



Ordinance No. 1403

Amending the Fridley City Code Chapters
Titled Administration, Personnel, Background
Investigations, Administrative Citations,
Penalties, Ordinance Enforcement,
Reasonable Accommodation, Assessments,
Absentee Ballot Board, Fees, and Flags



What is recodification?

- The collection and systematic arrangement of the ordinances of a local government related to specific practices within its jurisdiction
 - Generally arranged by subject or groups of subjects
- The creation and maintenance of the Fridley City Code (City Code) are authorized by several regulations, including:
 - Minnesota Statute § 415.02
 - Fridley City Charter (Charter) § 1.02
 - Charter § 3.10

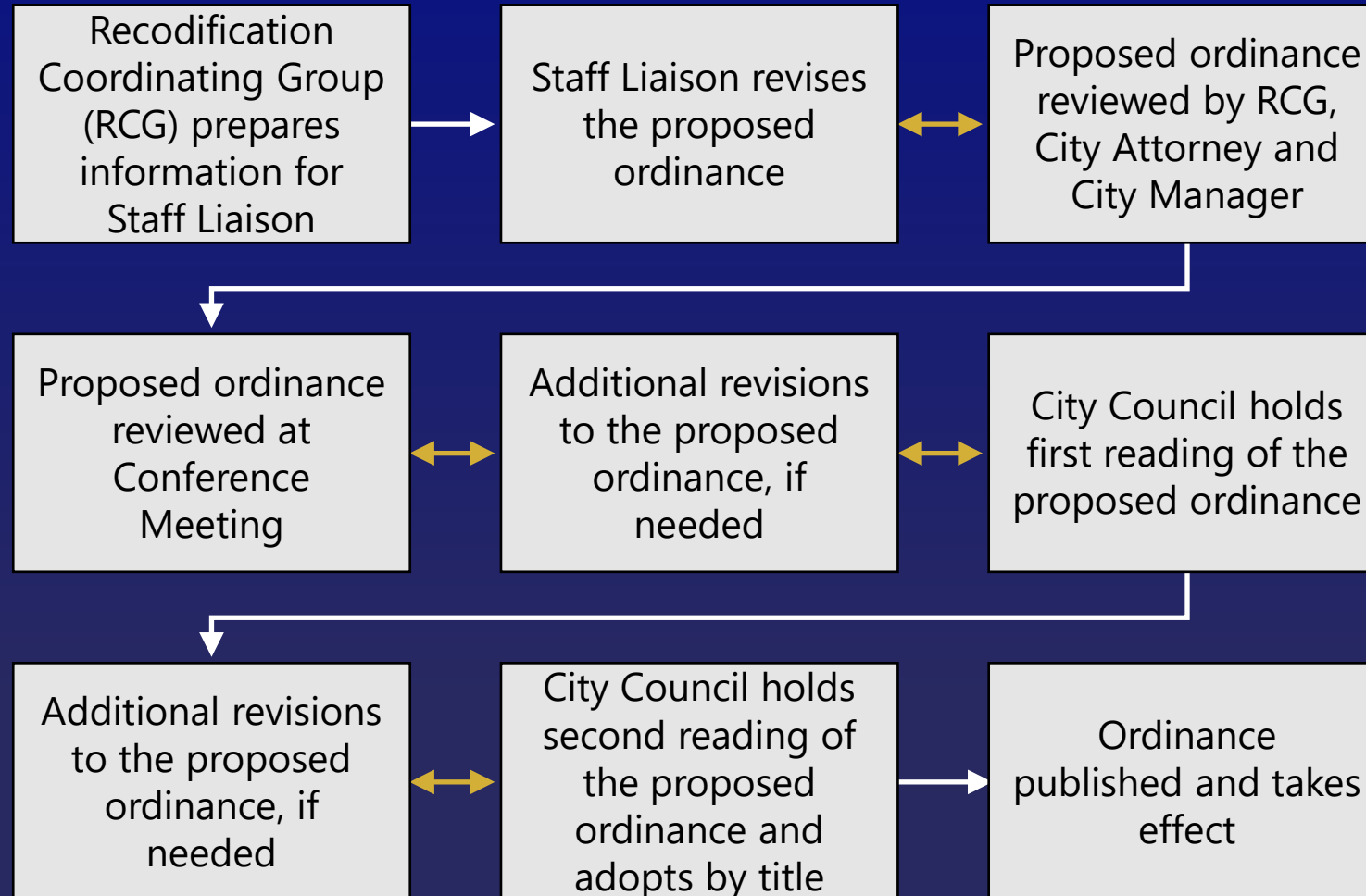
Goals of recodification

- The Project will adhere to the following goals:
 - Accessibility
 - Modernization
 - Clarity
- Supported by:
 - Systematic review of every chapter of the Code
 - Extensive research of comparative municipal codes, state and federal laws
 - Collaborative work among staff and the City Attorney
 - Implement directives of Recodification Style Guide

Proposed reorganization

Current Organization	Proposed Reorganization
001 – Legislative and Licenses and Permits	Title 1 – General Provisions
100 – Health, Safety and Welfare	Title 2 – Administration
200 – Lands and Buildings	Title 3 – Health, Safety and Welfare
400 – Utilities	Title 4 – Licensing
500 – Public Ways and Places	Title 5 – Public Nuisance
600 – Liquor	Title 6 – Lands and Buildings
700 – Amusements and Special Activities	Title 7 – Zoning
800 – Offenses	Title 8 – Franchises, Utilities and Right-of-Way
900 – Construction and Interpretation	Title 9 – Public Ways and Places
Appendices	Appendices

Recodification process



Title 2: Administration

Chapter	Current Chapter Number	New Chapter Number
Administration	2	200
Personnel	3	201
Background Investigations	8	202
Administrative Citations	33	203
Penalties	901	204
Ordinance Enforcement	803	205
Reasonable Accommodation	34	206
Assessments	7	207
Absentee Ballot Board	4	208
Fees	11	209
Flags	802	N/A

Chapter 200: Administration

- Substantive changes include:
 - § 200.06 subd. 2 removes the required dollar amount for the City insurance

Chapter 201: Personnel

- Substantive changes include:
 - § 201.01 updates the purpose of the Chapter;
 - § 201.02 removes different classes of employees and makes note that the Chapter applies to all City employees; and
 - § 201.03 adds a new section to note that the Chapter applies to all City employees, and does not apply to elected officials, members of the City's advisory commissions, or volunteers

Chapter 202: Background Investigation

- Substantive changes include:
 - § 202.02 is re-written to simplify language and make clear that Public Safety is authorized to access data provided by the Minnesota Bureau of Criminal Apprehension
 - § 202.04 subd. 1 is rewritten for simplification and to align with comparable cities
 - § 202.04 subd. 3 adds a section regarding social media posts and public document repositories will be included in background check processing

Chapter 203: Administrative Citations

No substantive changes

Chapter 204: Penalties

- Substantive changes Include:
 - § 204.01 is an added purpose statement
 - § 204.02 subd. 2 remove table of City Codes that are classified as petty misdemeanors

Chapter 205: Ordinance Enforcement

Substantive changes include:

- § 205.01 is an added purpose statement
- § 205.03 updates authorized employees who may issue citations

Chapter 206: Reasonable Accommodation

No substantive changes

Chapter 207: Assessments

Substantive changes include:

- § 207.01 adopts Minnesota Statute (M.S.) Chapter 429, which expressly states the authority of the City to assess and administer an assessment process
- § 207.02 offers clearer language regarding amounts and timing of pre-payment of special assessments to reduce or eliminate interest and/or certification charges
- § 207.03 is recommended for repeal

Chapter 208: Absentee Ballot Board

No substantive changes

Chapter 802: Flags

Recommended for repeal

Process To Date & Next Steps

Date	Milestone
April 25 and May 23	City Council review proposed drafts of Title 2 and provide direction at Conference Meetings
June 13	City Council adopt a resolution calling for a Public Hearing to take comment on proposed changes to Title 2
June 27	City Council conduct Public Hearing and first reading of Title 2
July 11	City Council conduct second reading and adopt Title 2
July 15	City publishes summary ordinance of Title 2 in Official Publication
July 30	Title 2 becomes effective

Thank you

Questions?