

Music/Dance Festival

Application Requirements

- Business Name, Address, Phone number and Email Address
- Federal Tax ID Number
- State Tax ID Number
- Number of days event will take place
- Start and End date
- Start and End time
- Number of sponsors of the event
- Do you plan to have merchants at event?
 - If yes, what kind. Locations must be shown on site plan.
- Approximately how many people are going to be there?
- Will food be served?
 - If yes, provide exact locations of the food trucks or catering areas on site plan.
- Will there be alcohol served at the location?
 - If yes, what type of alcohol and liquor license number is required.
- Will you have trash receptacles (1 trash receptacle is required for every 50 people)?
- Number of non-ADA qualified port-a-pottys (must be included on site plan)
- Number of ADA qualified port-a-pottys (must be included on site plan)
- Stage?
 - If yes, copy of stage plan
- Tent?
 - If yes, copy of fire rating of tent and all the exits
- Written consent of property owner allowing event
- Copy of current General Liability Insurance
 - \$1,000,000 minimum
 - Insurance shall cover liability for injury, death and property damage including coverage for alcohol related claims.
 - The City must be named as the Certificate Holder on the policy
 - City of Fridley, 7071 University Ave NE, Fridley, MN 55432
- Map denoting parking and traffic control
- Copy of fingerprinting completed
- SP:C1 form
- Background Consent form
- Site Plan