\$ 4,047,874	\$ 579,634	\$ 520,000	\$ 281,000	\$ 420,000
Expenditures by Category					
Court Surfacing/Overlays	\$ -	\$ 28,575	\$ 32,000	\$ -	\$ 64,000
Park Furnishings	-	3,884	12,000	5,000	12,000
Moore Lake	-	9,975	5,000	-	-
Park Parking Lot Resurfacing	109,554	-	130,000	-	-
SNC Boardwalk Replacement	35,136	-	5,000	-	5,000
Playground Equip. Repairs/Replacement	52,629	17,534	150,000	-	295,000
Civic Campus Park Improvements	-	-	-	-	200,000
SPRING Project/SNC	4,061,215	468,044	300,000	5,000	300,000
Totals	\$ 4,258,534	\$ 528,012	\$ 634,000	\$ 10,000	\$ 876,000
Surplus (Deficiency) of Revenues over (under) Expenditures	\$ (210,660)	\$ 51,622	\$ (114,000)	\$ 271,000	\$ (456,000)
Beginning Fund Balance	\$ 1,680,960	\$ 1,470,300	\$ 1,521,922	\$ 1,521,922	\$ 1,792,922
Ending Fund Balance	\$ 1,470,300	\$ 1,521,922	\$ 1,407,922	\$ 1,792,922	\$ 1,336,922

Description of Services:

The purpose of the Park Capital Improvements budget is to fund repair or replacement of park equipment or park related improvements. The Capital Investment Program (CIP) is an integral component for the development of the current year's budget. The CIP is used for planning future expenditures over a multitude of years. The budget is the document that formalizes which projects will proceed.

INFORMATION TECHNOLOGY CAPITAL IMPROVEMENTS 409

Revenues	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Property Taxes	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000	\$ 55,913
Local Government Aid	149,993	86,000	150,000	150,000	72,400
Charges for Services	20,315	6,501	-	2,400	-
Miscellaneous	21,110	4,090	-	130,000	-
Investment Income	2,296	3,003	1,500	1,500	1,500
Transfers In	207,100	-	-	-	-
Totals	\$ 450,814	\$ 149,594	\$ 251,500	\$ 333,900	\$ 129,813
Expenditures by Category					
Technology Purchases/Upgrades	\$ 174,278	\$ 125,810	\$ 241,000	\$ 241,000	\$ 122,000
Office Equipment/HR	6,338	-	12,000	12,000	-
Energov	-	33,172	-	-	-
VSAN Replacement	-	-	-	-	110,000
Paperless AP	-	-	-	-	25,000
Public Safety Technology	7,355	10,708	-	-	-
Recreation Equipment	6,465	-	-	-	-
Squad Camera Server Upgrade	-	-	36,000	36,000	-
Network Security/Agenda Mgmt/Asses	-	-	8,000	8,000	21,000
Laserfiche Expansion	-	-	20,000	20,000	20,000
Totals	\$ 194,436	\$ 169,690	\$ 317,000	\$ 317,000	\$ 298,000
Surplus (Deficiency) of Revenues over (under) Expenditures	\$ 256,378	\$ (20,096)	\$ (65,500)	\$ 16,900	\$ (168,188)
Beginning Fund Balance	\$ 203,591	\$ 459,969	\$ 439,873	\$ 439,873	\$ 456,773
Ending Fund Balance	\$ 459,969	\$ 439,873	\$ 374,373	\$ 456,773	\$ 288,586

Description of Services:

The Information Technology Capital Improvements Fund provides for the purchase of replacement computers, local area and wide area network equipment, printers, peripheral devices, telecommunications improvements and software. It also provides for the purchase of new equipment and software that serves the city as a whole, including major office equipment such as copiers and smartboards.

CAPITAL EQUIPMENT FUND 410

Revenues	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Grant	-	-	-	-	25,200
Local Government Aid	925,000	499,145	293,300	293,300	380,000
Investment Income	2,294	3,107	7,500	7,500	7,500
Auction Proceeds	-	22,035	30,000	30,000	30,000
Sale of Capital Assets	43,673	69,784	-	-	-
Transfer from Liquor Stores	175,000	175,000	175,000	175,000	175,000
Totals	\$ 1,145,967	\$ 769,071	\$ 505,800	\$ 505,800	\$ 617,700
Expenditures by Category					
Police	\$ 313,174	\$ 347,779	\$ 181,600	\$ 184,000	\$ 224,700
Fire	393,033	185,680	55,000	55,000	212,000
Public Works					
Parks Division	61,199	143,915	101,000	101,000	198,000
Streets Division	29,284	36,068	167,000	167,000	25,000
Community Development	-	-	30,000	24,000	30,000
Totals	\$ 796,690	\$ 713,442	\$ 534,600	\$ 531,000	\$ 759,700
Surplus (Deficiency) of Revenues over (under) Expenditures	\$ 349,277	\$ 55,629	\$ (28,800)	\$ (25,200)	\$ (142,000)
Beginning Fund Balance	\$ 418,873	\$ 768,150	\$ 823,779	\$ 823,779	\$ 798,579
Ending Fund Balance	\$ 768,150	\$ 823,779	\$ 794,979	\$ 798,579	\$ 656,579

Description of Services:

The Capital Equipment Capital Projects Fund was created in 2012 for the purpose of funding replacement or repair of major capital items that are expected to exceed \$5,000 in cost. The primary sources of revenue for the fund are Local Government Aid, liquor store profits and tax levy proceeds. The Fund also receives earnings from the auction of surplus City property as well as investment earnings.

Water 601

	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Revenues					
NSF Charges	\$ 1,680	\$ 1,610	\$ -	\$ -	\$ -
Antenna Lease Fees	50	6,249	-	-	-
Interest Earnings	46,954	38,961	5,200	5,200	30,000
Unrealized Gain/Loss	4,561	-	-	-	-
Sale of Misc Property	1,357	8,840	-	-	-
Miscellaneous	13,830	31	-	-	-
Water Sales	3,150,023	3,331,921	3,775,800	3,700,000	3,829,500
Water Flat Rate Sales	3,818	10,757	-	-	-
Connect/Reconnect Fees	7,794	4,874	8,000	8,000	6,000
Penalties/Forfeit Discount	103,749	93,407	105,000	105,000	100,000
Water Tapping & Misc Fees	19,507	14,625	20,000	20,000	18,000
Meter Sales	13,947	6,792	14,000	14,000	15,000
One-Time Set-up Fees	14,595	16,730	15,000	15,000	15,000
Total Revenues	\$ 3,381,865	\$ 3,534,797	\$ 3,943,000	\$ 3,867,200	\$ 4,013,500
Expenditures					
Personnel	\$ 641,659	\$ 758,030	\$ 712,300	\$ 712,300	\$ 817,500
Supplies	365,023	847,628	342,300	342,300	223,900
Other Services/Charges	1,727,896	1,819,878	2,118,300	1,862,800	1,882,700
Capital Outlay	1,158,010	1,359,786	935,000	865,000	4,740,000
Debt Service Interest Expense	308,066	88,123	163,700	1,018,700	1,025,600
Total Expenditures	\$ 4,200,654	\$ 4,873,445	\$ 4,271,600	\$ 4,801,100	\$ 8,689,700
Surplus (Deficiency) of Revenues over Expenditures (less capital)	\$ 339,221	\$ 21,138	\$ 606,400	\$ (68,900)	\$ 63,800
Ending Cash Balance	\$ 7,340,404	\$ 4,213,091	\$ 2,125,283	\$ 3,331,591	\$ 2,500,491
Beginning Fund Balance	\$ 9,141,197	\$ 9,480,418	\$ 9,501,556	\$ 9,501,556	\$ 9,432,656
Ending Fund Balance	\$ 9,480,418	\$ 9,501,556	\$ 10,107,956	\$ 9,432,656	\$ 9,496,456
Number of Employees (FTEs)	7.80	7.86	7.85	7.85	7.85

Description of Services:

The Water Division provides treatment, distribution, and metering of the drinking water to properties within the City. The Division also maintain water pressure and fire hydrants used for fire suppression throughout the City.

	2016 Actual	2017 Actual	2018 Projected	2018 Revised	2019 Projected
Key Measures:					
Average age of distribution mains	53.2	54.0	54.7	54.8	55.6
Water main breaks	27	30	26	18	24
Water service leaks	33	43	40	35	40
Water distributed - millions of gallons	1,299	1,237	1,250	1,200	1,180
Water sold - millions of gallons	1,117	1,099	1,100	1,065	1,050
Average meter age	19	12	12	9	10
Water quality complaints	5	8	6	8	6
Number of filter backwashes	432		400		
Number of reclaim solids pump downs	130		100		
Utility locate requests	2,097	2,239	3,000	3,325	3,000

Budget Comments/Issues:

- 2019 water production expenses presume re-establishment of the interconnect with New Brighton in late 2018.
- Water sales have declined 22% since 2012. This has been reflected in the 2018 rate restructuring.
- Water service line leaks (private) are trending upward.
- All our residential meters are AMRs, and commercial change outs will continue through 2019.

Sanitary Sewer 602

	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Revenues					
Interest Earnings	14,231	11,464	\$ 18,800	\$ 18,800	\$ 14,000
Unrealized Gain/Loss	3,324	-	-	-	-
Fixed Asset Gain/Loss	-	16,000	-	-	-
Sewer Sales	5,037,667	5,385,862	5,611,500	5,832,230	5,948,875
Sewer Flat Rate Sales	161,575	160,948	114,300	114,300	115,000
Connect/Reconnect Fees	550	250	1,000	1,000	500
Penalties/Forfeit Discount	91,963	83,226	90,000	90,000	95,000
Grant Proceeds	64,644	-	-	-	-
Sewer Tapping & Misc Fees	7,240	10,133	6,000	6,000	8,000
Total Revenues	\$ 5,381,194	\$ 5,667,883	\$ 5,841,600	\$ 6,062,330	\$ 6,181,375
Expenditures					
Personnel	\$ 327,980	\$ 336,780	\$ 376,710	\$ 376,710	\$ 372,700
Supplies	49,517	35,925	52,300	52,300	49,400
Other Services/Charges	4,642,500	4,938,187	5,172,706	4,977,804	5,395,915
Capital Outlay	48,441	66,919	265,000	265,000	810,000
Debt Service Interest Expense	12,125	11,225	10,600	10,600	9,600
Total Expenditures	\$ 5,080,563	\$ 5,389,036	\$ 5,877,316	\$ 5,682,414	\$ 6,637,615
Surplus (Deficiency) of Revenues over Expenditures (less capital)	\$ 349,072	\$ 345,766	\$ 229,284	\$ 644,916	\$ 353,760
Ending Cash Balance	\$ 1,677,086	\$ 2,286,944	\$ 1,983,576	\$ 2,941,860	\$ 3,828,420
Beginning Fund Balance	\$ 5,892,147	\$ 6,241,219	\$ 6,586,985	\$ 6,586,985	\$ 7,231,901
Ending Fund Balance	\$ 6,241,219	\$ 6,586,985	\$ 6,816,269	\$ 7,231,901	\$ 7,585,661
Number of Employees (FTEs)	3.65	3.66	3.65	3.65	3.65

Description of Services:

The Sewer Division provides for maintenance of trunk and collector sanitary sewer systems and sanitary sewer lift stations maintained by the City. The Division also pays for wastewater treatment based on the sanitary sewer flow from the entire City.

	2016 Actual	2017 Actual	2018 Projected	2018 Actual	2019 Budget
Key Measures:					
Sanitary sewer main backups	2	2	2	2	2
Sanitary sewer system cleaning - miles	47.5	60.8	53.4	40.1	55.0
Sanitary sewer lift station failures	0	0	1	0	1
Sanitary sewer flow - millions of gallons	1,620	1,749	1,650	1,830	1,800
Televising inspection of sanitary sewers - mil	4.8	2.4	5.0	1.4	4.0
Average age of sanitary sewer mains	50.21	51.17	51.71	51.39	51.40
Clay-tile pipe sanitary sewer mains (%)	81.8%	81.4%	80.9%	80.0%	79.0%

Budget Comments/Issues:

- The Met Council Environmental Service Charge (MCES) for 2019 will be increasing 9.2%. The annual charge to from MCES to the City will amount to over \$4.6 million, which amounts to about 80% of the sanitary sewer operating budget.

- The City's large diameter sanitary sewer is planned for completion in 2018.

- Staff continues to monitor the effects of several miles of MCES large diameter lining and metering improvements in 2015-2018.

Storm Water 603

	2016	2017	2018	2018	2019
Revenues	Actual	Actual	Budget	Revised	Budget
Storm Sewer Collection	\$ 1,307,874	\$ 1,360,126	\$ 1,379,000	\$ 1,379,000	\$ 1,444,100
Harris Pond Assessments	3,965	3,367	3,000	3,000	3,000
Storm Sewer Penalties	12,520	14,602	14,000	14,000	14,000
Interest Earnings	22,406	18,612	12,000	12,000	15,000
Unrealized Gain/Loss	5,755	-	-	-	-
Direct to City-Principal	1,453	4,495	-	-	-
Grants Proceeds	189,698	775,131	200,000	273,000	-
Miscellaneous Revenue	51	-	-	-	-
Storm Sewer Misc Fees	50	-	-	-	-
Total Revenues	\$ 1,543,772	\$ 2,176,333	\$ 1,608,000	\$ 1,681,000	\$ 1,476,100
Expenses					
Personnel	\$ 444,384	\$ 463,205	\$ 481,400	\$ 481,400	\$ 485,100
Supplies	5,550	18,064	15,000	15,000	16,800
Other Services/Charges	571,433	596,162	746,700	628,400	641,700
Capital Outlay	511,331	1,110,437	1,345,000	947,000	1,603,000
Debt Service Interest Expense	9,100	8,350	7,900	7,900	7,200
Total Expenditures	\$ 1,541,798	\$ 2,196,218	\$ 2,596,000	\$ 2,079,700	\$ 2,753,800
Surplus (Deficiency) of Revenues over Expenses (less capital)	\$ 513,305	\$ 1,090,552	\$ 357,000	\$ 548,300	\$ 325,300
Ending Cash Balance	\$ 2,024,475	\$ 2,256,137	\$ 1,308,875	\$ 2,187,437	\$ 1,248,637
Beginning Fund Balance	\$ 6,366,704	\$ 6,880,009	\$ 7,970,561	\$ 8,327,561	\$ 8,875,861
Ending Fund Balance	\$ 6,880,009	\$ 7,970,561	\$ 8,327,561	\$ 8,875,861	\$ 9,201,161
Number of Employees (FTEs)	5.06	5.05	5.03	5.03	5.03

Description of Services:

The Storm Water division provides for maintenance of trunk and collector storm water systems maintained by the City. The Division also establishes and maintains improvements and programs provided to meet storm water quality goals.

<u>Key Measures:</u>	2016	2017	2018	2018	2019
	Actual	Actual	Projected	Revised	Projected
Street sweeping collected - cubic yards	2,543	2,763	2,200	6,015	2,800
Sediment collected from storm water treatment devices - cubic yards	22	20	20	160	20
Outfall inspections	41	31	25	25	25
Rain gardens constructed	4	0	1	2	1
Erosion control inspections	18	20	30	25	30
Enforcement actions and notices	6	2	10	5	5

Budget Comments/Issues:

- Prior rate increases are allowing capital projects that reduce flooding to be completed.
- Prior rate increases are allowing leveraging of watershed match funding for water quality projects.

Municipal Liquor 609

(Fridley Market & Moore Lake Locations)

	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget
Revenues					
Liquor Sales	\$ 1,908,217	\$ 2,003,112	\$ 2,120,000	\$ 2,120,000	\$ 2,241,031
Wine Sales	836,125	846,109	880,000	880,000	935,202
Beer Sales	2,529,778	2,600,860	2,810,800	2,810,800	2,960,643
Miscellaneous Sales	111,977	119,275	122,000	122,000	144,824
Rewards Redemption	(45,880)	(119,775)	(144,000)	(144,000)	(162,440)
Dep/RTNS/Cooperage	490	1,428	500	500	500
Cigarette Sales	46,161	60,585	53,000	53,000	88,506
Cigars/Chewing Tobacco	7,197	8,879	10,500	10,500	11,544
Cash Over/(Short)	(817)	(317)	200	100	200
Sales Tax Over/(Short)	237	8	-	-	-
Interest Earnings	(1,584)	-	-	-	-
Unrealized Gain/Loss	66	(231)	-	-	-
Miscellaneous Revenue	462	2,529	-	-	-
Total Revenues	\$ 5,392,429	\$ 5,522,462	\$ 5,853,000	\$ 5,852,900	\$ 6,220,010
Expenditures					
Personnel	\$ 502,985	\$ 534,324	\$ 605,610	\$ 596,700	\$ 639,400
Supplies	13,861	11,264	31,300	31,300	12,605
Other Services/Charges	4,443,784	4,545,029	4,897,400	4,893,400	5,169,261
Capital Outlay	95,859	-	56,000	-	18,000
Other Financing Uses	338,500	338,500	338,500	338,500	338,500
Total Expenditures	\$ 5,394,989	\$ 5,429,117	\$ 5,928,810	\$ 5,859,900	\$ 6,177,766
Surplus (Deficiency) of Revenues over Expenditures (less capital)	\$ 93,299	\$ 93,345	\$ (19,810)	\$ (7,000)	\$ 60,244
Ending Cash Balance	\$ 169,069	\$ 365,673	\$ 313,159	\$ 358,673	\$ 418,917
Beginning Fund Balance	\$ 913,413	\$ 1,006,712	\$ 1,100,057	\$ 1,100,057	\$ 1,100,057
Ending Fund Balance	\$ 1,006,712	\$ 1,100,057	\$ 1,080,247	\$ 1,093,057	\$ 1,160,301
Number of Employees (FTEs)	5.00	5.00	6.00	6.00	6.00

Description of Services:

The Fridley Municipal Liquor Operations was established in 1949. The operations consist of two retail locations with annual sales exceed \$6 million. Net proceeds are directed back to the City's General Fund to alleviate the property tax burden on its citizens and businesses.

	2016 Actual	2017 Actual	2018 Projected	2018 Revised	2019 Projected
Key Measures:					
Total customers	275,168	283,770	313,308	313,308	323,117
Average sale price per customer	\$19.61	19.46	\$19.08	\$19.08	19.25
Gross profit percentage	26.3%	26.70%	26.50%	26.50%	25.90%
Net profit percentage before transfers	8.0%	7.82%	6.50%	6.50%	5.80%

Budget Comments/Issues:

- Beginning November 2018, the Fridley Market location began a new 5 year lease rate increasing our overall lease costs by \$19,064 per year.
- Sales have increased due to the closing of the Spring Lake Park Municipal Liquor store in April of 2018. Future sales may be impacted by the opening of a competing liquor store in that location in the Fall of 2019.
- The 2019 budget reflects an anticipated 7.06% increase in sales at our Fridley Market store location, and a 3.5% increase at our Moore Lake store location.
- Our operation has maintained a 25.9% gross margin, reflecting a 5.8% net profit for 2019, despite the increase in competition from the national liquor retailers.

STAFFING LEVELS - 2016-2019

Full-Time Equivalents (FTEs)

Service Category	Budgetary Unit	2016 Actual	2017 Actual	2018 Budget	2018 Revised	2019 Budget	% of Total
Public Safety	Police	52.4	52.35	52.10	52.10	54.10	
	Police Activity Fund	1.00	1.00	1.00	1.00	1.00	
	Fire ¹	7.00	7.00	7.02	7.02	6.02	
	<i>Subtotal</i>	<u>60.35</u>	<u>60.35</u>	<u>60.12</u>	<u>60.12</u>	<u>61.12</u>	<u>41.3%</u>
Public Works:	Municipal Center	1.53	1.79	1.81	1.81	2.81	
	Engineering	1.78	2.14	2.13	2.13	2.13	
	Park Maintenance	5.83	5.82	5.81	5.81	5.81	
	Street Maintenance	8.26	8.53	8.52	8.52	8.52	
	Garage Maintenance	3.78	3.83	3.82	3.82	3.82	
	Street Lighting	0.26	0.27	0.26	0.26	0.26	
	Water Utility	7.80	7.86	7.85	7.85	7.85	
	Sewer Utility	3.65	3.66	3.65	3.65	3.65	
	Storm Water Utility	5.06	5.05	5.03	5.03	5.03	
<i>Subtotal</i>	<u>37.95</u>	<u>38.95</u>	<u>38.88</u>	<u>38.88</u>	<u>39.88</u>	<u>26.6%</u>	
Parks & Recreation:	Recreation Department CS & ER	5.50	5.50	5.50	5.50	4.30	
	Springbrook Nature Center CS & ER	3.50	3.50	4.70	4.70	4.70	
<i>Subtotal</i>	<u>9.00</u>	<u>9.00</u>	<u>10.20</u>	<u>10.20</u>	<u>9.00</u>	<u>6.7%</u>	
Comm Development:	Planning	4.85	4.85	4.35	4.35	4.35	
	Building Inspections	3.00	3.00	3.00	3.00	3.00	
	Rental Inspection	1.60	1.60	2.10	2.10	2.10	
	Solid Waste Abatement	0.50	0.50	0.50	0.50	0.50	
	HRA Assist. Executive Director ²	1.00	1.00	1.00	1.00	1.00	
<i>Subtotal</i>	<u>10.95</u>	<u>10.95</u>	<u>10.95</u>	<u>10.95</u>	<u>10.95</u>	<u>7.7%</u>	
General Government:	Mayor & City Council ³	5.00	5.00	5.00	5.00	5.00	
	General Management	2.00	2.00	2.00	2.00	2.00	
	City Clerk	1.00	1.00	1.00	1.00	1.00	
	Human Resources	2.00	2.00	2.00	2.80	3.00	
	Customer Relations	0.00	0.00	0.00	0.00	1.00	
	Cable TV	1.00	2.00	2.00	2.70	2.00	
	Accounting	5.50	5.50	5.50	5.50	5.90	
	Assessing	2.50	2.50	2.00	2.00	2.00	
	Information Technology	2.00	2.00	2.00	2.60	3.00	
	Municipal Liquor Store	5.00	5.00	6.00	6.00	6.00	
<i>Subtotal</i>	<u>21.00</u>	<u>22.00</u>	<u>22.50</u>	<u>24.60</u>	<u>25.90</u>	<u>17.8%</u>	
TOTALS		139.3	141.3	142.65	144.75	146.85	100%

¹ Excludes paid on-call firefighters

² HRA Assistant Executive Director is funded through the HRA levy and not a part of the City's budget

³ Mayor and council members are excluded from FTE totals

⁴ Excludes election judges

CITY OF FRIDLEY

2019 Budget Calendar

March 19	Outlook & Objectives Conference Meeting with Council
April 9	Capital Investment Program (CIP) forms sent to departments
April 23	Departments submit capital requests to City Manager and Finance Department
May 8	Discuss CIP requests via group department manager meeting
May 19	"Fridley Forum"
Week of June 4	City Manager to meet with departments to discuss big operational budget issues, impacts of Council objectives on budget and key measures
June 15	City Manager recommendations provided to Finance to assist in 2019 operational forecasts
Week of July 2	2019-23 Preliminary CIP sent to City Council
July 9	City Council budget work session to discuss 2019-23 CIP and establish targets for the General & Enterprise Funds
July 31	Forecasts completed for compensation and benefits, revenue projections, utility costs, etc
August 1	Department of Revenue notifies City of State Aid
August 3	Budget instructions and targets provided to departments
August 13	Discuss levy scenarios with City Council at Conference Meeting
August 24	New budget requests due to Finance Department
September 1	Department of Revenue notifies City of any applicable levy limit
September 4 - 14	Department Meetings with the City Manager to review new budget requests and changes
September 6	HRA Board approves Preliminary HRA levy - sent to City Council for adoption
September 10	Adopt Final HRA levy
September 21	Preliminary budget memo sent to City Council
September 24	Budget work session to review Preliminary General Fund budget & proposed levy
September 24	City Council adopts proposed levy and budget, and announces public budget meeting date
September 28	Proposed City Levy submitted to County
September 28	Final HRA Levy submitted to County
October 12	Enterprise, Special Revenue, CIP and revised General Fund Budget information due to Finance
October 22	Discuss utility rates with City Council at Conference Meeting
Week of October 22	Department Meetings with the City Manager to review new budget requests and changes
November 16	City Manager sends proposed 2019 budget and revised 2018 budget to City Council Members
Week of November 19	Anoka County sends parcel specific proposed tax estimates to taxpayers, due to taxpayers by November 24
November 26	Discuss 2019 Budget, including CIP, with City Council at Conference Meeting
November 26	City Council adopts 2019 utility rates (Water, Sewer, Storm Water & Recycling)
December 10	City Council holds public meeting (TNT) on 2019 budget and levy
December 17	City Council adopts final 2019 budget, 2019-2023 CIP, tax levies and revised 2018 budget
December 28	Final 2019 levy certified to Anoka County (and Form TNT)