



Fridley Foundations Grant Application

Program Intent:

The intent of this program is to encourage Fridley homeowners to make large, value-added improvements to the interior living space of their homes.

___ - I anticipate that my proposed home improvement projects will total \$35,000 or more.

****The City's Building Inspection's Department will verify bid amounts and/or material lists provided to ensure the value meets the minimum required, especially in cases of do it yourself (DIY) projects.*

Applicant Information:

Name of Owner(s):

Address:

Contact Phone:

Contact Cell:

Contact Email:

Signature(s): _____
For All Persons Listed As An Owner of This Property – Certifying All Information Provided On This Application Is True And Accurate.

Housing Type:

___ -Single Family House ___ -Duplex

Eligibility Requirements (ALL conditions must be met to be eligible):

- ___ - I own and live in the home to be remodeled. The home is located in Fridley
- ___ - Home has "Homestead" status and taxes are current, according to Anoka County records
- ___ - My home is at least 20 years old and was built in _____ (year built)
- ___ - Work has not yet started on my home improvement project.

*****Projects started prior to submitting this application to the City, and receiving approval, will NOT be eligible for program funding.**

Eligible Improvements:

ALL home improvement projects are eligible for this program and will be counted towards your total project cost, but at least one of the following value-added projects **MUST** be in your scope of work:

<input type="checkbox"/>	Building an addition on to my home	<input type="checkbox"/>	Major kitchen remodel
<input type="checkbox"/>	Finishing an unfinished basement	<input type="checkbox"/>	Major bathroom remodel

	Finishing an unfinished attic space		Major basement remodel
	Converting a garage into livable space		Adding a new bathroom
	Constructing a covered front porch		Moving/Removing walls to change layout
	Adding a 2 nd story to my home		

Project Funding:

This program is funded by the City of Fridley Housing & Redevelopment Authority. The maximum grant amount offered is \$5,000, but the amount you are eligible for depends on your total project cost and the types of projects completed. All projects are eligible and will count towards your total project cost. Higher grant amounts are offered to those projects that improve the curb appeal of the home, therefore providing aesthetic benefit to the neighborhood and entire City.

If your project includes two or more eligible exterior upgrades (from list below), your grant will equal 10% of your total project cost (\$5,000 maximum). If your project does not include two or more eligible exterior upgrades, or if your project includes interior improvements only, your grant will equal 5% of your total project cost (\$2,500 maximum). All funds will be available on a first come, first served basis. **Funds will be reserved for your project once you sign the Grant Agreement** and will be disbursed to you after the work is completed.

Eligible Exterior Upgrades:

In order to qualify for a 10% grant, you must include two or more eligible exterior upgrades as part of your home improvement project to enhance your home’s curb appeal, such as:

- Altering the roofline on the front of the home
- Constructing columns at the front entrance
- Building a covered front porch
- Adding shakes, brick or stone to the front of the home
- Replacing and upgrading the front door and/or garage door, if facing the street
- Landscaping (must present landscape plan and a minimum of \$250 worth of new plants/shrubs trees/perennial flowers must be planted)
- Other elements as approved, before signing grant agreement (ie. stamped concrete, LP siding)

*** Replacement of windows, siding, roofing and other similar replacement items are NOT considered as eligible exterior upgrades, but will count towards your total project cost.

Project Financing:

The grant offered through this program will cover only a portion of your project cost. How do you intend to finance the balance of your total project?

- City of Fridley HRA Low Interest Home Improvement Loan (OPTIONAL).
- Loan or line of credit from your bank or credit union
- Savings
- Refinancing existing mortgage
- Other: _____

Step by Step Application Process Checklist:

___ - **Step 1: Schedule a FREE Remodeling Advisor Visit.**

If you are seeking advice about the projects you are considering, this is a FREE opportunity to meet with a construction specialist in your home. You will receive unbiased advice, an idea of potential costs and help prioritizing your projects. To schedule your Remodeling Advisor Visit, please call CEE at 612-244-2470.

___ - **Step 2: Submit Application to the City (pages 1&2 of this document).**

The City needs to verify that you and your property are eligible to proceed in the program. A confirmation email will be sent once the City receives your application.

___ - **Step 3: Determine your final project list**

A written list of your project wants & needs will allow you to provide contractors with a clear vision of your project so they can provide you with an accurate bid/estimate.

___ - **Step 4: Collect bids from contractors (or material lists for DIY projects).**

It's always a good idea to solicit bids from 2 or 3 contractors, as pricing will vary. If you are doing the work yourself, you must obtain a materials list showing the items, quantities, and prices for the materials you will buy for your project.

___ - **Step 5: Apply for and secure your project financing.**

If you need financing for your project, you should get pre-approved to know you can finance the improvements. You are NOT required to obtain financing through the City's loan program, but you may want to explore the options available through the City's partnership with the Center for Energy & Environment, including a 2% loan with no income limits. Contact CEE at 612-335-5884, loaninfo@mncee.org, or www.mncee.org/fridley.

___ - **Step 6: Select contractor and submit copies of selected bids to the City.**

You can select any contractor licensed by the State of Minnesota. The City will review all submitted contractor bids and/or material lists (for DIY projects) for eligibility and verify project value.

___ - **Step 7: Apply for permits.**

If a contractor is doing your project, they should complete this step. Please allow up to two weeks for plan review and permit issuance. Please contact Building Inspections at 763-572-3604 with any questions regarding permits or plan review. **ALL permits for your project (building, plumbing, electrical & mechanical) must be issued before proceeding to Step 8.**

___ - **Step 8: Sign Grant Agreement with the City**

Once bids have been submitted and ALL permits issued, you must schedule a time to come into City Hall and sign your Grant Agreement. After the Grant Agreement has

been signed, funds will be reserved for your project. Your maximum grant amount will be determined at this time and cannot be increased.

___ - **Step 9: Schedule with your contractor to begin work.**

All work must be completed within 180 days of signing the Grant Agreement.

___ - **Step 10: Complete work and have all permitted work inspected and approved.**

Call Building Inspections at 763-572-3604 to schedule inspections.

___ - **Step 11: Schedule a final walk-through with HRA Staff (separate from Inspections).**

Walk-through will verify that the work completed meets the requirements of the program and did not substantial change from the plan originally submitted and approved.

___ - **Step 12: Grant will be disbursed to you.**

Once you have submitted final paid invoices, lien waivers and construction statement from contractors or receipts from suppliers, verifying project amounts, your grant request will be processed. A check will be made payable to you and mailed directly to you.

___ - **Step 13: Consider showcasing your project.**

The City of Fridley would like to showcase some of these exceptional remodeling projects to help promote this program and encourage your neighbors to make similar improvements. Staff may contact you in the future about photographing your project for a City Newsletter, City Website or potentially a Home Remodeling Tour. You are not obligated to participate in any of these activities.

Questions? Please contact Paul at 763-572-3591